

FY22 Board of Selectmen Goals & Priorities (DRAFT)			
Priority	Focus Area	Suggested Key Actions	Priority
Land Use / Open Space	I. Water	1. Investigate how Dover can develop a reliable water source for residents, encompassing the following areas: regionalization; additional water sources (Elm Bank, MWRA, neighboring communities); expansion of Town-owned water system.	
		a. Procure a consultant to work on this effort with the Town - funded by ATM 2021 Special Article	
		I. Draft RFP / Scope of Services	
		II. Issue RFP	
		III. Review RFP Responses	
		IV. Select Consultant	
		b. Meet with neighboring communities and the State to better understand options available to the Town (Needham, Natick, Medfield, Dedham / Westwood Water District, Wellesley, MWRA)	
		2. Develop and publish water conservation tips and resources for residents with a goal of promoting water conservation practices	
		3. Investigate and develop irrigation / drought enforcement bylaws and recommend to the BOS for consideration at ATM 2022.	
		4. Have staff fully assume monitoring well data collection.	
		5. Determine roles and responsibilities for water stakeholders	
	II. Open Space	Present to the Board of Selectmen multiple options that could fund open space initiatives.	
	III. Hale Reservation	Complete appraisal of property and finalize recommendation	
	IV. Climate Vulnerability	1. Ensure cohesion between master planning efforts (HPP; HMP; MVP; OSP) 2. Better incorporate master planning efforts into day-to-day operations: operating and capital budget; BOS Updates	
Long Term Financial Planning	I. Internal Finance Procedures	Continue to work with Interim Finance Director and Consulting Team to implement best practices and modernization efforts within the Treasurer/Collector and Town Accountant offices <i>See detailed internal finance procedures project plan here: https://drive.google.com/file/d/1qxuESaGF1KKT3m9-Bgh3RKcAwaWKur_C/view?usp=sharing</i>	
	II. Financial Reserve Policies	With passage of the Capital Reserve Fund, codify the Town's capital spending policy. Partner with Warrant Committee to develop a free cash policy	
Government Structure	I. Support Dover's Volunteer Base	1. Finalize volunteer handbook and distribute to members.	
		2. Host an annual volunteer appreciation event.	
		3. Incorporate volunteer opportunities throughout town communications: website; socials; newsletters; board and committee announcements	
		4. Start process of annual board and committee presentation meetings as a way to inform the community of projects and initiatives	
		5. Develop newsletter highlighting board and committee efforts, projects, and initiatives.	
	II. Project Management	Repurpose existing IT Coordinator position into a Project Manager / Business Analyst with a focus on general townwide project management and modernization efforts.	
	III. DPW	Summarize the DPW consultant's report into an action plan and present to the BOS for implementation.	
	IV. General Management	Build multi-year planning document	
Modernization	I. Digital Transformation	Investigate digital transformation with TAB & MPM - how does Dover stay current with technology	
	II. Website	Complete assessment of website growth and effectiveness and present to the Selectmen	
	III. Document Management	Begin phase two of document management / digitization work, including investigating the benefit of a document management application	