

TOWN OF DOVER, MA

Personnel Board Meeting Minutes

March 31, 2022

Location/Time: Zoom Meeting 1:00 pm

Personnel Board Present: Mary Carrigan, Chairman, Juris Alksnītis, Mary Hornsby, Sue Geremia, Chris Dwelley, Town Administrator, *ex officio*, and Katelyn O'Brien, Asst. Town Administrator.

Contractor present: Don Jacobs, Principal, DIJ Management Consultant Services

1. Acceptance of Minutes. The Board reviewed and approved its Feb. 10, 2022 minutes, and also its Mar. 21, 2022 minutes with insertion of the date the Bd. of Selectmen approved the referenced updated Town Personnel Policies and revised Board meeting adjournment time of 2:30pm.

2. Review of DIJ “Classification and Compensation Study Final Report”. The Board continued review of the Report (deemed preliminary) utilizing questions raised by Board members compiled by J. Alksnītis, and circulated ahead of the meeting, including to D. Jacobs. An extensive discussion followed with D. Jacobs covering multiple aspects of the Report along with the proposed compressed position classification system and compensation plan. As previously noted, the Board will need several meetings to work through the “Report” and will reconvene to continue its review.

3. Next Board Meeting: April 7 at 1pm via Zoom, to be confirmed.

Meeting was adjourned at 2:40pm.

Respectfully submitted,

Juris Alksnītis