



**MEETING MINUTES
BOARD OF SELECTMEN
August 19, 2021**

At 6:30 PM Chair John Jeffries called the meeting to order with members Robyn Hunter and Robert Springett present. Also in attendance were Christopher Dwelley, Town Administrator; Katelyn O' Brien, Assistant Town Administrator, and Mona DiSciullo, Administrative Assistant.

ATTENDEES: Representatives from the Office of State Senator Mike Rush; State Representative Denise Garlick, Eric Worrall and Kristin Divris, Massachusetts Department of Environmental Protection; Nick LaChance and Bob Gallo, Colonial Water Company; Jillian Bargar, Anderson & Kreiger

PRESS: None present.

Citizens' Comments

There are no citizens' comments.

I.1 Discussion with the Department of Environmental Protection re Colonial Water's Corrective Action Plan

In June of 2021, Colonial Water Company (CWC) and the Town began receiving complaints from residents regarding discoloration of the water. The Massachusetts Department of Environmental Protection (DEP) is the regulatory agency that oversees Colonial Water Company, and DEP requested that Colonial Water respond to the situation, ascertain the cause of the discoloration and produce a Corrective Action Plan to rectify the situation. The Plan was submitted to DEP by Colonial, and it provides information on the system, demand, irrigation and water quality. It also discusses flushing operations, immediate actions taken by CWC and proposed corrective actions moving forward. Both the DEP and Colonial Water are present at this meeting to discuss the Correction Action Plan and the next steps.

Mr. Jeffries reiterated the Board's commitment to the community to resolve this frustrating issue and noted that the Selectmen have done and will continue to do their utmost to be as responsive as possible to those impacted residents and to use whatever resources are available. He also wanted it to be clear that Colonial has been very responsive to Dover and has done its best to guarantee that they are complying with the requirements set by the DEP.

Representative Garlick pointed out Colonial's required deadlines and spoke about the short-term urgent needs including consistent communication to residents that the water is safe and that there

is no bacterial contamination, and she expects that Colonial will provide residents with clear, safe drinking water. Urgent longer-term needs include creating an innovative plan for flushing the system and hiring a professional engineering consultant.

Eric Worrall, Regional Director of the DEP's Northeast Region, and Kristen Divris, Drinking Water Section Chief, summarized the process followed by DEP and the steps required of Colonial. Possible causes of discoloration may be due to the high demand of flow rate by irrigation systems which may cause sediment to dislodge and elevated levels of manganese. Corrective actions included taking a full suite of samples for all contaminants that would present an acute health risk. Those samples came back as negative, and DEP ruled out an immediate public health threat. Colonial will be cleaning Wells A, B, and C at the Francis street site and will be retaining the services of an independent professional engineering consultant to perform a comprehensive assessment of CWC operations, maintenance, and management practices and recommend actions for resolution. Ms. Divris and CWC representatives identified and explained other required corrective actions identified such as site inspections at the distribution system and of the wells, additional monitoring of contaminants, evaluation of water quality, water demand, chemical treatment, distribution flow and hydraulics, water storage, and increased communication to residents via automated messaging and social media. In response to questions from residents, CWC anticipates that it will take approximately six weeks to rectify the situation and it will take under consideration whether to reimburse residents for water resources purchased outside of Colonial.

The Selectmen, DEP, Colonial Water, and the legislative delegation very much look forward to continued collaboration and resolution of the situation as quickly as possible.

I.2 Approval of Conservation Restriction at 21 Smith Street in Dover

Gilbert Menna (Grantor) of 21 Smith Street has granted to the Dover Land Conservation Trust (Grantee) a Conservation Restriction (CR) on 11.88 acres on land located at 21 Smith Street. The purpose of the CR is to ensure that the land will be maintained in perpetuity for conservation purposes in a natural, scenic and undeveloped condition. At its meeting on June 23, 2021, the Dover Conservation Commission voted to recommend the Conservation Restriction and is requesting the approval of the Board of Selectmen. Attorney Tom Hunnewell and Mr. Menna presented a map of the property and described the land being restricted and the adjacent properties noting the bucolic nature of the property and the lack of development.

The Selectmen thanked Mr. Menna for his generosity, and noted that this action reaffirms the specialness of Dover and the respect the Town has for open space and natural resources.

Mr. Jeffries moved to approve a Conservation Restriction of 11.88 acres of land granted from Gil Menna to the Dover Land Conservation Trust, seconded by Ms. Hunter; it was unanimously approved by roll call vote.

I.3 Authorization to Self-Fund the Community Center Building Project

The Community Center Building Project financing is in process and has not yet been completed. Design work for the project has been started and bills have been generated. The law allows the Town to spend on a project before any bonds have been issued, and the Board is required to authorize the Treasurer to use other available funds to pay bills until project borrowing has been

finalized. This interfund borrowing will be settled up from the anticipated bond or Bond Anticipation Note (BAN) proceeds once financing is in place.

Ms. Hunter moved to advance funds in lieu of borrowing to pay for the Owner's Project Manager costs and architectural design costs for the Community Center Building Project, seconded by Mr. Jeffries; it was unanimously approved by roll call vote.

I.4 Approval of the Final Mortgage Assent Related to the Acceptance of Stagecoach Lane as a Public Way

At the May 1, 2021 Annual Town Meeting, Stagecoach Lane was accepted as a Public Way. As part of the acceptance process, specific documentation and necessary requisite approvals from each of the property owners on Stagecoach Lane are required. The Mortgagee Assent and the Order of Taking are the final documents which need approval of the Board, and Attorney Jillian Bargar of Anderson & Kreiger provided background on the acceptance and required documentation and next steps.

Ms. Hunter moved to approve the deeds and related documents required to complete the acceptance of Stagecoach Lane as a Public Way, seconded by Mr. Jeffries; it was unanimously approved by roll call vote.

Ms. Hunter moved to approve the Order of Taking to accept Stagecoach Lane as a Public Way, seconded by Mr. Jeffries; it was unanimously approved by roll call vote.

I.5 Appoint Assistant Town Administrator as the Americans with Disabilities Act (ADA) Coordinator

Title II of the Americans with Disabilities Act (ADA) requires all state or local government entities with 50 or more employees to appoint a responsible person to coordinate and oversee the administrative requirements of ADA compliance and to handle disability-based discrimination complaints. Additionally, the Town is applying for a Planning Grant from the MA Office on Disability, and the required supporting documentation includes notification to the State of Dover's designated ADA Coordinator.

Mr. Jeffries moved to appoint Assistant Town Administrator, Kate O'Brien, as the Americans with Disabilities Act (ADA Coordinator), seconded by Mr. Jeffries; it was unanimously approved by roll call vote.

I.6 Vote to Declare Property as Surplus Items

Dover's Policy on the Disposition of Surplus Materials states that in order to dispose of Town-owned property that is no longer working or is obsolete, items must be declared as Surplus Items by the Board of Selectmen. Police Chief McGowan and Fire Chief Luttazi are requesting approval of the Board to dispose of miscellaneous items which are no longer in service or are incompatible with current equipment. Items include hoses, venting fans, lightbars, lights, mounting brackets and strobes.

Mr. Jeffries moved to deem the specified items as surplus, seconded by Ms. Hunter; it was unanimously approved by roll call vote.

I.7 Board of Selectmen Updates

The Selectmen reported on the following ongoing projects and initiatives.

Snow Hill – Mr. Jeffries reported that the communications antenna attached to the fire tower at the top of Snow Hill is not working, and in order to provide emergency communications to the citizens, a temporary tower/antenna has been placed on the site.

Technology Advisory Board (TAB) – Mr. Springett reported on outreach he was conducting with the help of Cam Hudson from the Warrant Committee, specifically as it relates to the Selectmen’s FY22 technology goals and priorities. Mr. Springett will report findings at a future meeting.

Pan-Mass Challenge Ride – Mr. Jeffries publicly acknowledged Interim Superintendent of Streets Bob Tosi, the Highway Department, and Chief McGowan and his officers for ensuring the safety and success of the Pan-Mass Challenge participants riding through Dover in early August.

I.8 Town Administrator Updates

The Town Administrator reported on the following ongoing projects and initiatives.

Dover Historical Society – At the invitation of the Historical Society, Mr. Dwelley and the Selectmen toured the Caryl House and the Sawin Museum and were impressed by the incredible collection of local historical artifacts from Dover and the surrounding area. Mr. Dwelley and the Selectmen thanked the Society for their hospitality and encouraged residents to tour the sites and visit the website at doverhistoricalsociety.org.

Claybrook Road Damage – Early in the summer, Claybrook Road was heavily damaged due to inclement weather and since that time the Town has continued to monitor the road; its condition has remained the same. Tata & Howard, the geotechnical engineers hired by Dover to assist in the road repair, has completed road boring investigatory work which will facilitate understanding of what is underneath the roadway. Interim Superintendent of Streets Bob Tosi will attend an upcoming Selectmen’s meeting to provide an update on Tata & Howard’s findings and discuss the next steps in the repair process.

Selectmen’s Meeting Packet – The Selectmen’s Meeting Packets, which contain the documents that will be discussed at a scheduled Board meeting, are now available online for public viewing on the Town’s website at doverma.gov and a hyperlink to the documents will be provided on the Town’s meeting calendar.

C.1 Consent Agenda

The following items are included on the Consent Agenda:

- Approve 2021 Special One-Day Liquor Licenses for August 13 (retroactive), 21, 23, 24, 26; September 3, 5 and 10
- Approve October 3, 2021 10th Annual Ride for Food Fundraiser
- Approve October 17, 2021 Powissett Farm Trail Run
- Approve Open Session Meeting Minutes for June 24 and July 8, 2021

Board of Selectmen Open Session Meeting Minutes
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Mr. Jeffries moved to approve the Consent Agenda, as presented, seconded by Ms. Hunter; it was unanimously approved by roll call vote.

Adjournment

At 8:30 PM Mr. Jeffries moved to adjourn, seconded by Ms. Hunter; it was unanimously approved by roll call vote.

DOVER BOARD OF SELECTMEN

Robyn Hunter, Clerk