

Dover Council on Aging Board Minutes Tuesday, May 3, 2022

Present: B. Cocks, M. Dilg, P. DiSanto, B. Hagan, C. Johnston, G. Wise

Guests: C. Holmes, A. Thompson

Staff: J. Claypoole

Meeting called to order at 9:30 a.m.

ACCEPTANCE OF MINUTES

A motion was made by B. Cocks and seconded by B. Hagan to accept the April 5, 2022 Minutes. All in favor.

TREASURER'S REPORT

The Fiscal Year 2022 Expense Control Report for April had total monthly expenses of \$3,513.65 and operating expenses of \$16,701.16. The Transportation line item has a budget of \$13,000.00 but we have spent only \$5,595.00 due to Covid. Food expenses are over budget. A motion was made by G. Wise and seconded by B. Cocks to approve the April Treasurer's Report. All in favor.

DIRECTOR'S REPORT

The Formula Grant contract and the Friends donation of \$3,000.00 were approved by the Selectmen to accept and expend. The COA newsletter should be arriving in people's mailboxes today. There are some changes in the fitness programs since the newsletter was printed. A. Desimone's May fitness classes are suspended until June due to a medical issue. Yoga will be on zoom this week and moving to a hybrid class at St. Dunstan's Church on Wednesdays. St. Dunstan's will let COA store fitness equipment there. Schedule updates will be sent out in weekly E-News. BayPath Elder Services and Springwell will merge. It will be known as Springwell Elder Services. They will have the same staff and provide the same services and programs. J. Claypoole will invite a representative to attend a COA board meeting to provide an update on services they provide to the community. Discussion took place on protective services, privacy issues and grants. There is a water leak in the COA Director's office. A roofer will be coming on Friday to fix the leak. MCOA Executive Director David Stevens passed away last week. He was an amazing advocate and leader.

COMMUNITY CENTER BUILDING UPDATE

Last week more items were moved from the Caryl Community Center. The movers came on April 27th and moved the remainder of COA items to the trailer at the Highway Department parking lot. A surplus list has been compiled of items not needed and submitted to Building Maintenance for review by Selectmen. Contractor bids are being submitted for the new building. It is still anticipated that the move date into the new Center will be in the fall of 2023.

ASSOCIATE BOARD MEMBERS

C. Johnston thanked C. Holmes for being so patient during the Associate Board member appointment process. Several people were asked if they wish to join the Board as an Associate member. It was decided to offer the position of Associate member to Anne Marie Thompson. Anne Marie Thompson said she was delighted to receive the call and is happy to help in any way. A motion was made by B. Cocks and seconded by P. DiSanto to appoint Anne Marie Thompson to be an Associate Board member. All in favor.

CHAIRPERSON'S REPORT

C. Johnston spoke to C. Dwelley regarding volunteer transportation by community members. He indicated there would be no problem to do this. The driver's insurance would cover any liability problems. The COA would not be the hub for arranging transportation. Discussion took place on the best way to accomplish this. There is extra money in the transportation budget because people have not been taking trips due to Covid, and now COA is starting to take trips. There is a concern regarding JFK because the vans are so tight that they can only seat 6 people comfortably. JFK requires all trips to be back in Dover by 2:30 p.m. There is also a concern about the protocol they use to clean the buses. Additional money will be requested from the town for the transportation budget. Discussion took place on the logistics of the upcoming trips. M. Dilg suggested using the Friends' money to hire a Fox Tour bus which is large and comfortable. She suggested choosing two trips that the seniors would like to do. C. Johnston stated that her term as Chairperson is up in June. B. Cocks has expressed interest in taking over the Chairperson's position. The election of officers will be placed on agenda for the June Board meeting. J. Claypoole received an email from Town Counsel stating that there is not a conflict of interest with a Friends member holding an officer's position on the COA Board.

FRIENDS OF COA REPORT

G. Wise reported the Friends Board will be discussing the Up in Smoke BBQ at the next meeting on Monday. The BBQ will be held at the American Legion on June 8 with a rain date of June 9. What will the town do to help us set up at the Legion? J. Claypoole will ask K. Warnick for assistance. She will also ask C. Dwelley how the COA should handle the registrations and money. M. Keleher will return to Lifetime Learning in a support position.

BOARD MEMBER ANNOUNCEMENTS - None

CITIZEN COMMENTS - None

ADJOURN

A motion was made by B. Cocks and seconded by P. DiSanto to adjourn the meeting at 10:45. All in favor.

Respectfully submitted,

Maureen Dilg