

DOVER CEMETERY COMMISSIONER'S MEETING
APRIL 22, 2025

At 4:37 pm Chair Mariah Riess called the meeting to order with Carol Jackman and Fred Sears in attendance.

Citizens' Comments

No visitors at this meeting.

1.1 Approval of Meeting Minutes

There were no minutes for reading as the backup material was not received.

1.2 Deeds

One deed was received for the Yiping Ding and Ping Zhang family, 5 Grand Hill Drive, Dover for Lot 21, Block E, 8 graves at a cost of \$3,200 for the lot, \$12,000 for Perpetual Care for a total of \$15,200.

1.3 Monument Applications

There were no monument applications presented.

1.4 Summer Help

Two applicants received, but did not have the qualifications for the position so will repost at \$20 per hour. New posting should show Friday until 1:00 pm for day end.

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1.5 Columbarium Update

Now have to wait as DPW is saying we need to put it out for bids, cost, and administration assignment.

1.6 Retirement in Near Future

Rusty will be retiring in fifteen to sixteen months so need to put together day-to-day scheduling before going to HR. Rusty will do a draft for the Commissioners to review and prepare a final list of duties before presenting to HR. It was voted to table the process for a few months.

1.7 Unanticipated Items

Fred reported that the commissioners are still waiting on renaming of streets within the cemetery.

Adjournment

At 5:30 pm Mariah moved to adjourn, seconded by Fred, unanimously approved.

Next meeting May 27, 2025 at 4:30 pm in the Town Garage.