

Dover Council on Aging Board Minutes
Tuesday, April 5, 2022

Present: B. Cocks, M. Dilg, P. DiSanto, B. Hagan, C. Johnston, G. Thisse, G. Wise
Guests: C. Holmes, L. Pettit
Staff: J. Claypoole

Meeting called to order at 9:30 a.m.

ACCEPTANCE OF MINUTES

A motion was made by B. Cocks and seconded by G. Wise to approve the March 9, 2022 Minutes. All in favor.

TREASURER'S REPORT

The Fiscal Year 2022 Expense Control Report for February had total monthly expenses of \$16,234.76 and operating expenses of \$3,331.54. March's total monthly expenses were \$17,272.42 with operating expenses of \$4,120.04. The Formula Grant for FY2022 is still the same amount -- \$13,752.00. This has not been adjusted for the 2020 census. Funds spent to date are \$8,825.51 from the Formula Grant. Sixty four percent (64%) of the municipal budget has been spent. The Friends money was deposited and should be approved at the next Selectmen's meeting. A motion was made by M. Dilg and seconded by B. Cocks to approve the February and March Treasurer's Report. All in favor.

DIRECTOR'S REPORT

J. Claypoole reported that there is more traffic in the office after moving to the Town House. The ENewsletter has received good feedback from the community. People clicked and opened it at a 71% click rate. This is helping to recruit awareness of the COA. Focus has been on shifting programs back to in person for May and June. Programs are scheduled in seven locations: American Legion, St. Dunstan's Church, Most Precious Blood Church, The Dover Church, Library, Town Hall and Powisset Farm. At the library, current COA programs are Mah Jongg, Page Turners book club, Nature and Travel talks and a movie. Chickering School may be a location for fitness in the afternoons. The American Legion will hold luncheons, senior coffee and tea. COA will begin in person lunches in May on the 2nd Tuesday and Grab and Go on the 3rd Tuesday. Senior property tax work off position has been placed in the Assessor's office and Accounting office. Fitness classes remain virtual as staff work to shift to in person and secure locations. Ongoing program To Move or Not to Move held a seminar on Septic and Title 5 with G. Clarke in March, which was a good education piece. Their next program is on April 22 on Decluttering and will be in hybrid format in Great Hall. The Town Administrator will give a talk about the Articles on the Town Warrant on April 21, also hybrid format in Great Hall. In packing up at Caryl, there are three boxes of photos which cannot be safely stored in the trailer. After discussion, it was suggested to digitize the photos. A goal over the next 2 years is to sort through paperwork and digitize what must be retained.

COMMUNITY CENTER BUILDING UPDATE

Some furniture items remain. Packing is completed in the craft closet and Room 108. The movers are scheduled to come the last week in April. The large round table was sent to the Highway Department for their lunch room. CMAC is discussing the Caryl work group's draft job description for Community Center Coordinator and future needs of a new center for program management and maintenance.

ASSOCIATE BOARD MEMBERS

C. Johnston requested input from the Board for two Associate members. M. Dilg introduced C. Holmes, who was sitting in the audience, as a potential Associate member. Discussion took place on potential members. C. Johnston will reach out to the people who were discussed as potential members to see if there is any interest. A motion was made by M. Dilg and seconded by B. Cocks to appoint Cindy Holmes as an Associate member of the Council on Aging Board. All in favor.

CHAIRPERSON'S REPORT -- None

FRIENDS OF COA REPORT

G. Wise reported the Spring Fling for members only is on April 28 in the pub at the American Legion. The BBQ on June 8 will be outside under a tent at the American Legion and the rain date is June 9. She asked for the town to help with the set up. J. Claypoole responded since this is a co-sponsored program and is not a fundraiser, this should not be a problem. The Friends would like to sponsor a lunch in the fall with a sing along or other entertainment. The Friends money donated to the COA can pay for this event. Two Lifetime Learning classes are coming up – Diversity in Children's Literature and Art in the Garden. Ukulele starts tomorrow in person.

BOARD MEMBER ANNOUNCEMENTS

C. Johnson mentioned that Art in Bloom is tomorrow. There will be a trip to Tower Hill Gardens in May and the Worcester Art Museum in June. Transportation seems to be a problem as buses are very expensive and there is a lack of drivers. Discussion took place on volunteer drivers. J. Claypoole will find out if the use of volunteer drivers is still a problem due to liability issues.

CITIZEN COMMENTS – None.

ADJOURN – Motion to adjourn made at 10:45 a.m. by B. Cocks and seconded by P. DiSanto. All in favor.

Respectfully submitted,

Maureen Dilg, Secretary