



Board of Assessors'

Meeting Minutes

11:00 AM

January 14, 2021

On-Line Via Zoom

Members Present: Caroline B. Akins, Robert G. Cocks, Jr. and Town Assessor, Amy Gow

1. Opening

Caroline B. Akins opened the meeting at 11:05 AM.

Ms. Akins provided an update to the Board

- She spoke with Gordon Kinder, Chair of the Warrant Committee and Assessing Department liaison, to reviewed the increase in the Assessing budget for FY2022 and the two Warrant Articles for Town Meeting.
- On January 4, 2021, she met with Christopher Dwelley, Town Administrator to review Town Assessors' employment contract. Mr. Dwelley will forward contract to the Town's Labor Attorney and report back if any changes need to be made.

2. Regular Business

A. Approval of Meeting Minutes

The Board of Assessors' voted as follows on the Meeting Minutes from December 7, 2020:

| | |
|-----------------------|-----|
| Caroline B. Akins: | aye |
| Robert G. Cocks, Jr.: | aye |

The Board of Assessors' voted as follows on the Executive Session Meeting Minutes from December 7, 2020:

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|-----------------------|-----|
| Caroline B. Akins: | aye |
| Robert G. Cocks, Jr.: | aye |

B. Review of Departmental Expenditures

Expenditures from December 8, 2020 thru January 13, 2021 were reviewed.

3. New/Special Business

A. Authorized Signature

Due to Covid-19, The Board of Assessors' voted as follows to authorize Caroline B. Akins to sign all documents voted at this meeting, January 14, 2021 on behalf of the Board:

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|-----------------------|-----|
| Caroline B. Akins: | aye |
| Robert G. Cocks, Jr.: | aye |

B. Warrants

-The following Warrants were reviewed and approved:

2021 Boat Excise
FY2021 Real Estate Tax
FY2021 Personal Property Tax

C. Chapter Land

- Classified Forest Land Tax Lien for parcels 06-080, 06-080A, 06-081, 06-081B and 06-081C was reviewed and endorsed.
- Classified Forest Land Tax Lien for parcels 07-026C, 07-027, 07-027A, 07-028 and 07-029B was reviewed and endorsed.
- Classified Recreational Land Tax Lien for parcels 09-131C and 09-131D was reviewed and endorsed.

D. Town Assessor Updates

- The Assessor will be holding Office Hours with the COA January 19, 2021 to answer any questions on Senior Exemptions.
- The Caucus will be held Monday, March 8, 2021.

E. Next Meeting

Thursday, February 18, 2021 at 11:00 AM.

F. Executive Session

Chair, Caroline B. Akins announced that the Board of Assessors’ would be entering executive session to discuss, review and sign statutory exemptions, all Clauses found under M.G. L. Chapter 59, Section 5, and pending real estate and personal property abatement, “as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body”. Chair further announced that the Board of Assessors’ would not return to open session.

At 11:27 AM, it was moved and seconded to enter executive session. The Board of Assessors’ voted as follows to enter executive session:

| | |
|-----------------------|-----|
| Caroline B. Akins: | aye |
| Robert G. Cocks, Jr.: | aye |

[EXECUTIVE SESSION MINUTES KEPT SEPARATELY]

Documents and Exhibits Used During this Meeting:

- Meeting Minutes of December 7, 2020
- Departmental Expenditures from December 8, 2020 thru January 13, 2021
- 2021 Boat Excise Warrant
- FY2021 Real Estate Tax Warrant
- FY2021 Personal Property Warrant
- Chapter 61 Lien (06-080, 06-080A, 06-081, 06-081B & 06-081C)
- Chapter 61 Lien (07-026C, 07-027, 07-027A, 07-028 & 07-029B)
- Chapter 61B Lien (09-131C & 09-131D)