

## **Dover Board of Health COVID-19 Meeting Minutes - March 15, 2021**

Held remotely via zoom

**Participants:** Professor Gerald Clarke, Chairman; Stephen Kruskall, M.D., member; Kay Petersen, M.D., member

1. Meeting called to order 10:10 am
2. The Board decided it would determine on a weekly basis whether to hold COVID emergency meetings once or twice on any given week.
3. A complaint was received regarding the Dover Deli. The food inspector was called and inspected the facility. He determined that the complaint was without merit.
4. The Board will speak with Town Counsel for clarification regarding emails. For example, if an email exchange had taken place regarding the Dover Deli complaint (it did not), would it have violated the open meeting law and if so, how might such a time sensitive issue be best handled by the Board.
5. Dr. Kruskall raised several concerns he had regarding the operation of the furniture trailer at the transfer station. He will reach out to Chris Poulson, Recycling Committee Chair, for more detailed information.
6. The Planning Board's proposed draft Accessory Apartment Bylaw has been forwarded to the Board of Health as required.
7. The COA Director is preparing a list of homebound residents in need of vaccination for the state.
8. At 11:08 am it was moved and seconded to adjourn the meeting. The motion was approved unanimously.