

MILESTONE SCHEDULE



Town of Dover

Community Center Project

05/14/2021 - Project Schedule - DRAFT

- Owner Meeting
- ◆ Major Milestone

II. Schematic Design Phase		February 9, 2021 thru June 12, 2021	
1. Schematic Design of Preferred Solutions	○	81 Days	11-Feb-21 thru 3-May-21
2. Building Committee Meeting to Review SD Progress	○	Schematic Design Phase - 16 Weeks	
3. Building Committee Meeting to Review SD Progress	○	14 Days	9-Mar-21
4. Building Committee Meeting to Review SD Progress	○	14 Days	18-Mar-21
5. Building Committee Meeting to Review SD Progress	○	14 Days	22-Mar-21
6. Building Committee Meeting to Review SD Progress	○	14 Days	29-Mar-21
7. Building Committee Meeting to Review SD Progress	○	3 Days	5-Apr-21
8. SD Sets to Estimators	◆	3 Days	12-Apr-21
9. SD Design Review	○	3 Days	9-Apr-21
10. SD Estimate	○	3 Days	9-Apr-21 thru 23-Apr-21
11. SD Estimate Reconciliation	◆	3 Days	9-Apr-21 thru 23-Apr-21
12. SD Value Management	○	3 Days	28-Apr-21
13. Building Committee Meeting to Review and Approve SD Package	○	3 Days	28-Apr-21 thru 30-Apr-21
14. Public Presentation(s)	◆	Week of 5/10/2021	
15. Any required Town Board / Committee votes for STM language, etc.	○	Week of 5/17/2021	
16. Final Public Presentation		2-Jun-21	
17. Building Committee Meeting to Review Public Comments	○	7-Jun-21	
18. Town Meeting	◆	12-Jun-21	
III. Design Development Phase		July 01, 2021 thru October 4, 2021	
1. Commerce DD Documents		14 Days	1-Jul-21
2. Building Committee Meeting	○	14 Days	19-Jul-21
3. Building Committee Meeting	○	14 Days	2-Aug-21
4. Building Committee Meeting		14 Days	6-Sep-21
5. Send DD Set to Estimators	◆	14 Days	10-Sep-21
6. DD Design Review		14 Days	10-Sep-21 thru 24-Sep-21
7. DD Estimates Due From Estimators		14 Days	24-Sep-21
8. DD Estimate Reconciliation Meeting	◆	3 Days	29-Sep-21
9. DD Value Management		3 Days	29-Sep-21 thru 1-Oct-21
10. Building Committee Meeting	○	3 Days	4-Oct-21
11. Complete DD Reviews; NTP to CD Phase	◆	3 Days	4-Oct-21
IV. Construction Document Phase		October 5, 2021 thru February 28, 2022	
1. Commerce CD Documents		14 Days	5-Oct-21
2. Building Committee Meeting	○	14 Days	8-Nov-21
3. Building Committee Meeting	○	14 Days	8-Dec-21
4. Send 80% CD Set to Estimators		14 Days	20-Dec-21
5. CD Design Review		14 Days	20-Dec-21 thru 3-Jan-21
6. Preliminary Site Plan Review Application Submission to Planning Board		14 Days	20-Dec-21
7. Preliminary Site Plan Review Presentation to Planning Board		14 Days	10-Jan-22
8. CD Estimates Due From Estimators		14 Days	10-Jan-22
9. CD Estimate Reconciliation Meeting		14 Days	13-Jan-22
10. Planning Board Site Plan Review Hearing		14 Days	17-Jan-22
11. CD VE Effort Completed (if necessary)		14 Days	17-Jan-22
12. Building Committee Meeting	○	14 Days	17-Jan-22
13. Building Committee Meeting	○	14 Days	7-Feb-22
14. Planning Board Recommendation to Board of Selectmen and Board of Selectmen Approval	◆	14 Days	21-Feb-22 thru 24-Feb-22
15. Complete 100% Construction Documents	◆	14 Days	28-Feb-22
16. Building Committee Meeting	○	14 Days	29-Feb-22
17. Complete Contract Documents; NTP to Bid	◆	14 Days	28-Feb-22
V. Bidding / Negotiation Phase		March 1, 2022 thru April 29, 2022	
1. Send Bid Docs to Bid Hosting Vendor		9 Weeks	1-Mar-22
2. Input IFB Ad in Central Register		9 Weeks	by 3-Mar-22
3. IFB Ad's Go LIVE		9 Weeks	9-Mar-22
4. Bid Docs Available to Contractors		9 Weeks	9-Mar-22
5. PreBid Conference		9 Weeks	16-Mar-22
6. Filed Subcontractor RFI Due Date		9 Weeks	18-Mar-22
7. Filed Subcontractor Bid	◆	9 Weeks	29-Mar-22
8. General Contractor RFI Due Date		9 Weeks	31-Mar-22
9. General Contractor Bid	◆	9 Weeks	11-Apr-22
10. Building Committee Meeting	○	9 Weeks	12-Apr-22
11. Selectboard Meeting for GC Contract		9 Weeks	14-Apr-22
12. Issue Notice To Proceed to GC		9 Weeks	15-Apr-22
13. Finalize Construction Contracts	◆	9 Weeks	15-Apr-22 thru 29-Apr-22
VI. Construction Phase		April 18, 2022 thru June 26, 2023	
1. Start Construction		13 Months & Punchlist	15-Apr-22
2. Building Committee Meeting	○	13 Months & Punchlist	2-May-22
3. Building Committee Meeting	○	13 Months & Punchlist	6-Jun-22
4. Building Committee Meeting	○	13 Months & Punchlist	11-Jul-22
5. Building Committee Meeting	○	13 Months & Punchlist	8-Aug-22
6. Building Committee Meeting	○	13 Months & Punchlist	5-Sep-22
7. Building Committee Meeting	○	13 Months & Punchlist	3-Oct-22
8. Building Committee Meeting	○	13 Months & Punchlist	7-Nov-22
9. Building Committee Meeting	○	13 Months & Punchlist	5-Dec-22
10. Building Committee Meeting	○	13 Months & Punchlist	9-Jan-23
11. Building Committee Meeting	○	13 Months & Punchlist	6-Feb-23
12. Building Committee Meeting	○	13 Months & Punchlist	6-Mar-23
13. Building Committee Meeting	○	13 Months & Punchlist	3-Apr-23
14. Building Committee Meeting	○	13 Months & Punchlist	8-May-23
15. MEP Commissioning		13 Months & Punchlist	5-May-23 thru 19-May-23
16. Contractor Substantial Completion	◆	13 Months & Punchlist	22-May-23
17. FF&E & Punchlist		13 Months & Punchlist	23-May-23 thru 25-Jun-23
18. Building Committee Meeting	○	13 Months & Punchlist	25-Jun-23
19. Final Completion	◆	13 Months & Punchlist	26-Jun-23
20. Move-In	◆	13 Months & Punchlist	26-Jun-23
VII. Project Close-Out		July 2023 thru August 2023	