

Dover Recycling Committee
Meeting Minutes

June 14, 2023, 7:08 p.m.

Via Zoom

Members Present: Jenn Luethy, Carol Lisbon, Wendy Muellers, Catherine Piemonte, Leesa Mullin, Janit Greenwood

Other Attendees: Bob Tosi, Kevin McCabe, Matthew Hadge

Opening: Jenn Luethy opened the meeting at 7:05 p.m.

Regular Business

- Approval of Minutes: Minutes of 5/10/23 reviewed and approved by a vote of 5-0
- Transfer Station Operations
 - a. Mapping/ analysis of the Transfer Station by an engineering firm has begun.
 - b. The forms and regulations allowing fundraising/non-profit and campaign individuals and groups at the Transfer Station has been approved by the BOS. This will be beneficial as another community outreach and education option on all days when the TS is open.
 - c. Traffic markings were updated and the Deposit Shed upgrades are complete.
 - d. There is no interest among senior tax write-off applicants in volunteering at the Swap Shop. Efforts to find student and general community volunteers will commence.
 - e. Invasive plant disposal in the compost area is a problem. There will be a new sign listing banned plants (Garlic Mustard, Japanese Knotweed, Multiflora Rose, Buckthorn, Purple Loosestrife) and grass clippings. Kevin is working with the State for an exemption on certain banned plants being put in trash.
- Recycling:
 - a. Eyeglass recycling boxes will be ordered from Lions Club to be placed at Transfer Station and other public buildings.
 - b. 25 rain barrels have been sold YTD!
 - c. The white board and sign cabinet by the TS office will be used for recycling promotions and calendars of events.
 - d. HHW survey has not received any responses
- Grants: The grant under the 2023 RDP program has been submitted to MassDEP. Analysis will be done to identify additional point opportunities for 2024.
- Communication subcommittees were formed to focus on a new brochure, welcome letter, and realtor letter; Facebook enhancements, the Town's digital newsletter, and general notices at the Transfer Station.

Events:

- The 5/13 Special Recycling Day was successful and included the special collection of personal hygiene products for Circle of Hope, a Needham non-profit Needham. 73 residents recycled 2400 Lbs. of paper for shredding; 30+ bicycles were collected for The Bike Connector in Lowell and 93 tires were collected. Thank you to the Mobil

gas station for tire disposal and to the Norfolk County Registry of Deeds for providing free shredding.

Other Business

- Committee membership: Wendy Muellers and Jen Luethy agreed to continue for another 3-year term expiring 6/30/26. Matthew Hadge will fill Desmond's remaining term expiring June 2025. All were voted in 6-0. These nominations will need BOS approval.

FY23 Meeting dates: 7/12, 8/9, 9/13, 10/11, 11/8, 12/13

At 8:24 p.m., it was moved and seconded to adjourn the meeting. The motion was approved 6-0.

Respectfully Submitted,

Carol Lisbon

Documents and Exhibits Used During this Meeting: Meeting minutes and action list of 5/10/23