



Board of Assessors'

Meeting Minutes

11:00 AM

February 18, 2021

On-Line Via Zoom

Members Present: Caroline B. Akins, Charles W. Long, Robert G. Cocks, Jr. and Town Assessor, Amy Gow. Also in attendance was James Stuart.

1. Opening

Caroline B. Akins opened the meeting at 11:00 AM.

2. Regular Business

A. Approval of Meeting Minutes

The Board of Assessors' voted as follows on the Meeting Minutes and Executive Session Meeting Minutes from January 14, 2021:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

B. Review of Departmental Expenditures

Expenditures from January 14, 2021 thru February 17, 2021 were reviewed.

3. New/Special Business

A. Authorized Signature

Due to Covid-19, The Board of Assessors' voted as follows to authorize Caroline B. Akins to sign all documents voted at this meeting, February 18, 2021 on behalf of the Board:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

B. CAI 2021 Tax Map Maintenance Contract

The Board reviewed and voted as follows on the CAI 2021 Tax Map Maintenance Contract:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

C. Patriot Properties FY2022 – FY2024 Field Work Contract

The Board reviewed and voted as follows on the Patriot Properties FY2022, 2023 & 2024 Field Work Contract:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

D. Town Assessor Updates

A. The Board reviewed and voted as follows on the Town Assessor FY2022 Employment Contract with edits:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

B. The Board reviewed the Patriot Properties AP5 – Upgrade Proposal. Board will revisit in the Fall.

E. Next Meeting

Thursday, March 25, 2021 at 11:00 AM.

F. Executive Session

Chair, Caroline B. Akins announced that the Board of Assessors’ would be entering executive session to discuss, review and sign statutory exemptions, all Clauses found under M.G. L. Chapter 59, Section 5, and pending real estate and personal property abatement, “as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body”. Chair further announced that the Board of Assessors’ would not return to open session.

At 11:20 AM, it was moved and seconded to enter executive session. The Board of Assessors’ voted as follows to enter executive session:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

[EXECUTIVE SESSION MINUTES KEPT SEPARATELY)

Documents and Exhibits Used During this Meeting:

- Meeting Minutes of January 14, 2021
- Departmental Expenditures from January 14, 2021 thru February 17, 2021
- CAI 2021 Tax Map Maintenance Contract
- Patriot Properties FY2022 – 2024 Field Work Contract
- Town Assessor FY2022 Employment Contract with edits
- Patriot Properties AP5 – Upgrade Proposal