



Dover Technology Advisory Board

Minutes of Technology Advisory Board

Tuesday, March 09, 2021

Voting Members Present: Rui Huang, Greg Kahoun (Chair), Gregg Wright, Myank Jain

Non-Voting Members Present: Cam Hudson (Warrant Comm. Rep.), Robert Springett (BOS), Dave Sullivan (Town Project Manager), Gerald Clarke (BOH)

Absent: Paul Smith, Anthony Ritacco (D/S Regional), Chris Dwellee (Town Admin.)

- Meeting called to order at 8:05 am by Greg
- Minutes for the 1/12 meeting accepted
- Dave Sullivan provided a status report on current infrastructure:
 - Harper in discovery mode and in building phase.
 - Scheduling & Training planning started.
 - Rollout in phases for salaried & hourly individuals.
 - Phase I – Library
 - Phase II - Park & Recreation
 - Phase III – Police Department
 - Phase IV – Fire Department
- Cemetery Management System
 - There are three bids and in review. Criteria has been established and recommendation will be coming soon.
- Training Plan
 - Dave presented his comprehensive training plan
 - Plan was very well received and had all the details
 - Next step is to show it to Chris
- Going forward we will limit the meeting to an hour.
- The meeting was adjourned at 9:03
- The next meeting is planned for March 23rd
- Team wants to dedicate a meeting on Strategic Vs. Tactical issues as we continue to run out of time at the end.

Minutes prepared by Myank Jain