

**DOVER CEMETERY COMMISSIONER'S MEETING
AUGUST 24, 2021**

At 3:00 PM Chair Peg Crowley called the meeting to order with members Mariah Riess and Carol Jackman present. Rusty Dauphinee, supervisor of cemetery, also attended the meeting.

Citizens' Comments – No one

1.1 Approval of Meeting Minutes

On a motion by Peg Crowley and seconded by Mariah Riess the minutes of June 22, 2021 were approved.

1.2 Discussion with Rusty regarding cleaning and restoration of monuments. On a motion by Carol Jackman and seconded by Mariah Riess it was voted to purchase a Power Washer and battery, at a cost between \$200 and \$400, to be paid out of the "Purchase of New Equipment" account. This machine runs with a bucket of water and a hose. It is very quiet and will help Fred Sears with his cleaning of headstones. He first contacts the family before doing any work. He volunteers his time and will schedule it with Rusty. Rusty also commented on a number of issues he was having, one being the payment of bills. He has informed John Jeffries, Chair of the Selectmen, of a number of problems. He has kept a file of e-mails to Kathy LaPlant regarding them. Unfortunately Rusty reported we lost the \$600 from last years' budget to purchase Mums for the Meditation Garden. Rusty then showed the Commissioners a copy of a new Personnel statement that was shared with him as he did not receive a copy. Peg was going to contact Kate O'Brien as to why Rusty was not included on the list.

1.3 Report on Deeds

Deeds were signed for Scott and Marjorie Foster, 30 Tubwreck Drive, Block F, Lot 55, 2 grave, cost of Lot \$800, Perpetual Care \$3,000, total \$3,800; Adam King, 101 Centre Street, Block F, Lot 24, 8 grave, cost of Lot \$3,200, Perpetual Care \$12,000, total \$15,200; Carol Hughes, 3 Hughes Lane, Block E, Lot 10, 5 grave, cost of Lot \$2,000, Perpetual Care \$7,500, total \$9,500; and Susan Mosher and Giles Mosher, 6 Oakley Road, Block G, Lot 67, 4 grave, cost of Lot \$1,600, Perpetual Care \$6,000, total cost \$7,600.

1.4 Review of Monument Applications

The following applications were presented: Dorothy Boylan, 20 Farm St., Lot 141, Block C, for a foot marker; Winnie Greene, 69 Richards St., Dedham, Lot 47, Block F, for a headstone and foot marker; Marguerite Gurekian, 1 Bretton Rd., Lot 2, Block F, for a headstone; David Haviland, 88 Walpole St., Lot 14, Block E for a headstone; Leslie Hughes, 3 Hughes Ln., Lot 10, Block E, for a headstone; Robert Kenyon, Lot 47, Block HSS, for a foot marker; Erika Nelson, 58 Bay View Rd., Duxbury, for a foot marker; Diana Scott, 15 Beachside Common, Westport CT, Lot 132, Block C, for a headstone and foot marker; and James Spalding, 5 Hutton Rd., Lot 156, Block C, for a headstone and foot marker. On a motion by Carol, seconded by Peg, all applications were unanimously approved.

1.5 Update on Signs

Signs have been received and installed. They look great. A big thank you to Peg for all her work in getting this accomplished.

1.6 Update on By-Laws and Guidelines

Carol distributed a final copy of how the new booklet will look. Peg and Mariah were very happy with the presentation. There was one correction to be made on page one of the By-Laws. The contents will be run on the printer at the Highway Department. The next step is to order a 3-hole Punch, cost approximately \$21, and to order the blue report folders, cost approximately \$135 for 100 folders. The expense will come from the Printing account. Peg offered to help Carol assemble them. Mariah made a motion to purchase the items, seconded by Carol, and it was unanimously approved.

1.7 Fencing

A discussion was held about the possibility of fencing along the side of Dover Farms in order to stop the residents from cutting through the cemetery to get to Charles River. After a discussion it was recommended that we consider putting up trees.

1.8 Stonewall Repair

Rusty gave the Commissioners three bids to have stonewalls repaired and a pillar along Centre Street that had been hit by a plow. After reviewing the bids it was moved by Carol, seconded by Mariah, and so voted unanimously to hire Don Nyren Masonry from Medfield to do the work. The work is not to exceed \$4,000 and to be paid from Perpetual Care.

Adjournment

At 4:35 PM Peg moved to adjourn, seconded by Carol. It was unanimously approved.

Next meeting September 21, 2021 at 4:00 PM.