

Town Report Committee
Meeting of January 19, 2023 – 1:30 p.m. at 86 Walpole St., Dover
MINUTES – approved

Present: Mary Kalamaras, Hadley Reynolds, Kathy Weld

Approval of minutes: The minutes of October 20, 2022, were unanimously approved as presented.

Status of report submissions: It was noted that this has been an especially good year for early and on-time report submissions. The TRC has communicated with most of the writers whose reports are or will be late. Kathy and Mary will contact the remaining ones. At this rate, we expect to complete the editing process in time to meet the earlier of our to-print deadlines.

Issues needing resolution: The Committee discussed three matters that affect various sections of the 2022 Dover Town Report and must be resolved before the report can be completed:

- 1) Whether “Department of Public Works” (DPW) is the official structure and title replacing the “Highway Department” in every mention at every location in the Town Report. The Committee learned that the only change that will affect the 2022 DTR is the title of the new director: Director of Department of Public Works; all other mentions in the report will remain as before.
- 2) The current status of the Water Resources Committee (WRC) as a subcommittee of the Board of Health (BOH): It did not meet in 2022; its members’ terms all ended in June 2022, and none of them have been reappointed by the BOH. It was suggested that we ask the BOH to expand its report by folding in essential information and updates related to the WRC and informing readers of the availability of the WRC report on the results of its research.

Mary will pursue the WRC status with BOH Chair Kay Petersen and others, and will also include questions regarding its relation to the Selectmen’s new Water Resources Task Force. It was agreed that if there were no new members or reappointments on the WRC, there would be no report included.

- 3) The Tick-Borne Disease Committee: Similar to the WRC, the members’ terms expired in June 2022; members have not been reappointed by the BOH; and many of the actions claimed in the 2022 report submitted were not actually done. Two options were presented: (1) Ask the BOH to add to its own report, under Zoonosis Control, a truncated version of the Tick-Borne Disease Committee’s report, e.g., the mission and deer management plan; or (2) add mention in the BOH report of the Tick-Borne Disease Committee specifically and then direct readers to its report. Mary will pursue this topic, too, with the BOH Chair.

Historical focus: The Committee agreed to change the 2022 topic to the history of Dover’s Soldiers’ Monument and the celebrations surrounding its dedication in 1910.

Photos: Mary reported that our former photo editor, Dee Douglas, had been helpful in the transition to a new photo editor, currently Mary, by sending her list of photographers, along with numerous photos, though not yet her full inventory. Mary has retrieved older unused images

from our DoverTownPics email account, collected possible images from *The Hometown Weekly*, Facebook (DoverMA, Dover Fire Association, D-S Drama, and others), sought images from the Parks and Recreation Department and Town Library, and plans to reach out to the Council on Aging. She has also organized and tagged images from all sources to date.

The Committee then reviewed possible cover images.

Next meeting: Thursday, February 16 at 1:30 p.m. at Kathy's.

Adjournment: The meeting was adjourned at 3:30 p.m.

Respectfully submitted,

Kathy Weld