



Board of Assessors'

Meeting Minutes

11:00 AM

March 25, 2021

On-Line Via Zoom

Members Present: Caroline B. Akins, Charles W. Long, Robert G. Cocks, Jr. and Town Assessor, Amy Gow.

1. Opening

Caroline B. Akins opened the meeting at 11:00 AM.

2. Regular Business

A. Approval of Meeting Minutes

The Board of Assessors voted as follows on the Meeting Minutes and Executive Session Meeting Minutes from February 18, 2021:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

B. Review of Departmental Expenditures

Expenditures from February 18, 2021 thru March 24, 2021 were reviewed.

3. New/Special Business

A. Authorized Signature

Due to Covid-19, The Board of Assessors voted as follows to authorize Caroline B. Akins to sign all documents voted at this meeting, March 25, 2021 on behalf of the Board:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

B. Warrants

The following Warrants were reviewed and approved:

- 2020 Motor Vehicle Commitment #7
- 2020 Motor Vehicle Commitment #8
- 2021 Motor Vehicle Commitment #1

The Board reviewed and voted as follows on the Motor Vehicle Commitments:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

C. Form Extensions

The following filing date extensions for Form 3ABC's were reviewed and approved:

- Charles River School
- Hale Reservation, Inc.
- Massachusetts Historical Society

The Board reviewed and voted as follows on the Form 3ABC filing date extensions:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

D. Preliminary Estimates for FY2022 for budgetary planning purposes:

Overlay Reserve	\$200,000
Overlay Surplus	\$100,000
New Growth	\$125,000

The Board reviewed and voted as follows on the preliminary estimates for FY2022 for budgetary planning purposes:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

E. Town Assessor Updates

- A. Discussed the new .gov email addresses. Board was not aware of new email addresses – Assessor will ask Town Project Manager to send the Board the new information.
- B. Discussed having Town Assessor speak at Town Meeting regarding Warrant Articles.
- C. The Town Assessor will be taking time off starting March 30th due to minor surgery.
- D. Bonnie Akins attended the Warrant Committee meeting 3/24/21 to discuss using Free Cash to reduce the tax rate.

F. Next Meeting

Tuesday, April 20, 2021 at 10:00 AM.

G. Executive Session

Chair, Caroline B. Akins announced that the Board of Assessors would be entering executive session to discuss, review and sign statutory exemptions, all Clauses found under M.G. L. Chapter 59, Section 5, and pending real estate and personal property abatement, “as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body”. Chair further announced that the Board of Assessors would not return to open session.

At 11:20 AM, it was moved and seconded to enter executive session. The Board of Assessors voted as follows to enter executive session:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

[EXECUTIVE SESSION MINUTES KEPT SEPARATELY)

Documents and Exhibits Used During this Meeting:

- Meeting Minutes of February 18, 2021
- Departmental Expenditures from February 18, 2021 thru March 24, 2021
- 2020 Motor Vehicle Commitment #7 Warrant
- 2020 Motor Vehicle Commitment #8 Warrant
- 2021 Motor Vehicle Commitment #1 Warrant
- 3ABC Extension Requests from:
 - Charles River School
 - Hale Reservation, Inc.
 - Massachusetts Horticultural Society