



## Dover Technology Advisory Board

Minutes of Technology Advisory Board

Tuesday, January 12, 2021

**Voting Members Present:** Rui Huang, Greg Kahoun (Chair), Gregg Wright, Myank Jain

**Non-Voting Members Present:** Cam Hudson (Warrant Comm. Rep.), Robert Springett (BOS), Dave Sullivan (Town Project Manager), Gerald Clarke (BOH)

**Absent:** Paul Smith, Anthony Ritacco (D/S Regional), Chris Dwelle (Town Admin.)

- Meeting called to order at 8:03 am by Greg
- Minutes for the 12/15 meeting accepted with minor adjustments
- Dave Sullivan provided a status report on current infrastructure:
  - Three cemetery management software systems are still being reviewed - they've all been sent our current data so they can demonstrate their systems' ability to import it.
  - Time & Attendance- The BOS voted to go forward with the contract.
  - We have started migrating the town's internet domain name to [www.doverma.gov](http://www.doverma.gov) from .org. This will occur over the next year to give people time to adapt.
- Discussion of the Technology Plan - Key Points
  - The administration will own and maintain the Tech Plan documents
  - Input or Requests will come from the town departments and the TAB. Requests that do not get incorporated into the plan will be noted for review by the TAB.
  - The desire for a permitting system will be incorporated into the plan. There was wide agreement that such a system would likely involve multiple departments and be a significant undertaking. Gerry Clarke described how it has now become common for the work involved in new developments to be more complicated and the lack of a permitting system to help manage the work is a serious impediment.
- Dave will update the Tech Plan Documents and provide an update on the status of training initiatives at the next meeting.
- The meeting was adjourned at 9:15
- The next meeting is planned for January 26

Minutes prepared by [Greg Kahoun](#)