



Board of Assessors'

Meeting Minutes

Thursday, September 16, 2021

Chairman Charles W. Long called the meeting to order at 10:03 AM in the Assessors Office. Present were Board Members Robert G. Cocks, Jr. and Caroline B. Akins, and Town Assessor Amy Gow.

1. Regular Business

- Meeting minutes from June 15, 2021 were reviewed and unanimously approved.
- Departmental Expenditures June 16, 2021 thru September 15, 2021 were reviewed.

2. New/Special Business

- Classification Study
Draft Job Descriptions for the Town Assessor and Assessor Clerk were reviewed.
- Warrants
 - Warrants for Preliminary FY2022 Real Estate and Personal Property taxes were reviewed and endorsed.
 - Warrant to the Treasurer for the 2022 Norfolk County Tax was reviewed and endorsed.
 - Warrant for the FY2021 Supplemental Taxes was reviewed and endorsed.
 - Warrant for 2020 Motor Vehicle Excise tax bills, Commitment No. 10R was reviewed and endorsed.
 - Warrants for 2021 Motor Vehicle Excise tax bills, Commitment No. 3 and 3R, were reviewed and endorsed.

- Chapter Land Approvals – Chapter 61B

By unanimous vote, FY2023 applications for classification under provisions of Chapter 61B of the Massachusetts General Laws were approved for the following properties:

46 Pine Street (18-7-0, 18-14-B, 18-15-0)	11.50 acres
Dedham Street (7-12-B, 7-13-0)	10.22 acres
20 Pegan Lane (10-30-0)	5.55 acres

- Chapter Land Approvals – Chapter 61A

By unanimous vote, FY2023 applications for classification under provisions of Chapter 61A of the Massachusetts General Laws were approved for the following properties:

54 Farm Street (16-31-0)	17.50 acres
26 Farm Street (10-34-0, 10-36-0, 16-51-0)	117.98 acres
130 Farm Street (15-27-0, 15-27-A, 15-27-B, 15-27-C)	7.455 acres

- Apportionment of Tax
By unanimous vote, Apportionment of Tax of Divided Real Estate was approved and endorsed for Parcel 7-22-A.

4. Town Assessor Updates

- For budgetary planning purposes, the Board discussed and approved the following preliminary estimates for FY2023:

New Growth	\$125,000
Overlay	\$200,000
Releases	\$100,000
- The Board discussed and authorized Town Assessor, Amy Gow to sign a contract with Patriot Properties for the FY2022 (504) Utility Valuations, and to prepare a Prior Notice to the Warrant Committee.

At 10:39 AM, it was moved by Mr. Long and seconded by Ms. Akins to enter executive session: OML, MGL 30A Section 21 Rule 7 (“to comply with, or act under the authority of, any general or special or federal grant-in-aid requirements”) to discuss, review and sign statutory exemptions, all Clauses found under MGL Chapter 59 Section 5 and pending real estate and personal property abatements, specifically 127 Farm Street. With three members voting, the motion was approved, 3-0.

[EXECUTIVE SESSION MINUTES KEPT SEPARATELY]

The Board returned to public session at 10:54 AM.

5. Next Meeting

- The next meeting is scheduled for Thursday, October 21, 2021 at 4:00 PM.
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Documents and Exhibits Used During this Meeting:

- Meeting Minutes of June 15, 2021
- Departmental Expenditures from June 16, 2021 thru September 15, 2021
- Preliminary FY2022 Real Estate Tax Warrant
- Preliminary FY2022 Personal Property Tax Warrant
- Warrant to the Treasurer for the 2022 Norfolk County Tax Warrant
- FY2021 Supplemental Tax Warrant
- 2020 Motor Vehicle Commitment #10R Warrant
- 2021 Motor Vehicle Commitment #3 Warrant
- 2021 Motor Vehicle Commitment #3R Warrant
- Chapter Land 61B Applications
 - 46 Pine Street (18-7-0, 18-14-B, 18-15-0)
 - Dedham Street (7-12-B, 7-13-0)
 - 20 Pegan Lane (10-30-0)
- Chapter Land 61A Applications
 - 54 Farm Street (16-31-0)
 - 26 Farm Street (10-34-0, 10-36-0, 16-51-0)
 - 130 Farm Street (15-27-0, 15-27-A, 15-27-B, 15-27-C)
- Apportionment of Tax on Divided Real Estate (7-22-A)
- Patriot Properties Contract for (504) Utility Valuations