

Dover Board of Health Meeting Minutes

Held remotely via Zoom

June 28, 2022

Members present: Kay Petersen, Chair, Steve Kruskall, John Quackenbush

1. Meeting called to order at 1:03 pm
2. Minutes: Steve Kruskall made a motion to approve the minutes of May 26, 2022 as amended. The motion was seconded by John Quackenbush. The motion passed unanimously.
3. BOH restructuring: The Town has posted the Health Agent position. Katelyn O'Brien will place application materials in a shared drive to which all BOH members will have access. Mike Angieri has agreed to continue to serve as our Septic Agent for at least the next six months if needed. Steve Kruskall moved that the BOH offer a six-month contract to him for the period of July 1, 2022-December 31, 2022. John Quackenbush seconded. The motion passed unanimously.
4. Temporary administrative assistant: Funds for a permanent 20 hour/week, benefited position are in the BOH operating budget as approved at Town Meeting. The Chair will determine whether there are sufficient funds to cover paid holidays and discuss with Linda Baldwin-Lyons and Katelyn O'Brien.
5. Tick webpage: John Quackenbush drafted material about tick-borne illnesses for the BOH website. The Board agreed on edits. The Chair will circulate a revised document.
6. Housing inspections: There may be a need for a housing inspection in the near future. In general, if the BOH needs to do housing inspections, Mike Angieri knows someone to whom he could refer us. Alternatively, the Board could engage Felix, who has had experience with housing inspections. The Board agreed that we would pay Felix for any additional housing inspection work he might do. If an inspection is needed, a Board member will accompany the inspector.
7. Shared services: Dover is participating in a shared services agreement with Needham and Medfield. The name of the coalition is the "Charles River Public Health District".
8. Statewide Opioid Settlement: Dover will receive funds from the AG's Opioid Settlement, probably on the order of \$7,000-12,000/year for several years. We discussed the need to plan for use of the funds. It's possible that we could collaborate with Needham and Medfield. The Chair will circulate information about the settlement fund to the Board.
9. The meeting adjourned at 2:30 p.m.