

MEETING MINUTES OF THE DOVER BOARD OF HEALTH - June 6, 2022

Held remotely via zoom - meeting recorded

Present: Dr. Kay Petersen, Chair; Dr. Stephen Kruskall, member; John Quackenbush, member; Agent Michael Angieri, Septic Systems; Agent Felix Zemel, Wells

1. Meeting called to order at 6:33 pm
2. Updates for the Board:
 - Currently 7 camp applications have been received; pre-opening camp inspections are now underway.
 - Kay informed Public Health Nurse Quad Brooks that the Board has decided that it no longer wants to continue with any contact tracing that would result in supplemental charges.
 - Quad explained that contact tracing being done at the schools was ongoing under the shared services agreement and would be done at no cost.
 - A manure regulations brochure is to be sent out to the Board for review.
 - Steve expressed concern that individuals remove Board of Health property folders from the office in order to review the contents. It was suggested that a table be set up in the office for that purpose.
3. Wells:
 - Flow tests at 2 Raleigh Road and on Wilsondale - Flow rates were more than adequate at both sites.
 - Felix reported that he has found new well drillers to be working in town.
 - Dover requires GPS coordinates on proposed well plans for location of the well and the use of flow meters for pump tests.
4. There was a discussion regarding the current Board of Health practice of maintaining lists of well drillers, water quality testing labs, and engineering firms that do work in Dover. The companies are licensed by the state. These lists are given out to individuals upon request. Mike mentioned that there is also a list of installers and haulers. They are licensed by the Dover Board of Health.
5. Septic Systems:
 - 7 Dancer Farm - Steve made a motion seconded by Kay to approve the deed covenant for a pool and cabana subject to the owners signing the deed covenant and final review by the Septic Systems Agent. The motion passed unanimously.
 - 22 Yorkshire - Steve made a motion seconded by John to approve septic system plans dated May 6, 2022 for an Eljen system and no garbage grinder subject to the owners signing the deed covenant and final review by the Septic Systems Agent.

6. Kay informed the Board that she met with the Assistant Town Administrator and was told that the Personnel Board classified the new Health Agent position as grade 12 on the Town of Dover Salary Plan, with a starting pay range of \$77,602 - \$81,929, which is equal to steps 1-3. Kay had indicated to Kate that she thought the range was too low. Kate informed her of two possible methods to address the situation. The Board could request that the Personnel Board reclassify the position to a higher grade or it could ask the Town Administrator to allow the salary range to begin at a higher step.

Steve and John concurred with Kay's assessment that the proposed starting salary range was too low to attract qualified candidates. Steve suggested that when Kay speaks next with Kate or the Personnel Board Mike accompany her so that he could provide a comprehensive explanation regarding essential job requirements. Mike agreed. Kay will follow up with Kate.

7. A Boil Water Order was issued by the DEP for Old Farm Water Trust. Steve indicated that it was critical to inform the entire Board when these types of instances occur, even though the Board might not have jurisdiction, so as not to be blindsided by residents.
8. John has created a design for a new Tick Banner for consideration by the Board. The Board discussed adding web addresses to the banner to help individuals find out about more resources that are available on state and federal websites.
9. Kay mentioned that trainings are available through the Massachusetts Association of Health Boards.
10. At 8:27 pm it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Documents and Exhibits Used During this Meeting:

- 7 Dancer Farm - pool cabana covenant
- 22 Yorkshire Rd - septic system plans dated and covenant