

# TOWN OF DOVER, MA

## Personnel Board Meeting Minutes

Aug. 18, 2021

Location/Time: Zoom Meeting 11 AM.

Personnel Board Present: Mary Carrigan, Chairman, Juris Alksnītis, Mary Hornsby, and Katelyn O'Brien, Assistant Town Administrator, *ex officio*

**1. Acceptance of Minutes.** The Board reviewed and approved the minutes for its July 27, 2021 meeting.

**2. Annual COLA recommendation presentation to the Warrant Committee and Board of Selectmen for FY 2023.** The Board reviewed the near-final version of the power point presentation. J. Alksnītis, M. Carrigan, and K. O'Brien and will coordinate to finalize Slide #8 – "Estimated budget Costs" data reflecting FY 2021, 2022, and 2023.

**3. Dover's compensation position to market.** As previously discussed, it would be good to know the extent to which there is any impact on the position to market calculation when adjusting for major under-market differentials, and be prepared to discuss with the Warrant Committee and Board of Selectmen, as needed. K. O'Brien will follow up on the status of this calculation.

**4. Next Zoom meeting:** Tuesday, Aug. 26, 2021, 1pm.

Meeting adjourned at 11:30AM.

Respectfully submitted,

Mary Carrigan, Chair