

Dover Town Library Board of Trustees Meeting  
04/12/2022 8:30 AM  
Meeting Place/Location: Dover Town Library

Call to Order: 8:31am

### Attendees

- Trustees Present: Erin Rodat-Savla (Chair), Adrian Hill, Judith Schulz, Tracy Tobin, Ameer Tejani, and Peter Hoffmann (Secretary).
- Cheryl Abdullah, Director, Dover Town Library
- Laurence Gagnon Migausky, Friends of the Dover Town Library

### Approval of Past Minutes

The Board approved the revised minutes from the February meeting by unanimous roll-call vote.

### Director's Report

The Trustees discussed the Director's Report, including the installation of the new public use computers and new gaming stations. The Board agreed that while the Town pays for some of the technology expenses, the library should track all technology expenses as a separate line. The Director recognized that while there are frequent problems with the heating and toilets, the maintenance department is always helpful. The Trustees noted that there is money slated in the capital budget for bathrooms and the boiler, but not until 2028.

### Friends of the Dover Town Library

Laurence informed the Board that the annual appeal has reached almost \$35,439, and they are still aiming for their original \$50k goal. She also discussed the fundraising events planned this Spring, to be held in the Spring, including the tile fundraiser in the next week or two, and "Cheers for Books" on May 12. In addition, the "Trails and Tales Bingo" (non-fundraising) event will be running throughout April to raise awareness for the library. Finally, Laurence noted that Friends donated \$22k to the library this quarter. Trustee Tobin and the entire Board praised Laurence's

hard work on behalf of the Friends and the library, recognizing that the Friends had a very successful year under her leadership.

### Director Search

Trustees Schulz and Tobin informed the Trustees of the composition of the six-member Search Committee. The Trustees strongly agreed that the point person for the job posting replies should be sent directly to the Trustees.

### Miscellaneous

The raw data from the stakeholder survey has been collected and is being analyzed for. Trustee Hill is continuing to draft a short orientation/primer for new library trustees, which will include sections for FAQs, and recollections of past Trustees and Directors.

Trustees Hill and Tejani were nominated at the Town Caucus to seek re-election to the Board.

The Trustees discussed the discovery of historic documents governing library trust funds and all agreed that they should want to see a comprehensive balance sheet and income statement of all monies held in trust by the town or the library. Trustee Hill planned to request more information from the Town House.

Trustee Hill reminded the Board that the library was created 118 years ago, while the current library building was built in 1968.

Meeting adjourned at 9:30am.

Documents referenced in these minutes are available upon request from the Town Clerk's Office.