

Dover Town Library Board of Trustees Meeting  
01/11/2022 8:30 AM  
Meeting Place/Location: Remote/Zoom

Call to Order: 8:33 AM

### Attendees (Remote)

- Trustees Present: Erin Rodat-Savla (Chair), Adrian Hill, Judith Schulz, Tracy Tobin, Ameer Tejani, and Peter Hoffmann (Secretary).
- Cheryl Abdullah, Director, Dover Town Library

### Community Comments

Justine Kent-Uritam requested that library staff actively enforce the mask policy, suggested that the newsletter be published weekly with activities listed by age-group, and noted that since COVID will be around a long time that the library should consider utilizing outdoor tents with heaters.

### Director Search

Trustees Schulz and Tobin reported on their progress with the job description and noted several minor revisions. The Board discussed the salary range for the position and agreed that it was appropriate, with Trustee Schulz noting that the Massachusetts Board of Library Commissioners (MBLC) identifies the salary range to be the key factor in attracting candidates.

The Board voted to approve the Job Description by unanimous, roll-call vote and agreed to send it to TA Chris Dwelley and ATA Kate O'Brien for their review.

Trustee Schulz reported to the Board that the MBLC recommends that the Search Committee be limited to a small number of participants. The Board agreed and discussed offering other opportunities for the public and library staff to participate in the process. The Board further agreed that the town's involvement in the process is limited to reviewing the job posting and conducting an interview of the candidate selected by the Search Committee. Director Abdullah described the decisive role that her interviews with the search committee, staff, and Town Administrator played

in her decision to take the job. The Board agreed to discuss the next steps at the January meeting.

Meeting adjourned at 9:47am.

Documents referenced in these minutes are available upon request from the Town Clerk's Office.