

**DOVER CEMETERY COMMISSIONER'S MEETING
JANUARY 25, 2022**

At 4:00 PM Chair Peg Crowley called the meeting to order with members Mariah Riess and Carol Jackman in attendance. Meeting was on zoom.

Citizens' Comments – No one joined the meeting.

1.1 Approval of Meeting Minutes

On a motion by Maria Riess and seconded by Peg Crowley the minutes of October 26, 2021 were approved.

1.2 Deeds

One for Nancy Keast needed to be resigned due to an error on the first one presented at last meeting and one for Bruce and Susan Trust, 33 Pleasant Street, Dover for Block F, Lot 104, 2 grave at a cost of \$800 for the lot, \$3,000 for Perpetual Care for a total cost of \$3,800.

1.3 Monument Applications

There were no applications received.

1.4 Discussion re payments from Perpetual Care

It was noted that Don Nyren Masonry will no longer do work for the cemetery because of slow payment and Peg asked what can we do about this. Carol reported that this is not the first time for late payments and there are other companies that won't work for us because of this even though the bills have been submitted promptly to accounting.

1.5 Designated Person to sign Warrants

As required for the Town's new accounting system the Commission needed to vote on one person to be in charge of signing warrants. On a motion by Peg, seconded by Carol, it was unanimously voted to have Peg Crowley as major signer with Mariah next and then Carol.

1.6 Update on new lots

Rusty reported that the map has been done and the corner markers have been ordered, but not received yet.

1.7 Update on Operating Budget

It was noted that after the budget had been submitted the payroll section would need to be updated. This occurred in December, and it was at a time when Carol was unable to do the update due to her brother's death. Nancy Bates from Highway did the process for Carol. A BIG THANK YOU TO NANCY.

1.8 **Miscellaneous**

Carol asked about a copy of the Cemetery article for the Town Report. Peg said she was sorry and forgot to send members a copy.

Members then asked Mariah if she would be running in May for 3 more years. She said she would be.

Adjournment

At 4:30 pm Carol moved to adjourn, seconded by Mariah. It was unanimously approved.

Next meeting to be March 22, 2022 at 4:00 pm.