



Board of Assessors'

Meeting Minutes

10:00 AM

June 15, 2021

On-Line Via Zoom

Members Present: Caroline B. Akins, Charles W. Long, Robert G. Cocks, Jr. and Town Assessor, Amy Gow.

1. Opening

Caroline B. Akins opened the meeting at 10:08 AM.

2. Regular Business

A. Approval of Meeting Minutes

The Board of Assessors voted as follows on the Meeting Minutes and Executive Session Meeting Minutes from May 20, 2021:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

B. Review of Departmental Expenditures

Expenditures from May 20, 2021 thru June 15, 2021 were reviewed.

3. New/Special Business

A. Authorized Signature

Due to Covid-19, The Board of Assessors voted as follows to authorize Charles W. Long to sign all documents voted at this meeting, June 15, 2021 on behalf of the Board:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

B. Warrants

The following Warrants were reviewed and approved:

- 2020 Motor Vehicle Commitment #92R
- 2021 Motor Vehicle Commitment #2

The Board reviewed and voted as follows on the Motor Vehicle Commitments:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

C. Year End Items

A. Appoint Amy Gow as Town Assessor for FY2022

The Board voted as follows to appoint Amy Gow Town Assessor for FY2022:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

B. Elect Charles W. Long to the position of Chairman of the Board for FY2022

The Board voted as follows to elect Charles W. Long to the position of Chairman of the Board for FY2022:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

C. Authorization for Assessor Office to approve Motor Vehicle Excise Abatements in FY2022

The Board voted as follows authorizing the Assessor Office to approve Motor Vehicle Excise Abatements in FY2022:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

- D. Authorize Amy Gow and Charles W. Long to sign Accounts Payable and Payroll vouchers in FY2022

The Board voted as follows to authorize Amy Gow and Charles W. Long to sign for Accounts Payable and Payroll vouchers in FY2022:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

- E. Encumber \$10,750 for Patriot Properties inspections

The Board voted as follows to encumber \$10,750 for Patriot Properties inspections:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

- F. Next Meeting

To be scheduled in September, unless earlier meeting required.

- G. Executive Session

Chair, Charles W. Long announced that the Board of Assessors would be entering executive session to discuss, review and sign statutory exemptions, all Clauses found under M.G. L. Chapter 59, Section 5, and pending real estate and personal property abatement, “as an open meeting may have a detrimental effect on the bargaining or litigating position of the public body”. Chair further announced that the Board of Assessors would not return to open session.

At 10:20 AM, it was moved and seconded to enter executive session. The Board of Assessors voted as follows to enter executive session:

Caroline B. Akins:	aye
Charles W. Long:	aye
Robert G. Cocks, Jr.:	aye

[EXECUTIVE SESSION MINUTES KEPT SEPARATELY]

Documents and Exhibits Used During this Meeting:

- Meeting Minutes of May 20, 2021
- Departmental Expenditures from May 20, 2021 thru June 15, 2021
- 2020 Motor Vehicle Commitment #92R
- 2021 Motor Vehicle Commitment #2
- Motor Vehicle Excise Abatement authorization letter
- Voucher Authorized Signature Form FY2022
- FY2021 Encumbrance Request Form