

# DOVER

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*180th Town Report*

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2016



## In Memoriam

The Town Report of 2016 recognizes the following individuals who served the Town of Dover with commitment and distinction:

**John McDonnell**  
Council on Aging, 2000–06

**Nancy Higgins Storey**  
Board of Registrars, 1984–2016

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## Acknowledgments by the Town Report Committee

Kathy Weld, Chairman  
Dee Douglas  
Jill French  
Mary Kalamaras  
Hadley Reynolds

The *Dover Town Report* is mandated to be the vehicle by which all Town departments, boards, and committees convey to Dover residents a summary of their activities during the year. The Town Report Committee is composed of five appointed members, each of whom serves a three-year term.

We thank everyone at the Town House for their support in producing this report. Thanks also go to all contributors for their efforts, especially those individuals who submitted their reports on time. We are grateful for the expertise of our graphic designer, Pat Dacey, and for the printing and binding services of King Printing under the guidance of Tom Campbell.

We greatly encourage residents and nonresidents alike to submit photographs for print consideration and thank everyone who has participated in past years. The *Dover Town Report* would not be the same without your wonderful images of our town and its people.

Dover residents are encouraged to provide the Committee with their comments and suggestions for improving this report. Please contact us at [townreport@doverma.org](mailto:townreport@doverma.org).



Eastern phoebe. Photo by Judy Ballantine.

# Citizens Volunteer Form

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If you are interested in serving the Town in any capacity listed below, please complete this form and return it, either by mail or in person, to the Selectmen's Office, Town House, 5 Springdale Avenue, or call (508) 785-0032, ext. 221. Information received will be made available to all boards, committees, and departments for their reference in filling vacancies.

Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

Area(s) of interest: \_\_\_\_\_  
\_\_\_\_\_

Availability (e.g. nights, weekends, hours per month): \_\_\_\_\_  
\_\_\_\_\_

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

<input type="checkbox"/> Selectmen's Office	<input type="checkbox"/> Conservation Commission
<input type="checkbox"/> General Government	<input type="checkbox"/> Long Range Planning Committee
<input type="checkbox"/> Historical Commission	<input type="checkbox"/> County and Regional Affairs
<input type="checkbox"/> Council on Aging	<input type="checkbox"/> Veterans' Affairs
<input type="checkbox"/> Cultural Council	<input type="checkbox"/> Human Services
<input type="checkbox"/> Town Report Committee	<input type="checkbox"/> Parks and Recreation
<input type="checkbox"/> Civil Defense	<input type="checkbox"/> Town Clerk/Elections
<input type="checkbox"/> Tree Committee	<input type="checkbox"/> Other _____
<input type="checkbox"/> Recycling Committee	

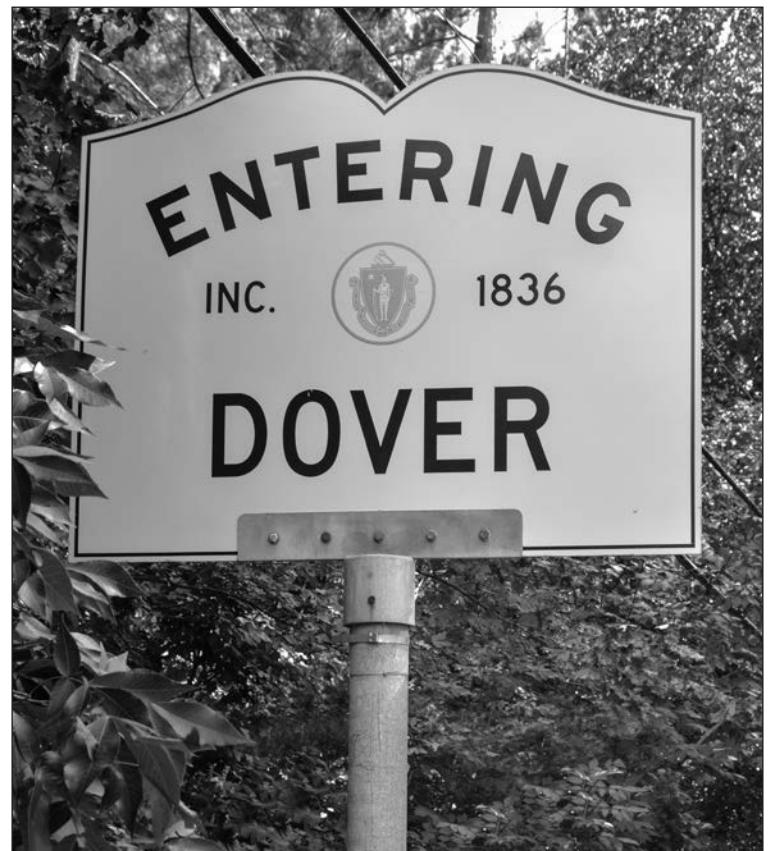
# DOVER

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*Information for Citizens*

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2016



# General Information

First settlement recorded in 1640

Established as the Springfield Parish of Dedham in 1748

Incorporated as the District of Dover in 1784

Incorporated as a Town in 1836

## Geographic Information

Latitude: 42° 14' North

Longitude: 71° 17' West

Land Surface: 9,701.4 acres

Water Surface: 94.6 acres

Total: 9,796 acres or 15.3 square miles

Perimeter: 23.51 miles (10.87 on the Charles River)

Political Location of the Town: Norfolk County

Thirteenth Norfolk Representative District: State Representative Denise Garlick

Norfolk and Suffolk District: State Senator Michael F. Rush

Second Councillor District: Councillor Robert A. Jubinville

Fourth Congressional District of Massachusetts: U.S. Representative Joseph P. Kennedy III

United States Senate: Senators Elizabeth Warren and Edward J. Markey

## Building Dates

Library	1968	Regional Middle School	2003
Caryl Community Center	1912, 1931, 1972	Regional High School Post Office	1968, 2004 1975
Town House	1922	Protective Agencies Bldg.	1976, 1999
Chickering School	2001	Town Garage	1998

## Census Figures

Year	Registered Population	Number of Voters	Households
1790	485		
1910	769		
1950	1,722	318	
1975	4,896	2,674	1,335
1980 (est.)	5,000	2,988	1,460
1985	5,039	3,140	1,450
1990	5,240	3,231	1,668
1995	5,585	3,383	1,812
2000	5,874	3,566	1,902
2005	6,088	3,785	1,958
2010	6,034	3,955	1,985
2015	6,199	4,030	1,995
2016	6,279	4,296	2,008

# Town Offices Directory

Police and Fire Emergencies: 911

Town Website: [www.doverma.org](http://www.doverma.org)

Town House Offices: (508) 785-0032 + ext. For fax: (508) 785 + fax #

Office	Fax	Ext.	Number	Hours
Accountant		227		M-F 9-5
Assessors		241	8134	M-Th 9-5; F 9-12
Board of Health		232	8114	M-Th 9-2:30
Building Department		225	8114	T & Th 9-3; F 8-2
Building Maintenance		235	2341	M-F 7-3
Town Clerk		226	2341	M, W, F 9-1; T & Th 9-4
Conservation Commission		233	8114	M & T 9-3; Th 8:30-3
Planning Board		238	8114	T & Th 10-3; W 2-4
Selectmen		221	2341	M-F 9-5
Treasurer/Collector		228		M-F 9-5
Web Coordinator		247		M-F 9-5
Wiring Inspector		245	8114	

Other Offices: Unless otherwise noted (508) 785 + number

	Number	Hours
Animal Control Officer	1130	
Cemetery Supervisor	0058	M-F 7:30-3
Council on Aging	(508) 315-5734	M & T 9-3:30; W 9-1:30; Th 9-4
Emergency Management	1130	24 hours
Town Engineer	0058	
Fire Department (non-emergency)	1130	
Highway Department	0058	M-F 7:30-3
Town Library (Adult) (Children's)	8113 8117	M-W 10-8; Th & F 10-6; Sat 10-4
Parks and Recreation	0476	M-F 9-5
Plumbing Inspector	(781) 444-3392	
Police (non-emergency)	1130	
Schools		
Administration	0036	
Chickering Elementary	0480	
D-S Middle School	0635	
D-S High School	0624	
Community Education	0722	
Minuteman Career and Technical High School	(781) 861-6500	
Transfer Station	0058	W, Sat, Sun 8-3:45
Tree Warden	1130	
Veterans' Agent	(508) 647-6545	

# Elected Officials

For 2016-17

	Term Expires
<b>Moderator</b> James R. Repetti	2017
<b>Board of Selectmen</b> Robyn Hunter, Chairman John Jeffries Candace McCann Town Clerk Felicia S. Hoffman	2017 2019 2018 2017
<b>Board of Assessors</b> Caroline M. White, Chairman Caroline Akins Charles Long	2019 2017 2018
<b>Dover School Committee</b> Adrian J. Hill, Chairman Lauren Doherty Michael B. Jaffe Brook A. Matarese Henry B. Spalding	2019 2017 2019 2018 2017
<b>D-S Regional School Committee</b> (Dover members) Lori Krusell Carolyn D. B. Ringel Dana B. White	2018 2017 2019
<b>Library Trustees</b> Anne G. Coster, Co-Chairman Judith Schulz, Co-Chairman Mark A. Bush Maud H. Chaplin Kimberly M. N. Hatfield Adrian J. Hill	2018 2017 2019 2018 2017 2019
<b>Cemetery Commissioners</b> Pope Hoffman, Chairman Carol Jackman M. Helena Wylde Swiny	2017 2018 2019
<b>Trustees Larrabee and Whiting Estates</b> Jonathan Fryer, Chairman Mary Crane Phillip Luttazi	2019 2019 2019
<b>Constables</b> André Boudreau Margaret Crowley William Herd	2019 2019 2019
<b>Planning Board</b> Mark Sarro, Chairman Kate Bush Henry Faulkner Carol Lisbon Jody Shue	2021 2017 2020 2019 2017
<b>Board of Health</b> Harvey George, Chairman Gerald Clarke Joseph Musto	2018 2019 2017
<b>Parks and Recreation Commission</b> Christopher Boland, Chairman Peter Davies Valerie Lin Eric H. Loeffler Nancy Simms	2019 2018 2018 2019 2017

# Appointed Officials

For 2016–17

## Term Expires

### Appointed by the Selectmen

#### Town Administrator

David W. Ramsay 2019

#### Town Accountant

Carol Wideman 2018

#### Town Counsel

Anderson & Kreiger, LLP 2017

#### Treasurer/Collector

Gerard Lane 2017

#### Affirmative Action Officer

David W. Ramsay 2017

#### Animal Control Officer

Danielle Estrella 2017

#### Board of Appeals (Zoning)

Alan Fryer, Chairman 2019

Tobe Deutschmann 2019

Michael Donovan, *associate member* 2017

LaVerne Lovell 2017

(Position open), *associate member*

#### Board of Fire Engineers

J. Ford Spalding, Chairman 2017

John Hughes 2019

Peter Smith 2018

#### Board of Registrars

Camille Johnston 2018

Michele Keleher 2019

John J. Walsh 2017

Felicia S. Hoffman, *ex officio* –

#### Cable TV Advisor

Robert DeFusco 2016

#### Capital Budget Committee Representative

Robyn Hunter 2017

## Term Expires

### Carly Management Advisory Committee

Kathy Weld, Chairman 2019

Christopher Boland, *Parks and Recreation appointee* 2017

Robyn Hunter, *Board of Selectmen appointee* 2017

Valerie Marden 2019

Alexia Pearsall 2019

Matt Schmid, *Council on Aging appointee* 2017

Ruth Townsend 2019

David W. Ramsay, *ex officio* –

### Chief of Communications

Peter A. McGowan 2017

### Conservation Commission

John Sullivan, Chairman 2017

Lawrence Clawson, *associate member* 2017

Kate Faulkner 2018

Janet Hartke-Bowser 2019

Tim Holiner 2017

James A. McLaughlin, *associate member* 2017

Sarah Monaco 2019

Amey Moot 2018

David W. Stapleton 2019

### Council on Aging

Betty Hagan, Chairman 2018

Robert Cocks 2019

Joanne Connolly 2017

Maureen Dilg 2017

Reverend Peter DiSanto 2019

Camille Johnston 2019

Gilbert Thisse 2018

Ruth Townsend 2017

Geraldine Wise 2017

Candace McCann, *Board of Selectmen liaison* 2017

### Cultural Council

Linda Holiner, Chairman 2019

Diane L. Brauer 2017

Kristin Brophy 2019

Lara J. Clark 2017

Lynn Collins 2019

Melissa Frank 2019

Shoba Frey 2019

Olia Lupon 2017

Elizabeth C. Rich 2017

	Term Expires		Term Expires
<b>Emergency Management</b>		<b>Long Range Planning Committee Representative</b>	
Chief Peter A. McGowan, Director	2019	Robyn Hunter	2016
Margaret L. Crowley, Deputy Director	2017		
<b>Fence Viewers</b>		<b>MBTA Representative</b>	
James P. Dawley Jr.	2019	Robyn Hunter	2017
Carol Lisbon	2018		
<b>Finance Committee on Roads</b>		<b>Measurer of Wood and Bark</b>	
Scott Mayfield, Chairman	2018	John Gilbert	2019
Robert DeFusco	2017		
Robyn Hunter	2016		
John Walsh	2017		
David W. Ramsay, <i>ex officio</i>	–		
<b>Financial and Energy Assistance Coordinator</b>		<b>Metropolitan Area Planning Council Representative</b>	
Erika Nagy Lert	2019	<i>(including Three Rivers Interlocal Council and Southwest Advisory Planning Committee)</i>	
<b>Forest Warden</b>		(Position open)	–
Craig Hughes	2019		
<b>Groundwater Bylaw Enforcement Agents</b>		<b>MetroWest RTA Representative</b>	
Michael Angieri	2017	Craig Hughes	2017
George Giunta	2017		
<b>Hazardous Waste Coordinator</b>		<b>Norfolk County Advisory Board</b>	
Craig Hughes	2017	Robert Purdy	2019
<b>Historical Commission</b>		<b>Open Space Committee</b>	
Jane Moore, Chairman	2019	Amey Moot, Chairman,	2019
Janet Comiskey-Giannini	2017	George Arnold Jr., <i>Long Range Planning Committee liaison</i>	2017
Richard Eells	2018	Henry Faulkner, <i>Planning Board appointee</i>	2017
Thomas Johnson	2017	Boynont Glidden	2018
Stephen Kruskall	2018	Tim Holiner, <i>Conservation Commission appointee</i>	2017
Charlotte Surgenor	2019	Gregory M. Kahoun	2019
Paul Tedesco	2019	Justine Kent-Uritam	2019
Candace McCann, <i>Board of Selectmen liaison</i>	2017	Eric Krusell	2018
<b>Inspector of Buildings/Zoning Enforcement Officer</b>		Eric H. Loeffler	2017
Walter Avallone, Inspector	2017	Tara Nolan	2018
<b>Inspector of Wiring</b>		Paul Wood	2017
Kevin Malloy, Inspector	2017	Candace McCann, <i>Board of Selectmen liaison</i>	2017
James Naughton, Deputy Inspector	2017	<b>Personnel Board</b>	
		Mary Carrigan, Chairman, <i>Warrant Committee appointee</i>	2019
		Juris Alksnitis	2017
		Sue Geremia	2019
		Mary Hornsby	2017
		Robyn Hunter, <i>Board of Selectmen liaison</i>	2017
		David W. Ramsay, <i>ex officio</i>	–
		<b>Personnel Rules Ombudsmen</b>	
		Greer Pugatch, female	2017
		David W. Ramsay, male	2017



**Term Expires****Term Expires****Memorial Day Committee**

Carol Jackman, Chairman	2019
Keith Shaffer, <i>to fill unexpired term</i>	2017
Jay Sullivan	2018

**Dover Representative to Minuteman**

J. Ford Spalding	2019
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**Long Range Planning Committee**

John Donoghue, Chairman	2018
George Arnold Jr.	2017
Robyn Hunter, <i>Board of Selectmen appointee</i>	2017
Mark Sarro, <i>Planning Board appointee</i>	2017
Matthew Schmid, <i>to fill unexpired term</i>	2017
Suzanne Sheridan	2019
Peter Smith	2019
Brooks Gerner, <i>Warrant Committee liaison</i>	2017

**Personnel Board**

Juris Alksnitis	2017
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**Appointed by the Assessor**

<b>Town Assessor</b>	
Karen MacTavish	2017

**Appointed by the Board of Health****Administrative Assistant**

Karen Hayett	—
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**Agents, Board of Health**

Michael J. Angieri, Septic Agent	2017
George Giunta, Well Agent	2017

**Walpole Area Visiting Nurse Association**

Elaine Stevens, Executive Director	2017
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**Inspector of Animals**

Jennifer Cronin	2017
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**Lyme Disease Committee**

Tim Holiner, Chairman, <i>Conservation Commission appointee</i>	2017
Dr. Joseph Musto	2017
Matthew Schmid	2017
George Giunta, Deer Management Agent	2017
Jim Palmer, Deer Management Agent	2017

**Appointed by the Capital Budget Committee****Capital Budget Committee**

Robert Springett, Chairman	2019
Kathryn Cannie, <i>Warrant Committee appointee</i>	2017
Frederic Hammerle, <i>Warrant Committee appointee</i>	2017
Robyn Hunter, <i>Board of Selectmen appointee</i>	2017
Gordon Kinder	2017
Andrew Phelan	2018
Mark Sarro, <i>Long Range Planning Committee appointee</i>	2017

**Appointed by the Conservation Commission****Open Space Committee**

Tim Holiner	2017
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**Lyme Disease Committee**

Tim Holiner	2017
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**Appointed by the Long Range Planning Committee****Capital Budget Committee**

Mark Sarro	2017
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**Appointed by the Planning Board****Consulting Town Planner**

Gino Carlucci	—
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**Planning Assistant**

Susan Hall	—
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**Long Range Planning Committee**

Mark Sarro	2017
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**Open Space Committee**

Henry Faulkner	2017
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**Appointed by the Warrant Committee****Personnel Board**

Mary Carrigan	2019
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**Capital Budget Committee**

Kathryn Cannie	2017
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Fred Hammerle	2017
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*“Appointee” denotes a voting member; “liaison” refers to a non-voting member.*

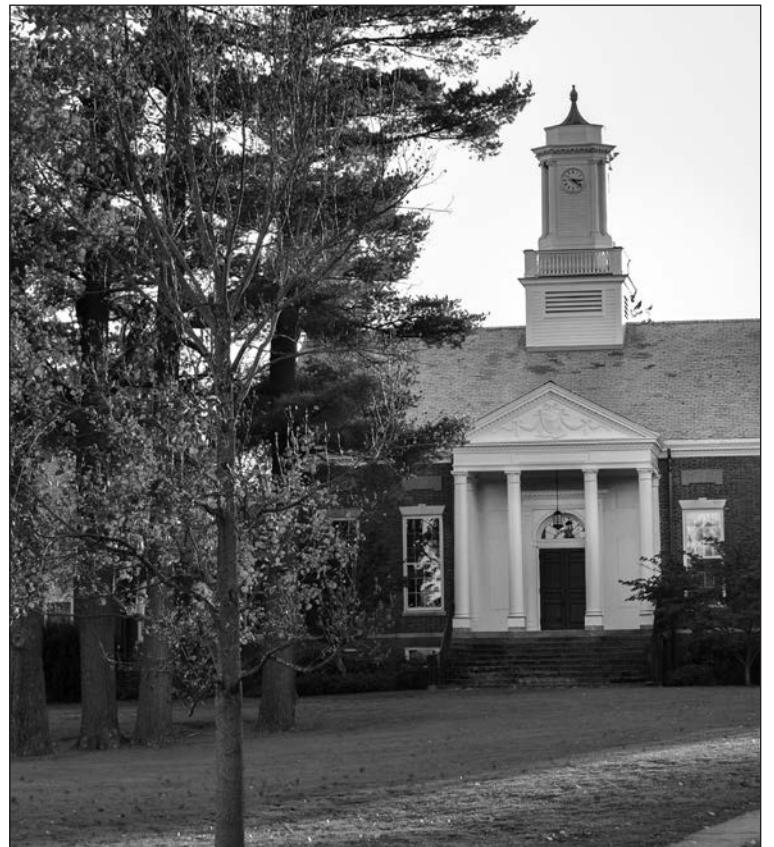
# DOVER

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*Town Government Reports*

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# 2016



## *Report of the* **Moderator**

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James R. Repetti

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The Annual Town Meeting was held on Monday, May 2, 2016. In addition, two Special Town Meetings pertaining to the Minuteman Regional School District were held on February 22 and May 2, 2016. The reports of these meetings, as recorded by the Town Clerk, may be found elsewhere in the *Dover Town Report*. I would like to thank Assistant Moderators David Haviland and Paul White, Town Clerk Felicia Hoffman, and the constables, checkers, counters, pages, and registrars, whose hard work at these meetings was indispensable.

To some people, our tradition of Open Town Meeting may seem a throwback to past centuries. However, it is this very tradition of citizen participation that makes Dover a community of which we can be proud. All registered voters are welcome and encouraged to participate in this time-honored tradition, and I believe that it is one's civic duty to make an effort to attend. My role as Moderator is to encourage attendance and provide a meeting environment that affords every citizen the opportunity to voice his or her opinion to other citizens in attendance. A citizen may not always agree with the outcome of a vote at Town Meeting, but that citizen's dissenting voice should be heard during the debate and discussion of any issue on the floor.

In addition to presiding over Town Meeting, the Moderator has appointing authority to various committees. These appointments are essential to the successful running of a town government. Consequently, all citizens are encouraged to donate time to a Town of Dover board or committee. There are many opportunities for volunteerism available for citizens of all age groups, professions, and interests. The success of local government relies on and is enhanced by the diversity of the volunteers who participate in it.

Thank you for choosing me as Moderator. It is a pleasure to serve Dover in this capacity.

# *Report of the* **Board of Selectmen**

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Robyn Hunter, Chairman  
Candace McCann, Clerk  
John D. Jeffries, Member  
David W. Ramsay, Town Administrator

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The year 2016 saw a few membership changes on the Board. Jim Dawley retired in May after serving two terms. The Board extends its sincere thanks and appreciation to him for his hard work and outstanding service to the Town. New member Doug Lawrence joined the Board at that time, but made the difficult decision to step down in early fall to pursue a professional opportunity. The Board wishes Mr. Lawrence all the best in his future endeavors and thanks him for his years of service to the Town as a member and chairman of the Warrant Committee. At a Special Town Election held on November 8, 2016, in conjunction with the Presidential Election, John Jeffries was elected to fill the remainder of Mr. Lawrence's term and was welcomed to the Board.

## **Personnel Changes**

In May, Carl Sheridan retired as constable after having served for 42 years in that capacity at town meetings and town elections, as well as for many years as Dover's police chief and later as the Council on Aging's outreach worker. Carl was a familiar public voice and face to Dover citizens, and the Board extends its sincere thanks and appreciation to him for his extraordinary dedication and contributions to the Town.

In November, Patty Booker left her position as collection assistant in the Treasurer/Collector's office, which is under Board's jurisdiction, to take another job, and Jennifer Pink was hired to fill the vacancy.

## **46 Springdale Avenue**

When Article 17 to approve the sale of a portion of the Town-owned property at 46 Springdale Avenue failed to pass at the 2016 Annual Town Meeting, the Selectmen, together with the chairmen of interested boards, established a working group to explore alternative uses for the property.

Composed of one member each from the Board of Selectmen, Board of Assessors, Board of Health, Open Space Committee, Warrant Committee, Conservation Commission, and Planning Board, the working group was charged with: considering all options for use of the property; attending all public meetings for which 46 Springdale Avenue was an agenda item; and keeping their respective boards updated on all related discussions

and actions. The group would also prepare a warrant article for the 2017 Annual Town Meeting reflecting its consensus as to how to proceed with the property.

The working group determined that Dover residents had demonstrated overwhelmingly—at a Special Town Meeting and Special Town Election in 2014, as well as at the 2016 Annual Town Meeting in their vote against Article 17—that they had approved the purchase of the property in order to retain most of the 27.2-acre parcel as open space for conservation purposes and for passive recreation.

Therefore, at the working group's request, the Selectmen hired the real-estate firm LandVest to advise the Town and provide it with the necessary information—including GIS mapping and the valuation of disposition options—to make an informed decision about the property. The group will present its findings and formal recommendation, and will also seek input from the public, at an open forum to be held early in 2017. The Board of Selectmen thanks all the involved boards for their collaboration on this important matter.

## **Municipal Facilities Improvements**

Following the approval at the 2015 Annual Town Meeting to appropriate funds for renovating the outdated restrooms at the Caryl Community Center (CCC) and repairing and painting the fire apparatus bay floors at the Protective Agencies Building, the two projects were combined into a single upgrade project for purposes of cost efficiency.

The renovations at the Protective Agencies Building were completed in August, while those at the CCC were substantially completed in December, with both efforts achieving excellent results.

The Board of Selectmen thanks the Warrant Committee, the Capital Budget Committee, and Dover citizens for their support of the CCC renovation project and the other recent improvements made to the CCC, which are part of the Board's ongoing capital improvement plan for all Town buildings.

## **MBTA Recreational Path**

At the 2016 Annual Town Meeting, citizens voted to authorize the Board of Selectmen to enter into lease negotiations with the MBTA regarding a proposed rail trail along a portion of its disused Bay Colony rail line that extends south of Springdale Avenue. The Selectmen agreed to negotiate lease terms with the MBTA, and present the terms at a future town meeting for Dover voters to consider. The Board subsequently established a three-person working group, similar to the model used for collective bargaining negotiations, composed of one Selectman, the Town Administrator, and Town Counsel, to guide and counsel the Board as it negotiates a lease with more favorable and clarified terms for the Town.

## Blue Wave Solar Array at Hale Reservation

At the 2016 Annual Town Meeting, voters approved a solar photovoltaic overlay district at the request of the Planning Board, in coordination with the Long Range Planning Committee (LRPC), as part of the LRPC's Green Communities initiative. Shortly thereafter, Blue Wave Capital, an experienced solar developer in Massachusetts, applied for a permit from the Planning Board for site plan review of a proposed solar array to be sited on a portion of Hale Reservation, including on the Town's capped landfill. This was a very complex undertaking on a compressed timeline and required the collaborative efforts of the Planning Board and its Town Planner, the Board of Selectmen, the Conservation Commission, the Superintendent of Streets, the Town Administrator, the Police Chief, and the Board of Assessors, along with the guidance of Town Counsel and a solar consultant.

Two key documents required the Selectmen's approval: a real-estate license agreement between Dover and Hale Reservation outlining the responsibilities and obligations of both parties regarding insurance provisions, indemnifications, and other legal issues; and a temporary license agreement for Blue Wave's proposed staging plan covering the storage and movement of materials during construction of the solar array, its hours of operation, and its access to the landfill. The Board executed these documents in December. Construction of the solar array will commence in January 2017.

In December, the Dover-Sherborn Regional School Committee (DSRSC) entered into a 20-year net metering agreement with Blue Wave, which should result in savings for the Region of approximately \$20,000 per year. Unfortunately, the Town was unable to enter into such a contract without the approval of Town Meeting. Rather than forego potential savings, however, the Town reached out to the Region to arrange for the Town to take on the Blue Wave agreement from the DSRSC at a later date. In conjunction with the Net Metering Agreement, Dover citizens will be asked to approve a Payment in Lieu of Taxes (PILOT) Agreement at the 2017 Annual Town Meeting.

## Personnel Management

In 2016, the Board of Selectmen continued its efforts to attract, retain, and provide professional development for the Town's talented workforce: Department heads completed a sixth year of successful quarterly team-building exercises; leadership roles were assigned to department heads whose expertise could benefit projects; and internal working groups met regularly, fostering a spirit of mutual respect and collaboration across departments.

In March, the Board signed a three-year successor agreement with Town Administrator David Ramsay for fiscal years (FY) 2017–19. The Board thanked Mr. Ramsay for the wisdom and experience that he has

brought to the Town's daily operations since 1998, noting that he is a pleasure to work with and always cooperative and accommodating.

In a separate matter, in July, the Board signed a new three-year collective bargaining agreement with Massachusetts & Northern New England Laborers' District Council Local 1116 for FY17–19 that is fair and equitable to both the Town of Dover and the employees in the Highway, Parks and Recreation, and Building Maintenance Departments.

In December, the Board signed a three-year successor contract for FY18–20 with Police Chief Peter A. McGowan. The Selectmen praised Chief McGowan for his exceptional work for the Police Department and the Town and very much look forward to working with him over the next three years.

## Other Activities

- The Board approved a number of gift and grant acceptances and expenditures over the course of the year under its formal policy adopted several years ago pursuant to Chapter 44, Section 53A, of the Massachusetts General Laws (MGL), which advises boards and committees to seek the counsel and recommendation of the Board of Selectmen prior to seeking, soliciting, or accepting a grant or gift for any municipal purpose. Examples of the gifts and grants approved by the Board include planned expenditures in FY17 from the Parks and Recreation Department's revolving fund, as well as the Council on Aging's annual formula grant allotments. The Recycling Committee also received a number of grants (see Recycling Committee report on page 207 for details), as part of its ongoing efforts to increase recycling and cost efficiencies at the Transfer Station. The Board thanks the Recycling Committee for the countless hours its members have devoted to their mission over the past several years.
- Also at the request of the Recycling Committee, the Board of Selectmen and the Board of Health have adopted, effective January 1, 2017, new regulations banning commercial haulers from disposing of any materials at the Transfer Station. This will reduce Dover's annual tonnage of solid waste, thus reducing tipping fees paid by the Town to Wheelabrator incinerator.
- After the Town joined the MetroWest Regional Transportation Authority (MWRTA) in 2012 to obtain senior transportation for the Council on Aging, the Board negotiated a contract in 2014 to lease an eight-passenger van. Service commenced in spring 2015; however, due to a lack of ridership, the van was returned to the MWRTA and a new alternative was negotiated that offers Dover seniors the option to use The Ride for local, no-charge transportation. Seniors also continue to use JFK Transportation for rides to Boston, particularly for medical appointments.

- On December 17, 2015, the Board of Selectmen voted to accept a donation from Stephen Gould and Stefanie Bekenstein to the Conservation Commission of three parcels of land in Dover to be used for conservation purposes. The lots (approximately 2 acres each) are located at 11 Grand Hill Drive, 18 Donnelly Drive, and 20 Donnelly Drive. The Board engaged ADS Engineering to perform MGL Chapter 21E environmental testing of the three parcels, and hired GLM Engineering Consultants to conduct surveys to stake property lines, identify easements, and prepare an ALTA/NSPS land title plan, which is necessary for issuing the title and insurance. The Board extends its gratitude to Mr. Gould and Ms. Bekenstein for their very generous donation to the Town.

The Board would like to thank its employees for their willingness to assist and provide administrative support to other departments, boards, and committees in times of need in recent years. Their exemplary leadership has ensured that the Town's business is accomplished regardless of short-term personnel or operational issues. The Board also wishes to express its appreciation to all the dedicated citizen volunteers who generously donate their resources of time and expertise to the Town. Through their combined efforts, they keep the Town functioning smoothly and help preserve its special qualities.

## Litigation

As required by the Town's bylaws, what follows is a summary of active litigation matters handled by Anderson & Kreiger, LLP, during 2016:

- Lane v. Board of Assessors***

Appellate Tax Board No. 31530.12

Appeal from action on abatement request. Decision for Assessors. Appellate Tax Board issued its report and findings, and provided a copy of all exhibits. No appeal taken by taxpayer.

- Lybarsky, as Trustee of Barsky RE Trust v. Dover Planning Board***

Norfolk Superior Court No. 2014-00366

Case voluntarily dismissed by plaintiff (sale of property).

- Lybarsky, as Trustee of Barsky RE Trust, v. Dover ZBA***

Norfolk Superior Court No. 2014-01580

Case voluntarily dismissed by plaintiff (sale of property).

- Goddard v. Goucher, Salt Marsh Farm Trust, Trustee, and Town of Dover***

Mass. App. Ct. Case No. 2015-P-0019

On October 25, 2011, Mr. Goddard filed an action in the Plymouth County Superior Court, seeking adjudication of his rights to a certain purchase and sale agreement concerning 77 Wilsondale Street. The Town, having received judgment in a tax foreclosure case concerning the locus, intervened in the case. A trial was held on April 14, 2014. A judgment, favorable to the Town, was issued by the Superior Court on May 5, 2014. Goddard appealed that judgment. Following the submission of briefs by Mr. Goddard and the Town,\* the Appeals Court heard argument in the case on December 2, 2015, and issued a decision affirming the Superior Court. This case is now resolved.

\*The Town is represented by John Finnegan in this matter (not Anderson & Kreiger, LLP).



*Town Library story time at Weezie's Garden in Elm Bank.  
Photo by John Forti.*

# *Report of the* **Warrant Committee**

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Kate Cannie, Chairman  
Carol Chirico, Secretary  
Erika Alders  
John Cone  
Brooks Gerner  
Kathy Gill-Body  
Fred Hammerle  
Rodney Petersen  
James Stuart

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The Warrant Committee serves as the Town's financial advisory committee, as mandated under Chapter 39, Section 16, of the Massachusetts General Laws. It consists of nine members, each of whom is appointed by the Town Moderator to serve a three-year term. The Committee reviews and makes recommendations on all Town Meeting warrant articles through its comments in the Blue Book and at Town Meeting. It pays particular attention to Article 4, the Operating Budget, reviewing in detail the proposed budgets of all Town departments. The Committee also monitors the accumulation and use of Free Cash and can authorize the use of the Reserve Fund to cover any unbudgeted and unexpected expenses that arise throughout the year.

The Town's budgets are managed on a fiscal-year basis that begins on July 1. The Committee's work on the Fiscal Year 2017 (FY17) budget began in fall 2015 with the issuance of general budget guidelines to all departments. The FY17 budget was voted at the 2016 Annual Town Meeting for implementation on July 1, 2016.

During fall 2015, the Committee developed budget guidance for the various Town departments. The economic outlook remained uncertain, with local revenue, derived mostly from property and excise taxes, unlikely to grow significantly. Consequently, the departments were instructed to prepare level-service budgets. The budget guidance also included an endorsement of the Personnel Board's wage and salary guidelines for non-contract personnel, along with recommended energy cost adjustments.

During the winter, the Committee met with each of the budgetary authorities to go over the details of their budget requests. It also reviewed the capital budget and the stand-alone warrant articles. This review process culminated in the Open Hearing on the Warrant, during which citizens could hear and comment on the proposals. After the Open Hearing, the Committee formulated summaries and recommendations for each warrant article, published as the Blue Book, which is mailed to every Dover household and which provides the framework for Town Meeting.

The Town's operating budget has increased 18% over the past five fiscal years, from an appropriation of \$29,690,611 for FY12 to an appropriation of \$34,998,967 for FY17. During this same period, the total budget, including capital items and special articles, increased 20% from \$30,405,294 for FY12 to \$36,535,760 for FY17. Meanwhile, revenues generated through property taxes grew 14% from \$26,480,339 to \$30,193,442. Total revenue from all sources, excluding Free Cash, increased 14.1%, from \$31,176,915 to \$35,582,348. The difference between revenue and expenses is made up from Free Cash and, in some years, a Proposition 2½ override. FY17 marked the tenth consecutive year that the Warrant Committee has presented the Town's voters with a budget that did not require an operating override.

Despite the Committee's review process and efforts to control budgetary growth, the reality is that many budget expenses are driven by factors beyond the Town's control, with energy and insurance costs being chief among them. A number of department supervisors, with the approval of the Board of Selectmen, have joined municipal consortiums in an effort to obtain better pricing on such services and commodities as health care and other insurance, fuel oil, road salt, and police cruisers. The Warrant Committee believes that in order to fund Town services, the prudent use of Free Cash, in conjunction with a general override of Proposition 2½, will be necessary in the foreseeable future to manage the growing disparity between Town revenues and increasing operating expenses.

At the 2016 Annual Town Meeting, voters approved a 3.5% increase in the FY17 Operating Budget (Article 4), for a total of \$34,998,967. Of this amount, \$21,321,771, or 61%, represents expenditures for Dover, Regional, Minuteman, and Norfolk Agricultural Schools, a 3.1% increase over the previous year's outlay. State-mandated expenditures for the needs of the Special Education Program continue to be a significant driver of the growth in the school budgets.

The FY17 Capital Budget (Article 5 and certain capital-related special articles) was \$442,775. Along with other articles, total expenditures for FY17 approved at Town Meeting were \$36,535,760. This exceeded total anticipated revenues by \$953,412, with the shortfall funded by the use of Free Cash to reduce the tax rate.

Free Cash was certified by the Commonwealth at \$8,139,482 as of July 1, 2016, as compared with \$5,877,594, as of July 1, 2015. Subtracting the \$813,413 applied to the FY17 Operating Budget leaves an uncommitted Free Cash balance of \$7,326,069, which is approximately 20% of the total FY17 budget. The Association of Town Finance Committees recommends retaining Free Cash equal to 5% to 10% of a town's budget. The Warrant Committee believes this is especially prudent during an uncertain economic environment; however, we also continue to evaluate the levels of Free Cash in light of rating agencies' guidance and recommendations, Town borrowings and capacity, probable and potential future operating and capital needs and anticipated revenues, as well as other factors.

The Committee also believes that volatile energy and insurance costs, as well as rising post-retirement employee expenses, will continue to have a significant impact on several Town operating budgets for the foreseeable future. We need to cushion against substantial increases in operating costs that are outside of the Town's control, including all categories of insurance (health, worker's compensation, liability); retirement; and the Special Education Program. Finally, aid to cities and towns will remain uncertain until the state's fiscal outlook improves.

Accordingly, the Warrant Committee anticipates that a substantial Free Cash reserve will continue to be required to maintain the quality and types of services provided by the Town. (One recognizable benefit that the Town enjoys by virtue of its level of Free Cash and its history of paying financial obligations in a timely manner, is a AAA Stable bond rating, which minimizes borrowing costs.) However, as total expenses continue to increase, the Town's challenge will be to maintain an acceptable balance among its Free Cash position, its real estate taxes, and the level and types of service it provides to its residents.

The Town is facing a potential reduction in state aid, not only for the remainder of FY17, but also for the duration of the state budget difficulties. Dover, along with all of the other communities in the Commonwealth, will face financial challenges, as the economic recovery remains inconsistent.

Each year the Warrant Committee undergoes membership changes as terms expire. We extend our thanks and gratitude to departing members Douglass Lawrence, Richard Forte, and Geoffrey Merrill. The Committee welcomed new members Erika Alders, Carol Chirico, and Fred Hammerle.

The Warrant Committee is privileged to work with all of the Town departments, committees, and boards that operate to make the Town of Dover function smoothly. The dedication and hard work of the Town's employees and its many elected and appointed citizen volunteers allow the Committee to perform its duties in a thorough and timely fashion. The Committee thanks everyone for their continuing efforts.



*Photo by Dee Douglas.*

## *Report of the* **Capital Budget Committee**

Robert Springett, Chairman  
Kate Cannie, Warrant Committee  
Fred Hammerle, Warrant Committee  
Robyn Hunter, Board of Selectmen  
Gordon Kinder  
Andrew C. Phelan  
Mark Sarro, Long Range Planning Committee

The annual responsibility of the Capital Budget Committee is to prepare a capital budget program for use by the Selectmen, the Warrant Committee, other Town boards and officials, and the voters.

The Committee independently reviews and vets the capital budget requests of all Town departments. Any proposed budget item that is large or of a special nature is forwarded to the Selectmen, who determine whether the item is to be included in Article 5 of the Town Meeting Warrant or presented for consideration as a separate article. When making a warrant placement decision, the Selectmen seek input from the petitioning organization, the Capital Budget Committee, and the Warrant Committee, and they also consider the source of funding.

The Committee then recommends to the Board of Selectmen, the Warrant Committee, and Town voters the annual capital budget, which includes Article 5, Dover's allocation of the Regional Schools' capital requests in a separate article, and other special articles on the warrant that involve capital expenditures. In addition, the Committee reviews five-year capital budget projections requested from each Town department, as well as the use of funds for initiatives approved at previous Town Meetings.

While preparing its Fiscal Year (FY) 2017 capital budget recommendations, the Committee spent considerable time reviewing and vetting the proposed elimination of a below-grade fire exit from the Caryl Community Center cafeteria to the outside, a request that proved controversial. The Committee recommended approval of the request on a split vote, but it was not approved at the 2016 Annual Town Meeting.

The Committee continues to revise and refine its processes to ensure that its requests for information from Town Departments and the Dover-Sherborn Regional School Committee are straightforward and efficient. In 2016, the Board of Selectmen approved the Committee's request to increase the threshold amount for inclusion in the capital budget from \$4,000 to \$10,000. The Committee also introduced a vehicle and equipment spreadsheet to make it easier to inventory Town equipment, monitor fleet usage, and project replacement timing.

Two changes implemented in the past few years have had a significant impact on the capital budget process. The On-Site/Insight facilities reports—a comprehensive assessment of the physical plant of each school building—provide the school committees with a maintenance roadmap. Both school committees carefully review each item identified in the reports to determine whether the suggested maintenance or upgrades are needed. This greatly simplifies the capital budget process and has led to a more complete understanding of the schools' maintenance needs, and, in particular, the long-term needs of the Regional Schools' campus.

The Committee and the Dover School Committee's continuing use of a "protocol" to allocate expenses between capital and operating budgets has streamlined the process for funding capital requests. Routine operating maintenance is allocated to the operating budget, thus reducing the number of capital requests, while retaining robust dialogue and spending transparency. The Committee is discussing extending the protocol for ongoing technology expenses.

As most capital budget requests now consist of cyclical equipment replacements and routine facilities maintenance, the Committee is rethinking its role. We want to ensure that the Committee focuses on items that meaningfully impact current Town budgets and, perhaps more importantly, future spending initiatives.

The Committee prepared its FY17 capital budget recommendations during fall 2015 and winter 2016. In March 2016, the Committee presented its recommendation for Article 5 expenditures totaling \$442,775 and an Article 12 expenditure of \$160,692 for Dover's share of the Regional School Committee's capital requests. Of the 17 requests approved by the Committee for Article 5, nine requests were for cyclical equipment replacements (\$232,375, or 53% of the total); six requests were for maintenance of Town assets (\$186,500, or 42% of the total); and two requests were for new items (\$23,900, or 5% of the total). The Committee approved the following requests from Town boards and departments:

#### **CEMETERY COMMISSION**

Truck with plow	\$55,000	\$55,000
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#### **FIRE AND AMBULANCE**

Radio equipment: Ambulance	\$14,000	
Radio equipment: Fire	28,000	\$42,000

#### **HIGHWAY DEPARTMENT**

Slide-in sander (H-5)		\$23,975
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#### **PARKS AND RECREATION COMMISSION**

Large tractor mower	\$40,000	
Paving Chickering Field driveway	11,000	\$51,000

#### **POLICE DEPARTMENT**

Patrol vehicles	\$36,500	
Replace tower at Grossman Camp	33,500	\$70,000

#### **DOVER SCHOOL COMMITTEE**

##### **Facilities**

Air-conditioning update	\$17,000	
Aerial man lift (new)	8,900	
<b>Technology</b>	19,400	\$45,300

#### **BOARD OF SELECTMEN**

##### **Protective Agencies Building**

Kitchen renovation	\$15,000	
Painting of apparatus ceiling	20,000	\$35,000

##### **Library**

Install outside handrail on sidewalk (new)	\$15,000	
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##### **Caryl Community Center**

Repair/replace cafeteria outside exit stairway	\$90,000	
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##### **Town House**

Replace metered-mail machine	\$7,500	
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#### **TOWN CLERK**

Replace voting machine	\$8,000	
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The Capital Budget Committee wishes to thank all the Town boards and departments for their cooperation in submitting timely budget requests, supplying additional information as requested, and meeting with Committee members at review sessions. The Committee also thanks former member Brooks Gerner for her dedication, effort, and insight that contributed to these recommendations and an improved capital budget process.

*Report of the*  
**Town Clerk**

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Felicia S. Hoffman, Town Clerk  
Beth McGuire, Assistant to the Town Clerk

**Board of Registrars**

Camille C. Johnston  
Michele A. Keleher  
John J. Walsh

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The following reports appear on pages 32–76:

- Special Town Meeting, February 22, 2016
- Presidential Primary, March 1, 2016
- Caucus, March 7, 2016
- Annual Town Meeting, Deliberative Session/Special Town Meeting, Deliberative Session, May 2, 2016
- Annual Town Meeting, Article 27 Elections, May 16, 2016
- State Primary, September 8, 2016
- Special Town Election, September 20, 2016
- State Election, November 8, 2016
- Special Town Election, November 8, 2016
- Vital Statistics for the Calendar Year 2016
- Town Clerk Financial Reports for the Calendar Year 2016

# Special Town Meeting

Deliberative Session  
February 22, 2016

Pursuant to the Warrant given under the hands of the Selectmen on January 7, 2016, James Repetti, Moderator, called the Special Town Meeting of the Town of Dover to order on February 22, 2016, at 7:35 p.m., at the Allan Mudge Memorial Auditorium at the Dover-Sherborn High School in Dover. The Warrant called for the meeting to be held on February 8, 2016, but the meeting was recessed and continued by the Moderator to February 22, 2016, due to a weather emergency as authorized by Massachusetts General Laws, Chapter 39, Section 10A. The reading of the Constable's Return of Service was waived.

The Town Clerk designated the following checkers and counters for this meeting: Ellie Herd, Beth McGuire, Juris Alksnitis, Liz Devine, Anne Soraghan, Carol Healer, Celeste Hurley, Freda Cleveland, Jane Hemstreet, Joan Stapleton, and Sue Sheridan. Registrars serving were Nancy Storey and Camille Johnston. Constables present were William Herd and Margaret Crowley. The Moderator recognized the Boy Scouts from Dover's Troop 1 serving as pages: Oliver Fried, Bobby Giasi, Varun Jayanti, and James Gibbons.

The Moderator introduced those sitting on the stage: Town Administrator David Ramsay; Board of Selectmen members Robyn Hunter, Candace McCann, and James P. Dawley Jr.; Town Clerk Felicia Hoffman; Town Counsel William Lahey; and Warrant Committee members Douglass Lawrence, James Stuart, Rich Forte, Geoffrey Merrill, Kate Cannie, John Cone, Kathy Gill-Body, Brooks Gerner, and Rodney Petersen.

The Moderator remarked that the conduct of Special Town Meeting is based upon a combination of statute, bylaw, custom, and the Moderator's discretion. *Town Meeting Time*, compiled by the Massachusetts Moderator's Association, is used as a parliamentary reference. He referred to a handout prepared for the meeting, which reviewed some common meeting motions and terms and encouraged those in attendance to ask for clarification if they were confused about a motion or a vote before them.

The Moderator explained that the Special Town Meeting had been called for the purpose of acting on three articles. The Warrant for the meeting was mailed to each household in Dover, as was an executive summary to inform voters of the subject matter in each article. The Moderator began the process of going through the Warrant.

## ARTICLE 1. (Selectmen) Amendments to the Regional School District Agreement of the Minuteman Regional Vocational School District

**District.** To see if the Town will vote, consistent with Section VII of the existing "Agreement With Respect to the Establishment of a Technical and Vocational Regional School District" for the Minuteman Regional Vocational School District, to accept the amendments to said Agreement which have been initiated and approved by a vote of the Regional School Committee on December 21, 2015, and which have been submitted as a restated "Regional Agreement" bearing the date of December 21, 2015, to the Board of Selectmen of each member town.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that the Town, consistent with Section VII of the existing "Agreement With Respect to the Establishment of a Technical and Vocational Regional School District" for the Minuteman Regional Vocational School District, to accept the amendments to said Agreement which have been initiated and approved by a vote of the Regional School Committee on December 21, 2015, and which have been submitted as a restated "Regional Agreement" bearing the date of December 21, 2015, to the Board of Selectmen of each member town.

**Vote:** The motion was put to a voice vote and passed unanimously.

## ARTICLE 2. (Selectmen) Withdrawal of the Town of Dover from the Minuteman Vocational School District

To see if the Town will vote to withdraw from the Minuteman Regional School District effective July 1, 2017, contingent upon the acceptance, on or before March 1, 2016, by all of the current members of the Minuteman District, and the approval, on or before December 31, 2016, by the Commissioner of Education, of the Amended Regional Agreement dated December 21, 2015, which has been submitted to the member towns by the Minuteman Regional School Committee.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that the Town withdraw from the Minuteman Regional School District effective July 1, 2017, contingent upon the acceptance, on or before March 1, 2016, by all of the current members of the Minuteman District, and the approval, on or before December 31, 2016, by the Commissioner of Education, of the Amended Regional Agreement dated December 21, 2015, which has been submitted to the member towns by the Minuteman Regional School Committee.

**Vote:** The motion was put to a standing vote count and was defeated by a count of 124 (no) to 59 (yes).

**ARTICLE 3. (Selectmen) Intergovernmental Agreement with the Minuteman (or Any Other Regional School District.** To see if the Town will advise the Dover School Committee to negotiate and execute an intergovernmental agreement with the Minuteman Regional School District Committee or any other regional school district as authorized by G.L. c. 76, §12, to provide for Dover students to attend Minuteman Regional Vocational School or any other regional school district on such terms fixed by the two committees, contingent upon Dover's withdrawal from the Minuteman Regional School District pursuant to the authority conferred under Article 2 of this Special Town Meeting Warrant.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that this article be dismissed.

**Vote:** The motion was put to a vote and passed unanimously.

**Motion:** At 8:45 p.m., it was moved by Mr. Lawrence and seconded by Mrs. Cannie that the meeting be dissolved.

**Vote:** The motion was put to a vote and passed unanimously.



Photo by David W. Stapleton.

## Presidential Primary

March 1, 2016

Pursuant to the Warrant given under the hands of the Selectmen on the 4th of February 2016, a Presidential Primary was held on March 1, 2016. Constable Margaret Crowley inspected the AccuVote ballot box and found it to be empty and set at zero. Felicia Hoffman, Town Clerk, declared the polls open at 7 a.m.

At 8 p.m., the polls were declared closed by the Town Clerk. A total of 2,198 ballots had been cast: 1,059 Democrat, 1,136 Republican, 1 Green Rainbow, and 2 United Independent Party. At 8:47 p.m., the official results were read. The official count from Dover was as follows:

### DEMOCRAT

Presidential Preference	Town Committee
Bernie Sanders	397 Janet L. Lilienthal
Martin O'Malley	0 Donald E. Buchholtz
Hillary Clinton	657 Peter H. W. Ting
Roque "Rocky" De La Fuente	1 Judith T. Ballantine
No preference	3 Margaret C. Derian
Write-ins	1 Robert A. Derian
Blanks	0 Carol L. Lisbon
	Karen Geggel
	Jane Audrey Brown
	Elaine E. Rosenburg
	506 Thomas Joseph Holloway
	494 Barbara C. Brown
	506 Susan P. Hackney
	514 Lori Krusell
	521 Kimberley S. Phelan
	554 Janet S. Harke-Bowser
	483 W. Paul White
	483 Joyce G. Shufro
	527 Connor James Heinlein
	516 Charles G. Devine Jr.
	507 Arnold G. Sacks
	11 Write-ins
	26,496 Blanks

### State Committee Man

Thomas Joseph Holloway	618 Thomas Joseph Holloway
Walter F. McDonough	139 Barbara C. Brown
Write-ins	0 Susan P. Hackney
Blanks	302 Lori Krusell

### State Committee Woman

Write-ins	153 W. Paul White
Blanks	906 Joyce G. Shufro
	527 Connor James Heinlein
	516 Charles G. Devine Jr.
	507 Arnold G. Sacks
	11 Write-ins
	26,496 Blanks

**REPUBLICAN****Presidential Preference**

Jim Gilmore	1	Peter D. Laird	513
Donald J. Trump	354	Peter D. Laird	508
Ted Cruz	78	Ann L. Evans	483
George Pataki	0	Timothy Malloy	561
Ben Carson	13	Carolyn N. Malloy	543
Mike Huckabee	1	Charles W. Long	478
Rand Paul	0	Henry G. Levinson	478
Carly Fiorina	2	Betsy F. Levinson	488
Rick Santorum	1	Edward J. Gramer	501
Chris Christie	4	Kathleen W. Weld	541
Marco Rubio	253	Walter H. Weld	467
Jeb Bush	16	Roger John Selmi	600
John R. Kasich	397	Mary C. Crane	469
No preference	9	Eric C. Guyer	469
Write-ins	5	Deborah J. Guyer	493
Blanks	2	Robert L. DeFusco	482

**State Committee Man**

William D. McKinney	
Write-ins	
Blanks	

**State Committee Woman**

Jayne O. Allan	315	Lawrence P. Lataif	493
Mary E. Gallagher	545	Philip Brooks Doherty III	493
Write-ins	1	Frederick O. J. Muzi	587
Blanks	275	Renee P. Heffernan	528
		Laurie H. Allen	561
		Write-ins	18
		Robert Chase	7
		Robin Monleon	7
		Hooman Shahidi	7
		Artemis Martakis	7
		John Martakis	7
		Blanks	25,320

**GREEN RAINBOW**

<b>Presidential Preference</b>	
Sedinam Kinamo Christin	
Moyowasifza Curry	0
Jill Stein	1
William P. Kreml	0
Kent Mesplay	0
Darryl Cherney	0
No preference	0
Write-ins	0
Blanks	0

**State Committee Man**

Write-ins	0
Blanks	1

**State Committee Woman**

Write-ins	1
Blanks	0

**UNITED INDEPENDENT**

<b>Presidential Preference</b>	
No preference	1
Write-ins	1
Blanks	0

**Town Committee**

Write-ins	0
Blanks	10

**Town Committee**

Write-ins	0
Blanks	19

**State Committee Man**

Write-ins	1
Blanks	1

**State Committee Woman**

Write-ins	1
Blanks	1

# Caucus

March 7, 2016

At 7:30 p.m., Felicia S. Hoffman, Town Clerk, called the Caucus to order for the purpose of nominating candidates for Town Offices. She called for nominations of Caucus Chairman and Clerk.

James P. Dawley Jr. nominated James Repetti as Caucus Chairman and Beth McGuire as Caucus Clerk. Their nominations were seconded. There being no other nominations, they were duly elected by voice vote.

Mr. Repetti explained the procedures for Caucus under Chapter 53, Section 121, of the Massachusetts General Laws. Other announcements relative to nomination papers and voting procedures were made. It was moved, seconded, and passed that the ballots be cast and counted only for those offices for which more than two candidates were nominated and that the Caucus Clerk would cast a single ballot on behalf of the Caucus. The following candidates were then nominated:

<b>Moderator</b> (1 year)	James R. Repetti
<b>Selectman</b> (3 years)	Douglass C. Lawrence
<b>Assessor</b> (3 years)	Caroline M. C. White
<b>Dover School Committee</b>	Adrian J. Hill
Two positions (3 years)	Michael B. Jaffe
<b>D-S Regional School Committee</b> (3 years)	Dana B. White
<b>Library Trustee</b>	Mark A. Bush
Two positions (3 years)	Adrian J. Hill
<b>Cemetery Commissioner</b> (3 years)	Helena Wylde Swiny
<b>Planning Board</b> (3 years)	Carol L. Lisbon
<b>Planning Board</b> (5 years)	Mark A. Sarro
<b>Board of Health</b> (3 years)	none
<b>Park &amp; Recreation</b>	Christopher Boland
Two positions (3 years)	Eric H. Loeffler
<b>Constable</b>	André G. Boudreau
Three positions (3 years)	Margaret L. Crowley
	William R. Herd

Because there were only one or two candidates for each office, a ballot count was not taken. The Caucus Clerk was directed to cast a single ballot on behalf of the Caucus for those nominated. The Moderator announced that the Caucus Certificate be signed by Thursday, March 10th, at 4 p.m., at the Town Clerk's office. The meeting was adjourned at 8:12 p.m.

# Annual Town Meeting

Deliberative Session  
May 2, 2016

Pursuant to the Warrant given under the hands of the Selectmen on February 25, 2016, James Repetti, Moderator, called the Annual Town Meeting of the Town of Dover to order on May 2, 2016, at 7:04 p.m., at the Allan Mudge Memorial Auditorium at the Dover-Sherborn Regional High School in Dover. A quorum was present. The reading of the Constable's Return of Service was waived.

The Town Clerk designated the following checkers and counters for this meeting: David Stapleton, Celeste Hurley, Kate Haviland, Eleanor Herd, Freda Cleveland, Suzanne Sheridan, Joan Stapleton, Jane Hemstreet, and Beth McGuire. The Registrar serving was John Walsh. Constables William Herd and Margaret Crowley were present. Mr. Repetti also recognized the Boy Scouts from Dover's Troop 1 serving as pages: Bobby Giasi, Oliver Fried, and Varun Jayanti.

Mr. Repetti introduced those sitting on the stage: Town Administrator David Ramsay; Selectmen James Dawley Jr., Robyn Hunter, and Candace McCann; Town Clerk Felicia Hoffman; Assistant Town Moderator David Haviland; Town Counsel William Lahey; Warrant Committee members Douglass Lawrence, Kate Cannie, Rich Forte, James Stuart, Geoffrey Merrill, John Cone, Kathy Gill-Body, Rodney Petersen, and Brooks Gernerd.

Mr. Repetti remarked that the conduct of Town Meeting is based upon a combination of statute, bylaw, custom, and the Moderator's discretion. *Town Meeting Time*, compiled by the Massachusetts Moderator's Association, is used as a parliamentary reference. He reviewed some common meeting motions and terms and encouraged those in attendance to ask for clarification if they were confused about a motion or a vote before them.

Mr. Repetti announced that he would state the subject matter of each Article, the full text of which is found in the Blue Book. As a rule, he would use voice votes. If unable to call the vote, he would ask for a show of hands, and if that did not suffice, ask for a standing vote. When a motion to dismiss is placed on the floor of Town Meeting, the discussion would be limited to dismissal of the article and not the merits of the article.

Mr. Repetti encouraged brevity in remarks and reminded meeting attendees that he would try to maintain a balance between moving the agenda along and ensuring that all who had something to contribute were given the opportunity to do so.

Mr. Repetti acknowledged the service of outgoing Selectman James P. Dawley Jr., and asked the attendees to especially remember those who had passed away since the last Town Meeting: Robert Comiskey, Dennis Dowd, Roger Markhus, Frank Ouelett, Barbara Roth-Schechter.

Mr. Repetti requested a moment of silence to honor those who are currently serving our country and putting themselves in harm's way to preserve our freedoms.

Mr. Repetti then recognized Mr. Lawrence, Chairman of the Warrant Committee, for his remarks. Mr. Lawrence spoke regarding the process that the Warrant Committee followed in bringing its recommendations before Town Meeting. He highlighted areas that the committee felt needed additional discussion. He thanked all of the Town's departments and committees for their cooperation in the budget process.

Before proceeding to the Articles of the Warrant, Mr. Repetti again recognized Mr. Lawrence for a motion governing the conduct of the Meeting.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that the following rule be adopted for the conduct of this meeting: Any amendment to a main motion that would increase an appropriation must contain a provision for the source of funds for the increase such that the total amount to be raised and appropriated at the Meeting will not be increased.

**Vote:** The motion was put to a vote and passed by a majority.

The Moderator started the process of going through the Warrant.

**ARTICLE 1. (Selectmen)** To hear and act on the various reports of the various committees: as contained in the printed 2015 Annual Report; and any other reports submitted to the voters by the Town Committees.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that the reading of the various reports by the Town Clerk be waived, and the reports be accepted and placed on file.

**Vote:** The motion was put to a voice vote and was passed unanimously.

**ARTICLE 2. (Selectmen)** To see if the Town will vote pursuant to Chapter 44, Section 53E½, of the Massachusetts General Laws to authorize the use of revolving fund accounts for the following boards or departments, and that unless otherwise amended by Town Meeting, such accounts shall not exceed the following amounts for Fiscal Year 2017:

1. Building Department		
a. Gas Inspector		\$7,200
b. Plumbing Inspector		17,500
c. Wiring Inspector		25,500
2. Board of Health		
a. Perk and deep-hole inspection and permitting		40,000
b. Septic inspection and permitting		50,000
c. Well inspection and permitting		15,000
d. Swimming pool inspection and permitting		10,000
3. Library		
a. Materials replacement		5,000
4. Council on Aging		
a. Senior activities and transportation		28,000

and further, that the fees received in connection with these programs be credited to the respective accounts and that the respective board or department be authorized to make expenditures from these accounts in accordance with Chapter 44, Section 53E½, of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mr. Forte and seconded by Mr. Cone that pursuant to the provisions of Massachusetts General Laws, Chapter 44, Section 53E½, the Town authorize the use of revolving fund accounts for the following boards or departments, and that such accounts shall not exceed the amounts set forth for the Fiscal Year 2017:

1. Building Department		
a. Gas Inspector		\$7,200
b. Plumbing Inspector		17,500
c. Wiring Inspector		25,500
2. Board of Health		
a. Perk and deep-hole inspection and permitting		40,000
b. Septic inspection and permitting		50,000
c. Well inspection and permitting		15,000
d. Swimming pool inspection and permitting		10,000
3. Library		
a. Materials replacement		5,000
4. Council on Aging		
a. Senior activities and transportation		28,000

and further, that the fees charged for these services be credited to the respective accounts and that the aforementioned boards or departments be authorized to make expenditures from the respective accounts and for their respective purposes up to the amounts set forth above.

**Vote:** The motion was put to a voice vote and was passed unanimously.

**ARTICLE 3. (Selectmen)** To see if the Town will set the salaries for its elected officials for the ensuing fiscal year; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gerner and seconded by Mrs. Gill-Body that the salaries recommended for elected officials of the Town as shown in the right-hand column of the Warrant Committee Report be called over by the Moderator and that if no objection is raised to any of them, they be approved as read.

1. Board of Selectmen	
a. Chairman	\$200
b. Clerk	150
c. Other members (each)	100
2. Assessors	
a. Chairman	400
b. Other members (each)	350
3. Town Clerk	54,450
4. Planning Board	
a. Chairman	100
b. Other members (each)	50
5. Constables (3, each)	150
6. Board of Health	
a. Chairman	150
b. Other members (each)	100

The salaries were read over and there were no holds placed.

**Vote:** The motion was put to a voice vote and was passed unanimously.

**ARTICLE 4. (Selectmen)** To see what sum the Town will raise and appropriate for salaries and expenditures by departments, officers, boards, and committees of the Town for the ensuing fiscal year; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

**Motion:** It was moved by Mr. Merrill and seconded by Mr. Forte that the salaries and expenses recommended by the Departments, Officers, Boards, and Committees of the Town as shown in the "FY 2017 Requested" column in the Warrant Committee Report, be called over by the Moderator, and, if no objection is made, that the Town appropriate such sums and raise such amounts from the tax levy and from other general revenues of the Town, except that \$10,400 of the amount appropriated pursuant to Line Item 710 therein for maturing debt principal shall be transferred from the Title V Receipt Reserved for Appropriation Account.

		FY16 Approved	FY17 Requested	FY16/FY17 % Change
<b>General Government</b>				
301	Moderator	\$0	\$0	0.0
131	Warrant Committee	7,680	7,680	0.0
122	Selectmen			
	Salaries	300,936	309,057	2.7
	Expenses	52,120	53,120	1.9
	Totals	353,056	362,177	2.6
192	Town House Expenses	60,356	59,856	(0.8)
191	Whiting Road	4,734	4,734	0.0
193	Caryl Community Center	105,684	105,384	(0.3)
199	Building Maintenance			
	Salaries	202,760	206,290	1.7
	Expenses	110,700	120,700	9.0
	Totals	313,460	326,990	4.3
129	Copy/Postage	30,400	30,400	0.0
151	Law	200,000	200,000	0.0
135	Town Accountant			
	Salaries	165,826	164,960	(0.5)
	Expenses	33,200	34,200	3.0
	Totals	199,026	199,160	0.1
141	Assessor			
	Salaries	135,456	139,603	3.1
	Expenses	28,550	28,575	0.1
	Totals	164,006	168,178	2.5

	<b>FY16 Approved</b>	<b>FY17 Requested</b>	<b>FY16/FY17 % Change</b>		<b>FY16 Approved</b>	<b>FY17 Requested</b>	<b>FY16/FY17 % Change</b>
145 Treasurer/Collector							
Salaries	\$184,321	\$182,609	(0.9)	231 Ambulance			
Expenses	31,835	30,835	(3.1)	Salaries	\$131,076	\$133,961	2.2
Totals	216,156	213,444	(1.3)	Expenses	43,857	43,857	0.0
155 Data Processing				Totals	174,933	177,818	1.6
Salaries	55,996	57,064	1.9	241 Building Inspector			
Expenses	77,039	79,439	3.1	Salaries	95,677	103,269	7.9
Totals	133,035	136,503	2.6	Expenses	4,512	4,920	9.0
161 Town Clerk				Totals	100,189	108,189	8.0
Salaries	52,049	54,650	5.0	291 Emergency Management			
Expenses	10,925	10,985	0.5	Salaries	2,390	2,390	0.0
Totals	62,974	65,635	4.2	Expenses	1,070	1,070	0.0
162 Election/Registration				Totals	3,460	3,460	0.0
Salaries	38,870	43,352	11.5	171 Conservation Commission			
Expenses	11,120	14,020	26.1	Salaries	31,306	32,707	4.5
Totals	49,990	57,372	14.8	Expenses	45,695	45,695	0.0
175 Planning Board				Totals	77,001	78,402	1.8
Salaries	32,681	33,220	1.6	176 Board of Appeals			
Expenses	29,943	30,519	1.9	Salaries	2,435	2,543	4.4
Totals	62,624	63,739	1.8	Expenses	1,250	1,450	16.0
411 Engineering				Totals	3,685	3,993	8.4
Salaries	35,756	36,536	2.2	294 Care of Trees			
Expenses: Selectmen	20,750	38,750	86.7	Salaries	9,005	9,203	2.2
Expenses: Planning Board	3,070	3,070	0.0	Expenses	102,320	88,548	(13.5)
Totals	59,576	78,356	31.5	Totals	111,325	97,751	(12.2)
<b>General Government Totals</b>	<b>\$2,022,757</b>	<b>\$2,079,608</b>	<b>2.8</b>	295 Tree Committee			
<b><u>Protection of Persons and Property</u></b>				295 Tree Committee	2,500	2,500	0.0
201 Police				<b>Protection of Persons and Property Totals</b>	<b>\$2,988,262</b>	<b>\$3,044,755</b>	<b>1.9</b>
Salaries	1,820,868	1,851,020	1.7	<b><u>Health and Sanitation</u></b>			
Expenses	113,500	114,200	0.6	433 Garbage Disposal	18,800	18,800	0.0
Out-of-state travel	3,000	3,000	0.0	439 Solid Waste			
Totals	1,937,368	1,968,220	1.6	Salaries	66,773	67,267	0.7
299 Protective Agencies Building	88,675	88,675	0.0	Expenses	300,005	312,335	4.1
292 Animal Control				Totals	366,778	379,602	3.5
Salaries	22,444	23,206	3.4	450 Town Water			
Expenses	6,460	6,460	0.0	Salaries	6,858	6,992	2.0
Totals	28,904	29,666	2.6	Expenses	20,034	21,000	4.8
220 Fire				Totals	26,892	27,992	4.1
Salaries	389,772	415,631	6.6	519 Board of Health			
Expenses	70,450	70,450	0.0	Salaries	43,002	43,746	1.7
Totals	460,222	486,081	5.6	Expenses	35,048	35,048	0.0
				Totals	78,050	78,794	1.0
				<b>Health and Sanitation Totals</b>	<b>\$490,520</b>	<b>\$505,188</b>	<b>3.0</b>

	FY16 Approved	FY17 Requested	FY16/FY17 % Change
<b>Highway and Bridges</b>			
422 Maintenance			
Salaries	\$475,544	\$486,597	2.3
Expenses	244,498	262,648	7.4
Totals	720,042	749,245	4.1
423 Snow and Ice			
Salaries	94,700	100,700	6.3
Expenses	279,300	299,300	7.2
Totals	374,000	400,000	7.0
424 Street Lighting	12,489	12,489	0.0
425 Town Garage	82,415	82,415	0.0
428 Tarvia/Patching	250,000	261,900	4.8
<b>Highway and Bridges Totals</b>	<b>\$1,438,946</b>	<b>\$1,506,049</b>	<b>4.7</b>
<b>Other Public Agencies</b>			
194 Energy Coordinator	0	0	0.0
491 Cemetery			
Salaries	83,621	85,188	1.9
Expenses	27,004	27,885	3.3
Totals	110,625	113,073	2.2
541 Council on Aging			
Salaries	106,973	105,449	(1.4)
Expenses	30,100	32,650	8.5
Totals	137,073	138,099	0.7
610 Library			
Salaries	408,767	425,596	4.1
Expenses	165,195	176,311	6.7
Totals	573,962	601,907	4.9
650 Parks and Recreation			
Salaries	331,784	332,986	0.4
Expenses	81,294	83,044	2.2
Totals	413,078	416,030	0.7
<b>Other Public Agencies Totals</b>	<b>\$1,234,738</b>	<b>\$1,269,109</b>	<b>2.8</b>

	FY16 Approved	FY17 Requested	FY16/FY17 % Change
<b>Unclassified Services</b>			
152 Personnel Committee	0	0	0.0
178 Dover Housing Partnership	0	0	0.0
195 Town Report	11,509	11,509	0.0
543 Veterans			
Salaries	1,000	1,000	0.0
Expenses	1,000	5,000	400.0
Totals	2,000	6,000	200.0
691 Historical Commission	1,250	1,250	0.0
692 Memorial Day	2,700	3,000	11.1
<b>Unclassified Services Totals</b>	<b>\$17,459</b>	<b>\$21,759</b>	<b>24.6</b>

	FY16 Approved	FY17 Requested	FY16/FY17 % Change
<b>Insurance/Pensions</b>			
<b>Insurance</b>			
912 Workers Compensation	\$62,025	\$77,532	25.0
914 Group Insurance	2,080,196	2,284,408	9.8
916 Medicare/FICA	161,433	169,505	5.0
950 Other Insurance	184,149	179,067	(2.8)
<b>Insurance Subtotals</b>	<b>\$2,487,803</b>	<b>\$2,710,512</b>	<b>9.0</b>
<b>Pensions</b>			
911 Norfolk County Retirement	1,023,985	1,129,266	10.3
<b>Insurance/Pensions Totals</b>	<b>\$3,511,788</b>	<b>\$3,839,778</b>	<b>9.3</b>
<b>Schools</b>			
600 Dover Schools Operating	9,717,545	9,915,962	2.0
601 Dover's Share Regional			
Operating Assessment	10,109,850	10,610,529	5.0
Debt Assessment	754,629	714,264	(5.3)
Totals	10,864,479	11,324,793	4.2
602 Minuteman Vocational	91,149	75,016	(17.7)
604 Norfolk County Agricultural			
High School	6,000	6,000	0.0
<b>Schools Totals</b>	<b>\$20,679,173</b>	<b>\$21,321,771</b>	<b>3.1</b>
<b>Maturing Debt and Interest</b>			
710 Maturing Debt Principal	1,140,400	1,125,400	(1.3)
751 Maturing Debt Interest	290,300	281,550	(3.0)
759 Bank Charges	4,000	4,000	0.0
<b>Maturing Debt and Interest Totals</b>	<b>\$1,434,700</b>	<b>\$1,410,950</b>	<b>(1.7)</b>
<b>TOWN BUDGET</b>			
<b>GRAND TOTALS</b>		<b>\$33,818,343</b>	<b>\$34,998,967</b>
<b>Vote:</b> The motion was put to a voice vote and was passed unanimously.			

**ARTICLE 5. (Selectmen)** To see what sums the Town will raise and appropriate for the various capital purposes listed below; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; or take any other action relative thereto:

1. Cemetery Commission
  - a. Truck with plow
2. Fire and Ambulance
  - a. Radio equipment: Ambulance
  - b. Radio equipment: Fire
3. Highway Department
  - a. Slide-in sander (H-5)
4. Park & Recreation Commission
  - a. Large tractor mower
  - b. Paving Chickering Field driveway
5. Police Department
  - a. Patrol vehicles (1)
  - b. Replace tower at Grossman camp
6. School Committee
  - a. Air-conditioning update (IT server room, 2 units)
  - b. Aerial man lift
  - c. Technology hardware
7. Board of Selectmen
  - a. Protective Agencies Building: kitchen renovation
  - b. Protective Agencies Building: painting of apparatus ceiling
  - c. Caryl Community Center: Repair/replace stairway outside of cafeteria
  - d. Library: Outside handrail on sidewalk
  - e. Town House: Replace metered-mail machine
8. Town Clerk
  - a. Voting machine

**Motion:** It was moved by Mr. Stuart and seconded by Mr. Lawrence that the following sums recommended for the various capital purposes be called over by the Moderator, and, if no objection is made, that the Town raise and appropriate such sums, unless another funding source is noted, and that any sums realized from the trade-in or auction of old equipment shall be used to reduce the cost of the acquisition of new equipment or to purchase related accessories.

**Vote:** The motion was put to a vote and was passed unanimously.

1. Cemetery Commission	
a. Truck with plow	\$55,000
2. Fire and Ambulance	
a. Radio equipment: Ambulance	14,000
b. Radio equipment: Fire	28,000

3. Highway Department		
a. Slide-in sander (H-5)		23,975
4. Park & Recreation Commission		
a. Large tractor mower	40,000	
b. Paving Chickering Field driveway	11,000	
5. Police Department		
a. Patrol vehicles (1)	36,500	
b. Replace tower at Grossman camp	33,500	
6. School Committee		
a. Air-conditioning update (IT server room, 2 units)	17,000	
b. Aerial man lift	8,900	
c. Technology hardware	19,400	
7. Board of Selectmen		
a. Protective Agencies Building: kitchen renovation	15,000	
b. Protective Agencies Building: painting of apparatus ceiling	20,000	
c. Caryl Community Center: Repair/replace stairway outside of cafeteria	0	
d. Library: Outside handrail on sidewalk	15,000	
e. Town House: Replace metered-mail machine	7,500	
8. Town Clerk		
a. Voting machine	8,000	

A hold was placed on Line Item 7c (Caryl Community Center: Repair/replace stairway outside of cafeteria).

**Motion:** It was moved by Mrs. Hunter and seconded by Mr. Dawley that Line Item 7c be amended by deleting the sum of \$0 and adding the sum of \$90,000.

**Vote:** The motion was put to a voice vote and was defeated by a majority.

**Motion:** It was moved by Mr. Stuart and seconded by Mr. Lawrence that \$0 be raised and appropriated for Line Item 7c (Caryl Community Center: Repair/replace stairway outside of cafeteria), and that any sums realized from the trade-in or auction of old equipment be used to reduce the cost of acquisition of new equipment or to purchase related accessories.

**Vote:** The motion was put to a voice vote and passed by a majority.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie to suspend the Annual Town Meeting until the Special Town Meeting is recessed or dissolved.

**Vote:** The motion was put to a voice vote and passed by a majority.

The Moderator then recessed the Annual Town Meeting and called the Special Town Meeting to order at 8:09 p.m.

## **(SPECIAL TOWN MEETING, DELIBERATIVE SESSION)**

Pursuant to the Warrant given under the hands of the Selectmen on March 16, 2016, James Repetti, Moderator, called the Special Town Meeting of the Town of Dover to order on May 2, 2016, at 8:10 p.m., at the Allan Mudge Memorial Auditorium at the Dover-Sherborn Regional High School in Dover. A quorum was present.

The following action was taken with respect to this article of the Warrant. The article reads as follows:

### **ARTICLE 1. (Minuteman Regional Vocational Technical School Committee)**

To see if the Town will approve the \$144,922,478 borrowing authorized by the Minuteman Regional Vocational Technical School District (the “District”) on March 15, 2016, for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (i) forty-four and three-quarters percent (44.75 %) of eligible, approved project costs, as determined by the MSBA, or (ii) the total maximum grant amount determined by the MSBA, and the amount of borrowing authorized shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. Any approval of this borrowing shall be contingent upon the approval, on or before March 1, 2016, of the 2016 Amended Regional Agreement for the District by the town meetings of all 16 member towns of the District.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that the Town approve the \$144,922,478 borrowing authorized by the Minuteman Regional Vocational Technical School District (the “District”) on March 15, 2016, for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for

which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (i) forty-four and three-quarters percent (44.75 %) of eligible, approved project costs, as determined by the MSBA, or (ii) the total maximum grant amount determined by the MSBA, and the amount of borrowing authorized shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. Any approval of this borrowing shall be contingent upon the approval, on or before March 1, 2016, of the 2016 Amended Regional Agreement for the District by the town meetings of all 16 member towns of the District.

**Vote:** The motion was put to a voice vote and passed unanimously.

### **ARTICLE 2. (Minuteman Regional Vocational Technical School Committee)**

To see if the Town will disapprove the \$144,922,478 borrowing authorized by the Minuteman Regional Vocational Technical School District (the “District”) on March 15, 2016, for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. The MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities. Any grant that the District may receive from the MSBA for the Project shall not exceed the lesser of (i) forty four and three quarters percent (44.75%) of eligible, approved project costs, as determined by the MSBA, or (ii) the total maximum grant amount determined by the MSBA, and the amount of borrowing authorized shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA. Any approval of this borrowing shall be contingent upon the approval, on or before March 1, 2016, of the 2016 Amended Regional Agreement for the District by the town meetings of all 16 member towns of the District.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**Motion:** At 8:37 p.m., it was moved by Mr. Lawrence and seconded by Mrs. Cannie that this Special Town Meeting be dissolved.

**Vote:** The motion was put to a voice vote and passed unanimously.

## **(CONTINUATION OF ANNUAL TOWN MEETING, DELIBERATIVE SESSION)**

**ARTICLE 6. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Cannie and seconded by Mr. Forte that the Town raise and appropriate the sum of \$10,000 for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E, of the Massachusetts General Laws.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 7. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to provide for the payment of accumulated sick leave to retired police officers as authorized by Chapter 375 of the Acts of 1984; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cone and seconded by Mrs. Gerner that the Town raise and appropriate the sum of \$10,000 for the purpose of payment of accumulated sick leave for retired police officers as authorized by Chapter 375 of the Acts of 1984.

**Vote:** The motion was put to a voice vote and passed by a majority.

**ARTICLE 8. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, borrow, or provide by any combination of these methods, a sum of money for the purpose of highway construction, reconstruction and other improvements under the authority of the Massachusetts General Laws as funded by various state budgets; and to authorize the Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of state aid for such projects; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Merrill that the Town authorize the Board of Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of any funds allotted by the Commonwealth for the construction, reconstruction, and other improvements of Town roads and related infrastructure.

**Vote:** The motion was put to a voice vote and passed by a majority.

**ARTICLE 9. (Council on Aging)** To see if the Town will vote to amend the rotation of the full three-year members of the Council on Aging in Article XXVI in Chapter 4 of the Town of Dover General Bylaws by changing the rotation as follows:

Article XXVI (Council on Aging) – In §4-36, delete “three or four members each year” and replace with “two or three members each year”; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Stuart to amend the rotation of the full three-year members of the Council on Aging in Article XXVI in Chapter 4 of the Town of Dover General Bylaws by changing the rotation, as follows:

Article XXVI (Council on Aging) – In §4-36, delete “three or four members each year” and replace with “two or three members each year.”

And further, that non-substantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and was passed by a majority.

**ARTICLE 10. (Citizens’ Petition)** To see if the Town will accept Hawthorne Lane and Clover Circle as accepted public ways as laid out by the Board of Selectmen, and as shown on the plans on file in the Office of the Town Clerk; or take any other action relative thereto.

**Motion:** It was moved by Mr. Lawrence and seconded by Mrs. Cannie that this article be dismissed.

**Vote:** The motion was put to a voice vote and was passed unanimously.

**ARTICLE 11. (Conservation Commission)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or any combination of these methods, a sum of money for the Conservation Fund to be used by the Conservation Commission for any purpose authorized by Chapter 40, Section 8C of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mr. Forte and seconded by Mr. Cone that the Town raise and appropriate the sum of \$25,000 for the Conservation Fund to be used by the Conservation Commission for any purpose authorized by Chapter 40, Section 8C of the Massachusetts General Laws.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 12. (Dover-Sherborn Regional School Committee)** To see if the Town will vote to appropriate by transfer from Free Cash in the Treasury a sum of money for the purpose of paying the costs of various items of capital equipment and/or improvements, including the payment of all costs incidental and related thereto, pursuant to an intergovernmental agreement with the Dover-Sherborn Regional School District and the Town of Sherborn to provide funding for such items; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gernerd and seconded by Mrs. Gill-Body that the Town appropriate the sum of \$160,692 by transfer from Free Cash, to be expended by the Dover-Sherborn Regional School Committee, pursuant to an intergovernmental agreement entered into by the Town of Dover on February 4, 2016, with the Dover-Sherborn Regional School District and the Town of Sherborn, for the purpose of paying Dover's allocated costs of the following capital equipment and improvements:

Controls/panels	\$9,018
Anoxic media tank/mixers	8,400
Elevator system	17,600
Carpeting in high school library	40,000
Passenger van	40,000
Exterior doors	7,500
Fieldhouse interior painting	22,500
Exterior ceilings/soffits	9,400
Floor scrubbers	26,500
Leaf collection/vacuum-blowers	10,900
Exterior walls (brick masonry)	23,000
Fire alarm panels	57,800
Maintenance building feasibility study	15,000
<b>Total</b>	<b>\$287,618</b>

including the payment of all costs incidental and related thereto.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 13. (Dover-Sherborn Regional School Committee)** To see if the Town will vote to approve the borrowing authorized by the Dover-Sherborn Regional School District for the purpose of paying the costs of various items of capital equipment and/or improvements, including the payment of all costs incidental and related thereto; or take any other action relative thereto.

**Motion:** It was moved by Mr. Merrill and seconded by Mr. Forte that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 14. (Selectmen)** To see if the Town will vote to adopt Chapter 119 of the Town of Dover General Bylaws, entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, and as shown on a document on file in the Office of the Town Clerk; or take any other action relative thereto.

**Motion:** It was moved by Mr. Stuart and seconded by Mr. Forte that the Town vote to adopt Chapter 119 of the Town of Dover General Bylaws, entitled "Stretch Energy Code" for the purpose of regulating the design and construction of buildings for the effective use of energy, pursuant to Appendix 115.AA of the Massachusetts Building Code, 780 CMR, the Stretch Energy Code, including future editions, amendments or modifications thereto, and as shown on a document on file in the Office of the Town Clerk; and further, that non-substantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and passed by majority.

**ARTICLE 15. (Planning Board)** To see if the Town will vote to amend the Zoning Bylaw by adding a new Section 185-46.2, the complete text of which is on file in the Offices of the Town Clerk and Planning Board, to allow and regulate large-scale commercial solar photovoltaic facilities within an overlay district, and to establish such an overlay district on Powissett Street comprised of Board of Assessors Map 19, Parcels 002, 004A, and that portion of Parcel 004 that is north of the natural gas pipeline easement; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cone and seconded by Mrs. Gernerd that the Town vote to amend the Zoning Bylaw by adding a new Section 185-46.2, the complete text of which is on file in the Offices of the Town Clerk and Planning Board, to allow and regulate large-scale commercial solar photovoltaic facilities within an overlay district, and to establish such an overlay district on Powissett Street comprised of Board of Assessors Map

19, Parcels 002, 004A, and that portion of Parcel 004 that is north of the natural gas pipeline easement; and further, that non-substantive changes in the numbering of the Zoning Bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and passed by a two-thirds majority vote.

**ARTICLE 16. (Planning Board)** To see if the Town will vote to amend the Zoning Bylaw by deleting Sections 185-36 Site Plan Approval in Business District, Medical-Professional District and Manufacturing District; Section 185-37 Harmony in Business District, Medical-Professional District and Manufacturing District; and 185-46.1 Site Plan Approval in their entirety and replacing them with a new Section 185-36 entitled "Site Plan Review," the complete text of which is on file in the Offices of the Town Clerk and the Planning Board, and to amend Section 185-9 by changing the term "Site Plan Approval" to "Site Plan Review"; or take any other action relative thereto.

**Motion:** It was moved by Mr. Merrill and seconded by Mrs. Gill-Body that the Town vote to amend the Zoning Bylaw by deleting Sections 185-36 Site Plan Approval in Business District, Medical-Professional District and Manufacturing District; Section 185-37 Harmony in Business District, Medical-Professional District and Manufacturing District; and 185-46.1 Site Plan Approval in their entirety and replacing them with a new Section 185-36 entitled "Site Plan Review," as set forth in the handout made available to Town Meeting, and to amend Section 185-9 by changing the term "Site Plan Approval" to "Site Plan Review"; and further, that non-substantive changes in the numbering of the Zoning Bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and passed by a two-thirds majority vote.

**ARTICLE 17. (Selectmen)** To see if the Town will vote to authorize the Board of Selectmen (1) to transfer from general municipal use to the Board of Selectmen for purposes of disposition, and (2) to sell, convey, release, or otherwise dispose of pursuant to Chapter 30B of the Massachusetts General Laws any interests in a portion of the land located at 46 Springdale Avenue in Dover, which land is shown as Board of Assessors Map 11, Block 49, Parcel 0, containing approximately four (4) acres and as shown on the plan on file in the Office of the Town Clerk (the "House Lot"), and further, that such disposition be on such other terms and conditions as the Board of Selectmen deem appropriate, which may include the reservation of easements and restrictions over, along or through the House Lot; and to see if the Town will raise and appropriate, appropriate by transfer from available funds, or borrow, or provide by

any combination of these methods, a sum of money for the purpose of installing a new septic system for the house located at 46 Springdale Avenue in furtherance of the Town's disposition of the House Lot; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Cone that the Town will vote to authorize the Board of Selectmen (1) to transfer from general municipal use to the Board of Selectmen for purposes of disposition, and (2) to sell, convey, release, or otherwise dispose of pursuant to Chapter 30B of the Massachusetts General Laws any interests in a portion of the land located at 46 Springdale Avenue in Dover, which land is shown as Board of Assessors Map 11, Block 49, Parcel 0, containing approximately four (4) acres and as shown on the plan on file in the Office of the Town Clerk (the "House Lot"), and further, that such disposition be on such other terms and conditions as the Board of Selectmen deem appropriate, which may include the reservation of easements and restrictions over, along or through the House Lot; and to transfer from Free Cash the sum of \$50,000 for the purpose of installing a new septic system for the house located at 46 Springdale Avenue in furtherance of the Town's disposition of the House Lot.

**Vote:** The motion was put to a voice vote and was defeated by a two-thirds majority vote.

**ARTICLE 18. (Citizens' Petition)** To see if the Town will vote to authorize the Board of Selectmen to acquire an easement, leasehold, license, or other real property interests in, on, over, across, under, and along all or any portion of the land known as Bay Colony railroad line or right of way within the Town of Dover for the purposes of establishing, constructing, operating, and maintaining a multiuse path for non-motorized transportation, open space, and recreation purposes and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth ("Rail Trail"); and to see if the Town will raise, appropriate, transfer from available funds, borrow, accept gifts, or provide by any combination of these methods a sum of money for the Town to acquire an easement, leasehold, license, or other real property interests in, on, over, across, under, and along the Rail Trail, or to take any other action relative thereto.

**Motion:** It was moved by Dr. Ban and seconded by Mr. Moss that the Town vote to authorize the Board of Selectmen, on such terms and conditions as the Board of Selectmen deem appropriate, to acquire a leasehold interest in, on, over, across, under, and along all or any portion of the land known as Bay Colony railroad line or right of way within the Town of Dover excluding the portion of the Bay Colony railroad line that includes any bridge, trestle, or supporting structure that spans the Charles River, for the purposes of establishing, constructing, operating, and maintaining a multiuse path for non-motorized transportation, open

space, and recreation purposes and for all other purposes for which rail trails are now or hereafter may be used in the Commonwealth ("Rail Trail"); provided, however, that the Board of Selectmen shall not enter into any such lease until the Town has (1) received at least \$50,000, in the forms of gifts or grant monies, to obtain environmental insurance that would satisfy the coverage requirements necessary to enable the Town to avail itself of the protections of Massachusetts General Laws Chapter 23A, Section 3I; and (2) negotiated a lease that permits the Town to limit development of the Rail Trail to that portion of the Rail Trail extending south of Springdale Avenue.

A joint statement was made by Friends of the Dover Greenway and the Be True to Dover groups, followed by a presentation from the Friends of the Dover Greenway, a presentation from the Be True to Dover group, a statement from the Board of Selectmen, and a statement from the Warrant Committee. After these presentations, the question was opened up to questions and comments from the floor.

**Motion:** A motion was made from the floor to move the question.

A voice vote was taken regarding the motion to move the question and declared a majority. The vote was questioned, so a standing count was taken regarding the motion to move the question.

**Vote:** The motion was put to a standing count and was passed by a count of 891 yes, 53 no.

**Vote:** The original motion was put to a standing count, and passed by a count of 475 yes, 334 no.

**ARTICLE 19. (Selectmen)** To see if the Town will hear the report and recommendations of the Dover School Committee relative to providing technical school education for Dover students, including the means by which such education might best be provided under an intergovernmental agreement with another school district.

**Motion:** It was moved by Mr. Forte and seconded by Mr. Cone that the article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 20. (Selectmen)** To see if the Town will accept and approve the "Amendment to Minuteman Regional Agreement regarding the Withdrawal of the Town of Wayland from the Minuteman Regional School District," which was approved by the Minuteman Regional School Committee on July 7, 2015, and which has been submitted to the Board of Selectmen consistent with the current Minuteman Regional Agreement.

**Motion:** It was moved by Mrs. Gerner and seconded by Mrs. Gill-Body that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 21. (Selectmen)** To see if the Town will vote to adopt Chapter 117 of the Town of Dover General Bylaws, entitled "Stormwater Management and Erosion Control," for the purpose of establishing methods to regulate non-stormwater discharges into municipal separate storm sewer systems (MS4) to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process, as shown in a document on file in the Office of the Town Clerk; or take any other action relative thereto.

**Motion:** It was moved by Mr. Merrill and seconded by Mrs. Gerner that the Town adopt Chapter 117 of the Town of Dover General Bylaws, entitled "Stormwater Management and Erosion Control," for the purpose of establishing methods to regulate non-stormwater discharges into municipal separate storm sewer systems (MS4) to comply with requirements of the National Pollutant Discharge Elimination System (NPDES) permit process, as shown in a document on file in the Office of the Town Clerk; and further, that non-substantive changes in the numbering of this bylaw be permitted in order that it be in compliance with the numbering format of the Dover Town Code.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 22. (Warrant Committee)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods pursuant to Chapter 40, Section 6 of the Massachusetts General Laws a sum not to exceed 5% of the tax levy of Fiscal Year 2016 to be a Reserve Fund, from which transfers are voted by the Warrant Committee from time to time and transferred as provided by statute, and determine whether the money shall be provided by the tax levy, by transfer from available funds including the Reserve Fund Overlay Surplus, or by any combination of these methods; or take any other action relative thereto.

**Motion:** It was moved by Mr. Stuart and seconded by Mr. Lawrence that the sum of \$250,000 be appropriated for a Reserve Fund for Fiscal Year 2017 to provide for extraordinary or unforeseen expenditures pursuant to Chapter 40, Section 6 of the Massachusetts General Laws, and that to meet this appropriation, \$175,000 be raised and \$75,000 be transferred from the Overlay Surplus.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 23. (Warrant Committee)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money to pay any unpaid bills rendered to the Town for prior years; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Cannie and seconded by Mr. Forte that the sum of \$178.70 be transferred from Free Cash for the purpose of paying:

Lovell Landscape Service, Inc. \$178.70

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 24. (Warrant Committee)** To see if the Town will make supplemental appropriations to be used in conjunction with money appropriated under Article 4 of the Warrant for the 2015 Annual Town Meeting, to be expended during the current fiscal year, or make any other adjustments to the Fiscal Year 2016 budget that may be necessary, and determine whether the money shall be provided by transfer from available funds; or take any other action relative thereto.

**Motion:** It was moved by Mr. Cone and seconded by Mrs. Gerner that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 25. (Warrant Committee)** To see if the Town will vote to transfer from Free Cash in the Treasury an amount to meet the appropriations for the ensuing fiscal year and will authorize the Board of Assessors to use the same to reduce the tax rate; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Merrill that the Town transfer from Free Cash the sum of \$652,542 to meet the appropriations for Fiscal Year 2017 and that the Board of Assessors be authorized to use the same amount to reduce the tax rate for Fiscal Year 2017.

**Vote:** The motion was put to a voice vote and passed unanimously.

**ARTICLE 26. (Selectmen)** To see if the Town will vote to raise and appropriate, appropriate by transfer from available funds, or provide by any combination of these methods, a sum of money for the purpose of supplementing the Town of Dover Stabilization Fund in accordance with Chapter 40, Section 5B, of the Massachusetts General Laws; or take any other action relative thereto.

**Motion:** It was moved by Mrs. Gill-Body and seconded by Mr. Stuart that this article be dismissed.

**Vote:** The motion was put to a voice vote and passed unanimously.

**Motion:** At 11:27 p.m., it was moved by Mr. Lawrence and seconded by Mrs. Cannie that the meeting be dissolved.

**Vote:** The motion was put to a voice vote and passed unanimously.

## Annual Town Meeting

Article 27 Elections

May 16, 2016

Pursuant to the Warrant given under the hands of the Selectmen on the 14th day of April 2016, a Town Election was held on May 16, 2016. Carlton Sherman, Constable of Dover, inspected the AccuVote ballot box and found it to be empty and set at zero. Felicia S. Hoffman, Town Clerk, declared the polls open at 7 a.m.

At 8 p.m. the polls were declared closed by the Town Clerk. A total of 192 ballots had been cast. At 8:14 p.m., the unofficial results were posted. The official counts are as follows:

### Moderator (1 year)

(Vote for one)	
James R. Repetti	174
Write-ins	0
Blanks	18

### Selectman (3 years)

(Vote for one)	
Douglass C. Lawrence	152
Write-ins	0
Blanks	40

### Assessor (3 years)

(Vote for one)	
Caroline M. White	147
Write-ins	0
Blanks	45

### Dover School Committee (3 years)

(Vote for two)	
Adrian J. Hill	137
Michael B. Jaffe	129
Write-ins	0
Blanks	118

### D-S Regional School Committee (3 years)

(Vote for one)	
Dana B. White	146
Write-ins	0
Blanks	46

**Library Trustee (3 years)**

(Vote for two)

Mark Bush	134
Adrian J. Hill	136
Write-ins	0
Blanks	114

**Cemetery Commission (3 years)**

(Vote for one)

Helena Wylde Swiny	144
Write-ins	0
Blanks	48

**Planning Board (5 years)**

(Vote for one)

Mark A. Sarro	149
Write-ins	1
Blanks	42

**Planning Board (3 years)**

(Vote for one)

Carol L. Lisbon	133
Write-ins	2
Blanks	57

**Board of Health (3 years)**

(Vote for one)

Gerald L. Clarke	139
Write-ins	1
Blanks	52

**Park and Recreation Commission (3 years)**

(Vote for two)

Christopher Boland	130
Eric H. Loeffler	125
Write-ins	1
Blanks	128

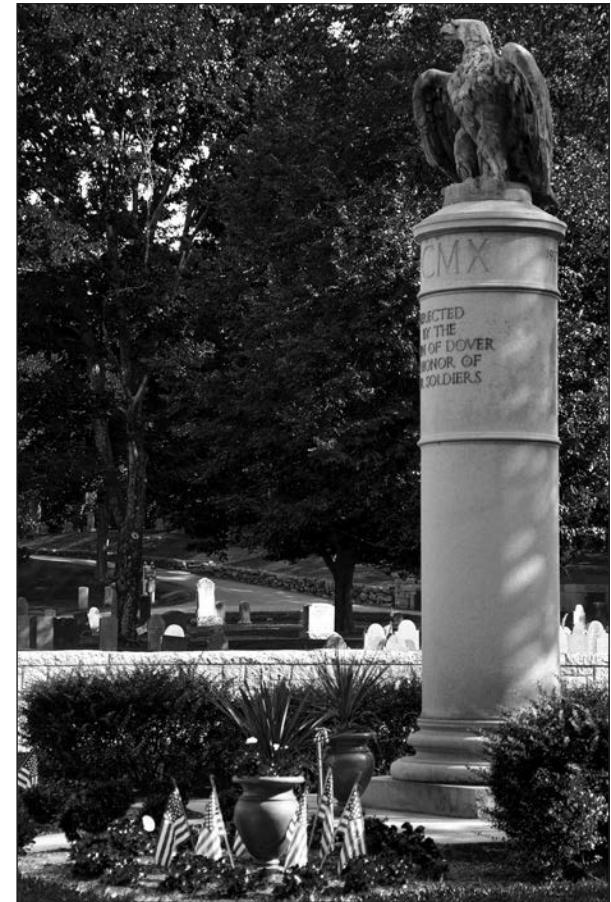
**Constable (3 years)**

(Vote for three)

Andre G. Boudreau	150
Margaret L. Crowley	158
William R. Herd	150
Write-ins	0
Blanks	118

**Ballot Question 1:** "Shall the Town of Dover be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the Town's apportioned share of the bonds to be issued by the Minuteman Regional Vocational Technical School District in order to pay costs of designing, constructing and originally equipping a new district school to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto?"

Yes	84
No	80
Blanks	28



*Soldiers Monument. Photo by Dee Douglas.*

# State Primary

September 8, 2016

Pursuant to the Warrant given under the hands of the Selectmen on the 11th of August, 2016, a State Primary was held on September 8, 2016. Constable Margaret Crowley inspected the AccuVote ballot box and found it to be empty and set at zero. Felicia Hoffman, Town Clerk, declared the polls open at 7 a.m.

At 8 p.m., the polls were declared closed by the Town Clerk. A total of 170 ballots had been cast, 101 Democrat, 67 Republican, 2 United Independent, and 0 Green Rainbow. At 8:17 p.m., the official results were read. The official vote count is as follows:

## DEMOCRAT

### Representative in Congress

Joseph P. Kennedy III	95
Write-ins	2
Blanks	4

### Councillor

Robert L. Jubinville	82
Write-ins	2
Blanks	17

### Senator in General Court

Michael F. Rush	92
Write-ins	2
Blanks	7

### Representative in General Court

Denise C. Garlick	95
Write-ins	1
Blanks	5

### Sheriff

Michael G. Bellotti	82
Write-ins	1
Blanks	18

### County Commissioner

Francis W. O'Brien	75
Joseph P. Shea	69
Write-ins	2
Blanks	56

## REPUBLICAN

### Representative in Congress

David A. Rosa	66
Write-ins	1
Blanks	0

### Councillor

Brad Williams	64
Write-ins	0
Blanks	3

### Senator in General Court

Write-ins	9
Blanks	58

### Representative in General Court

Write-ins	6
Blanks	61

### Sheriff

Write-ins	8
Blanks	59

### County Commissioner

Write-ins	9
Blanks	125

## UNITED INDEPENDENT Representative in Congress

Write-ins	2
Blanks	0

## Councillor

Write-ins	2
Blanks	0

## Senator in General Court

Write-ins	2
Blanks	0

## Representative in General Court

Write-ins	2
Blanks	0

## Sheriff

Write-ins	2
Blanks	0

## County Commissioner

Write-ins	4
Blanks	0

## GREEN RAINBOW Representative in Congress

Write-ins	0
Blanks	0

## Councillor

Write-ins	0
Blanks	0

## Senator in General Court

Write-ins	0
Blanks	0

## Representative in General Court

Write-ins	0
Blanks	0

## Sheriff

Write-ins	0
Blanks	0

## County Commissioner

Write-ins	0
Blanks	0



*Town House. Photo by David W. Stapleton.*

# Special Town Election

Minuteman Regional School District  
September 20, 2016

Pursuant to the Warrant given under the hands of the Minuteman Regional Vocational Technical School District Committee on the 1st day of August 2016, a Town Election was held on September 20, 2016. André Boudreau, Constable of Dover, inspected the AccuVote ballot box and found it to be empty and set at zero. Felicia S. Hoffman, Town Clerk, declared the polls open at 12 p.m.

At 8 p.m. the polls were declared closed by the Town Clerk. A total of 375 ballots had been cast. At 8:16 p.m. the unofficial results were posted. The ballot question, vote, and official counts are as follows:

**Ballot Question 1:** Do you approve of the vote of the Regional District School Committee of the Minuteman Regional Vocational Technical School District on June 27, 2016, to authorize the borrowing of \$144,922,478 to pay costs of constructing a new district school, which vote provides, in relevant part, as follows:

**Voted:** That the Minuteman Regional Vocational Technical School District (the “District”) hereby appropriates the amount of \$144,922,478 for the purpose of paying costs of designing, constructing and originally equipping a new district school, to be located at 758 Marrett Road, Lexington, Massachusetts, and for the payment of all other costs incidental and related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the District may be eligible for a school construction grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended at the direction of the School Building Committee. To meet this appropriation the District is authorized to borrow said amount, under and pursuant to Chapter 71, Section 16(n) of the General Laws and the District Agreement, as amended, or pursuant to any other enabling authority. The District acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need as determined by the MSBA, and any Project costs the District incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the District and its member municipalities; provided further that any grant that the District may receive from the MSBA shall not exceed the lesser of (i) forty-four and three-quarters percent (44.75%) of eligible, approved Project costs, as determined by the MSBA, and (ii) the total maximum grant amount determined by the MSBA, and that the

amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the District and the MSBA.

Yes	220
No	155
Blanks	0



*Stone dedicated “to the memory of the Indians and their ‘peculiar hunting place,’ as the adjoining region was called by the Apostle Eliot.” Photo by David W. Stapleton.*

# State Election

November 8, 2016

Pursuant to the Warrant given under the hands of the Selectmen on the 6th day of October 2016, a State Election was held on November 8, 2016. Margaret Crowley, Constable of Dover, inspected the AccuVote ballot box and found it to be empty and set at zero. Felicia S. Hoffman, Town Clerk, declared the polls open at 6 a.m.

At 8 p.m. the polls were declared closed by the Town Clerk. A total of 3,666 ballots had been cast. At 8:27 p.m. the unofficial results were posted. On November 21, 2016, the Election Day results were revised to include the absentee ballots received from overseas voters who had mailed their ballots by November 8, 2016, as required by law. The official count of the votes for Dover is as follows:

## President and Vice President

Clinton and Kaine	2,063
Johnson and Weld	266
Stein and Baraka	29
Trump and Pence	1,137
Write-ins	111
Blanks	66

## Representative in Congress

Joseph P. Kennedy III	2,168
David A. Rosa	1,389
Write-ins	3
Blanks	112

## Councillor

Robert L. Jubinville	1,607
Brad Williams	1,697
Write-ins	2
Blanks	366

## Senator in General Court

Michael F. Rush	2,311
Write-ins	42
Blanks	1,319

## Representative in General Court

Denise C. Garlick	2,489
Write-ins	42
Blanks	1,135

## Sheriff

Michael G. Bellotti	2,456
Blanks	1,185
Write-ins	31

## County Commissioner

Francis W. O'Brien	2,161
Joseph P. Shea	1,066
Blanks	31
Write-ins	4,086

**Ballot Question 1:** This proposed law would allow the state Gaming Commission to issue one additional category 2 license, which would permit operation of a gaming establishment with no table games and not more than 1,250 slot machines. The proposed law would authorize the Commission to request applications for the additional license to be granted to a gaming establishment located on property that is (i) at least four acres in size; (ii) adjacent to and within 1,500 feet of a race track, including the track's additional facilities, such as the track, grounds, paddocks, barns, auditorium, amphitheatre, and bleachers; (iii) where a horse racing meeting may physically be held; (iv) where a horse racing meeting shall have been hosted; and (v) not separated from the race track by a highway or railway.

Yes	835
No	2,675
Blanks	162

**Ballot Question 2:** This proposed law would allow the state Board of Elementary and Secondary Education to approve up to 12 new charter schools or enrollment expansions in existing charter schools each year. Approvals under this law could expand statewide charter school enrollment by up to 1% of the total statewide public school enrollment each year. New charters and enrollment expansions approved under this law would be exempt from existing limits on the number of charter schools, the number of students enrolled in them, and the amount of local school districts' spending allocated to them.

If the Board received more than 12 applications in a single year from qualified applicants, then the proposed law would require it to give priority to proposed charter schools or enrollment expansions in districts where student performance on statewide assessments is in the bottom 25% of all districts in the previous two years and where demonstrated parent demand for additional public school options is greatest.

New charter schools and enrollment expansions approved under this proposed law would be subject to the same approval standards as other charter schools, and to recruitment, retention, and multilingual outreach requirements that currently apply to some charter schools. Schools

authorized under this law would be subject to annual performance reviews according to standards established by the Board. The proposed law would take effect on January 1, 2017.

Yes	2,113
No	1,484
Blanks	75

**Ballot Question 3:** This proposed law would prohibit any farm owner or operator from knowingly confining any breeding pig, calf raised for veal, or egg-laying hen in a way that prevents the animal from lying down, standing up, fully extending its limbs, or turning around freely. The proposed law would also prohibit any business owner or operator in Massachusetts from selling whole eggs intended for human consumption or any uncooked cut of veal or pork if the business owner or operator knows or should know that the hen, breeding pig, or veal calf that produced these products was confined in a manner prohibited by the proposed law. The proposed law would exempt sales of food products that combine veal or pork with other products, including soups, sandwiches, pizzas, hotdogs, or similar processed or prepared food items.

The proposed law's confinement prohibitions would not apply during transportation; state and county fair exhibitions; 4-H programs; slaughter in compliance with applicable laws and regulations; medical research; veterinary exams, testing, treatment and operation if performed under the direct supervision of a licensed veterinarian; five days prior to a pregnant pig's expected date of giving birth; any day that pig is nursing piglets; and for temporary periods for animal husbandry purposes not to exceed six hours in any twenty-four hour period.

The proposed law would create a civil penalty of up to \$1,000 for each violation and would give the Attorney General the exclusive authority to enforce the law, and to issue regulations to implement it. As a defense to enforcement proceedings, the proposed law would allow a business owner or operator to rely in good faith upon a written certification or guarantee of compliance by a supplier.

The proposed law would be in addition to any other animal welfare laws and would not prohibit stricter local laws.

The proposed law would take effect on January 1, 2022. The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

Yes	2,817
No	767
Blanks	88

**Ballot Question 4:** The proposed law would permit the possession, use, distribution, and cultivation of marijuana in limited amounts by persons age 21 and older and would remove criminal penalties for such activities. It would provide for the regulation of commerce in marijuana, marijuana accessories, and marijuana products and for the taxation of proceeds from sales of these items.

The proposed law would authorize persons at least 21 years old to possess up to one ounce of marijuana outside of their residences; possess up to ten ounces of marijuana inside their residences; grow up to six marijuana plants in their residences; give one ounce or less of marijuana to a person at least 21 years old without payment; possess, produce or transfer hemp; or make or transfer items related to marijuana use, storage, cultivation, or processing.

The measure would create a Cannabis Control Commission of three members appointed by the State Treasurer, which would generally administer the law governing marijuana use and distribution, promulgate regulations, and be responsible for the licensing of marijuana commercial establishments. The proposed law would also create a Cannabis Advisory Board of fifteen members appointed by the Governor. The Cannabis Control Commission would adopt regulations governing licensing qualifications; security; record keeping; health and safety standards; packaging and labeling; testing; advertising and displays; required inspections; and such other matters as the Commission considers appropriate. The records of the Commission would be public records. The proposed law would authorize cities and towns to adopt reasonable restrictions on the time, place, and manner of operating marijuana businesses and to limit the number of marijuana establishments in their communities. A city or town could hold a local vote to determine whether to permit the selling of marijuana and marijuana products for consumption on the premises at commercial establishments.

The proceeds of retail sales of marijuana and marijuana products would be subject to the state sales tax and an additional excise tax of 3.75%. A city or town could impose a separate tax of up to 2%. Revenue received from the additional state excise tax or from license application fees and civil penalties for violations of this law would be deposited in a Marijuana Regulation Fund and would be used subject to appropriation for administration of the proposed law.

Marijuana-related activities authorized under this proposed law could not be a basis for adverse orders in child welfare cases absent clear and convincing evidence that such activities had created an unreasonable danger to the safety of a minor child.

The proposed law would not affect existing law regarding medical marijuana treatment centers or the operation of motor vehicles while under the influence. It would permit property owners to prohibit the use, sale, or production of marijuana on their premises (with an exception that landlords cannot prohibit consumption by tenants of marijuana by

means other than by smoking); and would permit employers to prohibit the consumption of marijuana by employees in the workplace. State and local governments could continue to restrict uses in public buildings or at or near schools. Supplying marijuana to persons under age 21 would be unlawful. The proposed law would take effect on December 15, 2016.

Yes	1,579
No	2,044
Blanks	49



*Memorial Day services. Photo by Mary Kalamaras.*

## Special Town Election

November 8, 2016

Pursuant to the Warrant given under the hands of the Selectmen on the 7th day of September 2016, a Special Town Election was held on November 8, 2016. Margaret Crowley, Constable of Dover, inspected the AccuVote ballot box and found it to be empty and set at zero. Felicia S. Hoffman, Town Clerk, declared the polls open at 6 a.m.

At 8 p.m. the polls were declared closed by the Town Clerk. A total of 1,500 ballots had been cast. At 8:27 p.m. the unofficial results were posted. The official counts are as follows:

### **Selectman (To fill a vacancy)**

(Vote for one)

John D. Jeffries	1,435
Write-ins	48
Blanks	17



*Town House at night. Photo by David W. Stapleton.*

## Vital Statistics

For the Calendar Year 2016

## **BIRTH CERTIFICATES FILED**

**For 2016:** 15 Males  
18 Females

## MARRIAGE CERTIFICATES FILED IN 2016

March 12	Christopher Peter Wegrzyn Elizabeth Ellen France	Washington, DC Washington, DC
April 16	Paul Joseph Sofuolis Jamie Malatack Hutchinson	Dover, MA Dover, MA
May 21	Thomas Frederick McElrath Therese Elizabeth Wiese	Dover, MA Dover, MA
June 12	Bruce Edwin Sooy Marilyn Judy Smith	Dover, MA Dover, MA
June 16	Jeffrey Rice Guild Romi Fay Lebherz	Dover, MA Dover, MA
June 16	Mark John Haslett Alina Maria Alzate	Dover, MA Norwood, MA
June 26	Paul Kenzel Kelly Jr. Stephanie Christianne Caldwell	Dover, MA Dover, MA
July 23	Matthew Wesley Wu Kristin Hyunju Hong	Dover, MA Dover, MA
August 14	Michael George Macrides Kathleen Kieran Stone	Roslindale, MA Roslindale, MA
August 20	Allen Arthur Yannone Kadie Teresa Greenfield	Stamford, CT Stamford, CT
August 27	George Hans Pabst Catherine Elizabeth Stevenson	New York, NY New York, NY
September 25	Kevin Tyler Hedrick Stephanie Ruth Malaver	Dover, MA Dover, MA
October 13	Aliiina Anja Keers Emily Rose Frongillo	Dover, MA Dover, MA
October 22	Steven Pearlman Sadin Colleen Sara Murrett	Newton, MA Newton, MA

October 29      Ryan John Collins      Dover, MA  
                  Lauren E. Blacker      Dover, MA

## DEATH CERTIFICATES FILED IN 2016

### For deaths in 2016:

January 1	Thomas W. James	87	8 Old Farm Road
January 15	Judith H. Baker	72	36 Cedar Hill Road
February 1	Robert F. Florsheim	87	11 Sterling Drive
February 9	Diane V. Keene	77	57 Main Street
February 13	James Coyne King	67	216 Claybrook Road
February 22	Nancy Ann Reynolds	85	8 Wakeland Road
March 30	Zephra S. Raftell	89	46 Tisdale Drive
April 10	Helen Margaret Yankowski	93	127 Farm Street
April 14	Nathan Pierce Couch	87	5 High Rock Road
April 14	Harry E. Neale Jr.	78	11 Hartford Street
April 19	M. Nancy Beckwith	80	10 Normandie Road
April 27	Amelia Sarah Geggel	31	1600 Massachusetts Ave. Cambridge, MA
May 20	Anna A. Ciacci	88	56 Tisdale Drive
May 25	George Philip Huntoon	59	18 Cedar Hill Road
June 20	John J. McDonnell	81	20 Main Street
July 21	Beth Morley Dean	61	28 Centre Street
July 22	Nancy Higgins Storey	73	3 Saddle Ridge Road
August 4	Gertrude S. Crittenden	94	80 Strawberry Hill Street
August 16	Blanca R. Ryan	101	39 Walpole Street
September 9	Julia M. Nobile	89	63 County Street
September 9	Harris Chandler Shelley Jr.	73	19 Yorkshire Road
September 13	Kirk Andrew Florian	33	15 Hawthorne Lane
October 27	Audrey Nelsen Bailey	91	36 Pleasant Street
November 19	Judith Wright Dorgan	81	7 Hilltop Road
December 23	Settimio Ernest Luttazi	83	25 Springdale Avenue

# Town Clerk Financial Reports

For the Calendar Year 2016

## Fees Collected by the Town Clerk's Office

January	\$6,870
February	865
March	4,270
April	1,625
May	975
June	710
July	332
August	665
September	1,440
October	220
November	1,261
December	185
<b>Total</b>	<b>\$19,418</b>

## Board of Appeals Fees Collected

January	\$0
February	0
March	150
April	0
May	0
June	0
July	0
August	300
September	150
October	0
November	150
December	0
<b>Total</b>	<b>\$750</b>

# *Report of the* **Town Treasurer**

Gerard Lane, Treasurer-Collector

The following reports appear on pages 78–91:

- Total Gross Wages for the Calendar Year 2016
- Treasurer's Cash for the Year Ending June 30, 2016
- Statement of Taxes Outstanding as of June 30, 2016
- Statement of Long Term Debt as of June 30, 2016
- Statement of Changes in Trust and Investment Fund Balances for the Year Ending June 30, 2016

# Total Gross Wages

For the Calendar Year 2016

	Regular Wages	Overtime/Other	Total Gross Wages
<b>Selectmen's Office</b>			
Mona Abraham-DiSciullo*	\$48,440		\$48,440
Paul E. Carew	1,000		1,000
James P. Dawley Jr.	200		200
Robyn M. Hunter	150		150
Candace McCann	100		100
Greer G. Pugatch	84,454		84,454
David W. Ramsay	159,055		159,055
<b>Town Accountant's Office</b>			
Nancy L. Rigano	49,548		49,548
Carol M. Wideman	103,112	\$1,000	104,112
<b>Assessor's Office</b>			
Caroline B. Akins	350		350
Amy L. B. Gow	42,913		42,913
Charles W. Long	350		350
Karen J. MacTavish	91,533		91,533
Caroline White	400		400
<b>Treasurer/Collector's Office</b>			
Patricia L. Booker	26,281	125	26,406
David J. Donaghey Jr.	1,864		1,864
Gavin T. Fiske	43,258		43,258
Gerard R. Lane Jr.	99,014	1,000	100,014
Jennifer G. Pink	189		189
<b>Town Clerk and Elections</b>			
Juris G. Alksnitis	305		305
Judith H. Alksnitis	217		217
Laura M. Boudreau	59		59
Andre Boudreau*	211		211
Barbara C. Brown	122		122
Alfreda Cleveland	1,389		1,389
Susan S. Cocks	170		170
Adele Coughlin	65		65
Elizabeth M. Devine	365		365
Maureen A. Dilg	252		252
Cheryl M. El-Hilali	43		43
Elizabeth Hagan	212		212
Catherine K. Haviland	335		335

	Regular Wages	Overtime/Other	Total Gross Wages
<b>Town Clerk and Elections (cont'd)</b>			
Carol B. Healer	\$319		\$319
Jane I. Hemstreet	201		201
William R. Herd*	393		393
Felicia S. Hoffman*	59,432		59,432
Celeste L. Hurley	365		365
Christopher Jackman	57		57
Camille C. Johnston	29		29
Justine Kent-Uritam	206		206
Jacqueline M. Lambros	761		761
Vivian D. Lang	101		101
Artemis V. Martakis	155		155
Susan McGill	225		225
Laura E. McGuire	18,840		18,840
Jane D. Moore	190		190
Erin Rodat-Savla	43		43
Anne W. Soraghan	130		130
Joan N. Stapleton	230		230
Nancy H. Storey	29		29
John J. Walsh	56		56
Carolyn D. Waterman	120		120
<b>Building Maintenance</b>			
Bradley S. Crosby III	54,194	\$5,272	59,466
Donald A. Fisler	42,509	3,918	46,427
Karl L. Warnick*	91,138	10,530	101,668
<b>Data Processing</b>			
William T. Clark	54,849	151	55,001
<b>Police Department</b>			
Ryan J. Black	17,283	784	18,068
Nicole M. Bratcher-Heffernan	83,503	3,050	86,553
Jonathan H. Cash	80,373	11,419	91,792
David E. Chaisson Jr.	83,318	23,001	106,319
Robert G. Clouse	82,878	37,810	120,687
Richard F. Collamore Jr.	84,310	7,749	92,058
Douglas E. Comman	86,634	64,689	151,323
Warren W. Eagles Jr.	37,525	1,209	38,734
Jeffrey M. Farrell		8,794	8,794
Harold M. Grabert	80,102	17,988	98,091
Michael J. Heffernan	1,644		1,644
Kalman D. Kobllick	2,043		2,043
Katherine M. Kolodziejczyk	9,238	9,091	18,330
Matthew O. Lavery	71,327	25,694	97,021
Scott E. Maroulis	14,396	3,792	18,188
Charles S. Marscher	82,470	13,099	95,568

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Police Department (cont'd)</b>			
Peter A. McGowan	\$157,596		\$157,596
Edward J. Meau	100,489	\$40,867	141,356
Ryan W. Menice	100,701	65,311	166,011
Aaron J. Mick	97,871	28,072	125,944
Robert P. Murphy	7,038	42,260	49,298
Laura E. Nussberger	859		859
Christopher M. VonHandorf	80,307	11,584	91,891
Todd V. Wilcox	99,259	21,412	120,671
Joseph S. Woppard	20,955	14,483	35,438
Susan M. L. Young*	35,959		35,959
<b>Fire/Rescue</b>			
Chloe M. Asaker		72	72
Joseph G. Chirico		15,850	15,850
Paul J. Copponi		1,799	1,799
Jeremiah A. Daly		2,696	2,696
Joseph A. Demarco		6,771	6,771
Klarina N. Donoghue		7,469	7,469
Thomas R. Dunlay		47	47
Renee J. Foster		40,705	40,705
William A. Hillerich		684	684
Mary C. Hinsley		8,229	8,229
John M. Hughes III	13,901	2,613	16,514
Paul M. Hughes		3,443	3,443
Edward G. Kornack		10,673	10,673
John P. Kornack		9,739	9,739
Michelle E. Kornack		2,263	2,263
Jack I. London*	394	1,554	1,948
John P. Luttazi		8,705	8,705
Phillip D. Luttazi		8,839	8,839
Romolo P. Luttazi	11,217	15,250	26,467
Michael J. Lynch Jr.		5,448	5,448
William B Martin		1,648	1,648
Jack W. Maxwell		6,012	6,012
Daniel K. Murphy		22,048	22,048
Walter J. Nowicki		7,440	7,440
Curt F. Pfannenstiehl		5,680	5,680
Richard Powers	12,520	9,426	21,946
Thomas E. Quayle		13,834	13,834
Theodore H. Reimann		15,693	15,693
Matthew A. Reinemann		7,272	7,272
Richard L. Reinemann		9,081	9,081
Caroline S. Repetti		854	854
Robert B. Richards		1,664	1,664
Dickson Smith II		6,101	6,101

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Fire/Rescue (cont'd)</b>			
Peter E. Smith	\$200		\$200
James F. Spalding	200		200
John F. Sugden Jr.	200		200
John F. Sugden III			\$2,371
Timothy R. Surgenor			4,438
David W. Tiberi	22,736		22,736
Richard F. Tiberi	43,035		43,035
Brian A. Tosi			15,981
Kevin Tosi			16,448
James F. Vaughan	202		2,384
John S. Vounatsos*	624		34,038
Ellen O. Weinberg			7,086
Fredrick S. Whittemore			435
Timothy S. Wider			785
<b>Inspectors</b>			
Walter A. Avallone	71,816		71,816
Robert A. Hauptman	16,712		16,712
Kevin Malloy	19,890		19,890
James M. Naughton	550		550
<b>Emergency Management</b>			
Margaret L. Crowley*	834		834
<b>Animal Control</b>			
Danielle L. Estrella	4,988		4,988
Elaine M. Yoke*	15,608		17,358
<b>Tree Warden</b>			
John M. Gilbert*	9,679		2,152
<b>Health Department</b>			
Harvey George	100		100
Karen R. Hayett	39,244		39,244
Joseph D. Musto	100		100
Barbara Roth-Schechter	75		75
<b>Highway Department</b>			
Michael J. Angieri*	15,088		15,088
Nancy J. Bates*	52,370		52,370
Robert Beckwith*	57,984		13,303
Ronald E. Briggs	7,370		7,370
Thomas E. Chandler	149		857
Paul J. Copponi Jr.*	1,742		5,876
James J. Gorman*	56,211		12,088
Craig S. Hughes*	144,067		68,300
Matthew M. Michel	4,954		152,746
			5,062

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Highway Department (cont'd)</b>			
Robert J. Morrissey*	\$57,144	\$11,892	\$69,036
J. Robert Tosi Jr.*	72,650	33,342	105,991
Keith A. Tosi	698	3,836	4,534
Andrew F. Wills*	57,064	8,963	66,027
<b>Sanitation</b>			
Wade J. Hayes	31,200	1,332	32,532
Michael A. Mitchell	24,397	1,112	25,509
<b>Water</b>			
Jeffrey S. Carter	750		750
<b>Conservation</b>			
Lori E. Hagerty	31,693		31,693
<b>Planning Board</b>			
Susan E. Hall	32,593		32,593
<b>Cemetery</b>			
Lawrence R. Dauphinee	71,068	6,854	77,922
Douglas E. Keene	3,576		3,576
<b>Council on Aging</b>			
Janet E. Claypoole	65,207		65,207
Andria M. DeSimone*	8,329		8,329
Jessica A. Foster	3,850		3,850
Renate M. Kerr	50		50
Carl E. Sheridan*	235		235
Suzanne Sheridan*	13,271		13,271
Nancy G. Simms	520		520
Nancy C. Vaida	17,785		17,785
<b>Senior Tax Work-off</b>			
Iva B. Hayes	1,000		1,000
Eleanor A. Herd*	1,389		1,389
Carol Jackman	1,000		1,000
Matthew Schmid	1,000		1,000
Eleanor Tedesco	1,000		1,000
<b>Library</b>			
Cheryl Abdullah Bolduc	92,555		92,555
Lauren B. Berghman	37,323		37,323
Joan S. Campbell	54,267		54,267
Laura M. Cerier	1,853		1,853
Cynthia L. Cornwall	17,860		17,860
Elizabeth J. Cousins	798		798
Edmund Y. Ho	19,255		19,255
Emily M. Kawachi	2,022		2,022
Allison M. Keaney	40,974		40,974

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Library (cont'd)</b>			
Graziella C. Lesellier	\$1,035		\$1,035
Moira C. Mills	17,240		17,240
Benjamin M. Prescott	1,350		1,350
Bonnie L. Roalsen	38,693		38,693
Nancy M. Tegler	6,158		6,158
James K. Westen	54,175		54,175
<b>Parks and Recreation</b>			
Alexandra M. Blizzard	1,200		1,200
Amy Caffrey	14,012		14,012
Peter D. Cooper	30,212		30,212
Richard F. Cullen	1,048		1,048
Evan A. Fitzpatrick	1,124		1,124
Marykate Forte	1,120		1,120
Mark F. Ghiloni	55,110	\$2,909	58,019
John Hefter	1,429		1,429
Andrew P. Johnson	1,000		1,000
Grace Johnson	1,144		1,144
Alyssa S. Kelly	1,172		1,172
David C. MacTavish	97,702		97,702
Shuang Meng	3,264		3,264
Dana M. Muckstadt	1,244		1,244
Claire M. O'Connor	1,244		1,244
Thomas J. Palmer	57,864	6,060	63,924
Michael A. Petrangelo*	45,053	9,806	54,860
Caroline R. Rossi	1,296		1,296
Samuel M. Roushanaei	1,392		1,392
Bret W. Rowean	1,000		1,000
Christopher J. Savage	1,100		1,100
Elizabeth H. Simms	1,100		1,100
Joelle A. Sabin	1,800		1,800
Mark R. Stephenson	46,291	5,473	51,764
Peter J. Sylvester	55,616		55,616
Jean-Robert Theodat	20,514		20,514
<b>SCHOOL DEPARTMENT</b>			
<b>Administration</b>			
Karen A. Anzivino	47,160		47,160
Laura S. Dayal	123,784		123,784
Janice M. Frechette	30,639		30,639
Nisha G. Hochman	84,384		84,384
Karen S. Hurley	27,040		27,040
Kelly A. O'Donnell-Haney	53,625		53,625
Deborah J. Reinemann*	108,415	9,551	117,965
Cynthia H. Shapiro	95,574		95,574

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Teaching Staff</b>			
Christine E. Atkinson	\$77,935	\$1,591	\$79,526
Allison M. Baker	17,305	450	17,755
Melissa A. Baker	101,154	3,618	104,773
Corinne M. Bernard	19,979	225	20,204
Ellen T. Brannelly	103,761	3,350	107,111
Catherine E. Chiavarini	73,226	3,554	76,780
Alexandria M. Cipolla	19,058	338	19,395
Amy C. Cohn	90,519	999	91,518
Judith Cronin	73,226	1,562	74,788
Constance E. Dawson	67,535	4,600	72,135
Kimberly A. Delaney	101,750	579	102,329
Greta B. Disch	58,534		58,534
Sarah E. Edwards	17,305	450	17,755
Kathleen P. Gillis	98,444	1,432	99,876
Renee F. Grady	104,261	225	104,486
Sheila Harper	103,861		103,861
Stephen D. Harte	104,361	5,524	109,885
Kylie M. Hilliard	19,058	338	19,395
Michelle M. Hugo	91,802	662	92,464
Kara T. Jewett	33,268	225	33,493
James M. Keohane	92,202	1,315	93,517
Kristen M. Kraeutler	66,767	549	67,316
Leslie G. Loughlin	55,977	4,379	60,356
Christine B. Luczkow	62,454	855	63,309
Nancy J. McLaughlin	74,595	2,926	77,521
Meredith A. Merritt	16,108	450	16,558
Laurie F. Moran	93,585	4,306	97,891
Alison M. Parker	34,969	1,462	36,432
Donna M. Power	95,618	3,829	99,447
Nancy E. Powers	104,861	4,200	109,061
Geraldine A. Rapela	1,440		1,440
Laura G. Romer	63,903	2,687	66,590
Estefania Salado-Font	11,077		11,077
Alisa M. Saunders	81,053	662	81,715
Jennifer L. Shammas	39,398		39,398
Kathleen M. Strawn	633		633
Laurette I. Ulrich	95,534	354	95,887
Kenneth S. Wadness	104,861		104,861
Valene M. Yorston	54,214		54,214
Linda C. Young	103,761	3,116	106,877

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Substitutes</b>			
Neil J. Armstrong	\$160		\$160
Janice M. Barczys	240		240
Lisa M. Bibeau	1,433		1,433
Allison L. Buff	380		380
Michael G. Bullen	1,480		1,480
Leslie K. Burns	5,510		5,510
Emily C. Cavanaugh	160		160
Un Kyung Choi	892		892
Mabel D. Ellis	665		665
Kim K. Foley	267		267
Ariana C. Gomez	504		504
Tatiana M. Gomez	285		285
Jessica Isaacs	270		270
Laurian Leavitt	320		320
Karen M. McCabe	80		80
Brianna P. Moro	160		160
Kimberly A. Nehiley	1,073		1,073
Rita V. Partridge	858		858
Amy R. Robinson	380		380
Jillian N. Roddy	540		540
Jennifer R. Searle	570		570
Lisa M. Shanahan	130		130
Cliona M. Simmons	1,260		1,260
Tracy S. Skrabut	3,348		3,348
Joanne H. Summers	400		400
Brittany A. Vara	652		652
Sondra L. Yablonski	130		130
<b>Support Staff</b>			
Donna J. Bacchiocchi	23,621	\$1,798	25,419
Dudley S. Baker	23,035	1,447	24,482
Cheryl A. Barassi	104,261		104,261
Janice L. Barry	72,476	9,636	82,112
Stephanie A. Burns	9,078	497	9,575
Keri A. Call	103,861	1,350	105,211
Thomas A. Cannata	44,212	3,271	47,482
Lauren N. Cartier	13,218		13,218
Cheryl C. Chase	100,538	1,125	101,663
Suzanne E. Colangeli	24,445		24,445
Kelly A. Connerton	13,218		13,218
Michelle Corliss	21,905	2,188	24,092
Melissa M. Coughlin	13,703		13,703
Christine M. Cronin-Tocci	85,772		85,772
Michaela M. Dady	13,618	45	13,663
Meredith J. Dart	19,270		19,270

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Support Staff (cont'd)</b>			
Emma N. Decker	\$9,078		\$9,078
Sara K. Dolbec	12,639	\$937	13,576
Lisa A. Dougherty	7,769		7,769
Laura A. Driscoll	103,861	225	104,086
Jean L. Ensor	22,527	3,473	26,001
Katelyn M. Fabri*	30,267	1,035	31,302
Emily M. Finnell	13,218		13,218
Brittany B. Fournier	24,794	1,085	25,879
Christopher R. Fraser	40,383		40,383
Kasey N. Fraser	23,134	1,211	24,344
Winnie Greene	24,350	565	24,915
Laura N. Harper	1,068	333	1,400
Ronesha O. Herron	9,113	249	9,361
Leslie M. Hughes*	28,932	13,762	42,694
Katherine E. Juhl	23,161	921	24,082
Stephanie M. Keach	4,413		4,413
Amanda J. Kepper	22,427	425	22,851
Julie B. Law-Linck	88,190	1,575	89,765
Gail S. Lehrhoff	67,535	5,000	72,535
Stephanie S. Majkut	27,530	225	27,755
John F. Malieswski Jr.	44,487	2,650	47,137
Ashley M. McGonagle	32,411		32,411
Kerri D. McManama	13,703		13,703
Ethan F. Mick	4,350		4,350
Terre L. Newbert	19,635		19,635
Mary-Louise Northgraves	24,320	1,748	26,068
Stephen A. Onorato	60,498	13,050	73,548
Judith E. Onorato	44,537	1,928	46,465
Anna H. Osyf	9,961		9,961
Susan L. Pelletier*	97,764	1,350	99,114
Rebecca L. Razumny	44,096		44,096
Arlene H. Reagan	23,749	123	23,872
Irene Richards	13,755	225	13,980
Jeanne E. Riordan	91,019		91,019
Johnathan M. Schenker	41,430		41,430
Linda K. Shea	72,596	1,125	73,721
Katherine A. Sorensen	22,953	693	23,646
Tyler S. Strutt	19,270		19,270
Laura K. Sukys	13,218	63	13,281
Susan M. Sullivan	13,596	410	14,006
Hayley M. Tuckett	9,078	278	9,356
Mary J. Walsh	1,614		1,614
Diana H. Weinstein	9,078	249	9,327
Andrea M. Welch	97,164	338	97,502

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Support Staff (cont'd)</b>			
Cheryl G. White	\$23,406		\$23,406
Laurie A. Whitten	78,552	\$1,522	80,073
Elissa Yanco	48,235		48,235
Nadia M. Yaremiy	17,425	395	17,820
<b>Grand Totals</b>	<b>\$10,036,072</b>		<b>\$1,102,853</b>
			<b>\$11,138,925</b>

\* Denotes an employee who works in multiple departments and whose total gross wages appear under his or her primary department.



Norfolk Hunt Club riders. Photo by Judy Ballantine.

# Treasurer's Cash

For the Year Ending June 30, 2016

<b>Beginning Balance as of June 30, 2015</b>	\$20,744,044
Receipts	49,693,316
Expenditures	49,588,398
<b>Ending Balance as of June 30, 2016</b>	<b>\$20,848,962</b>

## Composition

Bank of America	\$1,046,008
Mellon Bank	124,508
UBS Paine Webber	729,767
Century Bank	550,032
Citizens Bank	2,239,403
Rockland Trust Company	1,367,987
Eastern Bank	296,887
Webster Bank	622,228
Unibank	2,079,262
Radius Bank	794,769
Multibank Securities	3,210,424
HarborOne Bank	253,424
Belmont Savings Bank	252,041
Blue Hills Bank	250,446
Trust Funds	7,031,777
<b>Total Cash Balance</b>	<b>\$20,848,962</b>

## Statement of Taxes Outstanding

As of June 30, 2016						
	Outstanding June 30, 2015	Commitments	Tax Takings and Deferrals	Refunds and Adjustments	Abatements	Collections
<b>Real Estate</b>						
2012	\$0					\$0
2013	(22)					(22)
2014	27,024					(469)
2015	222,614	\$34,227	\$19,356	\$1,308	\$2,472	41,827
2016	0	30,208,118	48,113	30,488	55,229	249,511
<b>Personal Property</b>						
Prior Years	7,377					7,377
2013	802					802
2014	1,629					1,555
2015	1,544					1,518
2016	0	489,878	43	606	316	1,461
			(1)	155	488,261	
<b>Motor Vehicle Excise</b>						
Prior Years	37,944					37,741
2013	4,803					4,367
2014	14,598					6,567
2015	58,800	119	480	918	206	11,960
2016	0	136,247	13,339	13,083	183,343	1,212,983
		1,306,624	4,657	12,513		85,784
<b>Boat Excise</b>						
Prior Years	725					725
2013	0					0
2014	0					0
2015	5					30
2016	0					78

# Statement of Long Term Debt

As of June 30, 2016

Date of Issue	Purpose	Coupon Rate (%)	Original Amount	Outstanding June 30, 2014	Principal Issued	Principal Paid	Outstanding June 30, 2015
	TITLE 5 - MWPAT	0.00	\$200,000	\$62,200	\$0	\$10,400	\$51,800
May 15, 2007	Refunding Bonds	3.98	2,275,000	1,400,000	0	260,000	1,140,000
April 19, 2012	Refunding Bonds	1.48	7,915,000	5,960,000	0	870,000	5,090,000
<b>Totals</b>			<b><u>\$7,422,200</u></b>	<b><u>\$0</u></b>	<b><u>\$1,140,400</u></b>	<b><u>\$6,281,800</u></b>	

# Statement of Changes in Trust and Investment Fund Balances

For the Year Ending June 30, 2016

	Balance June 30, 2015	Dividends	Interest and Unrealized Change in Market Value		Deposits	Expenditures	Balance June 30, 2016
			Interest	Change in Market Value			
<b>Park and Historical</b>							
George Chickering	\$83,384	\$13,609	\$139				\$97,131
<b>Park and Tree</b>							
Samuel Chickering	183,471	2,700	302				186,473
<b>Cemetery and Park</b>							
George Chickering	206,589	9,243	338				216,171
<b>Cemetery</b>							
Cemetery Perpetual Care	751,213		1,237		\$54,000		\$790,482
Caroline Chickering	25,038		41				25,079
Dorothea Hovey	833		1			32	802
<b>Library</b>							
Richards/Sanger/Lewis	12,057		17				12,075
Hovey Memorial Endowment Fund	629,494	1,008	43				585,977
<b>Investment</b>							
Conservation Stabilization	25,651 867,732		42 18,989		25,000		50,694 886,721
Unemployment	64,206		95				43,351
Municipal Insurance	24,378		36				20,662
Other Post-Employment Benefits	3,881,528		(64,334)		188,796		4,005,990
<b>Other</b>							
Larrabee/Writing Poor Scholarship Fund	75,298 21,174		124 35				550 200
<b>Totals</b>	<b><u>\$6,877,909</u></b>	<b><u>\$25,552</u></b>	<b><u>(\$41,886)</u></b>	<b><u>\$273,807</u></b>	<b><u>\$91,989</u></b>	<b><u>\$200</u></b>	<b><u>\$7,043,393</u></b>

*Report of the*  
**Town Accountant**

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Carol M. Wideman, Town Accountant  
Nancy L. Rigano, Assistant Town Accountant

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The following reports appear on pages 94–103:

- **Governmental Funds Balance Sheet** as of June 30, 2016
- **Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances** for the Year Ending June 30, 2016
- **General Fund Statement of Revenues and Other Sources and Expenditures and Others Uses—Budget and Actual** for the Year Ending June 30, 2016
- **Fiduciary Funds Statement of Fiduciary Net Position** as of June 30, 2016
- **Fiduciary Funds Statement of Changes in Fiduciary Net Position** for the Year Ending June 30, 2016

# Governmental Funds Balance Sheet

As of June 30, 2016

	General Fund	Land Acquisition Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and Short-Term Investments	\$6,831,023	\$0	\$3,139,530	\$9,970,553
Investments	4,661,714	0	1,555,056	6,216,770
Receivables				
Property Taxes	658,722	0	0	658,722
Excises	146,952	0	0	146,952
User Fees	43,803	0	19,314	63,117
Other	1,419	0	169,767	171,186
<b>Total Assets</b>	<b>\$12,343,633</b>	<b>\$0</b>	<b>\$4,883,667</b>	<b>\$17,227,300</b>
<b>LIABILITIES</b>				
<b>Liabilities</b>				
Warrants Payable	\$130,436	\$0	\$20,328	\$150,764
Accrued Liabilities	435,189	0	6,737	441,926
Tax Refunds Payable	83,412	0	0	83,412
Notes Payable	0	5,550,000	0	5,550,000
<b>Total Liabilities</b>	<b>649,037</b>	<b>5,550,000</b>	<b>27,065</b>	<b>6,226,102</b>
<b>Deferred Inflows of Resources</b>	<b>646,971</b>	<b>0</b>	<b>19,314</b>	<b>666,285</b>
<b>FUND BALANCES</b>				
Nonspendable	0	0	751,062	751,062
Restricted	0	0	2,959,667	2,959,667
Committed	0	0	1,166,719	1,166,719
Assigned	1,034,914	0	0	1,034,914
Unassigned	10,012,711	(5,550,000)	(40,160)	4,422,551
<b>Total Fund Balances</b>	<b>11,047,625</b>	<b>(5,550,000)</b>	<b>4,837,288</b>	<b>10,334,913</b>
<b>Total Liabilities, Deferred Inflows of Resources and Fund Balances</b>	<b>\$12,343,633</b>	<b>\$0</b>	<b>\$4,883,667</b>	<b>\$17,227,300</b>

# Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ending June 30, 2016

	General Fund	Land Aquisition Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>REVENUES</b>				
Property Taxes	\$30,839,597	\$0	\$0	\$30,839,597
Excises	1,386,584	0	0	1,386,584
Penalties, Interest, and Other Taxes	108,106	0	0	108,106
Charges for Services	105,576	0	915,235	1,020,811
Departmental	462,027	0	0	462,027
Licenses, Permits and Fees	382,104	0	0	382,104
Intergovernmental	1,487,090	0	1,790,199	3,277,289
Fines and Forfeitures	2,835	0	0	2,835
Investment Income	51,960	0	35,001	86,961
Other	51,953	0	195,830	247,783
<b>Total Revenues</b>	<b>34,877,832</b>	<b>0</b>	<b>2,936,265</b>	<b>37,814,097</b>
<b>EXPENDITURES</b>				
General Government	1,881,192	0	617,880	2,499,072
Public Safety	2,818,216	0	401,995	3,220,211
Education	19,562,723	0	1,584,909	21,147,632
Public Works	1,917,867	0	813,214	2,731,081
Health and Human Services	199,204	0	109,470	308,674
Culture and Recreation	965,196	0	439,864	1,405,060
Insurance and Benefits	3,042,025	0	20,940	3,062,965
Debt Service	1,461,639	0	0	1,461,639
Intergovernmental	306,367	0	0	306,367
<b>Total Expenditures</b>	<b>32,154,429</b>	<b>0</b>	<b>3,988,272</b>	<b>36,142,701</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>				
	\$2,723,403	\$0	(\$1,052,007)	\$1,671,396

# Governmental Funds Statement of Revenues, Expenditures, and Changes in Fund Balances

For the Year Ending June 30, 2016 (*cont'd from previous page*)

	General Fund	Land Aquisition Fund	Nonmajor Governmental Funds	Total Governmental Funds
<b>OTHER FINANCING SOURCES (USES)</b>				
Other Financing Sources	\$24,864	\$0	\$0	\$24,864
Transfers In	106,417	0	1,650,052	1,756,469
Transfers Out	(1,838,848)	0	(106,417)	(1,945,265)
<b>Total Other Financing Sources (Uses)</b>	<b>(1,707,567)</b>	<b>0</b>	<b>1,543,635</b>	<b>(163,932)</b>
<b>Change in Fund Balance</b>	<b>1,015,836</b>	<b>0</b>	<b>491,628</b>	<b>1,507,464</b>
<b>Fund Equity at Beginning of Year</b>	<b>10,031,789</b>	<b>(5,550,000)</b>	<b>4,345,660</b>	<b>8,827,449</b>
<b>Fund Equity at End of Year</b>	<b><u>\$11,047,625</u></b>	<b><u>(\$5,550,000)</u></b>	<b><u>\$4,837,288</u></b>	<b><u>\$10,334,913</u></b>

# General Fund Statement of Revenues and Other Sources and Expenditures and Other Uses—Budget and Actual

For the Year Ending June 30, 2016

	Original Budget	Final Budget	Actual Amounts	Variance with Final Budget Favorable (Unfavorable)
<b>REVENUES AND OTHER SOURCES</b>				
Property Taxes	\$30,297,119	\$30,297,119	\$30,297,119	\$0
Excise	1,255,000	1,255,000	1,386,584	131,584
Penalties, Interest, and Other Taxes	75,150	75,150	108,106	32,956
Charges for Services	75,000	75,000	105,576	30,576
Departmental	422,800	422,800	462,027	39,227
Licenses, Permits, and Fees	280,000	280,000	382,104	102,104
Intergovernmental	1,487,281	1,487,281	1,487,090	(191)
Fines and Forfeitures	2,000	2,000	2,835	835
Investment Income	28,000	28,000	32,971	4,971
Other	300	300	76,816	76,516
Transfers In	10,400	10,400	106,417	96,017
Free Cash	2,307,017	2,307,196	2,307,196	0
Overlay Surplus	75,000	75,000	75,000	0
<b>Total Revenues and Other Sources</b>	<b>36,315,067</b>	<b>36,315,246</b>	<b>36,829,841</b>	<b>514,595</b>
<b>EXPENDITURES AND OTHER USES</b>				
General Government	2,311,581	2,193,084	1,820,387	372,697
Public Safety	2,907,576	3,014,702	2,816,817	197,885
Education	20,679,173	20,679,173	19,516,574	1,162,599
Public Works	2,021,617	2,025,596	1,921,070	104,526
Health and Human Services	217,123	220,873	194,115	26,758
Culture and Recreation	990,990	990,990	964,046	26,944
Insurance and Benefits	3,511,788	3,515,609	3,234,722	280,887
Debt Service	1,434,700	1,434,700	1,447,093	(12,393)
Intergovernmental	315,881	315,881	306,367	9,514
Transfers Out	1,650,052	1,650,052	1,650,052	0
Other Uses	274,586	274,586	274,586	0
<b>Total Expenditures and Other Uses</b>	<b>36,315,067</b>	<b>36,315,246</b>	<b>34,145,829</b>	<b>2,169,417</b>
<b>Excess (Deficiency) of Revenues and Other Sources Over Expenditures and Other Uses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,684,012</b>	<b>\$2,684,012</b>

This report is prepared on the budgetary basis of accounting, which differs from GAAP.

# Fiduciary Funds Statement of Fiduciary Net Position

As of June 30, 2016

	OPEB Trust Fund	Private Purpose Trust Funds	Agency Funds
<b>ASSETS</b>			
Cash and Short-Term			
Investments	\$197,488	\$5,668	\$252,762
Investments	3,808,502	15,341	0
<b>Total Assets</b>	<b>\$4,005,990</b>	<b>\$21,009</b>	<b>\$252,762</b>
<b>LIABILITIES AND NET POSITION</b>			
<b>Liabilities</b>			
Warrants Payable	\$0	\$0	\$12,599
Employee Withholdings	0	0	112,634
Deposits Held in Escrow	0	0	109,837
Other	0	0	17,692
<b>Total Liabilities</b>	<b>0</b>	<b>0</b>	<b>252,762</b>
<b>Net Position</b>			
Restricted for:			
OPEB Benefits	4,005,990	0	0
Endowment	0	20,000	0
Unrestricted	0	1,009	0
<b>Total Net Position</b>	<b>4,005,990</b>	<b>21,009</b>	<b>0</b>
<b>Total Liabilities and Net Position</b>	<b>\$4,005,990</b>	<b>\$21,009</b>	<b>\$252,762</b>

# Fiduciary Funds Statement of Changes in Fiduciary Net Position

For the Year Ending June 30, 2016

	OPEB Trust Fund	Private Purpose Trust Funds
<b>ADDITIONS</b>		
Investment Earnings	\$59,472	\$35
Increase (decrease) in Fair Value of Investments	(90,013)	0
<b>Total Additions</b>	<b>(30,541)</b>	<b>35</b>
<b>DEDUCTIONS</b>		
Investment Fees	33,793	0
Scholarship Payments	0	200
<b>Total Deductions</b>	<b>33,793</b>	<b>200</b>
<b>OTHER FINANCING SOURCES</b>		
Transfers In	188,796	0
<b>Total Other Financing Sources</b>	<b>188,796</b>	<b>0</b>
<b>Net Increase (Decrease)</b>	<b>124,462</b>	<b>(165)</b>
<b>NET POSITION</b>		
Beginning of Year	3,881,528	21,174
<b>End of Year</b>	<b>\$4,005,990</b>	<b>\$21,009</b>

# Report of the Town Insurance

For the Year Ending June 30, 2016

	<b>Limits</b>	<b>Deductible</b>
<b>Property</b>		
Buildings and Contents	\$38,416,354	\$1,000
Extra Expense—Blanket	500,000	none
Coverage Extensions and Special Property	Various	various
Boiler and Machinery	Included in the blanket limit	various
Money and Securities	100,000	none
Public Employee Dishonesty	200,000	none
Flood and Earthquake	\$2 million	25,000
<b>General Liability</b>		
Bodily Injury and Property Damage	\$1 million/\$3 million	none
<b>Vehicles</b>		
Bodily Injury and Property Damage	\$1 million	none
Personal Injury Protection	8,000	none
Uninsured Motorists	100,000/300,000	none
Physical Damage	per schedule on file	1,000
<b>Umbrella/Excess Liability</b>		
	\$3 million	10,000
<b>Professional Liability</b>		
Public Officials Liability	\$1 million/\$3 million	10,000
School Board Liability	\$1 million/\$3 million	10,000
Law Enforcement Liability	\$1 million/\$3 million	10,000
<b>Police and Fire Accident</b>		
	Per schedule on file	
<b>Total Insurance Expenditure</b>		
		<b>Premium</b>
Group Health Insurance		\$2,080,196
Workers' Compensation		62,025
Medicare		161,433
Other Insurance		184,149
<b>Total Town Insurance Expenditure</b>		<b><u>\$2,487,803</u></b>

# Report of the Personnel Board

Mary Carrigan, Chairman  
Juris Alksnitis  
Sue Geremia  
Mary Hornsby  
David W. Ramsay, Ex Officio

The Personnel Board is composed of five members, three of whom are appointed by the Board of Selectmen, one by the Warrant Committee, and one by the Town Moderator. The Town Administrator serves as an ex-officio member.

The role and intent of the Personnel Board are established in the Town's bylaws. The Board exists to establish, maintain, and deliver a system of personnel administration that promotes a fair and consistent application of personnel policies. The Board also serves the Warrant Committee and the Selectmen by providing analysis and fact-based recommendations regarding compensation, benefits, and personnel-related topics.

In 2016, the Board conducted a compensation and pricing survey to assess the Town's current wage structure as it compares to the market. This study (also done in 2000, 2005, 2008, and 2012) allows the Board and Town officials to better understand the Town's relative position and make changes if necessary to attract and retain qualified professionals. The 2012 survey showed the Town's position at 1% above the fiftieth percentile target; the 2016 survey found us at 2% below the target.

After reviewing both state and federal projected inflation indices together with the pricing study information, the Board recommended a 2.5% increase as the wage proposal for non-union employees in the Fiscal Year 2018 Town budget.

# Report of the Board of Assessors

Caroline B. Akins, Chairman  
Caroline M. C. White  
Charles W. Long

The Board of Assessors is responsible for fully and fairly valuing all real and personal property in Dover.

To assist citizens with their questions, the office and public-access computer terminal are available Monday through Thursday, from 9 a.m. to 5 p.m., and Friday, from 9 a.m. to 1 p.m. Additional information is accessible on the Town's website ([www.doverma.org](http://www.doverma.org)).

The following is a statement of the valuation of Dover as of January 1, 2016, which is the basis for taxing property for the Fiscal Year July 1, 2016, through June 30, 2017. This statement, including a list of all exempt property, is a complete and accurate assessment of the full and fair cash value of the Town, according to the Board's best knowledge and belief.

## Valuation of the Town

Value of Federally Owned Property	\$2,917,000
Value of State-Owned Property	31,943,800
Value of Town-Owned Property	87,830,620
Value of Property Held in Trust for the Worthy Poor	4,139,100
Value of Other Exempted Property	195,902,200
Value of Taxable Personal Property	40,432,750
Value of Taxable Real Estate	<u>2,376,086,287</u>
Total Value of All Personal and Real Estate	\$2,739,251,757
Total Net Taxable Valuation (Excluding Motor Vehicles)	\$2,416,519,037

## Amount to Be Raised by Taxation

Town Purposes as per Appropriation	\$35,807,613
Other Local Expenditures	
Amounts Certified for Tax Title Purposes	\$6,225
Offsets	10,529
Overlay Deficits of Prior Years	0
Other	2,219
Snow and Ice Deficit	<u>0</u>
	18,973

State and County Assessments	325,547
Overlay of Current Year	<u>130,042</u>
	455,589
<b>Gross Amount to Be Raised by Taxation</b>	<b>\$36,282,175</b>
Estimated Receipts and Other Revenue Sources	
Estimated Receipts (State)	\$997,940
Massachusetts School Building	
Authority Payments	531,983
Estimated Receipts (Local)	2,317,866
Revenue Sources for	
Particular Purposes (Free Cash)	160,871
Other Available Funds for	
Particular Purposes	85,400
Free Cash to Reduce Tax Rate	<u>652,542</u>
<b>Total Estimated and Available Funds</b>	<b>\$4,746,602</b>
<b>Net Amount to be Raised by Taxation on Property</b>	
Amount on Personal Property	\$527,647
Amount on Real Estate	<u>31,007,926</u>
	\$31,535,573

<b>Assessments Added to Taxes</b>	
Motor Vehicle and Trailer Excise	
Assessed for 2016	\$1,444,710
Motor Vehicle and Trailer Excise	
Assessed for 2015 in 2016	8,701
FY17 Boat, Ship, or Vessel Excise	381
FY17 Septic Betterment Assessments and Interest	<u>5,400</u>
	1,459,192
<b>Total Taxes and Assessments Committed to the Collector</b>	<b><u>\$32,994,765</u></b>

## Motor Vehicle Statistics

Number of Vehicles/Value	
Assessed for 2016	6,316
Number of Vehicles/Value	
Assessed in 2016 for 2015	149

## Tax Rates

Personal and Real Estate	\$13.05
Motor Vehicle and Trailer Excise	\$25.00
Boat, Ship, and Vessel Excise	\$10.00

## Valuation of Property Exempted from Taxation

Persons and Property Exempted from Taxation, July 1, 2016,  
in Accordance with Chapter 59, General Laws:

Property Exempted from Taxation under Provisions of  
the First Clause, Section Five, Chapter 59, General Use:

United States Postal Department

5 Walpole Street

Improvements

\$360,700

\$360,700

Department of the Army Corps of Engineers

Chickering Drive, 14.65 acres	\$1,098,100
Claybrook Road, 1.56 acres	231,800
Off Farm Street, 11.50 acres	82,900
Off Haven Street, 1.01 acres	21,200
Springdale Avenue, 14.50 acres	398,900
Off Springdale Avenue, 19.10 acres	67,600
Trout Brook Road, 21.689 acres	548,900
Off Trout Brook Road, 0.83 acres	45,900
Off Wakeland Road, 8.40 acres	<u>61,000</u>

\$2,556,300

Property Exempted from Taxation under Provisions of  
the Second Clause, Section Five, Chapter 59, General Use:

Commonwealth of Massachusetts  
(Metropolitan District Commission)

4 Turtle Lane

Improvements	\$8,840,000
Land, 182.10 acres	<u>16,841,700</u>

\$25,681,700

Land Assessed to the Commonwealth of Massachusetts  
under the Provisions of Chapter 634 of the Acts of 1971:

(Massachusetts Bay Transportation Authority)

Centre Street

Land, 4.80 acres	<u>\$229,800</u>
------------------	------------------

\$229,800

Land Assessed to the Commonwealth of Massachusetts under  
the Provisions of Chapter 58, Sections 13, 14, and 15, General Laws:

Department of Conservation and Recreation: Bishop Meadow,  
Shumway and Sproutland, A. E. Wight Lot, Newell Pasture,  
Wright Pasture, and Shumway River Lot

Off Junction Street

Land, 121.74 acres	<u>\$6,032,300</u>
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\$6,032,300

Property Exempted from Taxation under Provisions  
of the Third Clause, Section Five, Chapter 59, General Use:

Dover Historical and Natural History Society

80 Dedham Street	
Improvements	\$205,600
Land, 1.00 acre	<u>539,100</u>
	\$744,700

Charles River School

56 and 58 Centre Street	
Improvements	\$6,235,200
Land, 13.30 acres	4,443,400
4 Old Meadow Road	
Improvements	382,600
Land, 1.00 acre	<u>439,500</u>
	\$11,500,700

Trustees of Reservations

Off Brookfield Road, 15.00 acres	\$679,900
Chase Woodlands, 85.183 acres	246,700
Dedham Street, 16.15 acres	739,100
Farm Street, 1.48 acres	57,500
Glen and Wight Streets, 5.63 acres	710,700
Off Grand Hill Drive, 1.04 acres	28,100
Peters Reservation, 83.75 acres	6,814,800
Pond Street, 6.71 acres	327,100
Powissett Street, 4.12 acres	664,900
37 and 39 Powissett Street, 104.49 acres	2,750,000
Improvements	474,400
Strawberry Hill Street, 63.45 acres	2,948,900
Off Tower Drive, 6.65 acres	306,500
Walpole and Powissett Streets, 529.60 acres	26,897,300
Walpole Street, 6.40 acres	773,800
Off Walpole Street, 3.58 acres	<u>430,800</u>
	\$44,850,500

Hale Reservation, Inc.

Off Powissett and Hartford Streets	
Improvements	\$974,600
Land, 626.04 acres	<u>52,533,600</u>
	\$53,508,200

## TOWN GOVERNMENT REPORTS

Dover Land Conservation Trust		
Centre Street, 57.11 acres	\$1,932,600	
Off Centre Street, 40.65 acres	1,467,000	
Claybrook Road, 21.20 acres	597,200	
Dedham Street, 10.82 acres	780,800	
Dover Road, 2.84 acres	625,300	
Farm Street, 41.76 acres	2,534,100	
3 Farm Street, 5.00 acres	1,318,900	
4 Farm Street, 5.70 acres	754,200	
Off Farm Street, 6.07 acres	235,600	
Hunt Drive, 19.49 acres	739,500	
Main Street, 5.99 acres	611,000	
Miller Hill Road, 7.17 acres	192,300	
50 Pegan Lane, 2.81 acres	823,300	
Off Pegan Lane, 16.59 acres	135,600	
80 Pine Street, 3.63 acres	126,500	
131 Pine Street, 71.06 acres	3,812,400	
Improvements	35,700	
Off Pine Street, 19.24 acres	884,600	
Pleasant Street, 0.33 acres	34,500	
Pleasant Street and Annie King Lane, 7.89 acres	880,500	
5 Riverview Terrace and Willow Street, 3.17 acres	1,616,700	
Rocky Brook Road, 4.18 acres	194,900	
Springdale Avenue and Church Street, 11.79 acres	473,500	
Springdale Avenue and Farm Street, 17.50 acres	1,654,400	
Off Springdale Avenue, 27.65 acres	1,354,800	
Old Farm Road, 2.87 acres	154,400	
		\$23,970,300

## Trustees of Boston College:

20 Glen Street		
Improvements	\$6,567,900	
Land, 78.50 acres	6,849,700	

## Property of Incorporated Organizations of War Veterans (Belonging to or Held in Trust for the Benefit of):

American Legion, George B. Preston Post #209, Inc.,  
and Town of Dover (Remainder Interest)

32 Dedham Street		
Improvements	\$408,600	
Land, 1.00 acre	449,200	

\$857,800

## Property Exempted under the Provisions of the Eleventh Clause, Section Five, Chapter 59, General Laws:

## Dover Evangelical Congregational Church

Pine Street and 61 Dedham Street		
Improvements	\$404,100	
Land, 7.50 acres	923,800	

\$1,327,900

## First Parish Church

15 and 17 Springdale Avenue		
Improvements	\$2,024,600	
Land, 1.70 acres	786,900	

\$2,811,500

## Grace Church of Dover, MA, Inc.

21 Centre Street		
Improvements	\$673,600	
Land, 1.00 acres	539,100	

\$1,212,700

## Roman Catholic Archdiocese of Boston

30 Centre Street		
Improvements	\$267,700	
Land, 1.02 acres	324,400	
32 Centre Street		
Improvements	2,116,600	
Land, 3.66 acres	738,600	

\$3,447,300

## St. Dunstan's Episcopal Church

18 Springdale Avenue		
Improvements	\$1,033,400	
Land, 0.83 acres	641,300	

\$1,674,700

## Property Exempted under the Provisions of Section Five F, Chapter 59, General Laws:

## Town of Westwood (Conservation Commission)

Off Hartford Street		
Land, 1.30 acres	\$50,900	

\$50,900

## Property Exempted under the Provisions of Section Five, Chapter 59, Clause 45, General Laws:

## Robert P. and Leola T. Loebelenz

236 Dedham Street		
Windmill (20 years)	\$8,200	

\$8,200

## Valuation of Exempted Public Property

Value of Town Property Put to Public Use, July 1, 2016,  
in Accordance with Section 51, Chapter 59, General Laws:

### Town House

5 Springdale Avenue	
Improvements	\$3,071,700
Personal Property	<u>189,287</u>

\$3,260,987

### Caryl Community Center

4 Springdale Avenue	
Improvements	\$3,238,000
Land, 3.06 acres	1,493,500
Personal Property	<u>329,020</u>

\$5,060,520

### Dover Town Library

56 Dedham Street	
Improvements	\$1,904,400
Land, 1.00 acre	539,100

Books and Furnishings

1,018,485

\$3,461,985

### Protective Agencies Building

1 and 3 Walpole Street	
Improvements	\$964,300
Land, 1.65 acres	626,700
Personal Property	<u>796,948</u>

\$2,387,948

### Chickering School

29 Cross Street	
Improvements	\$10,690,400
Land, 43.95 acres	3,940,000

Personal Property

700,384

\$15,330,784

### Dover-Sherborn Regional School District

9 Junction Street	
Improvements	\$25,271,500
Land, 98.887 acres	<u>11,247,700</u>

\$36,519,200

### Parks and Recreation

Bickford Park, 2.29 acres	\$99,600
Caryl Park, 107 Dedham Street	
Land, 83.80 acres	8,432,400
Improvements	558,800
Channing Pond Park, 5.64 acres	276,600
Improvements	500
Dedham and Centre Street Lot, 0.25 acres	438,000

### Dover Common and Training Field Lot,

3.70 acres	1,052,200
Howe Lot, 3.22 acres	885,600
Riverside Drive, 0.77 acres	374,100
Springdale Avenue, 1.40 acres	45,600
West End School Lot, 1.50 acres	504,200
Personal Property	<u>346,374</u>

\$13,013,974

### Conservation Commission

Bean Land, 10.27 acres	\$1,262,200
Bridge Street, 3.00 acres	168,900
Brodie Land, 7.99 acres	913,000
Channing, Gibbons, Rice & Wylde Lands, 199.27 acres	9,919,500
Claybrook Road, 1.80 acres	57,500
Dedham Street, 7.38 acres	1,403,400
French Land, 11.80 acres	512,500
Fullerton Land, 7.00 acres	670,700
Halper Land, 1.18 acres	488,200
Harvey Land, 23.77 acres	922,300
Haven Street, 25.61 acres	1,999,200
Hunters Path, 2.49 acres	135,000
Koch Land, Snow's Hill Lane, 8.20 acres	1,280,600
Koch Land Swap, 12.21 acres	546,600
Murray Land, 12.60 acres	574,900
Riverside Drive, 0.04 acres	6,300
Scott Land, 46.00 acres	1,122,400
Off Springdale Avenue, 0.20 acres	35,700
Taylor Land, 14.47 acres	538,000
Valley Farm Land, 13.09 acres	1,652,200
Walpole Street, Off Walpole Street, 33.00 acres	1,479,200
Willow Street, 2.106 acres	<u>77,700</u>

\$25,766,000

### Town of Dover

Ben Arthur's Way, 0.755 acres	\$48,700
Bridge Street Land, 3.92 acres	158,800
Chickering Drive, 3.07 acres	100,600
10 Donnelly Drive, 2.00 acres	69,500
Draper Road, 0.29 acres	42,600
Grand Hill Drive, 6.64 acres	865,000
Hartford Street, 1.00 acre	359,400
Heard Land, 7.43 acres	1,104,300
Hynes Land, 1.46 acres	600,800
Mackintosh Land, 29.28 acres	1,231,500
Main Street, 1.79 acres	472,500

Off Farm Street, 0.53 acres	45,300
Ponzi Land, 31.58 acres	1,880,900
46 Springdale Ave, 27.2 acres	1,694,500
Improvements	641,500
Personal Property	51,000
Trout Brook Road, 0.15 acres	14,400
Valley Farm Land, 52.6 acres	3,443,800
Wakeland Road, 0.18 acres	34,500
5 Whiting Road, 0.25 acres	
Personal Property	4,791
Willow Street, 0.92 acres	49,100
Wilsondale Street, 3.73 acres	<u>651,200</u>
	<b>\$13,564,691</b>
Transfer Station	
Powissett Street, 3.00 acres	\$973,400
Improvements	255,200
Personal Property	<u>25,581</u>
	<b>\$1,254,181</b>
Highway Department	
2 and 4 Dedham Street, 3.40 acres	\$724,900
Improvements	1,144,000
Willow and Cross Streets, 0.21 acres	35,000
Personal Property	<u>149,292</u>
	<b>\$2,053,192</b>
Highland Cemetery	
54 Centre Street and Off Dedham Street, 19.92 acres	\$1,751,100
Improvements	24,500
Personal Property	<u>12,790</u>
	<b>\$1,788,390</b>
Water Supply	
Church Street, 9.20 acres	\$786,500
Improvements	17,500
Personal Property	<u>83,968</u>
	<b>\$887,968</b>
Land Exempted by Common Consent. Held in Trust for the Benefit of the Worthy Poor Who Have a Legal Residence (Settlement) in the Town of Dover:	
Larrabee Estate	
Land, 66.84 acres	<u>\$4,139,100</u>
	<b>\$4,139,100</b>

## Report of the Police Department

Peter McGowan, Chief of Police

The year 2016 is now history, and the Dover Police Department once again would like to first extend its appreciation for the support we received throughout this year from other Town departments, our residents, and a multitude of neighboring departments that have assisted us along the way. We are indeed fortunate to have the faith and support of each of you, and we look forward to providing the exceptional service that you have come to recognize as our hallmark.

This department delivers service 24/7/365 with 15 full-time officers, five part-time officers, and myself. We finished up 2016 with just over 15,300 log entries (see "2016 Statistics").

We have settled into the new dispatch area, and if you have not seen it yet, please feel free to stop by and check it out. It provides a level of safety, security, and professionalism that allows us to do our jobs more effectively and efficiently than ever before. We also received the latest version of the State's new E911 (Enhanced 911) system, with newer technology and mapping abilities to help provide even better emergency services going forward.

In personnel matters, Officer Joseph Woppard is, at the time of this writing, attending the police academy with a spring graduation scheduled. He will replace Officer Warren Eagles. The ranks of special police officers were increased with the addition of Scott Maroulis, Ryan Black, Kal Koblick, and Laura Nussberger. Most recently, Koblick and Nussberger have both completed their initial training and are currently beginning their FTO segments of their training program. We also added Danielle Estrella as our new animal control officer. She replaces Elaine Yoke, who retired after 14 years of service. Elaine was injured in a fall and was subsequently not able to return to active duty for the Town. We are grateful for her years of dedicated service and wish her well.

I will close as I do each year, by expressing my gratitude for the assistance and cooperation of each Town department and board, as well as for the support of the Dover community as a whole. Know that the men and women of your police department stand ready, day and night, each and every day, to protect and serve.

## 2016 Statistics

Accidents: Motor Vehicle	135
Alarms: Intrusion, Vehicle, and Panic	529
Ambulance Requests	210
Animal Complaints	262
Assaults	3
Assists: Other Agencies, Citizens, Etc.	237
Bicycle Complaints	15
Breaking and Entering	10
Building Checks/Directed Patrols	9,163
Civil Drug Law Violations	5
Deer Kills	15
Destruction of Property	41
Disturbances	18
Domestic Disputes	29
Fire Alarms/CO	194
Harassment (Including Telephone)	29
Identity	19
Larceny	33
Littering/Trash Disposal	14
Lockouts	43
Miscellaneous Offenses	125
Missing Persons	7
Motor Vehicle Complaints	1,403
Motor Vehicle Stops	1,927
Noise Complaints	24
Nine-One-One (911) Verifications	77
Parking Complaints	253
Safety Hazards	241
Soliciting	32
Suspicious Activity	221
Youth Complaints	1
<b>Total</b>	<b><u>15,315</u></b>

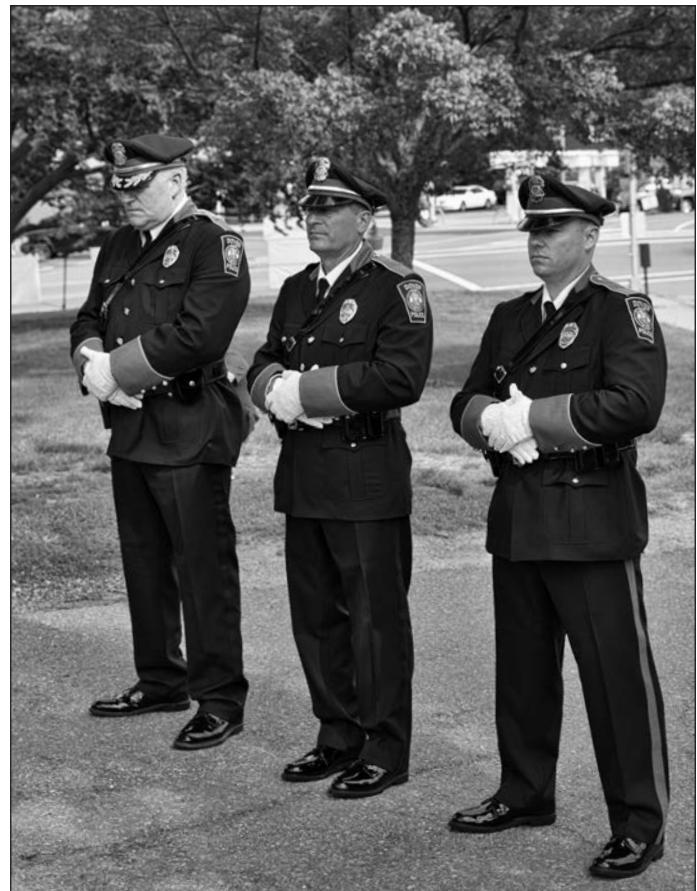
## Arrests

Warrant	6
Operating Under the Influence of Liquor	6
Operating After License Suspension	5
Protective Custody	2
Domestic Violence	2
Restraining Order Violation	1
<b>Total</b>	<b><u>22</u></b>

In addition to these arrests, a total of 85 criminal complaints were sought at Dedham District Court for a wide range of offenses, including 48 motor-vehicle offenses and other quality-of-life offenses.

## Grants Received

E911 Communications Grant (combined)	\$42,214
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From left, Police Chief Peter McGowan, Sergeant Edward Meau, and Officer Matthew Lavery attend Memorial Day services.

Report of the  
**Board of Fire Engineers**

J. Ford Spalding, Chairman  
Peter Smith  
John F. Sugden Jr.

The Dover Fire/Rescue Department is a call department consisting primarily of Dover residents and men and women who are employed in the Town. Department personnel are paid for their activity when called to a fire or medical emergency, and for training sessions. They serve the Town seven days a week, 24 hours a day and are known in Dover and surrounding communities as being professionals who care about their responsibilities. We are grateful for their service and we thank them.

As part of a mutual aid agreement, the Fire Department works with local communities to assist them during a fire, accident, or other incidents. The same is done for Dover. Assistance can involve going directly to a fire or sending our equipment to another community's fire station in preparation for another call. Personnel training is also shared between communities, as in the case of a joint fire-fighting drill. Mutual aid is a critical factor in the Fire Department's ability to serve the Town.

The Board continues to be concerned about the lack of a water source in the Town center. Since the fire hydrants in the area are not useable, the only water available to fight a fire is what the Department can bring in its tanker trucks, in addition to the water provided by neighboring fire departments as part of mutual aid. This remains a serious concern as we consider the 42 new dwellings in Dover Farms and The Meadows.

The Board extends its grateful thanks to Chief John M. Hughes III, who retired this year after 50 years of service to the Department. His wisdom and leadership will be greatly missed.

The Board also thanks John Sugden, who resigned from the Board to take up the new position of Department Chaplain.

**Fire Department Activity During 2016**

<b>Incidents (347)</b>		
Brush/Grass Fires	22	Oil Burner Fires
Vehicle Fires	2	Mutual Aid
Dumpster Fires	0	Illegal Burning
Smoke in House	11	False Alarms
Water Rescue	1	Haz-Mat Incidents
Electrical Fires	1	Automatic Boxes
Vehicle Accidents	24	Ambulance Assists
House Alarms	154	Gas Spills
Chimney Fires	2	Missing Persons
Wires Down	30	Still Alarms
Propane Gas Fires	0	Bomb Scare
Station Coverage	0	Elevator Entrapment
Carbon Monoxide	8	Water in Basement
Public Building Alarms	15	Explosive Devices
Rescue	4	Downed Trees in Road
Investigations	20	Building Hit by Lightning
Structure Fires	0	Other
<b>Permits Issued (333)</b>		
Oil Burners	57	Smokeless Powder
Underground Tank	2	Smoke Detectors
Blasting	2	Propane Storage
Temporary Heat	9	Tank Trucks
Sprinkler Systems	18	Bonfires
Welding	0	Carbon Monoxide
<b>Inspections (1,938)</b>		
Oil Burner	220	Smoke Detectors
Propane Gas	258	Bonfires
Blasting	89	Public Buildings
Temporary Heat	80	Underground Tanks
Gas Stations	2	Tank Truck
Sprinkler Systems	36	Demolition
Welding	0	21E Inspections
Fire Prevention Programs	48	Carbon Monoxide
<b>Ambulance Calls (260)</b>		
Caritas Norwood Hospital	17	Air Ambulance
MetroWest Med. Center, Natick	29	(Med-Flight/Life-Flight)
MetroWest Med. Center, Framingham	0	Mutual Aid (Received)
Newton-Wellesley Hospital	23	Mutual Aid (Given)
Beth Israel Deaconess, Needham	83	Refusal of Transport
Other Facility	11	Fire Department Stand-by
		Responses Cancelled
		Advanced Life Support
		(Statistics only)

## Appointed by the Board of Fire Engineers

Chief Craig Hughes  
Deputy Chief R. Paul Luttazi  
Captain Richard Powers (A)

**Lieutenants**  
Edward Kornack  
John Kornack  
Robert Tosi Jr.  
Karl Warnick

## Appointed by the Fire Chief

### Fire & EMT Personnel

Robert Beckwith	Michele Kornack (A)	Matt Reinemann (A)
Joseph Chirico (A)	Jack London (A)	R. Louis Reinemann
Paul Copponi	John Luttazi	Caroline Repetti (A)
Paul Copponi Jr. (A)	Phil Luttazi	Dixon Smith (A)
Thomas Cronin	Michael Lynch (A)	John Sugden Jr. (Chaplain)
Jeremiah Daly (A)	William Martin	John Sugden III
Joe Demarco (A)	Jack Maxwell (A)	Brian Tosi (A)
Klarina Donoghue (A)	William Mitchell (A)	Kevin Tosi
Thomas Dunlay (A)	Dan Murphy (A)	Walter Nowicki
Renee Foster (A)		James Vaughan
James Gorman (A)	Michael Petrangelo	John Vounatsos
William Hillerich (A)	Curt Pfaffenstiehl	Ellen Weinberg (A)
Mary Hinsley (A)	Thomas Quayle	Tim Wider
Leslie Hughes	Ted Reimann (A)	
Paul Hughes	Deborah Reinemann (A)	

(A) Ambulance Squad Member



Firefighters at night. Photo by John F. Sugden Jr.

## Report of the Emergency Management Department

Peter McGowan, Director  
Margaret L. Crowley, Deputy  
James R. Repetti, RACES Radio Operator

As members of the Emergency Management Department, our responsibility is to plan for any emergency events that might occur and to help residents who are affected by them. In 2016, due to proper planning and the exemplary work of the Highway Department, we did not have to open our shelter for residents. We were able to handle all situations with the cooperation of the Dover Fire/Ambulance, Police, and Highway Departments, and we thank them for their assistance. We would also like to commend Chief Craig Hughes of the Dover Fire/Ambulance Department for cultivating great working relationships with the utility companies that service Dover.

If your lights go out or you lose power, **Eversource urges you to call them directly at (800) 592-2000**. If you receive a computerized response, stay on the line to answer questions and to have your call logged into their system. This will assist Eversource in prioritizing its response and restoring power as quickly as possible. Calling the Police Department to report or ask about power outages will not help you restore your power and can tax already strained resources.

Please feel free to call us in emergencies (hurricanes, floods, blizzards, etc.) if you think we can help or if you need assistance. The Emergency Management Department can be reached via the Town's emergency dispatch center at (508) 785-1130. This line is answered 24 hours a day. We thank you for your cooperation.

# DOVER

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*School Reports*

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# 2016



*Report of the*  
**Superintendent of Schools**

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William H. McAlduff, Interim Superintendent

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It has been an honor to serve once again as the District's interim superintendent for the 2016–17 school year. Our schools have enjoyed another exciting and busy year, with many personnel changes in administrative, teaching, and staff positions throughout our three campuses and four schools. My priority has been to work collaboratively with all our stakeholders—school committees, administrators, town officials, professional and support staff, students, and parents—to ensure a productive school year for all.

The Dover-Sherborn school committees conducted an extensive search this past fall for a permanent superintendent for the Dover-Sherborn Public Schools and, on December 19, 2016, appointed Dr. Andrew Keough, effective July 1, 2017. A Dover-Sherborn High School graduate, Dr. Keough has served as principal at both Wellesley High School and Medfield High School, and is currently Superintendent of Easton Public Schools. I look forward to working with the school committees and Dr. Keough as he transitions to his new role.

Our schools continue to rank among the best in the region, state, and nation. Last year, the Dover-Sherborn School District, encompassing both the elementary and the regional schools, was once again ranked first in the state by *Boston* magazine in its August 2016 “Best Schools” issue.

This ranking reflects our talented faculty’s commitment to students, a strong administrative team, active parental involvement, and the support of both towns—all factors that contribute to the first-class education that we provide for the children of Dover and Sherborn and to our continued success. Equally important are the unmistakable energy, enthusiasm, spirit, and collaboration evident throughout the entire school community.

With the support of the school committees, the Dover and Sherborn Boards of Selectmen, and the towns’ taxpayers, we secured the funding for the following capital projects across the District: upgrades to the wastewater treatment plant and high school elevator system; new carpeting in the high school library; replacement of the Region’s fire alarm panels; a new passenger van; and various custodial and grounds equipment items.

I would like to thank the school committees, finance committees, selectmen, parent organizations, and taxpayers for their continued support of the schools. I am grateful to the school committees for the opportunity to serve as the superintendent of Dover-Sherborn Public Schools these past two years.

The Dover-Sherborn Public Schools website contains valuable information about our schools and is the primary means of communication between the schools and the parents and students. All citizens are invited to visit our website at [www.doversherborn.org](http://www.doversherborn.org).

The pages that follow provide worthwhile information on our schools, school committees, staff, and community education program.

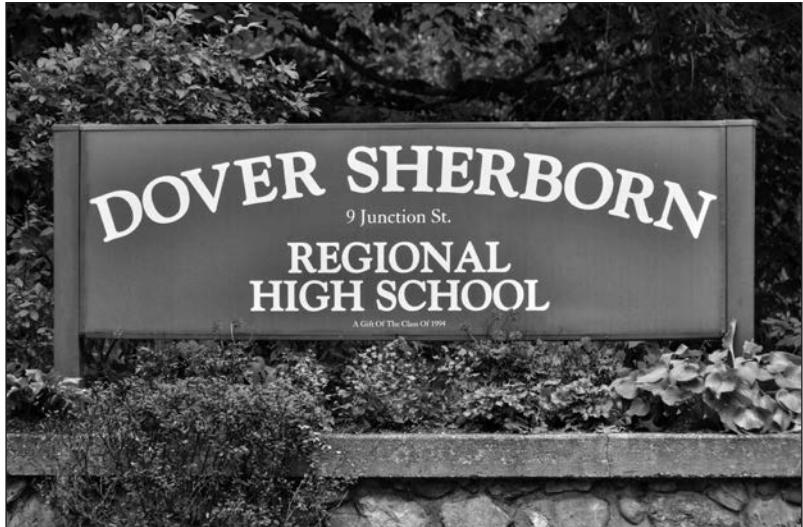


Photo by David W. Stapleton.

## *Report of the* **Dover School Committee**

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Adrian Hill, Chairman

Henry Spalding, Secretary

Lauren Doherty

Michael Jaffe

Brooke Matarese

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### **Membership**

Michael Jaffe was elected to serve a three-year term and Adrian Hill was re-elected for a second three-year term. We thank Dawn Fattore for her many years of committee service, including her dedicated work as chairman.

### **District Leadership**

In July 2015 we welcomed William McAlduff Jr., as our interim superintendent. He is now serving a second year in that role, and we thank him for his valued service to the District. In concert with the Dover-Sherborn Regional School Committee and the Sherborn School Committee, we conducted a search for a permanent superintendent and recently announced the appointment of Dr. Andrew W. Keough, a 1980 graduate of Dover-Sherborn High School, with an anticipated start date of July 1, 2017.

### **Academics**

Chickering Elementary School recognizes the unique talents of all its students and is committed to ensuring that every child reaches his or her full potential. The school strives for academic excellence and aims to be a top-performing school in the state as measured by standards that include, but are not limited to, MCAS scores and other standardized tests. The Dover School Committee (DSC) is responsible for setting policies to achieve these goals, and it seeks to accomplish its defined goals in a fiscally prudent manner.

As the complexity of student needs has grown, Chickering has seen a significant number of students requiring additional academic, social, and emotional support. In response to this trend, the DSC approved the creation of an integrated preschool program, now in its second year, to serve both special education and general education students. The Committee hopes that this early intervention will enable more students to attend Chickering. The school has also made great strides in embracing the regional Challenge Success initiative.

The DSC continues to monitor the ongoing implementation of Chickering's world language program, an initiative designed to broaden and deepen learning opportunities for our students. Currently, all students in kindergarten through third grade receive Spanish instruction. The

program will expand by one grade each year, with full participation expected by fall 2018.

## **Finance**

The DSC works hard to deliver the highest quality education in the most efficient way possible by reviewing its operations and allocating resources to best serve student needs. Salaries are the biggest item in the budget, and when possible we continue to explore initiatives that may help limit special education costs, such as the new integrated preschool program.

Aided by a buoyant local real-estate market, and after several years of declining numbers, enrollment has risen such that new classroom sections were added in keeping with our long-standing classroom size policy of between 17 and 22 students. We will continue to monitor this emerging trend and will prudently adjust staffing levels to meet the community's need.

The out-of-district special education budget, which covers students aged 3 to 22 years who are enrolled in schools outside the Dover public school system, has steadily increased and is now a significant piece of the overall budget. However, the Town is reimbursed by the State for a percentage of the tuition costs that exceed a calculated base amount. This reimbursement, referred to as the "circuit breaker," provides some financial relief from the overall costs of educating these students.

## **Facilities**

We continue to perform the maintenance required to keep the Chickering School building in top condition in its second decade. We rely on a long-range, 20-year capital needs assessment, prepared by an outside consultant in 2012, to guide our annual capital budget requests. This assessment will be refreshed in the coming year. The DSC is currently examining the best mechanical cooling solution for the hot classroom temperatures reached during the shoulder seasons. We also work closely with the Town's Capital Budget Committee to maximize cost efficiencies with other town projects.

## **Appreciation**

The DSC thanks the Dover taxpayers, the Dover-Sherborn Education Fund (DSEF) and the Parent Teacher Organization (PTO) for their ongoing financial support. The annual DSEF grant awards allow Chickering faculty and staff members to explore state-of-the-art methods for curriculum delivery, while the PTO gifts allow us to make the learning environment the best it can be for both the staff and students. We thank both the Mudge Foundation for its continuing support of our students and the many volunteer organizations who supported Dover students this year, including the Friends of Chickering Music, Friends of the Performing Arts, and the many local youth sports groups. We are very grateful for our collaborative relationships with these groups.

# *Report of the* **Chickering Elementary School**

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Laura Dayal, Principal

Deborah Reinemann, Assistant Principal

Christine Cronin-Tocci, Interim Special Education Team Chair

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## **Enrollment**

Following steady population growth in Dover, Chickering student enrollment increased significantly for the 2016–17 school year. With careful planning and approval from the Dover School Committee, three class sections were added, at Kindergarten, grade 1, and grade 4 levels respectively.

In terms of programming, the integrated preschool is in its second year, serving Dover children ages three to five in a setting that provides rich language, play, and social experiences, and a strong foundation for Kindergarten. For students in grades K–3, the FLES Spanish program provides intensive language instruction as part of the core curriculum, and now serves more than half the students at Chickering, having advanced one grade every year since its inception in fall 2013.

## **Staffing**

As a result of retirements, leaves of absence, and three new class sections, nine new faculty members were hired for the 2016–17 school year, contributing significantly to the culture of the school. In addition, nine new educational assistants were hired for support within classrooms.

The Special Education Department continues to be led by Interim Team Chair Christine Cronin-Tocci, who contributes a wealth of knowledge and expertise in special education laws, procedures, training, and leadership.

The K–12 Fine and Performing Arts Department Chair, Janice Barry, shaped this role in its initial year and helped teachers across the District coalesce into a unified group to enhance the curriculum and continuum of learning for students.

## **Curriculum and Professional Development**

Social-emotional wellness continued to be a focus at Chickering, and this year the school is creating a Positive Behavioral Interventions and Supports system (PBIS), a best practice in schools that creates a strong, welcoming community for all by increasing positive social behaviors and developing shared expectations among students, staff, and the community.

Another area of professional development was enhancing curriculum through the work of Professional Learning Communities (PLCs). Teams selected units to revise, tied to Understanding by Design (UbD) and PLC practices. Staff explored Project Based Learning (PBL) and meaningful

ways to integrate technology into units of study to foster critical thinking, complex problem solving, collaboration, and multimedia communication.

Lastly, educators from Chickering and Pine Hill Elementary Schools jointly conducted a formal curriculum review of K-12 Science, Technology, Engineering and Computer Science, as outlined in the D-S Curriculum Review Cycle.

### **New Initiative**

In the above-mentioned science curriculum review, educators from each elementary school, at each grade level, revised a unit of study to incorporate the new science standards adopted by Massachusetts in January 2016 and introduced a higher level of inquiry.

### **Special Education**

The Special Education Department works with students, families, and staff to provide a broad range of services that allow children access to the curriculum through modified instruction and materials, and do so in a supportive environment that matches their needs. Special education and general education teachers collaborate to develop new programs for students with complex needs, so as to increase the school's capacity to serve all children and to maintain an inclusive environment.

We currently provide the following services and programs: assessment and instruction for students in Dover preschools; the Strategic Learning Center for students in grades 3-5 who have language-based and other mild to moderate disabilities; adaptive physical education; counseling for social/emotional well-being; psychological services for cognitive-based therapy; speech and language intervention; executive functioning strategy groups; and occupational therapy. These services are further supported by a state and federally mandated Special Education Parent Advisory Council (SEPAC), a parent-volunteer organization that works with all the schools in the Dover-Sherborn system.

### **School Advisory Council**

The School Advisory Council is a state-mandated committee composed of teachers, parents, and a community representative. It assists the school staff with the development of the School Improvement Plan and serves in an advisory capacity to the principal. The Council works collaboratively to identify the educational needs of students and to facilitate communication between the school and the community. The School Advisory Council was expanded to increase engagement and impact, and it chose wellness and communication as priorities.

### **PTO**

The Parent-Teacher Organization (PTO) is composed of all parents, with co-chairs and a board that oversee fund-raising, spending, program development, and each subgroup of the organization. The PTO alternates its yearly fund-raising efforts between an auction and a check-writing campaign, with the funds raised supporting primarily curriculum enrichment.

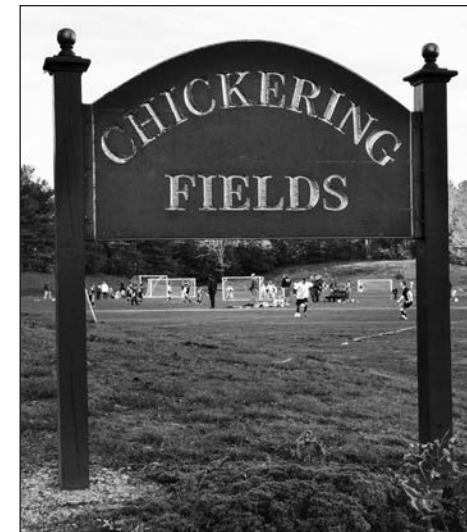
This school year, the PTO launched the Make a Difference Club, an after-school club for fourth- and fifth-graders to teach leadership skills, build awareness of community need, and help students make a difference through volunteering and charitable giving.

### **DSEF**

Staff and families at Chickering greatly appreciate the Dover-Sherborn Education Fund, which has enriched the student experience through its generous funding of the following: a ukulele program to add stringed instruments to the curriculum; an artist-in-residence for a science and wellness installation; FLES Spanish research and presentation materials; authentic editing and revision resources; and water bottle refilling stations.

### **Conclusion**

Dover has demonstrated a strong and enduring commitment to its schools and to creating the best possible learning environment for all children. At Chickering we value the impact of families' involvement and resources, and hold steadfast to our commitment to continual growth and improvement and making a difference in the lives of children.



*Photo by David W. Stapleton.*

*Report of the*  
**Dover-Sherborn Regional School  
Committee**

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Clare Graham, Chairman (Sherborn)  
Lori Krusell, Vice-Chairman (Dover)  
Dana White, Secretary (Dover)  
Michael Lee (Sherborn)  
Carolyn Ringel (Dover)  
Richard Robinson (Sherborn)

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The mission of our schools is to inspire, challenge, and support all students as they discover and pursue their full potential.

### **Superintendent Search**

In fall 2016, the Dover-Sherborn Regional School Committee (DSRSC) again worked jointly with the Dover and Sherborn School Committees to search for a permanent superintendent. After not finding the right match in 2015, the Committees then turned to community input gathered the previous year, subsequently refining the candidate criteria and resuming the search. After extensive screening, interviews, reference checks, site visits, and deliberation, a consensus was reached to offer the position to Dr. Andrew W. Keough, the superintendent of Easton Schools and former principal of Wellesley High School and Medfield High School. The Committees felt that Dr. Keough—himself a 1980 graduate of Dover-Sherborn High School—could harness the strengths of the Dover-Sherborn staff, build trust through excellent communication, and commit to continuous improvement of the Region's schools. They thank all applicants, as well as the screening committee, and community members for their time and valuable input during the two-year search. They also thank Mr. William McAlduff for his two years of leadership as interim superintendent.

### **Enrollment**

As of October 2016, enrollment in the regional schools was 1,179 students, a decrease of seven students from the previous year. For the past decade, the Regional Schools have experienced an enrollment “bubble” progressing through the middle school and high school. Since October 2012, total enrollment has plateaued as the number of students matriculating to the Region has been counterbalanced by the size of the graduating class, with either net move-ins or move-outs being the final factor affecting enrollment.

However, our enrollment model still projects a decline for both the middle school and high school, but this decline will not start until the school year 2021–22, when smaller fifth-grade classes from both Pine and Chickering Elementary Schools will replace the last of the graduating “bubble” classes. These projections do not factor in the impact of move-ins, which have already pushed the duration of the decline out by three years. Nor do the projections account for any large-scale development projects in Dover or Sherborn, which could increase the number of families with school-age children within the District.

### **Finance**

The DSRSC thanks the citizens of Dover and Sherborn for their continued support of the schools. The Region's Fiscal Year (FY) 2017 budget of \$23,211,865 is only 0.8% higher than the FY16 budget. Operating expenditures include salaries and benefits, including other post-employment benefits (79.6%), other (5.8%), buildings and grounds (5.6%), debt service (5.5%), and transportation (3.5%). State aid covers 8.7% of these operating expenditures. Revenues from student activity fees (\$45 per student), parking fees (\$300 per permit), and athletic fees (\$300 per sport) contribute another 2.7%. The remaining 88.6% is funded generously through local taxes. The Region's excess and deficiency account was certified in June 2016 at \$1,157,863. This account operates under Massachusetts General Laws in a manner similar to a town's free cash.

The DSRSC is grateful for the incredible support it receives in both time and money from the Dover-Sherborn Education Fund, Dover-Sherborn Boosters, the Friends of the Performing Arts, the PTO, POSITIVE, and the broader community. These groups donated more than \$250,000 in FY16. Their contributions are critical to maintaining programs that promote the excellence of the Dover-Sherborn Regional Schools.

### **Contractual Agreements**

The ratified Educators' Agreement, effective September 1, 2014, through August 31, 2017, fairly and sustainably accommodates the educational standards we expect for our students and the high quality of services expected from our educators, while also acknowledging the financial issues facing town, state, and federal budgets. A new agreement to begin September 1, 2017, is currently in negotiations.

### **Goals**

Jointly, the DSRSC and the Dover and Sherborn School Committees approved the 2016–17 goals for the District, which include:

- Improving student wellness by continuing to explore and implement research-based strategies designed to develop resilience and stress-reduction skills in students.

- Strengthening academics by designing, developing, and implementing learning resources that create equitable and accessible learning experiences for all students.
- Improving the curriculum by conducting a formal curriculum review of K-12 science, technology, engineering, and computer science as outlined in the Dover-Sherborn curriculum review cycle.

Built into each goal are individual building-based efforts, action steps, benchmarks, and anticipated outcomes. The Committees are updated on these goals during the academic year.

## Testing

As has been the case since the inception of the MCAS (Massachusetts Comprehensive Assessment System), Dover-Sherborn was one of the highest-performing districts in the state in 2016. Once again, data shows that D-S students performed well above state averages in all disciplines, at both proficient and advanced levels.

Dover-Sherborn students also continue to score very well on the SAT tests (for the college boards) and on AP (Advanced Placement) exams.

## Facilities

Our buildings and grounds represent a major educational investment by the two towns for the present and the future. Recognizing the importance of protecting this investment, the DSRSC has a long-range capital maintenance and improvement plan and is committed to protecting the physical assets of the regional campus. The DSRSC works with the finance committees and selectmen of both towns to determine how best to fund upcoming capital expenses required to maintain the facilities and equipment that are coming off warranty from the 2005 construction and renovation project. At their respective annual town meetings, both Dover and Sherborn approved an article to support spending \$287,618 for projects to be completed in 2017.

## Leadership and Faculty

Joining Interim Superintendent William McAlduff on the administrative team this year were Interim Business Manager Dawn Fattore and Special Education Director Christine Smith, who replaced Terry Green.

Only one educator retired, from the Region this past year. We extend our gratitude to Dover-Sherborn Middle School science teacher Irene Wieder for being one of the many individuals who have given years of their time, energy, and experience to our educational community to help it become what it is today.

## Membership

Dover member Dana White and Sherborn member Clare Graham were re-elected to the DSRSC for three-year terms. Visit [www.doversherborn.org](http://www.doversherborn.org) to view changes, to keep up with school events, or to contact our staff or school committees.

# Report of the Dover-Sherborn Middle School

Scott Kellett, Headmaster

The mission of the Dover-Sherborn Middle School (DSMS) is to meet the needs of all students through a nurturing and challenging learning environment where students, parents, and teachers embrace our core values to ensure excellence and success now and in the future.

DSMS continues to provide an outstanding educational setting for students in grades 6, 7, and 8. The availability of state-of-the-art technology, a fabulous library, and a student-friendly space makes the school a welcoming place for students and faculty. Through a supportive community and budget allocation, the teachers have many resources at their disposal. Class size continues to be approximately 17 students per class and the daily curriculum is challenging and exciting.

Class schedules are based on a 14-day rotation, with all primary courses meeting 12 times in that rotation, each for 50 minutes. Special subject classes meet 6 times out of the 14-day cycle. Although DSMS offers multiple levels of courses in mathematics, students are not tracked. All other departments offer courses that are heterogeneously grouped.

DSMS welcomed several new members to its faculty: a science teacher, two special education teachers, a guidance counselor, and four educational assistants.

Citizens are encouraged to visit the school's website at [www.doversherborn.org](http://www.doversherborn.org) to access current information, teacher websites, recent school publications, and an updated calendar of events.

## Academic Recognition and Awards

- Two eighth-grade students were chosen to represent DSMS at *Project 351*, the governor's youth community service organization, which promotes leadership development, enrichment, and impact.
- The winner of the DSMS *Geography Bee* represented the school at the state level.
- The DSMS math team of four students ranked seventh of 26 schools in a state competition sponsored by *MATHCOUNTS*, a nationwide enrichment, club, and competition program for middle school students. One member placed second of all competitors and qualified to compete as a member of the Massachusetts team at the National Competition in Washington D.C., where she contributed to the Massachusetts team's fifth-place finish.

- Massachusetts State Science & Engineering Fair (MSSEF): Eleven teams of DSMS students participated in the middle school division of this annual one-day showcase and competition event, hosted by Worcester Technical High School, where the students' research/invention projects were presented before peers, a team of judges, and the public.
- **New England League of Middle Schools Scholar Leaders:** The faculty named two eighth-grade students as DSMS scholar leaders—individuals who demonstrate qualities of academic achievement, leadership, and citizenship.

## Activity Highlights

The following are just some of the curriculum enrichment activities that took place throughout the year:

- **Martin Luther King Day celebration:** This year's theme, "Be the Change You Want to See in the World," focused on the many ways that middle school students could promote change around them and challenged them through activities, lectures, workshops, documentaries, and songs.
- **World Cultures Day:** This DSMS tradition, organized by the World Languages Department and funded by the DSEF, began with a geography bee hosted by the Social Studies faculty. The full-day celebration featured a simulation of the immigrant experience at Ellis Island in the early-nineteenth century. Students participated in simultaneous activities focusing on different cultural experiences, including the dance traditions of several countries.
- **Drama productions and workshops:** The spring drama program presented three one-act plays involving 53 students and directed by three DSHS juniors. DSMS participated in the Massachusetts Middle School Drama Festival and won a silver medal for one of its plays. *Shrek* was presented in the fall.
- **Music and arts presentations:** Activities included the annual choral concert involving all four District choruses; multiple concerts featuring DSMS's two jazz bands, Jazz Eclipse and Sharp9 Big Band; a winter band concert; the popular Chocolate Café, with both DSMS and DSHS music groups participating to raise funds to support the music program; and the annual talent show.

- **Adolescent development programs:** Activities included the ongoing DARE (Drug Abuse Resistance) program for seventh- and eighth-graders, led by Officer Harold Grabert of the Dover Police Department; and an anti-bullying workshop held at MARC (Massachusetts Aggression Reduction Center). In addition, DSMS peer leaders formally committed themselves to making positive choices by signing "no-use" contracts regarding the use of alcohol and other drugs.

The following groups focused on many community service projects:

- Through their combined efforts, the **Student Council** and the **Help Club** raised money for local food pantries at Thanksgiving, as well as for numerous other groups, including the American Red Cross Disaster Fund, the Avon Walk for Cancer, the Pan-Mass Challenge, the Home for Little Wanderers, Spin for Hope, and Pencils of Promise.
- Each year, eighth-grade students are organized according to their interests into small community service groups known as **Citizen Action Groups**, or CAGs, to devote their time and energy to giving back to our community throughout the year. Citizenship is the overarching theme for the eighth grade and is woven throughout CAG activities, the curriculum, and the year's culminating activity—a field trip to either Boston or Washington, D.C. to learn more about the nation.

## Professional Development Highlights

DSMS is committed to providing opportunities for professional development. As part of our Professional Growth and Evaluation System, Assistant Superintendent Karen Leduc engaged the nonprofit Teachers21 to train staff members to serve as quality peer observers (QPOs) to address pedagogy and best practices.

DSMS staff also participated in a number of events, including a two-day language-based workshop at the Landmark School in Beverly; the Massachusetts STEM Summit; the national meeting of American Council of Teachers of Foreign Language; and the National Council of Teachers of English Annual Convention in Atlanta, Georgia.

## Grants

The DSEF (Dover-Sherborn Education Fund) and POSITIVE (Parents Offering Support In Time, Involvement, Volunteering, Enthusiasm) provided a total of 19 grants for academic and extracurricular enrichment. DSMS is grateful for the generous support of parents and friends in both Dover and Sherborn.

Report of the

# Dover-Sherborn High School

John G. Smith, Headmaster

## MISSION

Dover-Sherborn High School (DSHS) is a community of learners whose goal is to inspire academic excellence and a commitment to personal and civic responsibility. We engage in the learning process with honesty, creativity, dedication, and respect, and seek to cultivate an atmosphere of freedom and trust in a safe and nurturing environment.

## RECOGNITION

DSHS is accredited by the New England Association of Schools and Colleges and consistently ranks among the top public schools for academic excellence in both Massachusetts and the nation. In 2016, Boston magazine named DSHS as the “Best Public High School” out of 155 public schools ranked in the Greater Boston area. Rankings are based on national SAT and AP exam scores, as well as on college readiness performance metrics.

## CURRICULUM REQUIREMENTS

In the 2015–16 school year, DSHS served approximately 660 students in grades 9 through 12. Each year, over 96% of the graduates attend four-year colleges and universities. To graduate, all students must complete 140 course credits as follows: 24 credits each in English and mathematics; 18 credits each in laboratory sciences, social studies (including World and U.S. History), world language, and educational technologies/living, fine, and technical arts; and 12.5 credits in wellness (health and physical education). In addition, they must complete 40 hours of community service and pass the required state MCAS exams.

Although DSHS offers three levels of courses in each of the academic disciplines, students are not tracked. DSHS also does not compute “rank-in-class” for its students, a policy approved by the D-S Regional School Committee.

Most departments offer a variety of courses that are heterogeneously grouped. The schedule is based on an eight-day rotation. All primary courses (and most electives) meet six times out of the eight-day cycle, and each class meets for nearly an hour. Laboratory sciences may meet up to two additional periods each cycle.

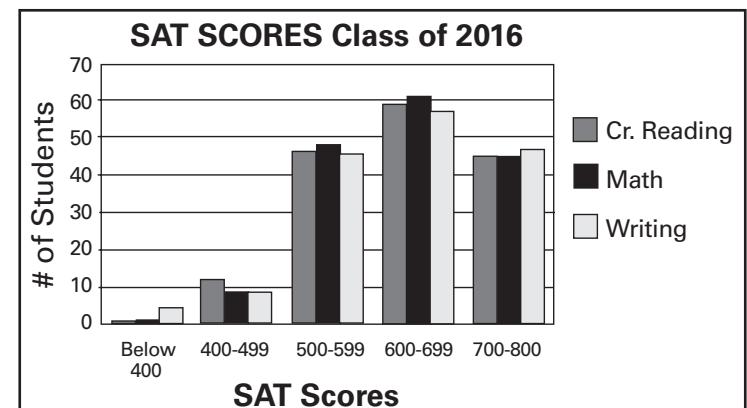
## ACADEMIC TESTING

### PSAT

The PSAT was offered in October 2016, with 85% of the sophomore class and 74% of the junior class participating. Twenty five juniors met the requirements to enter the National Merit Scholarship Program and receive recognition from the October 2015 administration. D-S had 20 commended students and five semi-finalists.

### SAT

- **SAT I:** Ninety-four percent of the Class of 2016 took the SAT I test, with 59% scoring over 600 in the verbal section, 60% scoring over 600 in the math section, and 59% scoring over 600 in the writing section. The bar chart below shows the distribution of scores in Critical Reading, Math, and Writing for graduating seniors.



	DSHS			U.S.	MA
	'14	'15	'16	'16	'16
Critical Reading:	623	622	617	494	517
Math:	643	638	636	508	530
Writing:	634	637	627	482	506

DSHS students continue to consistently and significantly outperform their peers on the SAT at both the state and national levels, as seen in the table above showing average test scores of each SAT component.

- **SAT II:** The U.S. History SAT II mean score of 679 was significantly higher than both the state (633) and national (624) averages. As in previous years, the mean scores achieved by DSHS students continue to be well above both state and national averages.

## AP

Fourteen AP (advanced placement) courses were offered during the 2015–16 academic year. These courses are typically offered during the junior and senior years and allow students to maximize their educational opportunities within the confines of the master schedule and graduation requirements. All students receiving AP credit are expected to take the AP examination at the end of the year. In spring 2016, 201 students took 480 examinations. Below are results for individual courses:

AP Course	Students Scoring 3 or Higher
Biology	100%
Calculus AB	100%
Calculus BC	100%
Chemistry	100%
English Language and Composition (Grade11)	94%
English Literature (Grade12)	91%
French Language	100%
Latin Vergil	100%
Physics C-Mech	100%
Spanish Language	100%
Statistics	80%
Studio Art 2-D Drawing	90%
U.S. Government and Politics (Grade12)	99%
U.S. History (Grade11)	98%

## MCAS

Testing highlights for 2016 are as follows:

- **English Language Arts:** Ninety-nine percent of DSHS sophomores scored at the advanced (90%) or proficient (10%) levels on the MCAS exam in English Language and Composition.
- **Mathematics:** Ninety-eight percent of sophomores scored at advanced or proficient levels.
- **Biology:** Ninety-nine percent of freshmen scored at the advanced or proficient levels.

## GRADUATE POST-SECONDARY PLANS

	Class of '14	Class of '15	Class of '16
Four-year college	97%	96%	95%
Two-year college	1%	1%	1%
Other (gap year, job)	2%	3%	4%

## DEPARTMENTAL HIGHLIGHTS

### ENGLISH

The English Department offers courses at two levels (honors and college preparatory) for freshmen and sophomores, and at three levels (honors, college preparatory, and advanced placement) for juniors and seniors. During their freshman year, students focus on the theme of adolescent self-discovery through reading short stories, novels, drama, poetry, and nonfiction; sophomores explore great themes in literature, focusing on the nature of truth, and hone their writing skills; juniors study American literature; and seniors select one of three pairs of same-level courses.

Advanced Placement courses include English Language and Composition for juniors and English Literature and Composition for seniors, and 92.4% of the 158 juniors and seniors earned passing scores. The department also offers electives in poetry, contemporary literature, writing, English literature, film, and mythology. By reading, writing, and thinking, our students use language as a means of understanding themselves and their world.

### MATHEMATICS

The Mathematics Department provides standard courses at honors and college preparatory levels, with Geometry in grade 9, Algebra II in grade 10, and Precalculus in grade 11. Several electives are offered in grade 12, depending on previous levels of proficiency attained: AP Calculus BC, AP Calculus AB, Honors Calculus, AP Statistics, Probability and Statistics, and Precalculus and Applied Topics.

The Dover-Sherborn Math Team, a member of the Southeastern Massachusetts Mathematics League, continued its strong tradition of success by finishing fourth of 36 schools in the league, and third in the league playoffs. The team also competed in the Massachusetts State meet, placing seventh in the Medium School Division.

### SCIENCE

The Science Department provides a rigorous curriculum sequence at the advanced placement, honors and college preparatory levels, with three years of coursework required for graduation: Biology in grade 9, Chemistry in grade 10, and Physics in grade 11. Electives open to juniors and seniors are AP Biology, AP Chemistry, AP Physics, Advanced Topics in Biology, Astronomy, Marine Science, Anatomy and Physiology, and Environmental Research.

Two DSHS teams competed in the *Eastern Massachusetts Physics Olympics*, taking first and second places, and winning the overall championship for the eighteenth time since the school began competing 24 years ago.

Five AP Chemistry students from DSHS competed in the sectional competition of the *U.S. National Chemistry Olympiad*. One student placed among the top 25 in the competition against the top 130 chemistry students in Massachusetts, qualifying her to compete in the national chemistry exam against the top 950 students in the country.

In February 2016, as part of the Dover-Sherborn Global Science Initiative, three teachers and 18 students traveled to Costa Rica to view firsthand the wide variety of both plant and animal life in the rainforests of Costa Rica; to study the country's conservation efforts for both animals and ecosystems; and to learn about the powerful geothermal forces behind the Arenal Volcano and hot springs. They were also able to practice their Spanish and learn more about the rich culture of the country.

### **SOCIAL STUDIES**

Courses are offered in history and the social sciences at both the honors and college preparatory levels for freshmen and sophomores and at three levels (college preparatory, honors and advanced placement) for juniors and seniors. World History I and II and U.S. History are required of all students. Electives include AP American Government, Government and Law, Economics, Introduction to Psychology, and Facing History.

This year a variety of departmental programs and activities enriched the curriculum, such as: the *China Exchange Program*, now in its fourteenth year of successful exchanges between DSHS and its sister school in Hangzhou; the *Tufts Inquiry Program*, an annual global-issues simulation program, with this year's topic "The Future of Europe"; the Model U.N. Simulation in Boston; the *Close Up Program*, a weeklong government studies program in Washington, D.C.; a historical and cultural trip to Cuba; several field trips to conduct research at the John F. Kennedy Library and the Edward Kennedy Institute; a visit to the Armenian National Museum in Watertown in commemoration of the hundredth anniversary of the Armenian genocide; and a visit to the American Repertory Theater in Cambridge to see a production of *1984*. Guest speakers included: civil rights movement activist, Paul Breines; U.S. Ambassador to South Sudan, Molly Phee; and Pulitzer Prize-winning author, Charlie Savage. Government students attended a presidential debate forum at the J.F.K. Library and an election night event at the Renaissance Hotel in Boston.

Six students received honors or awards in 2016: Two students were chosen by their U.S. History classmates to represent DSHS at *Student Government Day* at the State House in April; one student received the *Daughters of the American Revolution Award* for excellence in character, service, leadership, and patriotism; one student won the annual Veterans Day Essay Contest; one student received a youth leadership award and

represented DSHS at the *Hugh O'Brien Sophomore Youth Leadership Conference*; and one student received the Social Studies Award at the Senior Academic Awards Night.

### **WORLD LANGUAGE**

The World Language Department offers four-year sequential programs in French, Spanish, Latin, and Chinese, in both honors and college preparatory tracks. Students move from novice to intermediate stages of language proficiency. AP French Language and Culture, AP Latin, and AP Spanish Language and Culture courses are also offered. World language students received the following honors in 2016:

- **Honor Society:** Twenty-seven students were inducted into the Dover-Sherborn World Language Honor Society for their achievement and dedication to learning world languages and cultures.
- **National Language Exam Awards:** Thirty-three students received awards on the National French Exam, 33 on the National Latin Exam, and 39 on the National Spanish Exam.

### **FINE AND PERFORMING ARTS**

**Music:** Courses offered include Music Theory, Guitar I and II, and American Musical Theater. In addition, students may earn credits by participating in the vocal ensemble, the concert band, and the jazz band (by audition). These groups perform at many school and community events throughout the year.

**Visual Arts:** Courses offered include Art 3-D, Ceramics I and II, Drawing from Life, AP Studio Art, Darkroom Photography, Digital Photography, Yearbook Design I, II, and III, Computer Graphic Design, and Silkscreen Printing.

**Honors and Awards:** D-S students and their teachers continue to distinguish themselves in activities and competitions outside the school:

- **Boston Globe Scholastic Art & Writing Awards** recognized seven D-S students, including two gold key winners, one silver key winner, and six honorable mention nominees.
- **The Eastern District Senior Music Festival**, sponsored by the Massachusetts Music Educators' Association (MMEA), awarded honors to three D-S students, two of whom went on to the MMEA All-State Music Festival at Symphony Hall in Boston.

## TECHNOLOGY ENGINEERING

The Dover-Sherborn Regional Schools Technology Engineering Department for grades 6–12 is in its second year and consists of courses formerly under the Living, Fine, and Technical Arts and the Educational Technologies departments. Its goal is to create stronger alignment between the grade 6–8 and 9–12 curriculums and thus to better prepare our students for college courses in the areas of computer science and engineering.

The Technology Engineering Department offers computer courses in Social Media, CAD, Technology and Society, Web Design Using HTML, and Computer Program with Java. The department also offers courses in TV Media I and II, Industrial Technology I and II, as well as a full year course in Engineering that is also offered for Science credits. Engineering and Computer/Technology courses at the D-S Middle School are also included in the department.

## WELLNESS

The *Freshmen Wellness Curriculum* requires one semester of Contemporary Issues which covers nutrition, sexuality, mental health, and alcohol, tobacco, and other drugs; and one semester of Outdoor Education (1 term) and Fitness Development (1 term).

Students in grades 10, 11, and 12 choose courses from the elective menu as follows: Cardiovascular Fitness, Outdoor Pursuits, General Survival, Student Leadership Internship, Stress Management, Sport Education (Net Sports; Winter Team Sports) Dance Education, CPR/AED Training, Yoga/Pilates, Coaching, Teaching and Recreational Leadership, Fitness Program Planning, Drugs and Society, Muscular Fitness, Sport and Society, Rape Aggression Defense (RAD) Systems, and Target Sports.

## GUIDANCE

**College Counseling:** Throughout the fall, most of the counselors' time was devoted to the college application process for seniors. Nearly 85% of the Class of 2016 completed some form of early decision, priority, or early action applications to an increasing number of colleges and universities. Counselors met with seniors individually and in groups. They also hosted representatives from more than 120 colleges and universities and spent additional time strengthening their working relationships.

To respond to the growing number of seniors submitting early applications, counselors developed a five-class seminar series for grades 11 and 12. Juniors participated in classes during the spring that helped prepare them for college applications, complete their resumes, and begin their essays. Seniors began their seminar series during the first week of school in September and were able to complete their Common Application online, add schools to Naviance, edit and complete their essays, and participate in mock interviews. Sophomore and freshmen seminar series have also been developed and were implemented in the 2015–16 school year with a focus on stress management, mindfulness, and career and personal exploration.

Counselors met several times with juniors individually to discuss the college application process and to guide them in their post-secondary educational planning. Counselors also met with freshmen and sophomores to initiate discussions about academic and future career plans, as well as to introduce them to online programs that aid in college and career exploration. An overview of the guidance curriculum can be found on the high school website.

**Support Programs:** The Guidance Department also offers a variety of support programs:

- *Freshman Welcoming Activities* support freshmen during their transition to high school.
- The *Peer Helper Program* this year trained 36 upper-class students to assist incoming freshmen with healthy decision-making, respect for others, study and exam-taking strategies, social issues, and expectations for their sophomore year.
- The *Massachusetts Aggression Reduction Center (MARC) Program* provides special training to faculty and student "ambassadors" and a greater awareness of cyber-bullying and social aggression among adolescents, so that they then can work to enhance the school environment and address issues that lead to social aggression and harassment.
- The *Signs of Suicide (SOS) Program* for sophomores and seniors teaches students how to identify the symptoms of depression and suicide in themselves or their friends and encourages them to seek help.
- The *Substance Prevention and Awareness Network (SPAN-DS)* brings together representatives from local and school communities to address the ever-present concern of substance abuse among adolescents.
- Grade-level *Parent-Departmental Meetings* are held throughout the year to discuss important issues and concerns specific to each grade level.

## LIBRARY

The DSHS library is a place where both students and faculty can read, research a topic, access information, or complete a homework assignment. It is equipped with large tables for student collaboration, private study booths, and 16 computers for word-processing or online searches. The collection includes approximately 20,000 print volumes, six newspapers,

and 37 periodicals. In addition, patrons are able to search the library catalog for a growing collection of e-books. Digital services include online databases available via the Metrowest Massachusetts Regional Library System and those purchased by subscription. The library houses a portable cart with 25 iPads, purchased with technology funds and available to faculty for use in their classrooms. An average day brings approximately 300 students and teachers to the library.

## ATHLETICS

Over the past calendar year, the Dover-Sherborn High School Raiders enjoyed three exciting and successful seasons, with several teams, individual athletes, and coaches earning special recognition:

- ***The Winter Season (December 2015–March 2016)*** had 226 participants on 12 varsity teams and four sub-varsity teams, 10 of which qualified for Massachusetts Interscholastic Athletic Association (MIAA) postseason competition: Boys Basketball, Girls Swim and Dive, Boys Swim and Dive, Girls Indoor Track, Boys Indoor Track, Boys Ice Hockey, Co-op Gymnastics, Boys Alpine Ski, Boys Nordic Ski, Girls Nordic Ski. The Boys Nordic Ski Team won the Mass Bay League Title, and its coach was named a Boston Globe Nordic Ski Coach of the Year. One student won the Tri-Valley League (TVL) Diving Championship and placed second in the State Diving Competition; another won both the Eastern High School Championship and the MIAA State Championship in Slalom Ski.
- ***The Spring Season (March–June 2016)*** had 335 participants on nine varsity teams and three sub-varsity teams. Seven varsity teams qualified for MIAA postseason competition: Boys and Girls Lacrosse, Boys and Girls Tennis, Boys and Girls Track and Field, and Sailing. The Boys Lacrosse team won the TVL, the South/Central Sectional, and the State Championships; its coach was named TVL Coach of the Year; one player earned recognition as TVL Player of the Year and First Team All-American, and another was named Second Team All-American. The Boys Tennis team won both the TVL and the South Sectional divisions, and they were finalists in the State Championships. Three Track and Field team members earned individual championship status: one in the TVL110 Hurdles, one in the TVL Two-Mile, and one in the Eastern Mass Division Four Triple Jump.
- ***The Fall Season (August–November 2016)*** had 307 participants on seven varsity teams and five sub-varsity teams. All varsity teams qualified for MIAA postseason competition: Girls Cross Country, Boys Cross Country, Field Hockey, Boys Soccer, Girls Soccer, Co-ed Golf, and Football. Boys Soccer won the TVL

Championship and its coach was named TVL Coach of the Year; the co-ed Golf Team placed third in the State Championship; and the Boys and Girls Cross Country teams finished fifth and third, respectively, in the Eastern Massachusetts Championship.

As always, the DSHS Athletic Department is grateful for the strong support it receives, in numerous ways, from the D-S Boosters and all the athletes, coaches, parents, and fans. GO RAIDERS!



*Photo by Mike Flanagan; courtesy of The Hometown Weekly.*

## NATIONAL HONOR SOCIETY

On October 20, 2016, 45 new members were inducted into the Dover-Sherborn High School Chapter of the National Honor Society. There are currently 86 members of Society. Information about membership requirements and the application timeline can be found on the school's website.

## STUDENT ACTIVITIES

DSHS students are able to participate in a wide range of student activities. A fee of \$45 is required for participation in many of the following:

- ***Academic and Student-Life Organizations:*** The Chess Team, China Exchange Program, Debate Club, Investment Club, Math Team, Mock Trial Program, National Honor Society, Robotics Team, RUNES literary magazine, Senior Project, Student Council, Student Newspaper *The Focus*, Trivia Team, and Yearbook.

- **Art, Music, and Drama Clubs:** The A Cappella Club, After School Chorus, Anime Club, Arts Club, Crew, Drama Club, Film Club, Music Group, Murals Club, and theatrical productions that include a fall drama and a winter-spring musical.
- **Social and Cultural Awareness Groups:** The Alliance for Acceptance and Understanding (AAU), AFS International Exchange Program, Cheerleading, Coalition for Asian-Pacific American Youth (CAPAY), Community Service Club, Down To Earth, EPIIC-Tuft's Inquiry, Fishing Club, Fitness Club, Gay-Straight Alliance (GSA), Global Citizenship Program, Harvard Model United Nations, Junior Classical League, Knitting Club, MARC, Martial Arts Club, Mountain Biking Club, Nora Elizabeth Searle Community Outreach (NESCO), Peer Helping, Pine Street Inn Breakfast Club, Relay For Life: D-S, Students Against Destructive Decisions (SADD), Time Out for Kids, Ultimate Frisbee, Women's Group, and Writing Club.

## PARENT AND COMMUNITY GROUPS

**THE DOVER-SHERBORN BOOSTERS** supported the D-S athletic program with grants for the purchase of capital items. They continue to promote community spirit and provide recognition to the student athletes participating in all sports at DSHS.

**THE DOVER-SHERBORN EDUCATION FUND (DSEF)** generously provided funds totaling \$93,000 (\$50,000 specifically for DSHS, \$43,000 as part of district-wide grants) for the following curriculum enrichment activities and items in the 2016–17 school year:

- The building of a weather balloon
- Mock trial competition
- Field trip to the Rhode Island School of Design's Museum of Natural History
- Robotics competition with other high schools
- School seminar day with professionals from around the state
- New elements for the ropes course climbing tower
- Presentations from local and national poets
- Attendance by 10 educators, parents, and students at the Challenge Success conference at Stanford University

The **DOVER-SHERBORN PTO** supports the students, families, faculty, and staff of Dover-Sherborn High School. Its charitable and educational purpose is to:

- Provide funding for additional enhancements which fall outside the school budget;
- Provide a forum for parents, school representatives, and experts to consider matters of common interest affecting the students, parents, and the school; and
- Support spirit-building initiatives among students, faculty, and community.

The PTO begins its monthly Thursday morning meetings with a report from the headmaster or a discussion with a staff member or outside guest. It welcomes new faces and voices.

**SPAN-DS** (Substance Prevention Awareness Network–Dover-Sherborn) has had another successful year in the Dover-Sherborn community. It is in its fourth year utilizing the social norms method to promote and support the positive behaviors of DSHS students, with the long-term goals of changing student perceptions and behaviors regarding the use of alcohol and other drugs and of promoting healthy decision-making. Using varied and creative methods, it distributed frequent positive messages, including statistics on normal, healthy D-S student behaviors so as to decrease the perception that most DSHS drink. SPAN-DS also promoted increased communication between parents and their children and provided prevention strategies for parents.

Other activities throughout the 2015–16 school year included:

- Assemblies for seventh and eighth graders on leadership and substance abuse prevention presented by Detective James Godinho of the Sherborn Police Department.
- An educational panel discussion, held prior to the November election, about Ballot Question #4 concerning the legalization of marijuana.
- A presentation by a young college graduate who is recovering from drug addiction and mental illness and is now working with the Eastern Middlesex Opioid Task Force to fight the epidemic of opioid addiction.
- Presentation of the SPAN-DS Positive Role Model Award to two DSHS seniors for their commitment to making responsible decisions regarding alcohol and other drugs and embracing a substance-free lifestyle during their high school years.

We are grateful for the support from D-S Schools, Dover and Sherborn Police Departments, and clergy from both towns; and from our partners in funding: DSEF, Dover Board of Health, Sherborn Board of Health, Beth Israel Deaconess Hospital–Needham, Pilgrim Church, and private donors. Please visit our website [www.span-ds.org](http://www.span-ds.org) and Like us on Facebook.

Report of

# Dover-Sherborn Community Education

Lisa B. Sawin, Program Administrator  
William H. McAlduff, Interim Superintendent

Dover-Sherborn Community Education is a self-sustaining department of the Dover-Sherborn Regional Schools. Our mission is to provide programs that enrich the lives of everyone in our community. Our hope is to create lifelong learners through a community-school partnership that offers interesting, thought-provoking, and stimulating classes and programs at a reasonable cost.

Dover-Sherborn Community Education offers the following programs:

## Extended Day

Tuition-based extended-day programs are held at both Sherborn and Dover elementary schools, where safe and stimulating after-school environments are provided for students in grades K–5. Children engage in homework time, a variety of arts-and-crafts projects, nature projects, social action projects, indoor and outdoor physical activities, games, and creative play.

The programs operate Monday through Friday, from school dismissal to 6 p.m., with a daily snack provided. Total enrollment at the time of this writing was 70 children in Dover and 93 children in Sherborn, with 29 children participating in Sherborn's early morning program that runs from 7 a.m. to 8:30 a.m. In September 2016 we increased enrollment in both Dover and Sherborn; however, the programs still maintain waiting lists.

## After-School Enrichment

After-school programs provide age-appropriate classes for elementary and middle school students. Classes for elementary school students are held at the Pine Hill and Chickering Elementary Schools. Offerings include sports, archery, field hockey, robotics, video-game design, drawing, a Home Alone program, cartooning, and chess. In 2016, we added "Elements of Music" and "Stop Motion Animation" at both elementary schools. An afternoon babysitting class for students in grades 5 and 6 is held at the Dover-Sherborn High School. Program flyers are distributed to students through the schools, posted on the Regional School District's website, under "Community Education," and on our registration page at the URL listed below.

## Adult Enrichment

We offer a wide variety of innovative and intriguing adult evening classes held throughout the school year. Classes bring learning opportunities closer to home and include cooking with personal chefs, jewelry making, beekeeping, drawing, dog obedience, watercolor painting, golf, genealogy, oil painting, and home staging. High school students can take advantage of driver's education, SAT prep, assistance on writing the Common Application Essay, and SAT biology subject test prep. Our brochure is mailed to all residential households in Dover, Sherborn, Westwood, and Medfield—some 15,000 brochures in all.

## Registration

Registration for the Extended Day Program is held in March, with the first two weeks of the registration period reserved for returning families. Registration for all other programs begins upon receipt of the brochures or when the information is posted online. Full class descriptions can be found at [www.doversherborn.org](http://www.doversherborn.org) under the "Community Ed" tab. Online registration for our programs is available at [www.dscommed.communityroot.com](http://www.dscommed.communityroot.com).

## Location and Contact Information

The Community Education office is located in Project Room 1062 at the Chickering School on 29 Cross Street. Our phone number is (508) 785-0480 x 2020. E-mail correspondence may be sent to [sawinlisa@doversherborn.org](mailto:sawinlisa@doversherborn.org).



Dover-Sherborn eighth-grade field hockey team. Photo by Lisa Hadrick.

# Public Schools Enrollment

As of October 1, 2016

The following enrollment numbers represent Dover children attending Chickering School, Dover-Sherborn Middle School, and Dover-Sherborn High School:

Kindergarten	64
Grade 1	72
Grade 2	68
Grade 3	83
Grade 4	96
Grade 5	88
Grade 6	91
Grade 7	102
Grade 8	98
Grade 9	101
Grade 10	82
Grade 11	89
Grade 12	77
<b>Total Enrollment</b>	<b>1,111</b>

# Dover Public Schools Financial Recapitulation

For the Fiscal Year Ending June 30, 2016

## REVENUE

School Aid Fund, Chapter 70	\$702,567
<b>Total Revenue</b>	<b>\$702,567</b>

## EXPENDITURES

Regular Education	\$3,873,781
Special Education	3,928,274
Other	1,234,735
<b>Total Expenditures</b>	<b>\$9,036,790</b>

## COST TO THE TOWN

Expenditures	\$9,036,790
Revenue	(702,567)
<b>Total Cost to the Town</b>	<b>\$8,334,223</b>

# Dover-Sherborn Regional School District: Revenue Summary

For the Fiscal Year Ending June 30, 2016 (Unaudited)

## REVENUE

### Revenue from Local Sources

Member Town Assessments	\$19,575,297
Unreserved Fund Expended	500,000
Fees	368,371
Earnings on Investments	21,489
Other	21,159
<b>Total Revenue from Local Sources</b>	<b><u>20,486,316</u></b>

### Revenue from State Aid

School Aid (Chapter 70 & Charter Reimb.)	1,675,435
Transportation (Chapter 71)	320,448
<b>Total Revenue from State Aid</b>	<b><u>1,995,883</u></b>

### Revenue from State and Federal Grants

<b>Revenue from State and Federal Grants</b>	<b><u>600,684</u></b>
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### Other Revenue

School Lunch	620,920
Community Education Programs	645,239
Private Grants	91,038
Regional Transportation Fund	250,000
<b>Total Other Revenue</b>	<b><u>1,607,197</u></b>

### Total Revenue from All Sources

<b>Total Revenue from All Sources</b>	<b><u>\$24,690,080</u></b>
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# Dover-Sherborn Regional School District: Expenditure Summary

For the Fiscal Year Ending June 30, 2016 (Unaudited)

## EXPENDITURES

### Expenditures by the School Committee

Regular Day Program	\$10,124,441
Special Education Program	1,907,087
Other Operating	8,060,475
Transportation	725,708
Capital 285,518	
Debt Service	1,382,500
<b>Total Expenditures</b>	<b><u>22,485,729</u></b>

### Expenditures from State and Federal Grants

<b>Expenditures from State and Federal Grants</b>	<b><u>600,684</u></b>
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### Other Expenditures

School Lunch	581,945
Community Education Group	604,162
Private Grants	48,350
Other	18,715
<b>Total Other Expenditures</b>	<b><u>1,253,172</u></b>
<b>Total Expenditures from All Funds</b>	<b><u>\$24,339,584</u></b>

# Dover-Sherborn Regional School District: Total Gross Wages

For the Calendar Year 2016

	Regular Wages	Overtime/Other	Total Gross Wages
<b>Administration</b>			
Johannes Baumhauer*	\$66,607		\$66,607
Ellen Chagnon	120,474		120,474
Amy Davis	2,730		2,730
Ann Dever-Keegan	101,024		101,024
James Eggert	24,615		24,615
Dawn Fattore*	79,530		79,530
Therese Green*	64,732		64,732
Scott Kellett	131,381		131,381
Ralph Kelley Jr.*	91,515		91,515
Karen Leduc*	128,805	\$5,000	133,805
Janelle Madden*	64,689	1,540	66,229
William McAluff*	162,776		162,776
Brian Meringer	101,952		101,952
Jeff Parcells	88,148	1,200	89,348
Anthony Ritacco Jr.*	99,272		99,272
Donna Scungio*	72,294		72,294
Christine Smith*	67,407		67,407
John Smith	136,019		136,019
Christine Tague*	36,320	2,328	38,648
Leanne Wilkie*	73,573		73,573
<b>Aides</b>			
Christopher Allen	24,639	813	25,452
Gregg Chambers	9,657	760	10,417
Glenora Chaves	14,718	117	14,835
Valerie Cook	34,752	6,254	41,006
Margaret Cowart	23,538	1,745	25,283
Laura Dalton	6,920		6,920
Renee Donato	13,540	56	13,596
Scott Felper	9,657	3,594	13,251
Katherine Fitzgerald	9,657	399	10,056
Lucy Gardiner	22,179		22,179
Kathryn Gaudette	34,608	315	34,923
Daniel Giovinazzo	1,405		1,405
Danielle Goldman	9,657	99	9,756
Kelley Lonergan	35,418	3,451	38,869
Marilyn Mahoney	24,560	1,441	26,001

	Regular Wages	Overtime/Other	Total Gross Wages
<b>Aides (cont'd)</b>			
Zachary Mazzone	\$9,657	\$913	\$10,570
John McCoy	33,538		33,538
Annmarie McCrave	24,985	799	25,784
Matthew Michel	28,639	326	28,965
Jennifer Moran	14,581	1,945	16,526
Jennie Morgan	24,550	893	25,443
Richard Murphy	28,512	2,640	31,152
Lesley O'Garro	34,403	326	34,729
Meghan Papagno	9,656	209	9,865
Lauree Ricciardelli	39,234	766	40,000
Jaime Turcotte	14,041		14,041
<b>Cafeteria Staff</b>			
Lisa Bibeau	1,978	398	2,376
Anna Bourque	2,080		2,080
Lori Comiskey	12,065	515	12,580
Kim Foley	954		954
Cheryl Gladwin	21,267	782	22,049
Joanna Greene	2,534	225	2,759
Donna Grossmann	17,179	225	17,404
Jennifer Hann	13,872	1,329	15,201
Lisa Johnston	24,135	1,422	25,557
Stephanie Landolphi	17,261	225	17,486
Debra Owen	12,790	495	13,285
Bonnie Turco	22,082	714	22,796
Mary Varone	17,008	213	17,221
Mary Walsh	5,745		5,745
Anne Wong	6,311		6,311
<b>Coaches</b>			
Katelyn Barry	6,845		6,845
Robert Bateman	4,026		4,026
Maura Bennett	12,369		12,369
Brett Boyd	5,044		5,044
Daniel Boylan	1,200		1,200
Kevin Brooks	6,866		6,866
Meriwether Burruss	1,035		1,035
Andrew Calzone	3,963		3,963
Kevin Carty	2,500		2,500
John Chisholm	5,490		5,490
Christina Connolly	2,162		2,162
Meredith Dart	2,800		2,800
Ronald Downing	4,264		4,264
Robert Evans	2,928		2,928
Kasey Fraser	2,000		2,000
Ani Gigarjian	5,764		5,764
<b>TOTAL GROSS WAGES</b>			<b>157</b>

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Coaches (cont'd)</b>			
Tara Gliesman		\$4,026	\$4,026
Steven Goodman		4,026	4,026
Mark Gray		4,264	4,264
Evren Gunduz		5,000	5,000
Stephen Harte		5,856	5,856
Victoria Kalevich		5,764	5,764
Jonathan Kirby		11,621	11,621
Bruce Lazarus		3,963	3,963
Ken Leeder		3,963	3,963
Julie Little		2,162	2,162
Jordan MacPherson		3,984	3,984
Ann Mann		5,524	5,524
Joseph Mascia		3,984	3,984
Janice Michaud		2,000	2,000
Gavin Mish		2,750	2,750
Jeffrey Moore		8,646	8,646
Brad Pindel		8,785	8,785
Frederick Sears		6,845	6,845
Mark Sterling		3,963	3,963
David Swanson		2,196	2,196
David Wainwright		6,954	6,954
Susannah Wheelwright		1,935	1,935
Robert Willey		7,544	7,544
Eugene Zanella		2,500	2,500
<b>Custodians</b>			
Christopher Aceti	\$3,200		3,200
Dean Bogan	59,919	13,264	73,183
David Bonavire	53,159	7,751	60,910
Jameson Braun		3,200	3,200
Kevin Callahan	44,322	1,458	45,780
David Engrassia	44,322	5,566	49,888
Christopher Hendricks	53,159	27,816	80,975
Hunter Gregory		3,500	3,500
Joseph Kellett		700	700
Joseph Larose	44,322	6,909	51,231
Tyler Mann		3,400	3,400
David Pizzillo	52,934	1,295	54,229
Lenin Sanchez-Martinez	44,322	3,276	47,598
Jackson Schroeder	43,257	6,259	49,516
Eric Schwenderman	44,322	3,069	47,391
Shane Smith		3,300	3,300
Jason Sullivan	44,322	3,646	47,968
John Waters	44,322	1,603	45,925
Christopher Williams		3,800	3,800

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Extended Day (Dover)</b>			
Michaela Dady	\$8,744	\$80	\$8,824
Karen D'Eramo	13,724	250	13,974
Mary Ann Fabian	20,844	102	20,946
Katelyn Fabri		5,926	5,926
Tiffany Farrell	45,003	500	45,503
Vanessa Haney		8,656	8,656
Frances Priante	20,335	102	20,437
<b>Extended Day (Sherborn)</b>			
Jenna Bogan	703		703
Toni Bonavire	2,209		2,209
Linda Brown	4,328		4,328
Katherine Clairmont	9,033		9,033
Pamela Cybulski		406	406
Maureen Deorsey	7,751		7,751
Caroline Desouza	5,058		5,058
Susan Doyle	1,958		1,958
Noreen Fitzgerald	11,114		11,114
Ian Girelli	18,033		18,033
Yagnyasai Govada		5,620	5,620
Kathryn Grandmaison	26,500		26,500
Ronesha Herron		1,924	1,924
Dale Kohl	17,387		17,387
Leah Kohl		2,027	2,027
Theresa Malvesti		7,024	7,024
Adam Mansfield	6,476		6,476
Kim Palumbo		25	25
Christina Reilly	2,929		2,929
Lisa Sawin	39,954		39,954
Sandra Spadi		503	503
Kate Taylor	45,003	2,700	47,703
Katherine Tunney		3,847	3,847
Shannon Willigan		9,712	9,712
Courtney Young	2,559		2,559
<b>Guidance Counselors</b>			
Kelsey Ferranti	40,973	2,275	43,248
Beth Hecker	96,764	5,700	102,464
Tawny Desjardins	31,485	2,069	33,554
Eleanor Kinsella	103,861	5,739	109,600
Joelle Sabin	65,383	7,980	73,363
Carol Spezzano	74,595	5,640	80,235
Robert Williamson	57,416	5,899	63,315

	Regular Wages	Overtime/Other	Total Gross Wages		Regular Wages	Overtime/Other	Total Gross Wages
<b>Information Technology</b>				<b>Substitutes</b>			
Kurt Bonetti*	\$43,238		\$43,238	Madeleine Alterio	\$5,260		\$5,260
Mary Bronski*	69,684		69,684	Susan Antell	2,348		2,348
Kevin Cullen*	57,807	\$150	57,957	Neil Armstrong	400		400
Ryan Fogarty	3,797		3,797	Priscilla Bennett	160		160
Henry Jones*	75,768		75,768	Susan Benson	6,627	\$1,582	8,209
Albert Sebastian	3,822	1,190	5,012	Michael Bullen	5,860	4,026	9,886
<b>Library Services</b>				Emily Cavanaugh	240		240
Paul Butterworth	103,861	2,389	106,250	Frederick Goodridge	80		80
Olivia Woodward	103,861	1,998	105,859	Dorothy Kaija	11,068		11,068
<b>METCO</b>				Regina Kilburn	5,472		5,472
Jacqueline Johnson	24,406		24,406	Laurian Leavitt	408		408
Monique Marshall-Veale	75,099		75,099	Shahrayne Litchfield	4,516	4,236	8,752
<b>Nurses/Health Services</b>				Anne McCabe	2,850		2,850
Siobhan Doherty	520		520	Matthew Norton	2,796		2,796
Kimberly Nehiley	1,857		1,857	Anne Picardo	16,388	3,638	20,026
Alicia Patterson	69,504	675	70,179	Michael Proctor	6,342		6,342
Kirstin Santos	82,238	845	83,083	Mark Reddy	285		285
Lisa Shanahan	1,374		1,374	Susan Rogers	3,333		3,333
Alyssa Sullivan	520		520	Diane Schaffrath	6,650		6,650
Michele Washek	130		130	Meghan Sobolewski	480		480
Sondra Yablonski	520		520	John Soraghan	6,840	1,208	8,048
<b>Psychologist</b>				Joanne Summers	160		160
Kerry Laurence	96,764	225	96,989	Brittany Vara	992		992
<b>Secretarial/Administrative Staff</b>				John Veryzer	800		800
Susan Barss	33,309	1,144	34,453	Arjana Vizulis	240		240
Elizabeth Benatti	53,179	1,835	55,014	Mark Walker	1,040		1,040
Mary Berardi	53,179	363	53,542	Maryann Wyner	1,644		1,644
Susan Connelly*	40,918	14,088	55,006	Jon Zucchi	8,645		8,645
Donna Fiori	21,717		21,717	<b>Teachers</b>			
Lynda Getchell	32,524	125	32,649	Lori Alighieri	101,750	5,220	106,970
Georgina Heaslewood*	10,492		10,492	Kurt Amber	103,861	5,823	109,684
Cheryl Ingersoll*	70,927	525	71,452	Mary Andrews	97,359	5,434	102,793
Joanne Kennedy	326		326	Jill Arkin	77,411	6,709	84,120
Patricia Krusz	2,899		2,899	Kerry Aucoin	15,977	735	16,712
Mary Lacivita	53,554	537	54,091	Christine Babson	81,053		81,053
Kathryn Lonergan	53,179	610	53,789	Marissa Bachand	103,861	1,348	105,209
Susan Mosher	29,454	1,192	30,646	James Baroody	96,764	8,565	105,329
Wendy Rands	21,546		21,546	Janae Barrett	103,861	1,129	104,990
Patricia Schmitt*	62,156	275	62,431	Donna Bedigan	89,164	7,832	96,996
Sharon Tehan	34,484	403	34,887	Carmel Bergeron	96,764	15,774	112,538
				Karyn Bishop	81,676	3,972	85,648
				Carly Blais	16,108		16,108
				Heather Bond	20,858	225	21,083
				Thomas Bourque	100,138	8,515	108,653

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Teachers (Cont'd)</b>			
Meagan Bramwell	\$30,426		\$30,426
Joshua Bridger	103,861	\$6,627	110,488
Lisa Brodsky	103,861	1,721	105,582
Darren Buck	85,645	832	86,477
Joseph Catalfano	103,861	1,322	105,183
Maura Cavanaugh	90,019	5,022	95,041
Linda Cento	103,861	2,355	106,216
Caryn Cheverie	103,861	2,062	105,923
Kanee Chlebda	47,678	9,546	57,224
Deirdre Clancy-Kelley	103,861	2,902	106,763
Debra Cohen	61,850		61,850
Allison Collins	96,764	3,718	100,482
Meaghan Collins	51,348	1,336	52,684
Jason Criscuolo	88,787	6,205	94,992
Carey Dardompre	40,060		40,060
Gretchen Donohue	89,713	757	90,470
Joanne Draper	103,861	498	104,359
Thomas Duprey	90,019	8,496	98,515
Annie Duryea	87,127	1,198	88,325
Carly Eckles	49,310	3,496	52,806
Kathleen Egan	103,861	8,640	112,501
Christopher Estabrook	94,798	241	95,039
Jeffrey Farris	96,764	10,245	107,009
Maria Fiore	98,104	7,139	105,243
Elizabeth Friedman	90,294	948	91,242
Leonie Glen	83,279	1,457	84,736
David Gomez	103,861	1,050	104,911
Judy Gooen	101,440	1,936	103,376
Kimberly Gordon	43,501	10,462	53,963
Richard Grady	89,977	16,551	106,528
Nicholas Grout	84,034	17,571	101,605
Joseph Gruseck	95,118	8,952	104,070
Sarah Heath	70,278	1,677	71,955
Geoffrey Herrmann	32,029	3,332	35,361
John Hickey	103,861	11,259	115,120
Randall Hoover	103,861	2,019	105,880
Scott Huntoon	93,185	2,227	95,412
Ana Hurley	103,861	7,573	111,434
Ellen Hyman	73,585	5,493	79,078
Dara Johnson	103,861	24,268	128,129
Keith Kaplan	101,440	2,629	104,069
Dianne Kee	90,019	2,406	92,425
Maria Laskaris	100,138	400	100,538
Christopher Levasseur	90,294	2,084	92,378
Lindsay Li	101,750	707	102,457

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Teachers (Cont'd)</b>			
Yanhong Li	\$63,823	\$1,171	\$64,994
Alejandro Linardi Garrido	90,707	691	91,398
Heidi Loando	74,595	1,235	75,830
Heather Lockrow	61,089	1,203	62,292
Kristen Loncich	69,818	771	70,589
Anita Lotti	85,005	1,099	86,104
Elliott Lucil	103,861	9,776	113,637
Christine Luczkow		225	225
Theresa Luskin	103,861	4,393	108,254
Wendy Lutz	95,630	464	96,094
Angelo Macchiano	68,202	5,362	73,564
Kenneth Macie	16,801	32	16,833
Robert Martel	95,118	3,179	98,297
McAuliffe, Kara	38,967		38,967
Brett McCoy	85,645	3,272	88,917
Laura McGovern	103,861	3,183	107,044
Kevin McIntosh	103,861	1,103	104,964
Julie McKee	103,861	2,138	105,999
Brian McLaughlin	103,861	9,296	113,157
Elisabeth Melad	97,359	1,919	99,278
Mary Memmott	95,978	1,401	97,379
Kelly Menice	79,942	4,910	84,852
Andrea Merrit	100,138	2,188	102,326
Tonya Milbourn	33,268	6,306	39,574
Kathleen Moloy	86,171	7,662	93,833
Andrea Moran	53,382	1,126	54,508
Audrey Moran*	96,764	5,680	102,444
Lori Morgan	100,138	1,225	101,363
Veronica Moy	75,804	7,459	83,263
Laura Mullen	85,004	8,129	93,133
Erin Newman	72,198	6,042	78,240
Erin Newton	50,630	450	51,080
Brendan O'Hagan	65,890	916	66,806
Kristin Osiecki	39,398	16	39,414
Dianne Pappafotopoulos*	78,380	691	79,071
Lisa Pearson	35,666	16	35,682
Kimberly Phelan	81,676	6,969	88,645
Joan Pierce	53,382	1,863	55,245
Hannah Potts	56,313	9,252	65,565
Kenneth Potts	95,118	14,517	109,635
Margaret Primack	19,023	400	19,423
Janel Pudelka	89,164	2,516	91,680
Karen Raymond	90,019	14,425	104,444
Allison Rice	85,005	1,346	86,351
Melinda Roberts	53,525	5,198	58,723

	Regular Wages	Overtime/ Other	Total Gross Wages
<b>Teachers (Cont'd)</b>			
Amanda Rogers	\$19,979	\$22,268	\$42,247
Stephenson Ryan	103,861	11,021	114,882
Sandra Sammarco	90,019	273	90,292
Janice Savery	47,847		47,847
Anita Sebastian	55,977	580	56,557
Natalia Shea*	58,596	450	59,046
Catherine Simino	96,764	1,946	98,710
Leigh Simon	41,355	450	41,805
Marsha Sirull	79,056	1,693	80,749
Nancy Siska	103,861	2,097	105,958
Michael Sweeney	78,052	1,091	79,143
Mark Thompson	100,138	5,810	105,948
Gregory Tucker	103,861	14,359	118,220
Patricia Uniacke	103,861	1,806	105,667
Rebecca Vizulis	103,861	6,309	110,170
Rebecca Waterman	61,692	3,775	65,467
Richard Waterman	66,107	707	66,814
Alyssa Wesoly	61,692	6,049	67,741
Irene Wieder	67,535	376	67,911
Adam Wiskofske	61,089	1,891	62,980
Gina Zoller	55,977	1,556	57,533
<b>Tutors/Other</b>			
Ann Afflerbach Berman	2,209	1,130	3,339
Jennifer Amber	1,768		1,768
Maura Bennett	5,608		5,608
Stephanie Chmielinski	6,120		6,120
Louis Dittami	1,135		1,135
Lisa Dougherty	7,879	165	8,044
Johanna Edelson	30,415	225	30,640
Ardys Flavelle	8,432		8,432
Linda Lannon	600		600
Claire Mackay	6,588		6,588
Daniel Malara	1,243		1,243
Elizabeth Malone	4,996		4,996
Dorothea O'Connell	982		982
Thomas Powers	613		613
Joanne Preiser	3,749		3,749
Cathleen Shachoy	300		300
Cynthia Swartz	4,950		4,950
Scott Walker	14,185		14,185
<b>Grand Totals</b>	<b>\$15,414,360</b>	<b>\$924,072</b>	<b>\$16,338,432</b>

\* Salary listed represents total salary, a portion of which is allocated to Pine Hill School and Chickering Elementary School.

## Report of the Minuteman Career and Technical High School Committee

Ford Spalding, Dover Representative  
Chairman, Minuteman School Building Committee

### About Minuteman

Minuteman is a four-year career and technical high school serving the member towns of Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston. Minuteman combines rigorous academics and relevant career and technical programs that prepare students for higher education and career opportunities.

### Student Enrollment

As of October 1, 2016, one high school student from Dover was enrolled at Minuteman.

Minuteman benefits enrolled students by allowing them to:

- **Experience the modern American high school.** Minuteman students follow a traditional high school academic curriculum while also exploring their interests and discovering their passions in career and technical offerings that include, among others, the following majors: culinary arts, cosmetology, horticulture and landscaping, building trades, biotechnology, environmental science, robotics, health occupations, engineering, electrical, automotive technology, and early childhood education. Two new education programs (advanced manufacturing and metal fabrication; multi-media engineering) were added to the curriculum and will begin next year.
- **Prepare for college and employment.** Students receive the academic foundation and study skills to enter and graduate from college with career objectives and professional training and earn industry certifications, affording them the business acumen and flexibility for pursuing their dreams. Approximately 65% of graduating seniors matriculate directly into college.
- **Be more than just another student.** At Minuteman, teachers and staff are personally invested in getting to know and work closely with each individual student to help him or her realize their full potential.

## Opportunities for Dover Students

Dover-Sherborn High School juniors and seniors who pass the MCAS (Massachusetts Comprehensive Assessment System) tests can enroll in a career major on a half-day, every day basis to receive a competency certificate from Minuteman. Post-graduate programs are also available for Dover citizens. Minuteman hosted two “Girls in STEM” camps this year, which are open to all Dover eighth-grade students.

## District Budget

The approved District budget is \$19.7 million, a 0.52% decrease over the previous year.

## New State Regulations for Out-of-District Students

The Massachusetts Board of Education passed a regulation for vocational school enrollment that allows a capital fee to be charged for out-of-district enrollment in an MSBA (Massachusetts School Building Authority) building program. The fee will be approximately \$8,500 per student per year.

## Regional Agreement

A revamped District Regional Agreement was approved unanimously (or by non-action) by all 16 District members. The main points of the agreement are as follows:

- Annual operating costs are based on a four-year average of the number of enrolled Dover students.
- Capital costs are allocated on a one-student minimum rather than five.
- Non-member capital assessments will be allocated.
- An easier pathway is provided to leave the District, with specific District towns allowed to leave by approving the agreement in July 2017.
- An improved likelihood of securing additional towns/cities to the District.

At a special town meeting, Dover voted by a large margin to remain in the District for educational reasons. The Towns of Boxborough, Carlisle, Lincoln, Sudbury, Wayland, and Weston voted to depart. The Town of Belmont also voted to leave the District, but its departure will not be effective until July 2020. During the three intervening years the town will not be responsible for any debt related to the building project.

## Minuteman/MSBA Building Project

On September 20, 2016, voters in the Minuteman District approved by a 69% margin the bonding of our \$144.9 million new building and campus project, completing a seven-year District approval process. At its annual town meeting, Dover overwhelmingly supported this action and also supported it at the District-wide vote in September by a 59% margin. Based on this vote Minuteman was moved to module 6 of the MSBA building process, which will culminate in the construction of a new building in 2020. Planning for that is well under way. The MSBA will partner with the District and offset \$44.1 million of the cost. Minuteman secured a short-term municipal bond with a Standard and Poor's SP-1+ rating, the highest rating available for this class of debt.



*Rendering of Minuteman Career and Technical High School's new building and campus, expected to be completed June 2019. Image courtesy of Kaestle Boos Associates, Inc.*

# DOVER

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*Health Reports*

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# 2016



*Report of the*  
**Board of Health**

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Dr. Harvey George, Chairman

Gerald Clarke

Dr. Joseph Musto

Michael Angieri, Agent

George Giunta, Agent

Karen Hayett, Executive Assistant

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The Board of Health (BOH) is responsible for protecting the public health and environment. The Board's elected members, agents, and inspectors work to ensure that food, water, soils, and air are protected from contamination that would pose a public health threat. The Board works to prevent the spread of contagious disease in humans and animals, and to identify and prevent the spread of tick-borne diseases.

Since 9/11 the BOH has assumed a significant amount of responsibility for Public Health Emergency Preparedness and works in conjunction with the Massachusetts Department of Public Health, the Centers for Disease Control and Prevention, and other state and federal departments on continuing education, information sharing, and readiness training. The Board maintains a Medical Reserve Corps of volunteers for the Town.

The BOH is also responsible for reducing the use of tobacco products. In 2013, the Board voted to change the legal age for purchasing tobacco products in the Town of Dover from 18 to 21 years. To file a complaint regarding secondhand smoke or the sale of tobacco to minors, please contact the BOH at (508) 785-0032, extension 232.

### **Environmental Health**

In 2016, the BOH continued to work closely with the Norfolk County Mosquito Control District to ensure that its activities were effective and conducted in a safe manner. Any homeowner wishing to have his or her property exempted from mosquito-control spraying must file the proper paperwork with the Town Clerk prior to the first of March.

Massachusetts law prohibits the disposal of medical sharps and items containing mercury in household trash. The BOH maintains an approved sharps receptacle at its office located on the first floor of the Town House, where sharps may be safely discarded during office hours. Mercury recycling is also available at the BOH office, the Council on Aging Office in the Caryl Community Center, and the Town Garage.

BOH regulations passed in 1982 prohibit the installation of domestic underground oil and gasoline storage tanks and require that existing tanks no longer be used once they become 20 years old. To that end, the Board,

with the cooperation of the Fire Department, continues to encourage and monitor the removal of existing tanks. It is expected that the program will result in the elimination of domestic underground hydrocarbon storage in the Town and thus end the threat that this mode of storage poses to Dover's groundwater.

## **Food and Refreshments**

The BOH adheres to the Massachusetts State Sanitary Code when issuing food permits. All food establishments and commercial kitchens are required to have an inspection before a permit is issued. Commercial vendors providing food at charitable events and caterers providing food for private functions must also apply for a permit. Please contact the BOH if your organization is unsure of how these regulations apply to your planned event.

## **Garbage Collection**

Garbage is collected once a week from private homes, businesses, and public buildings. Residents should place their garbage and food scraps (not trash or foreign matter) in tightly sealed, covered containers. The container should be readily available to the collector. Any snow covering the container should be removed. The holder of the current contract for garbage collection is George Stevens, who services approximately 250 Dover homes, Dover-Sherborn High School, Dover-Sherborn Middle School, and Chickering Elementary School. After sterilizing the food scraps and garbage, Stevens recycles it into pig feed. Requests for service or questions concerning garbage collection should be directed to the BOH office.

## **Household Hazardous Waste**

The BOH conducts an annual Hazardous Waste Collection Day each spring. Most Dover households will generate some amount of household hazardous waste (HHW) over the course of the year, yet only 10% to 15% of Town residents take advantage of the one-day HHW collection.

People moving out of Dover are often likely to discard accumulated HHW into trash and septic systems. This inappropriate method of disposing HHW can pose health, safety, and environmental risks to the new property owners, neighbors, and the Town in general. The annual HHW collection offers an acceptable alternative to inappropriate disposal methods, and the Board urges all residents to take advantage of the event. Residents of Dover may also drop off their hazardous waste at the HHW collection day sites of Charles River Household Waste Consortium member towns Ashland, Bellingham, Franklin, Holliston, Medfield, Milford, Norfolk, Sherborn, and Walpole.

## **Water Quality and Supply**

A BOH well agent reviews plans for the location of new wells and inspects both the construction of new wells and repairs to existing wells. During 2016, 30 permits were issued for new potable water supply wells,

35 pump tests were performed, and 6 wells were abandoned. The Dover Well Regulations were modified and adopted by the Board on July 11, 2016. Water quality and quantity tests are now required prior to the sale of a home. The updated well regulations are available at the BOH office. The Board advises all applicants for well permits and all well drillers to review these regulations to ensure compliance.

During 2016, the BOH continued to actively monitor the ongoing groundwater contamination studies being conducted on the Town well field at Church Street and the Mobil station at 2 Walpole Street. In 1991, numerous groundwater-monitoring wells were installed at selected locations downgrade from the Mobil gas station and the Town Common. Groundwater quality monitoring conducted in 1994 by Mobil indicated the presence of gasoline constituents in the soils and groundwater in the vicinity of the Mobil station, the Town Common toward the American Legion Hall, and toward the Dover Town Public Water Facility. As part of the ongoing state-mandated site investigation and remediation, Mobil removed existing gasoline storage tanks and related contaminated soils in 1991. A program to further remediate the soils and groundwater at the Mobil station was ongoing throughout 1996. Groundwater quality monitoring was conducted throughout 1996 and 1997. The Town well field at Church Street is still closed and will remain closed pending the results of continuing investigations to determine the source, nature, and extent of the groundwater contamination.

## **Sewage Disposal**

All subsurface disposal systems require proper operation and maintenance. Proper operation includes not pouring grease, fats, and oil down the drain, not using garbage grinders, avoiding hazardous chemicals in your laundry, and repairing leaking toilet tanks and faucets as soon as possible. Proper maintenance includes having the septic system pumped out every other year by a licensed septic pumper, to keep the system functioning well.

The State Sanitary Code requires that each town provide for disposal of septage. The Town has an agreement with the Charles River Pollution Control District in Medway to have Dover's septage accepted at their sewage treatment facility. When residents pay a fee to the licensed pumper, it includes both a pumping charge and a disposal fee for the treatment facility.

During 2016, 23 permits were issued for upgraded septic systems for existing homes, 11 permits were issued for new home construction on vacant lots, and 10 permits were issued for system upgrades where existing homes were torn down to allow for new home construction. There were also 22 distribution box replacements, 4 septic tank replacements, 8 ejector pump and 21 alternative system installations, and 3 general repairs. The BOH Agent witnessed 21 deep-hole and percolation tests performed on existing house lots, 10 tests on previously developed lots where the house was torn down, and 9 tests on vacant lots. There were 89 Title V inspections. Five permits were issued for the construction of swimming pools.

MassDEP Title V regulations went into effect on March 31, 1995, and were adopted by Dover on July 13, 1995. When a house is for sale, ownership is transferred, or there is a change of footprint, a septic system inspection is required by a state certified Title V Inspector. All applicants are advised to carefully review state and town regulations to ensure compliance when seeking a septic system, swimming-pool construction, or well permit. For more information on Title V, you may call the BOH office or visit the MassDEP website.

## **Control of Zoonosis**

The annual rabies clinic was held on April 9, 2016, at the Town Garage. Dr. Holly Kelsey, veterinarian at the Chestnut Street Animal Hospital in Needham, vaccinated 26 dogs and cats. Massachusetts Law requires every dog six months of age or older be vaccinated for rabies within one month of entering the Commonwealth and at least once every three years thereafter.

Massachusetts Department of Public Health regulations issued in 1992 mandate the vaccination of all cats as well and include stringent quarantine requirements. Dogs and cats wounded by unknown origin must be assumed to have been infected by a rabid animal and be quarantined for 45 days if their rabies shots are up to date. The animal will be quarantined for six months if it has not been vaccinated or if its rabies shot has expired.

The ongoing concern over Eastern equine encephalitis underscores the need for continued vigilance. This zoonosis is maintained in nature through a bird-mosquito cycle and is transmitted to other animals and humans by mosquito bite. Horses should be protected from both eastern and western strains of the encephalitis by annual vaccinations. Control of the transmitting mosquitoes is the responsibility of the Norfolk County Mosquito Control District.

## **Animal Inspection and Quarantine**

### **Jennifer Cronin, Animal Inspector**

The animal inspector for the BOH annually inspects cattle, horses, goats, sheep, and swine and the conditions under which they are kept. In 2016, 11 inactive barns were documented and 26 active barns were inspected, during which time notations were made of tuberculin and brucellosis testing, equine Coggins testing, encephalitis vaccinations, and whether the animals appeared free from contagious disease.

## **Public Health Awareness Programs**

### **SPAN-DS**

Since 2002, the Substance Prevention and Awareness Network of Dover-Sherborn (SPAN-DS) has promoted awareness of substance abuse and offered resources to help prevent and reduce its incidence in the Dover and Sherborn communities.

SPAN-DS includes staff members from Dover-Sherborn High School (DSHS) and Dover-Sherborn Middle School (DSMS), representatives from local law-enforcement agencies and faith-based communities, youth and parents, and area business owners. SPAN-DS helps build networks among these and other individuals to heighten awareness, provide educational opportunities, and encourage strong support systems. In 2016, the BOH provided additional funding for the Social Norming campaign at DSHS and DSMS.

SPAN-DS has demonstrated that the social norming approach can have a significant positive impact on the typical behavior of Dover and Sherborn teenagers. Campaign activities include parent- and student-targeted presentations made by well-qualified professionals, often in collaboration with surrounding towns, and the distribution of flyers, stickers, posters, and other informational material.



*Abner. Photo by Judy Ballantine.*

# Report of the Lyme Disease Committee

Tim Holiner, Chairman

Dr. Joseph Musto

Matthew Schmid

George Giunta, Deer Management Agent

Jim Palmer, Deer Management Agent

Mike Francis, DMP Representative

Jay Walsh, DMP Representative

## Mission

The mission of the Board of Health's (BOH's) Lyme Disease Committee (LDC) is to seek reduction of tick-borne diseases in the Town of Dover by informing residents about personal and property protection, disease transmission, and tick density reduction. The LDC makes recommendations to the BOH and the Town's governing bodies for implementing the above goals.

## Personal and Property Protection

One of the LDC's major efforts is to educate residents on personal and property protection. It does so through the distribution of materials produced by the LDC and/or provided by the Massachusetts Department of Public Health (DPH) and the Centers for Disease Control and Prevention.

The LDC makes these materials available at several locations throughout Dover, including the Town House, the Library, the Post Office, and the Police Department, as well as through e-mails to parents of all school-aged children. The LDC updates the Town of Dover website with tick alerts and other helpful data and provides additional information on its own website ([www.doverlyme.com](http://www.doverlyme.com)).

## Deer Management Plan

Since 2010, the LDC has implemented a yearly Deer Management Plan (DMP), a regulated hunting project based on the experience and guidance of the Massachusetts Division of Fisheries & Wildlife (MassWildlife) and Dover-specific rules and regulations, the most specific of which is that only bow-hunting from tree stands is allowed. The program is administered on open Town land and private properties subsequent to signed permission from the landowner. As in past years, extensive signage was posted on trails and entrances to all properties participating in the program.

During the 2016 hunting season, 65 hunters were certified for the program, with a total of 62 active participants. Hunting was permitted on various Town properties (PDF of public lands map available on the LDC's website above). By season's end on December 31, a total of 19 deer had been culled (11 does and 8 bucks), resulting in a hypothetical reduction of 41 deer under the assumption that each doe would have had one set of twins yearly. Most important, no injuries or complaints were reported to the Police Department, the LDC, the BOH, or the Deer Management Agents.

The BOH and LDC believe that a three-pronged approach to managing tick-borne diseases—personal hygiene, property management, and deer and tick density management—will ultimately be successful in reducing tick-borne disease incidence rates in the area.

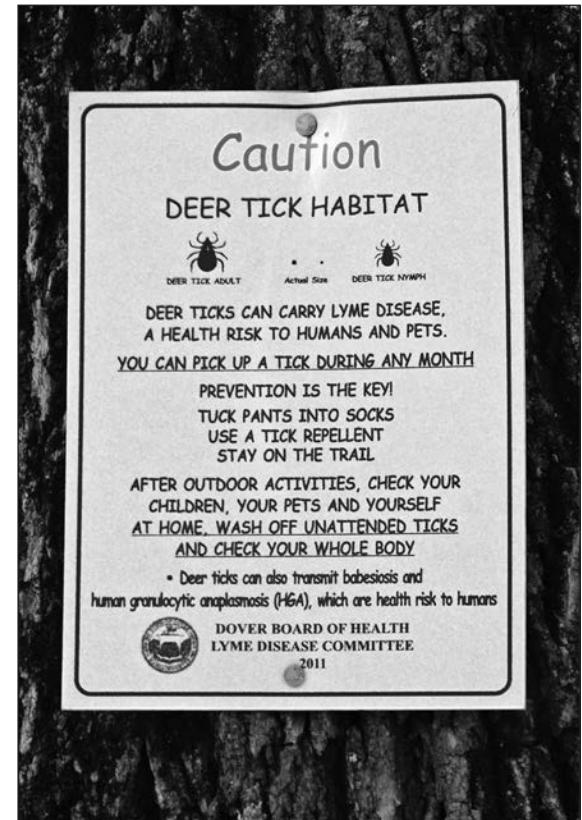


Photo by David W. Stapleton.

Report of the  
**Norfolk County Mosquito  
Control District**

David A. Lawson, Director

The Norfolk County Mosquito Control District (NCMCD) takes an Integrated Pest Management (IPM) approach to mosquito control that is rational, environmentally sensitive, and cost effective.

### **Surveillance**

We engage in an intensive monitoring process through weekly field collections and data analysis, in collaboration with the Massachusetts Department of Public Health, to detect disease-vectoring mosquitoes. Virus isolations help us focus our surveillance on hot zones, allowing us to alert nearby towns of a potential epidemic. We had 66 requests for service in 2016. On August 16th, a mosquito in Dover tested positive for the West Nile Virus.

### **Water Management Activities**

An important component of IPM is the management of existing flow systems that, if neglected, can contribute to mosquito breeding.

In addition to performing drainage system maintenance, NCMCD personnel are engaged in: communication with residents and town, state, and federal officials; site visits; monitoring; wildlife management; and land surveys. Maintaining regulatory compliance is integral to the management of waterways that may contribute to mosquito breeding. Pre- to post-management documentation allows us to assess the efficacy of our work.

- Culverts cleared: 26
- Drainage ditches checked/hand-cleaned: 9,230 feet
- Intensive hand-cleaning/brushing\*: 1,450 feet
- Mechanical water management: 0 feet
- Tires collected: 0

\* Combination of brush cutting and clearing of severely degraded drainage systems or streams by hand.

### **Larval Control**

When mosquito larval habitat management is not possible, larvicide application to control larval mosquito populations is the most environmentally friendly and effective method of disease control. An intensive monitoring program, aides in our decision to effectively target culprit locations.

- Spring aerial larvicide applications (April): 293.5 acres
- Summer aerial larvicide applications (May–August): 0 acres
- Larval control (briquette and granular applications by hand): 8.2 acres
- Abandoned/unopened pools or other manmade structures treated: 0 briquettes

### **Adult Mosquito Control**

Adult mosquito control is necessary when public health and quality of life are threatened by disease agents, overwhelming populations, or both. Our rigorous surveillance program, along with service request data and state-of-the-art GPS and computer equipment, helps us effectively target treatments. In 2016, the NCMCD sprayed 2,570 acres with aerosol ultra-low volume applications of insecticide.



Photo by Kaitlin Simek.

# Report of the Animal Control Officer

Danielle Estrella

Type of Call	# Calls
Dogs Picked Up	34
Dogs Returned to Owners	54
Lost Dogs Reported	90
Dogs Hit by Motor Vehicles	8
Dog Bites	15
Other Animal Calls	116
Deer Hit or Killed	13
<b>Total Calls</b>	<b>330</b>

<b>Citations Issued</b>	<b>92</b>
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*“John Lydon.” Photo by Judy Ballantine.*

# Report of the Walpole Area Visiting Nurse Association

## Board Officers

Sheila Ahmed, President  
Margaret LaMontagne, Vice President  
Callum Maclean, Treasurer  
Virginia Fettig, Secretary

## Agency Leadership

Elaine D. Stephens, RN, MPH, FHHC, Executive Director  
Leandra McLean, RN, BSN, CEN, CCRN, Public Health Nurse Specialist  
Arline McKenzie, R.N, BCN, Nursing Manager  
MaryAnn Sadowski, PT, Rehabilitation Manager  
Mary McColgan, RN, BSN, OSC, Director of Patient Safety and Quality

Founded in 1909, the Walpole Area Visiting Nurse Association (VNA) is a nonprofit, community-based, Medicare-certified home care agency providing high-quality home health, palliative, and public health programs and services to people of all ages in Walpole, Norfolk, Dover, and 25 additional communities.

The VNA provides nursing services, including physical, occupational, and speech therapy; medical social work; home health aides; maternal and child health services with nurses who specialize in lactation; pediatric nursing; and the services of a geriatric nurse practitioner. The agency also has nurses certified in intravenous therapy and wound care. Telehealth service—encompassing various technologies and tactics for delivering virtual medical, health, and education services—is also available.

Leandra McLean serves as the agency’s nurse specialist, whose primary role is to provide services to Dover, Walpole, and Norfolk.

In 2016, the VNA provided the Town of Dover with services that fell under the following five Health Promotion Program components:

**The Home Visit Program** promotes good health and maximum functioning for disabled residents and residents over 60 years of age. The agency conducts home assessment and home care visits, as well as health promotion visits for elders with chronic illnesses or conditions, or who might need information or access to services. Families interested in community resources can receive management guidance by the agency via telephone. The nurse or therapist providing the assessment or information will help identify services associated with the elder’s condition, with the goal of preventing unnecessary hospitalizations or institutionalization. When

possible, the agency may apply the reimbursement available for the care and provide all services ordered by the elder's physician.

**The Maternal/Child Health Program** promotes the health and stability of the family during the periods of reproductive maturation, pregnancy, childbirth, the postpartum period, and the child-rearing years. A maternal/child health nurse specialist, certified in lactation, provides assessment, teaching, and support through home visits.

**The Communicable Disease Program** promotes the prevention and control of communicable disease through case finding, education, and the provision of follow-up care consistent with, and in collaboration with, the Massachusetts Department of Public Health. Case finding is conducted through the state MAVEN system. Requirements have become more stringent in the past year, and VNA representatives attended multiple webinars to remain up-to-date on expectations and best practices.

**The Public Health Program** promotes health awareness for the prevention of serious illnesses. Periodic hypertension and other screenings are held at clinics and in the community, such as through the Dover Council on Aging, which hosts monthly talks. The VNA also offers immunizations, including vaccinations required to enter school. Expansion of the Senior Clinic is planned for 2017.

#### **2016 Public Health Statistics for Dover**

Services Rendered to Dover Residents	141
Communicable Disease Follow-ups	58
Senior Clinics Held	73

# DOVER

## *Land Use Reports*

# 2016



## *Report of the* **Planning Board**

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Mark Sarro, Chairman  
Kate Bush  
Henry Faulkner  
Carol Lisbon  
Jody Shue

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The Planning Board is composed of five elected full members and an elected associate member. Its duties are enumerated in various state laws (e.g., Massachusetts General Laws [MGL], Chapters 40A and 41) and the Town of Dover Zoning Bylaws (e.g., Chapter 185, Zoning Bylaws). A consulting planner, Gino Carlucci, and a part-time planning assistant, Susan Hall, work at the Board's direction.

Each full member of the Board serves a five-year term. The associate member serves a two-year term. Midterm vacancies on the Board are filled by appointment by the remaining Board members and the Selectmen until the next election, at which time the newly elected member serves for the remainder of the term.

In 2016, three members were elected to the Board and one was appointed to fill a vacancy. Mark Sarro was elected to a third term on the Board for five years. Carol Lisbon was elected to fill the remaining three years of the term to which she was appointed in 2015. Jody Shue was appointed from the associate position to fill a vacancy on the Board after John Dougherty's resignation. She was later elected to fill the remaining two years of that term. At year-end 2016, the Board was still in the process of filling the vacant associate position.

In 2016, the Board held 20 public meetings. Board members also serve on the Open Space Committee (OSC) and the Long Range Planning Committee (LRPC). In 2016, Henry Faulkner was the Board's appointee to the OSC and Mark Sarro was its appointee to LRPC. Board members also attend the meetings of, and work closely with, other Town boards and committees, including the Board of Selectmen, Board of Health, Conservation Commission, Zoning Board of Appeals and ad-hoc committees relating to zoning issues.

Pursuant to state law, the Board governs the local subdivision process, and it grants site plan approval in all but the Town's "Official or Open Space" district. A subdivision can be approved only after the Board conducts a public hearing and makes detailed findings. During 2016, there were no new subdivisions proposed.

The Board conducts site plan review of proposed as-of-right uses before the Town issues a building permit. The site plan review process is

described in Sections 185.36 and 185.46 of the Town of Dover Zoning Bylaws. Through the review process, the Board regulates permitted uses by imposing conditions, limitations, and safeguards necessary to ensure compliance with the terms of its approval. The process allows for public input and consideration of factors such as public safety and potential impacts on existing structures, open space, and Town resources. In 2016, the Board conducted reviewed six proposals: a sports barn at 41 Miller Hill Road, a riding arena at 67 Farm Street, a photovoltaic project on Powissett Street, a new middle school building at the Charles River School, a Dunkin' Donuts franchise at 14 Dedham Street, and a drive-up window at the Needham Bank location on Centre Street.

Recent site plan review hearings have highlighted the need to update Dover's bylaws and regulations to anticipate and accommodate future growth in a manner consistent with the Town's rural character, especially in the nonresidential districts in the center of Town. The 2016 Annual Town Meeting approved bylaw changes regarding site plan review. The Planning Board continues to consider further zoning changes to preserve the "small town" feel of the Town center.

The Board reviews sign applications and issues permits for signs. The number and nature of signs are of particular importance in preserving the Town's rural character. In 2016, the Board considered two sign applications and issued two sign permits. It also advised the Selectmen on the Historical Commission's request for signs identifying Dover's rivers and streams. For consistency in signage that identifies Dover's natural resources, the Board recommended that the same sign design be used by the Conservation Commission and the Dover Land Conservation Trust. The Board also drafted an update to the Town's current "Signs" bylaw (Section 185-35 of the Zoning Bylaws), based on its experience in implementing the current bylaw and to comply with the recent Supreme Court decision in *Reed v. Town of Gilbert, Arizona*, which requires sign regulations to be content neutral. The Board will propose the updated bylaw as an article for the 2017 Annual Town Meeting.

The Board also has jurisdiction over the Town's 27 designated scenic roads. Pursuant to state and local laws, a person must obtain permission from the Planning Board, after a public hearing, before altering any trees or stone walls within a scenic road right-of-way. In 2016, the Board considered one such application and fielded several other informal inquiries.

Under the state ANR (approval not required) process, the Board has the authority to endorse property owners' plans to create new lots on existing roads if the resulting lots comply with local zoning dimensional requirements and have adequate access. In 2016, the Board endorsed five ANR plans, including ANRs for the redevelopment of several lots on Haven Terrace. Given the interest of nearby property owners in proposed ANRs, the Board considered the logistics of an informal notification process for abutters. In 2016, the Board continued its practice of notifying abutters of ANR applications.

The Board is the special permit granting authority for personal wireless service facilities, off-street recreational parking in a residential district, and new or altered buildings or structures in the business, medical-professional, and manufacturing districts of Dover. No special permits were requested in 2016.

The Board also is responsible for drafting and revising local zoning bylaws. In 2016, the Board proposed two amendments to the zoning bylaws: the site plan review bylaw noted above and zoning bylaw changes required for Dover to become a designated Green Community under MGL Chapter 25A, Section 10(c). The 2016 Annual Town Meeting approved both proposals. As a designated Green Community, Dover is now eligible for state funding of capital projects that promote energy efficiency. In 2016, the Planning Board approved a 1.3 megawatt solar array on Hale Reservation land adjacent to the Transfer Station.

In the past, the Board has proposed bylaw revisions to create permanently protected open space in exchange for some flexibility, by special permit, in the dimensional requirements of existing zoning bylaws. Its proposals received a strong majority of votes at three Town Meetings (2006-08) but fell just short of the two-thirds required to pass. The Board continues to believe the Town's zoning bylaws could better preserve open space and water quantity and quality. Motivated in part by the discussion of Springdale Farm at 46 Springdale Avenue, in 2016 the Board renewed an active discussion of open-space/low-impact zoning alternatives as a possible warrant article for the 2018 Annual Town Meeting.

In 2016, the Board continued to advise the Board of Selectmen on the potential uses and configuration of Springdale Farm. Specifically, the Board and its consulting planner drafted plans of the property showing alternative access to the front lot and adjacent open space. Board members also participated in the ad-hoc committee convened by the Selectmen to discuss the specifics of their proposal for the property at the 2017 Annual Town Meeting.

Finally, in 2016, the Board continued to pursue the implementation of the recommendations listed in Section IX of the Town of Dover Master Plan, last adopted in 2012. The Master Plan, which may continue to be updated, and related documentation can be found on the Planning Board's Web page on the Town's website ([www.doverma.org](http://www.doverma.org)).

# *Report of the* **Zoning Board of Appeals**

R. Alan Fryer, Chairman

Tobe Deutschmann

LaVerne A. Lovell

Michael Donovan, Associate Member

The Zoning Board of Appeals (ZBA) has jurisdiction over appeals from rulings of administrative officials of the Town made under the Zoning Bylaw or, if specifically required or allowed under the Bylaw, upon direct application under the Zoning Bylaw or Massachusetts General Laws (MGL), Chapter 40A. Depending upon the zoning district, certain uses of property also require prior approval of the ZBA. The ZBA has authority to grant a variance from the terms of the Zoning Bylaw under certain limited circumstances, and it also has jurisdiction to hear cases involving Special Permit requests and requests for Comprehensive Permits under MGL, Chapter 40B. Additionally, the Zoning Bylaw requires ZBA review of additional construction on land where existing structures or uses, due to changes in the Zoning Bylaw, have become non-conforming. While such structures or uses may remain in their current state, any alteration, addition, or expansion on the property requires ZBA approval. The ZBA is also responsible for reviewing and acting upon requests for approval of alteration or construction within 150 feet of specified water bodies in Dover, most notably the Charles River.

The ZBA has adopted rules governing its procedures, which are designed to hear the concerns of all potentially interested parties and to consider whether the relief requested is appropriate under the Zoning Bylaw. (Copies of these rules and the Zoning Bylaw are available from the Town Clerk.)

Most applications to the ZBA are required to start at the Building Department with a review of the proposed activity under the Zoning Bylaw and a written denial of the proposed activity from the Building Inspector before the ZBA may consider an application. The ZBA acts on an application only after holding a public hearing, a notice of which must first be posted in the Town House, published in a local newspaper, and sent by mail to the applicants and other interested parties, as defined by law, including to the abutters of the property in question. Any interested party, whether or not entitled to receive notice of the hearing, may appear at the hearing and be heard. Evidence on the application continues to be received by the ZBA until the hearing is closed. Once the ZBA reaches a decision on an application, a decision is written and filed with the Town Clerk. Notice of the decision is given to the persons entitled to notice of the hearing, and

the ZBA's decision becomes final after the legally prescribed appeal period, provided no appeal is taken.

During 2016, the Board received four applications.

On behalf of the Town, the Board would like to thank Gary Lilenthal for his many years of dedicated service on the Board and for his leadership as its chairman.



*Fuller Pond. Photo by Kathryn O'Connor.*

# Report of the Highway Department

Craig S. Hughes, Superintendent of Streets

## Maintenance

In 2016, berm was installed to control water runoff on the following streets: Claybrook Road, Hunt Drive, and Farm Street. We continue to clean catch basins twice a year as required by Massachusetts Department of Environmental Protection. Guardrail was installed at the intersection of Springdale Avenue and Farm Street as part of our continued program to replace the older-type telephone poles and cable fencing throughout the Town.

We composted approximately 1,500 yards of leaves, which were used around town as well as made available to residents. We again contracted out the painting of 600,000 feet of traffic markings, crosswalks, and stop bars. Twelve catch basins were rebuilt.

## Tarvia

In accordance with our five-year pavement plan, we applied 3,200 tons of asphalt to the following streets: Rockybrook Road, Francis Street, Rolling Lane, Bryant Lane, and Junction Street. We used the infrared process to restore deteriorated asphalt in several areas.

## Solid Waste (Transfer Station)

Residents threw away 1,921 tons of solid waste, which was transported mainly by Highway Department personnel in 219 trips to Wheelabrator Millbury, Inc. This is 207 fewer tons than last year, and so we are moving in the right direction. Please refer to the Recycling Committee's report (page 206) for information on the amount and type of recyclables collected and changes in the materials now collected.

Wade Hayes and Mike Mitchell are our very competent operators at the Transfer Station, and we are fortunate to have them. Wade has been with us for 23 years and Mike is beginning his second year.

## Solid Waste Tonnage to Millbury

2010	2011	2012	2013	2014	2015	2016
2,194	2,164	2,079	2,095	2,123	2,128	1,921

## Per Ton Tipping Fee (\$)

2010	2011	2012	2013	2014	2015	2016
69.20/	70.87/	72.48/	74.01/	74.81/	64.00/	64.00/
70.87	72.48	74.01	74.81	75.66	64.00	66.00

## Cost for Solid Waste Disposal at Wheelabrator (\$)

2010	2011	2012	2013	2014	2015	2016
153,621	155,187	152,336	155,911	159,749	136,216	124,832

## Streetlights

The Town continues to own and maintain 67 overhead streetlights.

## State Aid (Chapter 90 Program)

Using funds from the Massachusetts Department of Transportation, we were able to resurface Claybrook Road, Farm Street, and Glen Street at a cost of \$650,000.

## Snow and Ice

Winter 2015–16 was quite mild with very few snow and ice responses. By having a subpar winter we were able to return approximately \$85,000 back to the Town. The following log represents our responses to the winter, which brought us 33.5 inches of snow.

Date	Snow/Ice Used	Inches	Equipment
December 2015			
29	Snow	1.0–2.0	Sanders/plows
30	Ice		Sanders
January 2016			
10	Ice		Sanders
12	Snow	1.5	Sanders/plows
13	Ice		Sanders
17–18	Snow	3.0	Sanders/plows
23–24	Snow	5.0	Sanders/plows
February 2016			
5	Snow	6.0	Sanders/plows
8–9	Snow	6.0	Sanders/plows
10	Ice		Sanders
15	Snow	2.0	Sanders/plows
16	Ice		Sanders
March 2016			
21	Snow	4.0	Sanders/plows
April 2016			
4	Snow	4.0	Sanders/plows
5	Ice		Sanders

## Garage Operation

The Town Garage, built in 1998, continues to serve the Town well. It is occupied by the Highway Department, the Cemetery Department, the Town Engineer, and the Web Coordinator. Space is also provided for the Parks and Recreation Department and the Water Department. Karl Warnick and his staff, including Brad Crosby and Don Fisler, keep the building in excellent shape.

I thank my personnel and the Parks and Recreation and Cemetery Departments for another year of good work and cooperation between the departments.

## Appreciation

Finally, I would like to recognize the Finance Committee on Roads, as well as other boards and committees for their support and time given to us. I would also like to thank the many groups who donate their time and materials toward maintaining the various landscape islands throughout the Town: Chicatabot Garden Club, The Garden Continuum, Strawberry Hill Landscaping, Betty Brady, and the Dover Girl Scouts.



*Dover Days Fair. Photo courtesy of the Parks and Recreation Department.*

## *Report of the* **Parks and Recreation Commission**

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Chris Boland, Chairman

Eric Loeffler, Treasurer

Valerie Lin, Secretary

Nancy Simms

Peter Davies

Dave MacTavish, Director, Parks and Recreation

Mark Ghiloni, Assistant Director, Parks and Recreation

Amy Caffrey, Programming Assistant

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The Parks and Recreation Department and its supervising Commission (collectively, P&R) are committed to providing residents of all ages positive recreational experiences through a variety of high-quality programs, activities, and services under the direction of a professional and dedicated staff that is responsive to the changing needs of the community. We are committed to preserving and protecting the natural resources and parkland while improving and enhancing all opportunities for future generations. Our recreational and athletic programs continue to benefit from public, private, and volunteer partnerships. Parental involvement and volunteerism are essential to sustaining our programs, as is collaboration from other Town departments. We thank everyone who assisted us throughout the past year.

Many of our athletic programs were offered in conjunction with the Town of Sherborn's Recreation Commission, Dover-Sherborn Club teams, and the Dover-Sherborn Regional District. Such partnerships greatly benefit our programs as they allow our two towns to share facilities and costs and also enable our children to enjoy better instruction and competition in a collaborative community setting. We welcome these relationships and are grateful that Dover and Sherborn share common recreation goals and ideals.

**Program Growth:** In 2016, P&R added several new programs to its ongoing offerings, including computer coding classes, pre-season basketball clinics, skating lessons at the Boch Ice Center, the return of fencing classes, a LEGO summer program and a new summer soccer week with Total Soccer FC. Alongside these newly added programs, many current programs remain very popular. We continue to partner with the Council on Aging to offer Zumba Gold classes on Friday mornings in the Caryl Community Center gym. We hope to introduce additional programs to support recreational needs.

## Spring Season Program Highlights

**Outdoor Movie:** On May 20, 2016, families gathered on the Town House lawn with their blankets to enjoy our third annual outdoor movie, *Inside Out*. All the families enjoyed this great community event.

**Eliot Hodgkins Fishing Derby:** The Annual Fishing Derby at Channing Pond was held on April 17, 2016. We had great weather for this anticipated rite of spring and look forward to continuing the tradition in 2017.

**Coach Pete Sports Programs:** In 2016, Peter Sylvester continued to offer programs including baseball, soccer, lacrosse, and spring flag football, with more than 140 participants enjoying these spring classes.

**Baseball:** Dover-Sherborn Youth Baseball and Softball Club (DSYBS) enjoyed another fun season of instruction and competition. More than 215 boys in grades 1–6 participated in the Majors Baseball League. In addition, Dover-Sherborn entered two teams in the Babe Ruth Tri-Valley League to accommodate more than 30 players in grades 7–9 (boys). Thank you to Jay Gately, Mike Gilio, and John Forman for overseeing the baseball program.

**Softball:** Close to 30 girls in grades 1–8 competed in the Tri-Valley Softball League, many of whom continued playing throughout the summer, experiencing the fun and excitement of tournament play. We thank Deepika Bhayana for overseeing this softball program.

**PROformance Soccer:** Miles Alden Dunn continued to offer this spring soccer program, allowing participants to learn and improve their soccer skills. A small group of 10 kids participated in the session, which will be offered again in the fall and winter.

**Adult Exercise Classes:** Ellen O'Hara and Pam Herbert of Core Asset Fitness continued to offer popular adult exercise classes at the Caryl Community Center that included cardio strength training, bootcamp, and mat pilates, and which had more than 30 participants in the spring session.

**Tennis:** Instructed by Peter Cooper, the tennis program ran from April through October, with lessons held at the Caryl Park courts. More than 50 children and adults received early spring lessons. We also saw an increase in summer participation, with the enrollment of 128 children and adults. We concluded the season with more than 40 participants in the fall program.

**Fencing:** We were excited to welcome back fencing classes after a brief hiatus and are very fortunate to welcome Shuang Meng as the lead instructor. Coach Shuang has trained many nationally ranked athletes and instructed and coached at Boston Fencing Club, Beaver Country Day School, and Brandeis University. She competed for China Junior National Fencing Team (2005–06) and China National Fencing Team (2007) and was the finalist in both international (World Junior Fencing Championships in 2007 and 2008) and national championships. This is a great opportunity for participants ages 8 to 14 to learn the sport from a great instructor!

**Tae Kwon Do:** More than 30 participants were enrolled in the 2016 session of this popular year-round program. Master Jean Theodat, a former World Karate Championship competitor and sixth-degree black belt, accompanied many of his students to local competitions, where they demonstrated proficiency and mastery. In addition, many students earned place recognitions.

**Safety Courses:** Home Alone Safety and Babysitting were offered during the spring and fall through P&R, with more than 20 participants take part in the classes. Unfortunately, Adult CPR and First Aid could not run due to low enrollment. We will continue to offer safety classes with the hope that more participants take advantage of such beneficial programs.

## Summer Season Program Highlights

**Summer Playground Program:** This popular long-running program for children in grades K–5 is offered at Chickering School on weekday mornings for five weeks every summer. An extended-day option is available Monday through Thursday 12–2 p.m. On-site performers and activities were enjoyed by more than 150 participants. More than a dozen high school and college students served as counselors, and daily activities were planned and managed by adult supervisors. We continued to offer programs on selected weeks directly following the Summer Playground Program.

**Summer Concerts on the Common:** On select Tuesday evenings in July and August, P&R holds free outdoor concerts on the Town House lawn, where professional local musicians and outside talent entertain families as they enjoy the summer weather. The Department was fortunate to receive a grant from the Dover Cultural Council and will continue to seek local sponsorship in its efforts to offer in the future concerts.

**LEGO Builders:** This past summer we partnered with Event-FULL! to offer the LEGO Playland Master Builders program. This week-long program helps foster individual creativity, imagination, and teamwork. Each day participants went home with a framed photo of their LEGO creation to show family and friends. We hope to continue to offer LEGO programs throughout the year.

**Summer Programs:** Additional summer programs included the Hot Summer Nights baseball program, which served 13 pre-kindergarten children. Baseball Coaches Academy returned to offer ballplayers camp options that combine professional instruction and fun. A new outdoor basketball program with Coach Pete had a successful first year, as the participants were able to build their skills through various drills and games with the experienced staff. Lastly, we partnered with Total Soccer FC to offer an end of summer soccer program. Summer programs have seen an increase in participation over recent years, as they provide families who remain in the area during the summer months with quality programming.

## Fall Season Program Highlights

**Dover Days Fair:** Against the backdrop of a beautiful fall day, the fair showcased more than 45 vendors. In addition, the 5K run had an increase in participation, with more than 30 kids participating in the Fun Run and more than 40 runners entering the Dover Dash 5K. The Dover-Sherborn High School Cross Country team organized and executed both events. The day included food, games, prizes, and informational booths, with vendors, volunteer staff, and patrons all contributing to making this annual event a great success.

**Coach Pete Sports Programs:** More than 110 participants enrolled in Coach Pete's fall programs and enjoyed various sports, including flag football, soccer, baseball, and pre-season basketball clinics.

**D-S Middle School Field Hockey:** All three of our DSMS field hockey teams enjoyed a rewarding 2016 season. The program continued to have strong participation, however, we did see a dip in participation with the 6th grade team. A special thank-you goes out to our coaches, Kaitlyn Fabri and Joelle Sabin, who were in turn supported by our parent volunteers and team managers.

**Additional Fall Program Notes:** Fall program offerings included included Home Alone Safety, Tennis, Adult Exercise and Tae Kwon Do.



Dover Days Fair. Photo by Mary Kalamaras.

## Winter Season Program Highlights

**Coach Pete Sports Programs:** The Caryl Community Center gym was the site for a number of indoor sports programs run by Peter (Coach Pete) Sylvester for children ages 3 to 5. They included Super Tuesdays, floor hockey, and basketball, which attracted many participants. Coach Pete also continued the Winter Vacation Program that included sports, games, and prizes, and was a great hit with kids and parents alike. Lastly, we hosted a Drop and Shop event in December to benefit Toys for Tots. Participants could attend for no fee as long as they donated a toy for the organization. The event attracted more than 20 attendees who had a fun night of games, activities and food.

**Coding:** We were excited to partner with jrCode to offer coding and gaming classes during the winter session to give participants an opportunity to learn introductory coding concepts, including algorithms and analytical problem solving through games and creative and fun projects. We look to continue to offer the program in the fall and spring.

**Holiday Tree Lighting:** On December 7, 2016, P&R hosted this annual town-wide celebration of the winter holiday season. We were excited to be outside for the first time in three years as the weather was perfect for a December night. The Chickering School Band showcased its talents with holiday songs. Cookies and hot chocolate were served and greatly appreciated by attendees.

**Ice Skating at Channing Pond:** We continue to open the pond for winter skating as much as weather and temperatures allow. Safety and ice conditions are our priority. We hope that temperatures cooperate and we have long stretches of skating this winter.

**Ice Skating Lessons:** We were excited to partner with the Skating Club of Boston Skating Academy to offer skating lessons at the Boch Ice Center in Dedham, MA. This program was a big hit during its inaugural session with more than 35 participants, and we plan to continue our partnership with the club.

**Intramural Basketball:** P&R's intramural basketball program is an informal program that offers players a great venue for developing skills and playing with friends. We saw more than 115 players enjoy the program, the success of which is attributable to the more than 20 parents who volunteered as coaches. We thank them for their assistance.

**Middle School Ski Program:** The Dover-Sherborn Middle School Ski Program provided students in grades 6–8 with the opportunity to spend their Friday afternoons and nights skiing at Nashoba Valley Ski Area in Westford, MA. For six consecutive Fridays in January and February, skiers and boarders traveled to the slopes by to enjoy five hours of skiing each week.

**Winter Ski and Board Program:** The ski lesson program for students ages 7 to 15 returned to Blue Hills Ski Area in Canton, MA. For five consecutive Wednesdays, more than 15 children from Dover and Sherborn participate in this great program, which offers a great introductory setting for ski lessons.

**Additional Winter Program Notes:** Programs mentioned earlier for elementary-school-aged children were also held in the winter and included LEGOs and Tae Kwon Do. Adult programs included adult exercise classes. In conjunction with the Council on Aging, we continue to offer Zumba Gold classes for seniors on Friday mornings. We are always on the lookout for additional programming for adults and seniors.

## Facilities

**Caryl Community Center:** We have seen a steady increase in demand for space at the Caryl Community Center. Ongoing upgrades, including new bathrooms, make the center a great facility for holding programs, functions, and special events. The gym is used for Parks and Recreation programming; by Town residents for pick-up sports games, birthday parties, and yoga classes; by private groups, including the Child Development Center; and by youth sports clubs, as indoor practice space for soccer and baseball. Unfortunately, the basketball hoops in the gym had to be removed due to safety concerns. The Caryl Room (old library space) was a steadily used venue for the P&R's programs, public meetings, and for use by residents and non-residents for birthday parties, scout meetings, COA Lifetime Learning, and other activities.

**Parks:** P&R maintains many park areas for the enjoyment of Dover residents and non-residents alike. Caryl Park, Channing Pond, and the Riverside Drive boat landing are popular recreation destinations. Five smaller park parcels in Town are maintained by P&R, as are the lands around Chickering School, the Town Library, the Protective Agencies Building, and the Town House.

**Athletic Fields:** P&R's athletic fields are used by the Department and by local youth sports clubs, which include Dover-Sherborn Soccer, Dover-Sherborn Youth Lacrosse, Dover-Sherborn Girls Lacrosse, and Dover-Sherborn Youth Baseball and Softball. P&R maintains three rectangular multipurpose sports fields—two at Chickering Fields and one at Caryl Park. There are also four baseball diamonds—one at Chickering Fields and three at Caryl Park. (There is no P&R softball diamond.)

Parks and Recreation is committed to providing all youth athletic teams with safe, high-quality playing surfaces throughout their playing seasons. We experienced one of the most severe droughts this past summer that contributed to a lack of water available for the fields.

## Appreciation

Many thanks go to the Parks and Recreation staff members, including Director Dave MacTavish, Assistant Director Mark Ghiloni, and Program Assistant Amy Caffrey, for their dedication in coordinating programs, events, and the playfields. We also thank Tom Palmer, Mark Stephenson, and Michael Petrangelo for their outstanding work on the playfields, parklands, and outdoor spaces. Lastly, thanks go to the Chicabot Garden Club and Powisset Garden Club, for helping maintain the flowers and garden spaces, and to Mrs. Betty Brady for her continued help.

We extend our sincere thanks to all the volunteers and staff members who help the Department. Our staff continues to help maintain a high standard for outdoor spaces and quality programming, and our volunteers have been outstanding again this year by providing children with the opportunity to learn and grow through our programs. The contributions of these individuals are greatly appreciated by the children and their families, and we add our own heartfelt thanks.



Annual fishing derby. Photo courtesy of the Parks and Recreation Department.

# Parks and Recreation Revolving Fund

For the Year Ending June 30, 2016

	Reserve Beginning Balance	Revenues	Expenses	Reserve Over/(Under)	Reserve Ending Balance
<b>Activity/Program</b>					
Baseball/Softball/T-ball Spring	\$9,593	\$29,237	\$16,404	\$12,833	\$22,426
Basketball Intramural	0	8,700	8,827	(127)	(127)
Baseball Coaches Academy	0	3,039	2,480	559	559
Bosgastow Ski Club	0	0	0	0	0
Dover Days Fair	2,986	4,285	4,304	(19)	2,967
Fencing	0	2,160	1,728	432	432
Field Hockey	21,925	12,914	13,071	(157)	21,768
Field Maintenance	43,186	34,272	12,293	21,979	65,165
Fishing Derby	0	150	1,000	(850)	(850)
Misc./Overhead	0	4,478	2,240	2,238	2,238
Other Programs	6,728	55,314	48,847	6,467	13,195
Pre-K Sports	15,911	59,680	44,710	14,970	30,881
Ski Programs	2,911	22,625	19,816	2,809	5,720
Summer Concerts	0	0	3,500	(3,500)	(3,500)
Summer Playground	45,414	50,459	30,488	19,971	65,385
Tae Kwon Do	5,322	26,870	19,430	7,440	12,762
Tennis	39,919	38,131	29,139	8,992	48,911
Thundercat Sports	5,849	0	135	(135)	5,714
<b>Maintenance/Repair/Development</b>					
Caryl School Repair	12,943	0	5,729	(5,729)	7,214
Irrigation Wells Maintenance	23,000	0	7,782	(7,782)	15,218
Maintenance Equipment	3,456	0	0	0	3,456
Merchant Fees	10,500	0	6,151	(6,151)	4,349
Office Equipment	5,050	0	3,763	(3,763)	1,287
New and Current Program Development	12,950	0	1,896	(1,896)	11,054
Caryl Park Signs	2,000	0	0	0	2,000
Refinish Gym Floor	5,000	0	2,625	(2,625)	2,375
Split Rail Fence	3,464	0	358	(358)	3,106
Caryl Park Benches	1,000	0	0	0	1,000
Part-time Staff	4,475	0	0	0	4,475
Porta Pots	9,500	0	2,495	(2,495)	7,005
Printing	6,000	0	2,387	(2,387)	3,613
Registration Software	5,640	0	1,537	(1,537)	4,103
Renovate Baseball Fields	10,261	0	0	0	10,261
Renovate/Replace/Enhance Playing Fields	244	0	0	0	244
Sheds	871	0	0	0	871
Tennis Court Repair	38,455	0	0	0	38,455
Unreserved Funds	10,000	0	0	0	10,000
<b>Reserve Fund Totals*</b>	<b>\$364,553</b>	<b>\$352,314</b>	<b>\$293,135</b>	<b>\$59,179</b>	<b>\$423,732</b>

\*Numbers rounded to the nearest dollar.

# *Report of the* **Conservation Commission**

John Sullivan, Chairman

Amey Moot, Secretary

Kate Faulkner

Tim Holiner

Sarah Monaco

David Stapleton

Janet Bowser

Larry Clawson, Associate Member

Jim McLaughlin, Associate Member

The Dover Conservation Commission consists of seven voting members and two associate members. The Commission is responsible for safeguarding wetland resources under the Massachusetts Wetlands Protection Act, the Massachusetts Rivers Protection Act, the Dover Wetlands Protection Bylaw and Rules and Regulations for the Dover Wetlands Protection Bylaw. Wetlands are protected by a 100-foot buffer zone, and rivers by a 200-foot riverfront zone. Wetlands and buffer zones offer flood control, prevention of storm damage, prevention of pollution, and preservation of groundwater, water supply, and wildlife habitats. Work performed in these and other areas requires a permit from the Conservation Commission and the Massachusetts Department of Environmental Protection.

This year, the Commission heard 24 Notices of Intent (permit applications), 7 Requests for Determination of Applicability (to decide if a permit is needed), and 11 Amendments to existing Orders of Conditions (minor changes to existing permits). Additionally, the Commission entertained many informal discussions with homeowners regarding the disposition of their properties that lie in proximity to wetland resources.

The Commission also issued 25 Certificates of Compliance (to close out permitted work) and 7 Enforcement Orders (illegal work related to clearing and filling in jurisdictional areas). The Commission is working to develop land management plans for Conservation Commission land. Current and future conservation land maintenance projects continue. Accordingly, the Commission is continuing the process of creating signage for Dover's conservation lands.

Commission representatives also served on the Open Space Committee, the Board of Health's Lyme Disease Committee, and they informally attended discussions held by the Springdale Study Committee.

The Commission cordially invites you to its meetings, which are open to the public and held twice monthly on Wednesday evenings at 7:30 p.m. Check the calendar section of the Town website at [www.doverma.org](http://www.doverma.org) for meeting dates.



*Walkway to frog pond at Charles River School Wetlands Laboratory.*  
*Photo by David W. Stapleton.*

## *Report of the* **Tree Committee**

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John M. Devine, Chairman  
Nathaniel Howe  
Laura Walter

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The Town of Dover is a predominantly residential community with a strong commitment to the preservation of its land and large population of trees. The Tree Committee is responsible for the stewardship of trees located within the Town's rights-of-way. This includes the care and maintenance of shade and ornamental trees, the removal of dead and hazardous trees, and the emergency removal of storm-damaged trees.

In 2016, the Committee planted pear trees at the Transfer Station. Throughout the year, several plantings were added and replaced on many of the traffic islands, including McGill Corner.

The Committee would like to thank the dedicated residents and garden club members who donate their time and services in helping maintain Dover's beautiful country charm. We would like to give special thanks to Betty Brady for her generous time devoted to the Town.

We look forward to another year of progress and urge residents to present us with ideas regarding plantings on Town property. Frequently asked questions can be found at [www.doverma.org](http://www.doverma.org) (click on "Government" tab to access the Tree Committee website). Committee members can be reached by leaving a message on the Police Department's non-emergency line at (508) 785-1130.



*Photo by Kaitlin Simek.*

## *Report of the* **Tree Warden**

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John Gilbert

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### **Winter Storm**

In late February 2016, wet, heavy snow caused extensive tree damage, necessitating the dispatch of multiple tree company and Highway Department crews for cleanup.

### **Pruning**

Per the Town of Dover's five-year plan, trees were pruned on the following streets for deadwood and structure: Belden, Bridge, Brook, Chickering, Circle, Cranberry, Edgewater, Farm, Greenwood, Junction, Maple, Meadowbrook, Pleasant, Smith, Springdale, Troutbrook, and Wakeland.

### **Removals**

Over the course of the year, 23 dead or compromised trees were removed in accordance with a removal contract. Other trees were removed on an emergency basis. The oldest tree in Dover, a large white oak on the Town House grounds, was removed after a large limb broke off, taking a section of the trunk with it. The damage was extensive and irreparable.

### **Insect and Disease Problems**

Gypsy moth damage was spotty in 2016; damage is expected to be widespread in 2017.

Winter moth continues to be widespread, defoliating many species of hardwood trees. For help in controlling insect or disease problems, contact a tree care professional.

## *Report of the* **Fence Viewers**

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James P. Dawley Jr.  
Carol Lisbon

Massachusetts General Law Chapter 49 provides the Town Fence Viewers with their responsibilities: Fences are to be maintained by their owners and be 4 feet high and in good repair. Fences may be constructed out of rails, timber, boards, iron, or stone.

Fence viewers settle disputes between neighbors and “shall be paid at the rate of \$5 a day for the time during which he is employed” and may take no less than \$1. Fees are to be paid by the parties in dispute.

In reviewing the history of fence viewers in New England, we discovered that in 1644, the Connecticut Colony enacted fence legislation because of insufficient fences and unruly cattle. Fence viewers were appointed to survey the condition of fences and ensure that their owners maintained them. In 1678, the Town of Fairfield, CT, appointed four fence viewers, while at the same time only having two surveyors of roads.

In 2016 we were called to discuss two complaints about fences. One concerned the Caryl Community Center back fence abutting a Whiting Road property. This matter was brought to the attention of Dover’s Building Department. The other complaint was for the design and placement of a fence and gate on a residential street. However, research indicated that these two structures adhered to Dover’s regulations and that a building permit had been appropriately issued.

We now live in different times, but as we drive along the roads of Dover we see many types of fences under construction and many being reconstructed. We are no longer as concerned with unruly animals as we are about safety and the aesthetics of fences and gates. It is highly recommended that Dover’s citizens check the Town’s building code and confer with the building inspector when considering the installation of a stone wall, fence, or gate to ensure that any right-of-way and traffic sightline issues, designated Scenic Road considerations for trees and stone walls, and height restrictions are taken into account.

## *Report of the* **Recycling Committee**

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Christopher Poulsen, Chairman  
Janit Greenwood  
Michael Kinchla  
Carol Lisbon  
Wendy Muellers  
Lindsay Nie  
Savita Shukla

The Dover Recycling Committee’s (DRC’s) mission is to conserve our environment and local tax dollars by reducing Dover’s solid waste through recycling, finding environmentally sound and cost-effective markets for recycling, reducing the generation of household hazardous waste, and keeping residents informed of recycling issues and legislation. We aim to achieve this by promoting the “3Rs”: Reduce, Re-use and Recycle!

After several years with no progress, Dover has finally reduced its solid waste by 10% in 2016. This was largely attributable to a record year for recycling, which grew by 42 tons, or 6%. Recyclables now account for a record 29% of total waste and recycling for the Town. This solid waste translates to 1,914 lb. per household for the year.

The DRC sponsored many initiatives in 2016 that contributed to reducing our solid waste. Most significant, special recycling events in June and October diverted 17.9 tons of waste by shredding documents, recycling mattresses and tires, and re-using rigid plastics and bicycles (up 350% in 2016), while 30 tons of waste was diverted through textile and book re-use (up 45%).

The Town’s Food Scraps Program grew 10% in 2016 to 220 households, diverting an estimated 57 tons of food waste to a local pig farmer. The DRC continues to work with the Board of Health to promote this program to reduce tipping fees and transport for the Town and to preserve septic systems. Piglets were again front and center at Dover Days, where 20 new families signed up for the program.

To better inform residents and encourage compliance, the DRC completed a new pamphlet with Transfer Station guidelines, which was included with the January tax bills. The Transfer Station website was updated and the new pamphlet can now be downloaded.

The DRC drafted updates to the Town’s nearly 30-year old regulations, which were approved by the Board of Selectmen, eliminating commercial hauler use of the Transfer Station beginning January 1, 2017. This is anticipated to reduce solid waste at the Transfer Station by 560 tons a year (29%) and save taxpayers \$40,000 a year in waste disposal and transportation fees.

As in years past, the DRC coordinated the redemption trailer at the Transfer Station, diverting 15 tons of deposit bottles and cans from the waste stream through the efforts of 12 local organizations, returning a record \$13,258 to the community.

Spring Clean-Up continues to be one of the DRC's greatest services to the Town, engaging residents of all ages, from nearly every street, saving the Town great expense and helping people develop a greater appreciation for the clean environment that makes Dover special.

The year 2016 was also spent planning for a more sustainable environment. Best practices for municipal waste reduction were considered for Dover and some refinements to Dover's decades-old practices will be presented to the Town in 2017 for consideration, with the potential for significant reductions in waste, cost, and ultimately CO<sub>2</sub> emissions.



Photo by David W. Stapleton.

## Recycling Data

For the Calendar Year 2016

	2016	2015	2011	2003	Comparison (% Change)		
					1-Year	5-Year	13-Year
<b>Solid Waste (tons)<sup>1</sup></b>	1,921	2,128	2,164	2,462	(10)	(11)	(22)
<b>Recyclables (tons)</b>							
Mixed Paper (all types) <sup>1</sup>	183	190	286	444	(4)	(36)	(59)
Cardboard	135	131	114	83	3	19	63
Glass <sup>9</sup>	2	93	100	88	(0)	(8)	5
Single Stream <sup>1</sup>	128	117	n/a	n/a	9	n/a	n/a
Metal (cans and scrap)	61	51	68	142	22	(10)	(57)
Plastic (non-deposit #1-#7)	41	46	45	6	(10)	(9)	583
Electronics	26	25	30	n/a	1	(15)	n/a
Textiles <sup>3</sup>	18	12	n/a	19	45	n/a	(5)
Books <sup>4</sup>	12	8	n/a	n/a	45	n/a	n/a
Commingled Containers <sup>2</sup>	0	0	24	n/a	n/a	n/a	n/a
Special Events <sup>7</sup>	18	4	n/a	n/a	348	n/a	n/a
Food Scraps <sup>8</sup>	57	52	52	n/a	10	10	n/a
Deposit Trailer Containers <sup>9</sup>	15	14	13	11	7	15	36
Other	0	0	0	2	n/a	n/a	n/a
<b>Total Recyclables</b>	786	744	732	795	6	7	(1)
<b>Total Solid Waste and Recyclables<sup>1</sup></b>	2,708	2,872	2,896	3,257	(6)	(7)	(17)
Percentage Recyclables to Total <sup>1</sup>	29.0%	25.9%	25.3%	24.4%	12	15	19
Population <sup>5</sup>	6,279	6,199	5,980	6,000	1	5	5
Solid Waste (lb.) per capita	612	687	724	821	(11)	(15)	(25)
Households <sup>6</sup>	2,008	1,995	1,989	1,958	1	1	3
Solid Waste (lb.) per household	1,914	2,134	2,176	2,515	(10)	(12)	(24)
Deposit Containers (~units) <sup>6</sup>	265,162	259,100	240,150	190,083	2	10	39
Motor Oil (gal.)	650	550	800	n/a	18	(19)	n/a
Misc. Fluorescent Bulbs (units)	5,580	2,732	1,530	n/a	104	265	n/a
Small Batteries (non-auto, lb.)	211	377	n/a	n/a	(44)	n/a	n/a

<sup>1</sup>Includes Dover Trucking (mixed paper only includes DT for 2003-12)

<sup>2</sup>Dover Trucking (started single stream in 2013, eliminating contributions to mixed paper and comingled items)

<sup>3</sup>Textile bins Transfer Station (Red Cross & Bay State), excludes D-S Regional Schools (Bay State Textiles)

<sup>4</sup>Book bin (Big Hearted Books & Clothing, Inc.)

<sup>5</sup>Population/households per Town Report/census data

<sup>6</sup>Estimated quantity based on proceeds

<sup>7</sup>Private document shredding; mattress and tire recycling; bicycle and rigid plastic re-use

<sup>8</sup>Estimate based on 10 lb./week/household participating (vs. 14% or 5.4 lb./week per MassDEP and 20 lb./week per Sherborn)

<sup>9</sup>Estimate based on 23% of containers as glass and 2.67 glass bottles/lb. (170 grams per bottle) and 30.23 cans/plastic per lb. (15 grams per can/plastic)

# Report of the MBTA Advisory Board

Robyn M. Hunter, Advisory Board Representative

Established in 1964, the Massachusetts Bay Transportation Authority (MBTA) Advisory Board represents the interests of the 175 cities and towns of the MBTA service district. This district includes most of eastern Massachusetts, from Plymouth and Middleborough in the south to Worcester in the west and the New Hampshire state line in the north. The Board functions as a deliberative body. Each member (city or town) has one full vote plus a fraction of a vote equivalent to the weighted proportion of the community's population to the service area's total population.

The MBTA and the Advisory Board faced yet another challenging year in 2016. The Fiscal Year (FY) 2017 Operating Budget as presented included a 9.3% increase in fares. The MBTA and the Advisory Board are continuing to work to improve the system's financial outlook. The MBTA faces major challenges as a result of antiquated equipment and has begun the multiyear process of upgrading the infrastructure.

For FY17, the Town of Dover's assessment is \$125,374 compared with an assessment of \$124,769 in FY16.

With respect to Town of Dover transportation matters, the Town joined the MetroWest Regional Transportation Authority (MWRTA) in 2012 to obtain a van for senior transportation for the Council on Aging (COA). The Board of Selectmen were able to satisfactorily negotiate a contract to lease an eight-passenger van in 2014, and service commenced in spring 2015. Due to the lack of ridership, the COA and Board of Selectmen agreed in early winter to return the van to the MWRTA. Residents who used the van can now use MetroWest Ride (replacing MBTA Ride) for local transportation. JFK Transportation continues to be available for rides to Boston, particularly for medical appointments.

The "T" does not provide a direct service for Dover residents; however, there are several commuter rail stations in nearby communities.

# Report of the Inspector of Buildings

Walter Avallone, Inspector of Buildings/Commissioner  
Zoning Enforcement Officer

The Building Department is responsible for reviewing applications and plans to construct, alter, or demolish any building or structure in Dover for compliance with applicable Dover Zoning Bylaws; Massachusetts State Gas, Plumbing, Electrical, and Building Codes; and Chapter 40A and the General Laws of the Commonwealth relating to construction and zoning.

Inspectors make field inspections of buildings at various stages of construction, as well as inspect all public buildings, churches, and public and private schools. The Department also responds to inquiries from attorneys, land surveyors, banks, and the general public regarding zoning and building-code issues.

More than 1,100 inspections were performed in 2016 for work constructed under a building permit. Of the 24 new house permits issued, 12 consisted of teardowns to be replaced by new construction, leaving a total of 12 new residences built in Dover.

	Applications	Fees	Value
<b>2014</b>			
New Houses	29	\$169,782	\$18,475,633
Schools	0	0	0
Additions, Remodels, Other	306	169,215	13,205,336
<b>Totals</b>	<b>335</b>	<b>\$338,997</b>	<b>\$31,680,969</b>
<b>2015</b>			
New Houses	17	\$101,144	\$9,499,490
Schools	0	0	0
Additions, Remodels, Other	438	182,514	15,161,730
<b>Totals</b>	<b>455</b>	<b>\$283,658</b>	<b>\$24,661,220</b>
<b>2016</b>			
New Houses	24	\$166,583	\$20,017,960
Schools	0	0	0
Additions, Remodels, Other	382	127,943	14,256,295
<b>Totals</b>	<b>406</b>	<b>\$294,526</b>	<b>\$34,274,255</b>

## *Report of the* **Inspector of Wiring**

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Kevin Malloy, Wiring Inspector  
James Naughton, Alternate Wiring Inspector

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In 2016, a total of 337 wiring permits were issued, many of which required multiple inspections. In some situations, violations were noted and corrections were made. The number of permits issued remained approximately the same as in 2015.

The Wiring Inspector can be contacted at 508-785-0032, extension 245, for any concerns related to wiring permits, to register a complaint, or to check on an electrician's license.



Ducks "Not Quack" and "Kahki Campbell" at Strawberry Hill Farm.  
Photo by Judy Ballantine.

## *Report of the* **Inspector of Plumbing and Gas**

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Robert Hauptman, Inspector

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During 2016, a total of 137 plumbing and 134 gas permits were issued. We were called on to make 542 rough and final inspections for both permit categories. In some situations violations were found and corrected, with follow-up inspections performed to complete the inspection process.

The number of plumbing permits and gas permits issued for 2016 remained about the same as for the prior year. Any open permits from 2016 will be inspected and closed out in 2017.

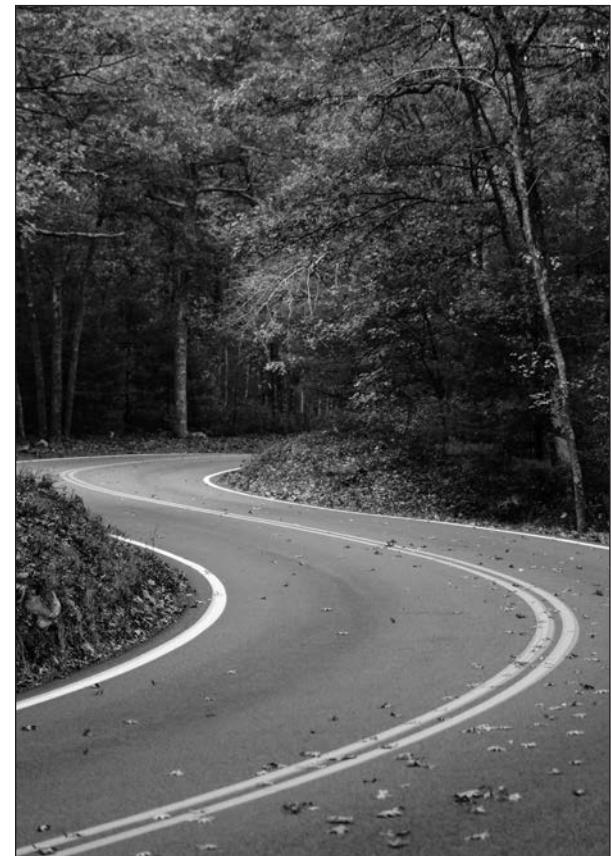


Photo by Kaitlin Simek.

# *Report of the* **Open Space Committee**

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Amey Moot, Chairman  
Henry Faulkner, Planning Board  
Boynton Glidden  
Tim Holiner, Conservation Commission  
Greg Kahoun  
Justine Kent-Uritam  
Eric Krusell  
Eric Loeffler  
Tara Nolan  
Paul Wood  
Jerry Arnold, Long Range Planning Committee Liaison  
Candace McCann, Board of Selectmen Liaison

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The Open Space Committee (OSC) became a permanent town government committee in 2001. Its primary purpose is to update the Town's Open Space and Recreation Plan in accordance with Massachusetts' laws and regulations, which it accomplished in 2011. The plan is available on the Open Space Committee page of the Town website ([www.doverma.org](http://www.doverma.org)).

The current focus of the OSC is to assist other Town boards in managing the recreation and conservation lands under their jurisdiction. Since there are many governmental and charitable entities with lands under their control, the OSC has purposefully widened its membership to better represent these interests. For example, both the Conservation Commission and the Planning Board appoint members to the OSC. The Long Range Planning Committee and Board of Selectmen appoint liaisons. The Board of Selectmen appoints the remaining OSC members, some of whom also sit on the Board of Health and the Parks and Recreation Commission. OSC members also belong to the following local conservation groups: The Trustees of Reservations (Trustees), Upper Charles Conservation Land Trust (UCCLT), the Dover Land Conservation Trust (DLCT), Hale Reservation, Massachusetts Audubon Society (MAS), and the Norfolk Hunt Club (NHC).

Given this broad representation, discussions during OSC meetings cover many topics, from the desirability of preserving or acquiring particular properties to the issues that surround the potential rail-to-trail conversion to efforts that encourage the use of open space by Dover citizens. The OSC welcomes public attendance of our meetings, which are typically held on the first Tuesday of the month, September to June, at 7:30 p.m. in the Town House. Please see the Town calendar on the Town's website for meeting room and agenda.

## **Guided Walks on Dover Conservation Lands**

In 2016, OSC members again led several guided walks through conservation lands on the second Saturday morning of each month from April through November. These walks took place on Dover Town land, the Trustees, and DLCT reservations, as well as through the Medfield State Forest, located in Dover. In September, we particularly enjoyed the new loop trails of the expanded Pegan Hill Reservation. This property has been transformed with the acquisition of 40 hilltop acres with a spectacular view to the west. The property was acquired through the efforts of the DLCT, the Trustees, UCCLT, the Town of Natick led by its Conservation Commission, and many others. The Trustees have now expanded the parking lot at the top of Pegan Lane off Pleasant Street in Natick to accommodate 11 cars for easy access to the trails. If you have not enjoyed the view of Mount Wachusett and the mountains of New Hampshire from the Adirondack chairs on the hilltop, we encourage you to visit the property on the next clear day.

The walks were publicized on the Dover Town website, various e-calendars (Boston.com, WickedLocal.com, NextDoor's Glen Ridge e-board, etc.), the Dover Library bulletin board, and Dover Market. The OSC will continue offering these monthly guided walks and hopes to expand the schedule based on interest and guide availability.

## **Springdale Farm Planning (46 Springdale Avenue)**

Along with other Town boards, the OSC is actively participating in the Board of Selectmen's planning for Springdale Farm, at 46 Springdale Avenue. The OSC provides a broad perspective on the passive recreation and conservation opportunities of this beautiful, hayfield-dominated property that also features wetlands, a vernal pool, and a non-freezing spring. The OSC recognizes the importance of the property's contribution to the quality and quantity of Dover's water supplies. Springdale Farm also provides the opportunity for trail links from the Town center to Wylde Woods trails and beyond. The OSC will continue to support the Board of Selectmen as it prepares a warrant article for important property at the 2017 Annual Town Meeting.

## **Raising Awareness on Water and Aquifer**

The October meeting of the OSC featured a presentation by John Thompson, an environmental consultant and licensed hazardous waste site professional with expertise in hydrology. More than 30 citizens, many from other Town committees and boards, attended the presentation. Typically in New England it takes 1 to 3 years for ground water levels to recover from a drought, assuming that a community is not overpumping from its aquifers. When aquifers are overpumped, recovery can take decades or centuries. Mr. Thompson spent considerable time reviewing the concept of "safe yield" and how overdrawing water can limit or prevent

recharge. He recommended that the Town install monitoring wells to track our withdrawals and impact on the aquifer. Tracking the withdrawal patterns of different population densities will yield vital information regarding the aquifer areas subject to depletion.

The glacial till covering much of Dover is “poorly sorted,” and so does not allow for significant or efficient recharge. Notably, the area around Powisset Farm and Hale Reservation is a good recharge region. The Massachusetts Geographic Information System (GIS) map of the area indicates that we do not have a lot of available ground water locally, except near Elm Bank, around Springdale Avenue and Haven Street, and along the border with Medfield. For most residences, well water comes from bedrock fractures. A rough comparison of Dover to nearby towns suggests that Dover does not have a strong focus on water conservation.

## **Ongoing Support to Other Conservation Groups**

The OSC provides ongoing support for and communication about various projects run by local conservation groups. For example:

- The DLCT, Norfolk Hunt Club, UCCLT, and neighbors are working to preserve 21 acres of undeveloped property held in the Porter Trust. The property runs along the Charles River from Bridge Street up to Smith Street.
- OSC Liaison Jerry Arnold continues to improve the signage on the trails in Wylde Woods and the Centre Street Corridor. With additional help from the Norfolk Hunt Club, he keeps the trails clear for the enjoyment of walkers.
- The OSC table at Dover Days offers citizens one-stop access to information and maps from the conservation organizations in Dover, as well as schedules for the OSC walks.
- The OSC updates and maintains the “Outdoor Recreation” page on the Town website, which lists passive recreation opportunities, including a list of all conservation properties with walking trails and their associated parking areas.

The OSC will continue to work with the Conservation Commission, The Trustees, DLCT, UCCLT, and others groups to improve access and walking experiences throughout Dover.

## **Change in OSC Appointees**

The OSC thanks Dick Wood and Mark Bush for their service to the Committee. We are pleased to welcome Greg Kahoun and Eric Krusell as new members and look forward to receiving their help in encouraging younger Dover families to enjoy our rural landscapes.

## *Report of the* **Long Range Planning Committee**

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John T. Donoghue, Chairman

Peter Smith, Secretary

George Arnold Jr.

Robyn Hunter, Board of Selectmen

Mark Sarro, Planning Board

Matthew Schmid

Suzanne Sheridan

Brooks Gernerd, Warrant Committee Liaison

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The Long Range Planning Committee (LRPC) is a seven-member committee made up of one member of the Board of Selectmen, one member of the Planning Board, and five members appointed by the Moderator on a rotating basis of one or two members each year for three-year terms. The LRPC advises on, assists, and coordinates the long range planning of all Town boards and committees.

In 2016, the LRPC devoted most of its time and energy toward obtaining so-called Green Community certification from the Massachusetts Department of Energy Resources. Once certified, the Town then becomes eligible for grants for furthering energy conservation.

Obtaining certification required meeting or satisfying a number of specific criteria, some of which required approval at the 2016 Annual Town Meeting. Once approval was granted, we took the next step toward state approval of our Energy Reduction Plan by gathering extensive data and then completing and submitting the plan. Town Planner Gino Carlucci has played a major role in this project, and we are very grateful for his assistance. We are expecting final approval from the Massachusetts Department of Energy Resources and look forward to receiving grants for 2017 and thereafter.

The LRPC thanks the Planning Board for its assistance and cooperation in obtaining Green Community certification and, in particular, William R. Forte Jr., of our committee for his exceptional efforts and contribution. Also, we thank Meredith L. Lawrence for her service and contribution to our committee.

# DOVER

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*Other Town Reports*

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# 2016



## *Report of the* **Town Library**

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Anne Coster, Co-Chairman

Judith Schulz, Co-Chairman

Mark Bush

Maud Chaplin

Kim Hatfield

Adrian Hill

Cheryl Abdullah, Director

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At the end of February 2016, the library unveiled the final renovation of its main floor, which had been closed for three and a half months, with most of our collection kept in storage. The guideline for the final plan was a “human-centered design principle,” reflecting current library architecture and design trends.

The public has been praising the rejuvenated, welcoming environment and improved services. Patrons find more of what they want—and are surprised by the unexpected in what is now a more modern and flexible space imbued with sophistication and calm.

Improvements made include the addition of quiet study spaces, more seating options, a learning and discovery center, and a complimentary tea and coffee area (courtesy of the Friends of the Dover Library) where you can meet with friends and neighbors. There are spaces to read the newspapers and periodicals and seating to use our Wi-Fi service, as well as new technology items that allow you to swim with a whale, print in 3D, and navigate outer space. Gamers, too, have more options for fun, including an old-fashioned chess table.

More important have been the improvements made to our library’s book collections. We continued to add more fiction and Speed Reads, as well as multiple copies of the hottest reads and in-demand titles. To provide Dover residents with preferred access to the latest titles and to make more titles available for browsing, all new books remain in-house for up to six months before becoming available for interlibrary loan. All Speed Reads circulate for three weeks to give patrons longer time to enjoy their selections.

Our nonfiction collection continues to improve in authorship, accuracy, scope, currency, and objectivity. The history collection now covers a wider range of domestic and international events. The updated medical collection supports a broad spectrum of titles to address illness and health-related interests and concerns. The sports collection includes the rules for many more games and also covers topics such as sailing, running, biking, hunting, camping, and outdoor survival. The cookbook

section is even more popular since we added titles on foods from around the world, cooking styles, and dietary health.

Our book selections are informed by professional journals as well as current and popular lists. We continue to collect and organize materials and deliver them to the public by following current library principles, standards, and best practices. We are in constant pursuit of titles that will improve our collections. Public recommendations are welcome and weigh heavily in our purchasing decisions, but they must also comply with our materials selection policy and budget.

Our unique objects collections are another popular feature of our library and have been embraced by many people who see the economic value of trying out items before purchase, or of borrowing a tool for an occasional chore. Many patrons are excited to have access to a sewing machine, a pottery wheel, or a small kitchen appliance. Families enjoy playing board or backyard games, pitching a tent, or using binoculars. No matter what the reason, people have integrated these objects into their daily lives and have reason to visit the library for a variety of reasons.

Because play is vital to a child's mastery of complex strategies in language, social interactions, physical movement, and problem solving, toys are integral to our overall collection. Board games, puzzles, dolls, electronics, building kits, and other toys can be borrowed for three weeks. All the unique objects, toys, and technology items that we circulate are purchased with monies raised by the Friends of the Dover Library.

Our online databases (<http://dovertownlibrary.org/tech/online-databases/>) are free to use and accessible from home, work, or while visiting the library. The following resources are just a sample of the many we offer:

- ***ConsumerReport.org*** is available to assist you with informed consumer decisions.
- ***IndieFlix.com*** allows you to pick from over 4,500 independent films from your favorite film festivals from around the world and stream them directly to your home computer or portable device to watch on your TV.
- ***Mangolanguage.com*** teaches real conversations in more than 60 languages. Access it from anywhere and from any device for free by using your library card.
- ***UniversalClass.com*** is an incredible opportunity to invest in your continuing education for free by using your library card. You can access hundreds of instructor-led, online classes that can be completed for CEU credits.
- ***Ancestry.com*** allows you to explore your personal history and family tree. Access is limited to within the library only.
- ***Hoopla.com*** offers free digital movies, music, and books instantly 24/7 with your library card.

Every library program is made possible because of financial support from the Friends of the Dover Library, private donations, and grants. Programming happens daily at the library and is an important part of our services. On any given day you can find something to pique your interest or satisfy your curiosity. Programs stimulate dialogue and introduce ideas and culture for our community to explore, learn, and enjoy. Book clubs provide stimulating discourse. "Learning and Explorative" spaces geared for adults, teens, and children provide hands-on experiences in multiple disciplines throughout the year.

The staff remains committed to our library's mission of providing free open access to the world's knowledge, information, and cultures. We are always pleased to assist with reader's advisory, help pick out a great book, place a hold on a new title, or answer questions. We are a team of professionals dedicated to the community. Every day we strive to build a meaningful collection of materials, to offer a variety of engaging programs, and to make the Dover Town Library a worthwhile destination for you and your family.

Please stop by the library, visit our Web page [www.dovertownlibrary.org](http://www.dovertownlibrary.org) or call us at 508-785-8113.

## **Library Statistics for Fiscal Year 2016**

*(July 2015–June 2016)*

State Aid	\$10,590
Circulation	158,797
Library Visits	84,292
Items Loaned	12,668
Items Borrowed	14,322
Holdings	261,269
Registered Borrowers	3,352
Programs Offered	580
Program Attendance	23,218

## *Report of the* **Cemetery Commission**

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Pope Hoffman, Chairman  
Carol Jackman, Secretary  
Laina Swiny

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During 2016, six grave lots were purchased at Highland Cemetery: two two-grave lots, one four-grave lot, two six-grave lots, and one eight-grave lot. Citizens are reminded that a one-grave lot is designated for three cremations. The income from the sale of these lots was \$11,200. The perpetual care income was \$42,000. The total income from purchased lots and perpetual care was \$53,200.

Twenty-nine funerals were held in 2016, of which 14 were cremations and 15 were full burials. Five funeral services were for veterans of the U.S. Armed Forces. A total of \$18,850 was collected for 2016 funerals. The income from regular full burials (\$9,000) and cremations (\$2,400) totaled \$11,400. There was a surcharge revenue total of \$7,100 for holiday and weekend burials and miscellaneous surcharges of \$350. Income from setting foundations and markers was \$3,250. Our 2016 expenditures included the purchase of a new F-350 Dump Truck.

The Town is very fortunate to have Lawrence (Rusty) Dauphinee as its cemetery supervisor. His caring way with families who are undergoing difficult times is truly appreciated. The Highway Department's assistance, under the supervision of Craig Hughes, on an as-needed basis is another invaluable asset. A big thank-you goes to all who have assisted Rusty.

Memorial Day is when Highland Cemetery seems to have the greatest number of visitors, and as a town we are very thankful for everyone's support. We thank the George B. Preston Unit 209 of the American Legion Auxiliary for having volunteers place geraniums at all the veterans' graves and ensuring that flags are in place for the ceremony. We also thank the Memorial Day Committee for its work on the beautiful ceremony conducted at our Memorial Star. Additional thanks go to the Town for budgeting the funds needed to buy the plants and flags.

In 2016, Paul Lannigan donated a tree in memory of his son. Work continued on the Meditation Garden and surveying was done on the Cemetery's south border by the old fencing. The Cemetery's streets are Town roads, and the trees fall under the care of Tree Warden John Gilbert. Citizens may contribute to our gift fund, which goes toward the beautification of the Cemetery. All donations are greatly appreciated and tax deductible.

## *Report of the* **Historical Commission**

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Jane Moore, Chairman  
Janet Comiskey-Giannini, Secretary  
Paul Tedesco, Historian  
Richard Eels  
Thomas Johnson  
Stephen Kruskall  
Charlotte Surgenor

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The Historical Commission was established under Chapter 40, Section 8D, of the Massachusetts General Laws for the purposes of preserving, protecting, and developing the historical or archaeological assets of the Town of Dover. Consisting of seven members appointed by the Board of Selectmen, the Commission administers Chapter 96 (Demolition Review) of the Town of Dover General Bylaws. Its aim is to encourage owners of "preferably preserved historically significant buildings" to seek ways to preserve, rehabilitate, or restore such buildings rather than demolish them. The Bylaw's intent is to preserve the cultural heritage of Dover.

In 2016, the Commission assisted the Town's building inspector on one demolition permit request for 4 Haven Terrace. On November 4, the Commission voted unanimously to allow the permit for the property, built around 1910, to be issued by the inspector. The house and garage were deemed not historically significant and were in a partial state of decay.

In conjunction with the Dover Historical Society, one historic house plaque was sold for the circa 1844 structure at 109 Farm Street.

The Commission framed and hung four maps of historic Dover in the lower passage of the Town House. Copies of these maps were also hung in the Town Library.

The Commission is happy to report that the barn at 210 Claybrook Road, built circa 1820, was dismantled by William Gould Architectural Preservation LLC in Connecticut and subsequently sold to a family in Freeville, New York, who will reassemble it on the same property as a house of approximately the same age. While we are sorry to see the barn leave Dover, we are gratified that it will have another life in upstate New York.

# *Report of the* **Council on Aging**

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Betty Hagan, Chairman

Maureen Dilg, Secretary

Robert Cocks

Joanne Connolly

Peter DiSanto

Camille Johnston

Gilbert Thisse

Geraldine Wise, Associate Member

Janet Claypoole, Director

Nan Vaida, Outreach Worker

Suzanne Sheridan, Administrative Assistant

Andria DeSimone, Volunteer Coordinator

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The Dover Council on Aging (COA) was established by the Town in 1976, pursuant to Chapter 40, Section 8B, of the Massachusetts General Laws. The COA offers programs and services designed to meet the interests and needs of Dover's seniors and the families who care for them, in coordination with the Massachusetts Executive Office of Elder Affairs (MEOEA). The senior population is composed of more than 1,400 residents 60 years of age and older, making up approximately 25% of Dover's total population.

The COA continued to support seniors and their families through general information and assistance calls, including requests for caregiving resources, transportation and other services, with more than 3,600 communications received in 2016.

Transportation continues to be an area of need for Dover seniors. The COA provided more than 375 rides to medical and nonmedical appointments for seniors aged 61 to 96 years. In 2014, the COA and Town of Dover partnered with the MetroWest Regional Transit Authority (MWRTA) to provide transportation services for seniors and people with disabilities. In March 2015, an eight-passenger, accessible van began operating under the Highway Department, transporting seniors to COA programs, local medical appointments, and other destinations for errands. Unfortunately, the van was returned to MWRTA due to a lack of ridership. Dover's qualified seniors and disabled residents can now instead use MetroWest Ride (replacing MBTA Ride) for local transportation, while JFK Transportation Services is still used for rides throughout the Metrowest region, including to medical appointments in Boston.

The COA appointed Matthew Schmid as its representative on the Caryl Management Advisory Committee, where he advocates on behalf of seniors and for accessibility to programs.

This past year, Outreach Worker Nan Vaida, RN, assisted the community's elder population by visiting seniors, identifying their needs, providing ongoing support, and making referrals to appropriate services. She also coordinated services with the Police Department to connect with isolated and at-risk seniors.

The COA works with BayPath Elder Services, the MetroWest region's Area Agency on Aging, which offers home care and community services. Gil Thisse is the COA's liaison to BayPath and a member of its board of directors.

## **Programs and Services**

During 2016, the COA offered its ongoing programs on fitness and health, socialization, nutrition, and supportive services, with programs held at eight Dover locations. The Fitness class is held Monday through Friday at the COA. The twice-weekly Strength and Stability class focuses on muscle strengthening and conditioning through stability and balance work. Zumba Gold was offered weekly (in partnership with the Parks and Recreation Department) and Yoga for Wellness and Chi Gong were offered twice weekly (with a Monday evening Chi Gong class at the Town Library). A weekly Meditation class was added this fall, along with the three-week Intro to Yoga.

The weekly Knitting Group knitted baby hats and blankets, as well as hats and shawls for children and adults undergoing chemotherapy treatment at area hospitals. Hats, scarves, baby blankets, and lap blankets were donated to local shelters, nursing homes and veteran's homes.

In collaboration with the Friends of the COA, Lifetime Learning educational series events took place in spring and fall 2016 at the Caryl Community Center, the Town Library, and Powisset Farm. They included Philosophy, History of the Supreme Court, Fun with Ukulele, Pastel Drawing, Opera for Everyone, Managing Stress, Astronomy, American Justice, and Cooking at Powisset Farm.

Other COA offerings included: seasonal activities with Dover garden clubs; craft classes and special programs, such as card making and fall arrangements; silk scarf painting class; Mah Jongg; the Page Turners Book Club; Afternoon Tea; the monthly Senior Coffee; and Bocce Ball (thanks to the Dover American Legion, which shares its court from April to October). In the 2016 winter season, the COA offered the Sand for Seniors program, in partnership with Friends of the COA and The Dover Church Men's Group, delivering buckets of sand/salt to more than 30 seniors for use on icy steps and walkways. Sand for Seniors will be offered again in 2017.

Town forums for discussing key issues affecting seniors were held with state legislators and departments. In January, State Representative Denise Garlick hosted a Community Conversation about elder services

and issues, during which she shared resources and spoke with citizens about their concerns. In March, State Senator Michael Rush met with seniors over coffee and listened to their concerns regarding state legislation, transportation, and veterans' services. The Massachusetts Department of Veterans' Services also met with seniors to share information on programs and benefits available to veterans and their families.

The COA provides valuable medical and health-related support services, such as the monthly Visiting Nurse Association's Blood Pressure Clinic, bimonthly podiatrist visits, and a medical-equipment loan program. Renee Rubin, Dover's counselor for the SHINE (Serving the Health Information Needs of Elders) program, provides free support for seniors on questions regarding Medicare and other health insurance. Seniors also enjoy access to the Police Department's fitness room equipment three times per week.

In addition to offering programs, the COA devotes a tremendous amount of time to helping seniors cope with changing health conditions, with assisting families who are caring for aging parents, with locating resources, and with helping elders maintain their dignity and independence as they age in place. Services include assistance with obtaining information and referrals, care planning, transportation to medical and nonmedical appointments, and outreach to isolated or homebound seniors. The COA continues to support seniors and families dealing with crisis situations, and in 2016 worked with the Police Department regarding several elder abuse situations.

In 2016, five property-owning seniors participated in the COA's Senior Property Tax WorkOff Program. In exchange for providing part-time temporary help for Dover's municipal departments, seniors earned up to \$1,000 toward their property tax bill. Participating departments included the Treasurer's Office, the Council on Aging, and the Board of Health.

The COA's monthly newsletter is mailed to more than 970 families and is available via e-mail. Matthew Schmid, a Senior Property Tax Work-Off Program worker updates the COA website, which features a calendar with information on all COA activities and online registration for programs.

## **Trips and Events**

In 2016, the Dover-Sherborn Travel Committee conducted many fun and interesting trips. Destinations included the Museum of World War II in Natick, the Newport Flower Show, a Cape Cod canal tour, a Maine cruise with lunch at Cook's Lobster & Ale House, the musical Hairspray, the North Shore A Capella Group at Norwood Theatre, an overnight trip to Montreal, an American Impressionist exhibit at the Peabody Essex Museum, the Friesians of Majesty horse farm in Vermont, Glass Flowers exhibition at Harvard Museum of Natural History, and the Massachusetts Horticultural Society's Festival of Trees at Elm Bank. The Dover Travel Committee arranged monthly lunch trips in the fall to Publick House at Sturbridge, Wellesley College Club, and Colonel Blackinton Inn in

Attleboro. Transportation for many of these programs was partially funded by the Friends of the Dover COA. Finally, the COA and The Dover Church offered free movies and refreshments monthly for seniors at the church's Kraft Hall, including a twice yearly lunch with the monthly movie.

## **Luncheons**

Our main draw continues to be our monthly luncheons, which have featured educational talks, local entertainment and authors, historical presentations on Dover, and the annual Volunteer Recognition Luncheon. Lunches are provided at Caryl Community Center on the second Tuesday of each month, while the Moveable Feast is hosted by Dover's four churches on a rotating basis on the third Tuesday of each month. Circle of Friends luncheons are held at Grace Church on the fourth Tuesday of the month. Volunteers provide lunches at the churches, allowing seniors to enjoy a healthy meal and each other's company. In 2016, annual holiday gatherings included the Dover Police Association Senior Brunch and the Dover American Legion Holiday Dinner. In June, the Friends of the COA hosted the third-annual Up in Smoke BBQ at the Caryl Community Center, where people of all ages enjoyed delicious grilled food and bluegrass music by the Centre Streeters. The Friends of the COA also hosted the sixth-annual Jazz Brunch at the American Legion.

## **Grants**

In 2016, the COA received grant assistance for its programs and services, including a formula grant from the MEOEA, which partially funded the Fitness, Chi Gong, and Zumba Gold programs, and provided support for the COA's administrative assistant and volunteer coordinator positions. The Cultural Council awarded the COA with a grant for "The Art of Georgia O'Keeffe: How to Pastel Paint Flowers," a workshop held in May featuring artist Gregory Maichack of the Museum of Fine Arts Boston. The COA also collaborated with the Sherborn Council on Aging on a grant from the MetroWest Health Foundation for a monthly social group for men and support for their caregiving spouses. The COA continues to pursue funding to offer programs and services to seniors.

## **Volunteers**

In 2016, more than 150 volunteers of all ages stepped up to support seniors. Andria DeSimone was hired as volunteer coordinator following the resignation of Nancy Simms. This position is funded by a MEOEA grant. Volunteers are our most important and valuable asset. Many residents, including students, contribute their time to senior programs and services. Dover-Sherborn High School and Dover-Sherborn Middle School students helped with Spring Clean-up, raking leaves and pine needles and trimming bushes. In the winter, students shoveled snow, cleared walkways, and dug out mailboxes. Students also provided technology support for laptops, digital cameras, and iPads. Area nursery schools

created decorations for luncheons and the Girls Scouts and Brownies crafted cards, baked cookies, and sang to homebound seniors. Volunteers also delivered meals, provided office support at the COA, and helped set up, cook and bake, and clean up at luncheons. We could not provide our programs and services without the time, energy, and enthusiasm of our volunteers. We greatly appreciate the kindness, generosity, and skills that these generous individuals contribute.

## Special Recognition

We thank longtime COA member Barbara Murphy for her years of service to the Council and to the seniors in our community. Barbara initiated the Afternoon Tea and Bocce Ball at the American Legion, along with other programs. She was the COA photographer at events, organized the COA library, and helped coordinate many trips. She was always the first to ask "How can I help?" Barbara's energy and can-do attitude will be missed at our weekly programs, and we wish her well in her new home nearby.

The COA also wants to recognize all who supported us during our temporary stay at Town House between June and December while renovations to the Caryl Community Center's bathrooms and the COA office were taking place. Thank-you to our Town House friends for accommodating us and our programs and to the community for generously sharing space for our programs, which allowed us to serve the Dover community without interruption.



Council on Aging ukulele club. Photo by Trudy R. Cocks.

## *Report of the* **Cultural Council**

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Linda Holiner, Chairman  
Lara Clark, Recording Secretary  
Kristin Brophy, Treasurer  
Diane Brauer  
Lynn Collins  
Melissa Frank  
Shobah Frey  
Olia Lupan  
Elizabeth Rich

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The Dover Cultural Council (DCC) administers funds that it receives each year from the Massachusetts Cultural Council (MCC), the state agency whose mission is to "promote excellence, access, education and diversity in the arts, humanities, and interpretive sciences to improve the quality of life for all Massachusetts residents, and to contribute to the economic vitality of our communities." These funds, which originate as annual appropriations of the Massachusetts Legislature, are awarded in the form of grants to individuals and organizations that support the MCC's mission and provide cultural benefit to the Dover community.

Under the MCC's Local Cultural Council Program, the most extensive grassroots cultural support network in the nation, the DCC awarded \$5,005 in grants for Fiscal Year 2016 to:

- The Dover Foundation to create a seventieth-anniversary book.
- The Dover Town Library for a John Root workshop on organic gardening.
- The Dover Town Library for Chinese New Year celebration.
- The Caryl Community Center for a Diwali celebration.
- The Robotics Club at the Dover-Sherborn Middle School.
- The Council on Aging for a workshop on healthy eating.
- The Chickering Elementary School for a folk dance workshop.
- The METCO program to hold conversations on community building.
- The Dover Historical Society for the restoration of a film about Amelia Peabody.

The DCC received 16 applications in 2016, an increase over the previous year. Information and grant applications (which can now be filed online) for the Local Cultural Council Program are available on the MCC's website: [www.mass-culture.org](http://www.mass-culture.org).

## *Report of the* **Memorial Day Committee**

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Jay Sullivan, Chairman  
Carol Jackman  
Keith Shaffer

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The Memorial Day exercises were held on May 30, 2016, at 4 p.m. It was a pleasure to have so many townspeople at the ceremony on the Springdale Avenue side of the Town House. The members of the George B. Preston Post 209, American Legion, posted the colors, and the Reverend Peter DiSanto of Grace Church delivered the invocation. James Yannes, United States Army, gave the main address. The Chickering School Fifth-Grade Band, under the direction of Janice Barry, presented "A Star Spangled March," after which the Committee continued the tradition of introducing all veterans in attendance. Reverend John Grimes of Most Precious Blood Church offered the benediction.

The parade to Highland Cemetery took place under the supervision of Grand Marshal Jay Sullivan, United States Army. The parade stopped enroute so that Jay Sullivan could place flowers at the Town Monument. The parade buglers were Ethan Sween and Kofi Poku. The Third-Grade Brownie Recorder Marching Band provided marching music. The Dover American Legion Auxiliary, assisted by Dover Boy Scouts Troop 1, decorated the graves of all veterans with geraniums and flags.

Graveside services were conducted near the cemetery's flagpole and star. Reverend Dr. Maxwell Olmstead of Dover Church offered a prayer, then the Committee carried out the traditional reading of names of Dover's own who died in battle. Everyone returned to the Town House for the raising of the flag and a prayer by Reverend Jennifer Beal of St. Dunstan's Church. Members of the American Legion then marched to their post home to raise their colors and host their annual cookout. All who attended the ceremony looked forward to this wonderful event.

Special thanks to everyone who made this event possible, including the Town House staff, Rusty Dauphinee from Highland Cemetery, the Police Department, the Fire Department, the Highway Department, the school bands, the Boy Scouts and Girl Scouts, the American Legion and Auxiliary, and our townspeople.

## *Report of the* **Department of Veterans' Services**

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Paul Carew, District Director

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The Department of Veterans' Services performs the functions assigned to it by Chapter 115 of the General Laws of the Commonwealth of Massachusetts. Chief among them is the administration of a benefits program provided to veterans and their families in need.

The Department maintains a depository of discharges and records of service for matters to be brought before the United States Department of Veterans Affairs, including claims for pension, compensation for service-connected disabilities, educational benefits, burial benefits, and headstones and markers. The office also processes applications for hospitalization and medical care.

Veterans Administration benefit forms are available in our office at 117 East Central Street, Natick, MA. The director is there to serve our veterans and is glad to provide assistance, including help with filing the appropriate paperwork for applicable benefits. Please call us at 508-647-6545.



*Memorial Day color guard. Photo by Mary Kalamaras.*

*Report of the*  
**Financial and Energy Assistance  
Coordinator**

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Erika Lert

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The Town of Dover provides assistance to residents who are facing energy-related emergencies, including shut-offs, as well as information about programs available to those in financial need. The Financial and Energy Assistance Coordinator is appointed by the Board of Selectmen to facilitate this service.

As is done each year, flyers describing some of the major available financial and energy assistance resources were distributed around town, including at the Town House, the Library, the Council on Aging, and the Police and Fire Departments.

In addition to the assistance provided by the Town of Dover, there are many state and federal programs that can help with fuel, food, or clothing:

- The **Low Income Home Energy Assistance Program (LIHEAP)** offers fuel assistance to eligible individuals and families (<http://smoc.org/energy-and-financial-assistance.php>).
- The **Weatherization Assistance Program (WAP)** provides insulation and weatherization of homes (<http://smoc.org/weatherization.php>).
- The **Heating Emergency Assistance Retrofit Task Weatherization Assistance Program (HEARTWRAP)** provides repair or replacement of home heating systems (<http://smoc.org/heating-system-repair-replacement-program.php>).
- The **Salvation Army** makes limited subsidies available to those needing emergency food and clothing (<http://massachusetts.salvationarmy.org>).
- The **Good Neighbor Energy Program** offers fuel assistance to “over-income” families and individuals ([www.magoodneighbor.org/index.html](http://www.magoodneighbor.org/index.html)).

For further information and assistance with these and other programs, please contact Erika Lert at (508) 654-7778 or at [enlert@lertlaw.com](mailto:enlert@lertlaw.com). All communications are kept strictly confidential. To learn more about this Town of Dover service, visit [www.doverma.org/town-government/boards-committees/energy-coordinator](http://www.doverma.org/town-government/boards-committees/energy-coordinator).

*Report of the*  
**Caryl Management  
Advisory Committee**

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Kathy Weld, Chairman  
Christopher Boland, Parks and Recreation

Robyn Hunter, Board of Selectmen

Valerie Marden

Alexia Pearsall

Matthew Schmid, Council on Aging

Ruth Townsend

Mark Ghiloni, Assistant Director, Parks and Recreation

David Ramsay, Town Administrator

Karl Warnick, Buildings and Maintenance Superintendent

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The Caryl Management Advisory Committee (CMAC) provides advice and counsel to the Board of Selectmen on the maintenance and operations of the Caryl Community Center (CCC), a role it has had since 2002, when the Dover School Committee turned over the control and care of the building to the Board of Selectmen. The CMAC is composed of seven voting members: four at-large and one each from the Board of Selectmen, the Council on Aging (COA), and the Parks and Recreation Commission.

Over the past 15 years, the Committee has focused primarily on addressing the accumulated deferred maintenance of previous years and on recommending improvements to increase the safety, usefulness, and attractiveness of the CCC for its many multigenerational users. Improvements have ranged from minor general refurbishments such as wall repair and painting, floor repair, and carpet replacement, to major projects, such as strengthening the hip roof rafters, replacing the roof, and replacing and re-pointing the exterior masonry, which have sealed the building and restored its structural integrity. General maintenance projects have been funded through a combination of the operating and capital budgets, while major projects have been presented as special articles that require—and have received—specific consideration and approval by voters at annual town meetings.

The most visible and welcome accomplishment at the CCC in 2016 was the full renovation of the four public restrooms, completed in December—on time and under budget. The restrooms are now fully handicapped accessible and include family-friendly amenities, such as changing tables, in addition to the all-new piping, lighting, walls, floors, and plumbing fixtures.

In fall 2016, the Committee reviewed and recommended for approval the following FY18 capital items requested for the CCC: the installation

of air conditioning in the COA's Blue Room (\$20,000) and the expansion and paving of the parking lot at the back of the facility (\$25,000).

Also in the fall, the Committee focused its attention on the final major and necessary upgrades for the CCC: the replacement of the two 1930s-era boilers and the replacement of the HVAC control system. The boilers have been on the long-range capital budget list since 2011, and engineering consultants recently recommended that the HVAC system controls be simultaneously replaced with the boilers—both for overall project cost savings and so that all system components are of the same generation. The total estimated cost for these two projects is approximately \$1,750,000. These upgrades will in turn trigger the requirement to bring the entire facility into full compliance with state building codes for handicapped accessibility, at an additional approximate cost of \$750,000.

The accessibility report commissioned by the Board of Selectmen recommended that we incorporate the accessibility work into the HVAC project and simultaneously address other planned improvements that would be affected by the HVAC work (including hallway flooring, ceilings, and lighting; and other necessary electrical improvements). The Committee agreed that a single integrated project would be the most cost-efficient way of accomplishing these final improvements for the CCC, and it has recommended this course of action to the Selectmen for the 2018 Annual Town Meeting.

The Committee also continued its efforts to involve community organizations in creating and maintaining displays of artwork and photographs to enliven the hallway walls and provide a greater sense of a community center. Chickering School and the Dover Historical Society both have installed exhibits; and Parks and Recreation, the COA, the Dover Foundation, and Open Fields are working on displays for the wall space allocated to them for this purpose.

As spaces at the CCC have been refurbished or renovated, the numbers of users, programs, and activities have increased, to the point where the CCC is now 80% permanently occupied by the offices and program spaces of its regular tenants (Parks and Recreation, COA, Center for the Development of Children, Erin's School of Dance, and Parent Talk), and it is approximately 90% occupied when factoring in all other regular or intermittent users who schedule programs and activities in the non-dedicated spaces. Among the biggest regular user groups in 2016 were the Dover Foundation and Open Fields, which used the CCC as rehearsal space for their major productions. Scouts, garden clubs, the Dover Mothers' Association, and private citizens all booked space for activities, from meetings to birthday parties.

The CMAC encourages organizations and citizens of all ages to use the CCC for personal or community-based activities, to take advantage of programs currently offered, or to request new activities or programs. For more information, please visit our website, linked directly from the Town's home page at [www.doverma.org](http://www.doverma.org).

## *The Sawin Memorial Building*

Built in 1906, the Sawin Memorial Building (cover photo), which houses the Sawin Museum, is both the seat of the Dover Historical Society and a memorial to benefactors and Society charter members Benjamin and Eudora Sawin. Set upon a hill bequeathed by the Sawins, the building once overlooked farmland and landmarks that included the Williams Tavern, the Old Training Field, and the Hodgson Manufacturing Company.

The Federal-style building was designed by Dover architects and features white marble accents, a memorial inscription set in relief, and a roof clad in red Vermont slate, a rare and difficult-to-work-with material reserved at the time for the most important buildings in a community. Its striking red-brick design was echoed in later buildings making up the structural center of the Town. They include the original four-room Caryl School (1910), gutted by fire in 1970, the Town House (1922), the Town Library (1968), and the Dover Post Office (1977). Trees have since obscured the open vista that once connected these structures, which nevertheless still anchor the Town Center and its more modern additions.

In 2016, the Society held a grand reopening to celebrate the transformative renovation of the museum's interior and exterior, parking lot, and surrounding property. The driveway to the museum was widened and the parking lot expanded and resurfaced with "purple" gravel that complements the slate roof. Of particular note is the careful elimination of unhealthy, non-native, and overgrown trees, which has opened up the view of the building and allowed long-dormant native wildflowers and shrubs to come back. Efforts are ongoing to identify and label all the property's native flora species to create an arboretum that dovetails with similar preservation efforts at Highland Cemetery and the Charles River School Wetlands Laboratory, and with the care of the Town House grounds and Howe lots by the library. The Chicabatob and Powisset garden clubs, along with the Tree Committee, have worked hard to help enhance the beauty of these open spaces.

Thanks to the tireless efforts of numerous volunteers and Town employees—including the Parks and Recreation Department and the Highway Department—the museum can now better showcase the people, events, and artifacts of Dover's distinctive past. A more spacious first floor offers exhibits on such topics as the area's earliest Indigenous Peoples, the First Contact by settlers, the Revolutionary War, the Federal Period, the rise of domestic and commercial manufacturing, and the formation of the Norfolk Hunt Club, all in coordination with Chickering Elementary School's social studies curriculum.

The second floor houses eclectic exhibits of locally owned personal items, including Revolutionary War, Civil War, WWI, and WWII paraphernalia. The lower level highlights everyday life throughout Dover's history, with interactive exhibits.

Located at the intersection of Dedham and Centre Streets, the Sawin Museum is open Saturday afternoons in spring and fall and also by appointment. Admission is free. To learn more or to contact the curators, visit [www.doverhistoricalsociety.org](http://www.doverhistoricalsociety.org).

*Pam Kunkemueller  
Stuart Swiny  
— The Dover Historical Society*

## Notes



*Main floor of the Sawin Museum. Photo by Stuart Swiny.*

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