

## Dover Board of Fire Engineers

August 8, 2023

4:30pm

Minutes

Meeting held in Dover Fire House

Board Members Present: Ford Spalding & Jim Dawley  
Officers Present: Chief Paul Luttazi & Deputy Chief Edward Kornack  
Others Attending: Inspector David Tiberi & Department Administrator Rich Tiberi

Ford Spalding called the meeting to order at 4:30pm.

The Minutes of July 10, 2023 were approved by roll call vote.

The following Department vouchers were reviewed, approved by roll call vote, and signed:

Fire	\$114,959.00	SBCA Equipment
Fire	\$ 1,135.71	Radio Equipment
Fire	\$ 270.96	
Fire	\$ 5,757.34	
Ambulance	\$ 3,830.28	
Ambulance	\$ 188.07	

**Officer's Report:** 39 Fire Calls for the month / 24 Ambulance calls for the month. Both the Fire & Ambulance calls are ahead of last year's activity.

The Board by voice vote approved and accepted the **Manual and Guidelines for the Dover Fire Department** as written. The plan is to distribute it to the members at the September monthly meeting and give the members two weeks for their written comments. Then distribute the final Manual & Guidelines at the October monthly meeting. Each member must sign their copy and return the signature page to the Chief representing their understanding and acceptance.

Last month CPR training was held for all Department members. The Chief reported that the recent OEMS complaint and investigation report #23-0608 of an Ambulance incident found the allegations without merit.

The meeting was adjourned at 4:50pm.

Our next meeting is September 5, 2023 @ 4:30pm in the Fire House.

Respectfully submitted.

Ford Spalding

Chair Board of Fire Engineers