

**Capital Budget Committee
Minutes**

January 24, 2022

7:00 PM

Remote Participation by Zoom

- 1) Call to order
Present: Barry Goldman, Chair, Cindy Devall, John Quackenbush, Cam Hudson, Robyn Hunter
- 2) Approval of Minutes dated January 10, 2022
Motion made and seconded; Passed 5-0
- 3) Review and Discussion of Capital Requests
 - Board of Selectmen - Chris Dwelley, Karl Warnick, and Kate O'Brien
 - a. Additional funding for windows request: \$250,000
 - i. Previously approved capital request of \$300,000 (\$290,000 for windows and \$10,000 for repairing lintels)
 - ii. Bid did not specify that contractors had to be DCAMM certified, therefore requires re-bidding
 - iii. Bids that were received were in excess of approved amount
 - iv. Also need funds for asbestos remediation (~\$50,000)
 - v. Motion made and seconded: To approve an increase in the capital request for Town House window replacement to an amount equal to the average of bids previously made plus the estimated increase in scope for asbestos remediation, ~\$50,000, not to exceed a total of \$550,000
Unanimously Approved.
 - b. Town House Reconfiguration
 - i. Additional staff, disconnected and underutilized space, outdated interior
 - ii. Have a plan from SSMA and have created floorplans with estimates
 - iii. Ms. O'Brien to send SSMA reports and designs, CBC will discuss at a future meeting once received
- 4) Reports of Department Liaisons -
 - a. Parks and Rec will be requested to present at a future meeting
 - b. Dawn Fattore needs to present final Regional School requests

- 5) Barry Goldman and David Sullivan presented an overview of all FY23 capital requests - ~\$2,600,000
- 6) Discussion of Financial Policy for Capital Reserve Account
 - a. Next phase is for Capital Reserve Committee to meet with Free Cash Committee to align on policy - meeting January 31st @ 1:00 pm
- 7) Green Community Annual Report - based on total for projects, the town will be eligible for grants
- 8) Discussion by Energy & Sustainability Subcommittee - tabled
- 9) Next Committee Meetings scheduled for February 4th @ 8:30 am.

Upon motion and second unanimously voted to adjourn.

Respectfully Submitted,
Barry Goldman, Chair