

Dover Council on Aging Board Minutes
Tuesday, February 7, 2023

Present: M. Dilg, B. Hagan, C. Holmes, C. Johnston, G. Thisse, A. Thompson, G. Wise
Staff: J. Claypoole

Meeting called to order at 9:35 a.m.

ACCEPTANCE OF MINUTES

A motion was made by B. Hagan and seconded by G. Thisse to accept the January 3, 2023 Minutes. All in favor.

TREASURER'S REPORT

The Fiscal Year 2023 Expense Control Report ending January 31, 2023 was distributed. Payroll figures for January are not available. Total operating expenses for January was \$2,947.66. A motion was made by B. Hagan and seconded by G. Thisse to accept only the operating expenses of the January, 2023 Treasurer's Report. All in favor.

The Formula Grant is increasing to \$18,000.00 based on the 2020 census. Discussion took place on the cost of meals provided by the COA to seniors. Food costs are increasing and more seniors are attending our luncheons. It was suggested that our volunteers wear name tags. Discussion also took place on the lack of defibrillators in public buildings – specifically, Kraft Hall, American Legion and churches. CPR classes were offered by Park and Rec in the past.

DIRECTOR'S REPORT

January and February programs are going very well. Travel talks are being held in person as well as on Zoom. Talk with the Town series has been well received. Next week's Talk of the Town will be with the Assessor. The Chinese New Year's lunch was well received and Valentine's Day lunch will be next week. COA is planning a St. Patrick's Day lunch in March. The lunch location will change back to the American Legion in March or April if they have space available. The next few lunches will be held to 60 attendees due to the food budget. The Grab and Go had 78 people signed up. Fitness class numbers are increasing. A. DeSimone should be returning from medical leave in March. The ukulele instructor is not able to teach the winter or spring classes, and a new instructor was found.

At the Senior Staff Meeting, the upcoming Town Meeting was discussed. The Board of Selectmen have finalized the articles to be presented. The Park and Rec article to appropriate funds for the Caryl Community Center is still on the warrant. The COA has asked the Revolving Fund to be increased to \$45,000.00. Community Paradigm has been hired to search for a Town Administrator. This will be a four-month process. A consultant has been hired as Human Resource/Assistant Town Administrator. Two staff have appealed their job classification – Outreach Coordinator and Program Coordinator. Denise Garlick's Report to the Community audio did not work on Zoom. The Board of Selectmen will meet this Thursday to talk about the Caryl Community Center. The COA March Board meeting date will be changed to March 14.

Police Chief McGowan is retiring and will stay on as interim chief through September. C. Lisbon would like to make a presentation to the Board for the Planning Board's initiative on Accessory Dwelling Units, which will be an article at Town Meeting. She will be invited to the April COA Board meeting.

COMMUNITY CENTER BUILDING UPDATE

J. Claypoole attended via Zoom a Community Center Building Committee meeting. The architects presented their review of the value engineering items. A copy of the slides presented at that meeting was distributed. They have gone through the prequalification process and have indicated upcoming dates. They reviewed the 16 items set aside for value engineering and which of those items could be done for a June Town Meeting. The Board reviewed the slides, the items being pulled out and the potential savings. The architect said the flooring in the fitness studio as well as the dividing wall will be kept in the plans. The recreation court and the play area will be combined as one bid alternative. The plan will go out to bid on March 1.

TRAVEL REPORT

C. Johnston reported ten people are attending the lunch at the Horse and Carriage. On February 26, a group will be traveling to the Providence Performing Arts Center to see Come from Away. J. Claypoole reported Dover and Westwood COAs will use a new agency, Tours of Distinction, for larger trips. They require 34 people on the bus. If less than 34 people between Dover and Westwood have signed up, the tour company will expand the offering to other towns. Trips scheduled: In May, a Long Island Lighthouse Cruise, in July to Tanglewood and a Schooner Cruise in August. In September, seniors will tour the Cape Cod Cranberry bogs. Tours of Distinction also offer overnight trips and a Quebec trip is planned in July. The trip costs are higher than they were in previous years.

CHAIRPERSON'S REPORT - None

FRIENDS OF COA REPORT

M. Dilg reported the Friends will have their Annual Meeting, "Spring Fling", which will take place on April 27, upstairs at the American Legion. The meeting is for members only. G. Wise reported on the Friends membership drive. We will send a follow up letter at the end of March or first of April. J. Claypoole will give G. Wise a list of the items the Friends provide to the COA.

BOARD MEMBER ANNOUNCEMENTS - None

CITIZEN COMMENTS - None

ADJOURN

A motion was made by B. Hagan and seconded by G. Thisse to adjourn the meeting at 11:00 a.m. All in favor.

Respectfully submitted,

Maureen Dilg, Secretary