



Project Leaders

|  |   |
|--|---|
| <b>Project:</b> Dover Community Center Project   | <b>Monthly Report No.:</b> <u>09</u>  |
| <b>Job No:</b> n/a   | <b>Month of:</b> March 2022   |
| <b>Architect:</b><br>Fennick McCredie Architecture<br>70 Franklin Street<br>Boston, MA 02110 | <b>Owner:</b><br>Town of Dover, Massachusetts<br>5 Springdale Avenue<br>Dover, MA 02030 |

|  |  |
|--|--|
| <b>Associate Director:</b> Phil Palumbo            | <b>Email Address:</b> phil.palumbo@collierseng.com   |
| <b>Project Manager:</b> John Bates                 | <b>Email Address:</b> john.bates@collierseng.com     |
| <b>Construction Representative:</b> Krishna Mistry | <b>Email Address:</b> krishna.mistry@collierseng.com |

**Project Progress During Month of March:**

|   |  |
|---|--|
| March 21 <sup>st</sup>                                | Stormwater and Septic Review w/ Town Septic Agent  |
| March 22 <sup>nd</sup>                                | FMA Issued 99% Construction Documents for Final OPM and Owner Review   |
| March 22 <sup>nd</sup> thru<br>March 25 <sup>th</sup> | 99% Construction Documents Reviewed by Colliers and Review Comments Addressed by FMA   |
| <b>March 28<sup>th</sup></b>                          | <b>Building Committee Meeting Reviewing:</b> <ul style="list-style-type: none"> <li>o <b>Hazmat Monitoring Services Proposals</b></li> <li>o <b>Materials Testing Procurement Update</b></li> <li>o <b>Update on Property Abutters</b></li> <li>o <b>Construction Document Status Update</b></li> <li>o <b>Vote to Proceed Into the Bidding Process</b></li> </ul> |
| March 29 <sup>th</sup>                                | <ul style="list-style-type: none"> <li>• FMA Issued 100% Bid Documents for Upload to Online Bid Hosting Vendor</li> <li>• IFB Ad Input on the Central Register</li> <li>• Invitation to Bid Sent to Prequalified GCs and Filed Subcontractors</li> </ul>   |

**30 Day Look Ahead Summary:**

|                            |   |
|----------------------------|---|
| April 6 <sup>th</sup>      | <ul style="list-style-type: none"> <li>• Central Register Ad Goes Live</li> <li>• Bid Docs Available to Contractors</li> </ul>  |
| April 13 <sup>th</sup>     | PreBid Conference at the Caryl Community Center   |
| April 15 <sup>th</sup>     | Filed Subcontractor RFIs Due  |
| April 26 <sup>th</sup>     | Filed Subcontractor Bids Due  |
| April 28 <sup>th</sup>     | General Contractor RFIs Due   |
| May 9 <sup>th</sup>        | General Contractor Bids Due   |
| <b>May 11<sup>th</sup></b> | <b>Building Committee Meeting Reviewing:</b> <ul style="list-style-type: none"> <li>o <b>Bidding Process Results</b></li> </ul> |
| May 12 <sup>th</sup>       | Selectboard Meeting for General Contractor Contract   |
| <b>May 13<sup>th</sup></b> | <b>Issue Notice to Proceed to General Contractor</b>  |



Project Leaders

**Problems Encountered:**

|                                       | 1st noted<br>(period ending) | Status        |
|---------------------------------------|------------------------------|---------------|
| 1) No issues encountered during March | March 2022                   | <b>Closed</b> |

**Comments:**

|                              | 1st noted<br>(period ending) | Status        |
|------------------------------|------------------------------|---------------|
| 1) No comments at this time. | March 2022                   | <b>Closed</b> |

# INVOICE SUMMARY FORM



## Town of Dover

### Dover Community Center Project

#### Monthly Invoice Summary - March

12-Apr-22

| INVOICES                                     |                |               |                     |                     |
|--|----------------|---------------|---------------------|---------------------|
| Company / Vendor Name                        | Number         | Approval Date | Amount              | Amount Approved     |
| King Affordable Movers                       | 2692-1         | 03/01/22      | \$ 1,190.50         | \$ 1,190.50         |
| Amazon                                       | 1VPT-7WMP-XMTV | 03/02/22      | \$ 132.88           | \$ 132.88           |
| Office Gallery Int. (moving expenses)        | 20784          | 03/02/22      | \$ 525.00           | \$ 525.00           |
| City Lock Company                            | 7000-18183     | 03/10/22      | \$ 2,023.94         | \$ 2,023.94         |
| Target (moving expenses)                     | Credit Card    | 03/10/22      | \$ 122.82           | \$ 122.82           |
| Robert W. Sullivan, Inc.                     | 88777          | 03/20/22      | \$ 4,050.00         | \$ 4,050.00         |
| Fennick McCredie Architecture (February Inv) | 1190-17        | 03/25/22      | \$ 59,297.32        | \$ 59,297.32        |
| Eagle Leasing                                | RI2407148      | 03/31/22      | \$ 398.00           | \$ 398.00           |
| <b>Totals</b>                                |                |               | <b>\$ 67,740.46</b> | <b>\$ 67,740.46</b> |

**NOTE:**

Where discrepancies exist between amount shown on cover sheet and the actual invoice, the invoice shall govern.

# FINANCIAL STATUS REPORT



## Town of Dover Community Center Building

### Financial Status Report (\$000's)

Date: April 12, 2022

|   |                                      | A                  | B                  | C                            | D1                       | D2          | D              | E                           | F                               | G                         |
|---|--------------------------------------|--------------------|--------------------|------------------------------|--------------------------|-------------|----------------|-----------------------------|---------------------------------|---------------------------|
|   |                                      | Budget             |                    |                              | Contracted Project Costs |             |                | Anticipated Costs           |                                 | Remaining Balance (C - F) |
| Budget developed as of 5/3/2021                           |                                      | Project Budget     | Approved Transfers | Approved Budget w/ Transfers | Paid                     | Unpaid      | Total Contract | Planned, but not Contracted | Anticipated Total Costs (D + E) |                           |
| <b>I. Construction</b>                                    |                                      |                    |                    |                              |                          |             |                |                             |                                 |                           |
| <u>A.</u>   | Building & Site                      | \$ 14,180.0        | \$ -               | \$ 14,180.0                  | \$ -                     | \$ -        | \$ -           | \$ 14,180.0                 | \$ 14,180.0                     | \$ -                      |
| <u>B.</u>   | Other Construction                   |                    |                    |                              |                          |             |                |                             |                                 |                           |
|   | <b>Total Construction</b>            | <b>\$ 14,180.0</b> | <b>\$ -</b>        | <b>\$ 14,180.0</b>           | <b>\$ -</b>              | <b>\$ -</b> | <b>\$ -</b>    | <b>\$ 14,180.0</b>          | <b>\$ 14,180.0</b>              | <b>\$ -</b>               |
| <b>IV. Furniture, Fixtures &amp; Equipment (FF&amp;E)</b> |                                      |                    |                    |                              |                          |             |                |                             |                                 |                           |
| <u>A.</u>   | FF&E and Technology                  | 436.2              | -                  | 436.2                        | -                        | -           | -              | 436.2                       | 436.2                           | -                         |
| <u>B.</u>   | Program Related Equipment            | w/ above           | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>C.</u>   | Data/Telecomm Equipt                 | w/ above           | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>D.</u>   | Audio/Visual Equipment               | w/ above           | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>E.</u>   | Security Equipment                   | -                  | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>F.</u>   | Specialty Signage                    | -                  | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
|   | <b>Total FF &amp; E</b>              | <b>436.2</b>       | <b>-</b>           | <b>436.2</b>                 | <b>-</b>                 | <b>-</b>    | <b>-</b>       | <b>436.2</b>                | <b>436.2</b>                    | <b>-</b>                  |
| <b>V. Fees and Expenses</b>                               |                                      |                    |                    |                              |                          |             |                |                             |                                 |                           |
| <u>A.</u>   | Fees                                 |                    |                    |                              |                          |             |                |                             |                                 |                           |
| <u>1</u>  | Feasibility & Schematic Design Phase | 347.0              | -                  | 347.0                        | 346.9                    | -           | 346.9          | -                           | 346.9                           | 0.1                       |
| <u>2</u>  | Architect                            | 1,508.7            | -                  | 1,508.7                      | 940.2                    | 568.5       | 1,508.7        | -                           | 1,508.7                         | -                         |
| <u>a</u>  | Civil Engineering                    | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>b</u>  | Landscape Arch.                      | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>c</u>  | Structural Engineering               | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>d</u>  | MEP/FP Engineering                   | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>e</u>  | Interior/Furniture Designer          | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>f</u>  | Lighting Consultant                  | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>g</u>  | Acoustical Consultant                | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>h</u>  | Signage Consultant                   | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>i</u>  | LEED Designer                        | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>j</u>  | Referendum Services                  | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>k</u>  | Code Consultant                      | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>l</u>  | Designer's Cost Estimator            | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>3</u>  | Special Consultants                  |                    |                    |                              |                          |             |                |                             |                                 |                           |
| <u>a</u>  | Haz. Mat. Monitoring                 | 42.5               | -                  | 42.5                         | -                        | -           | -              | 42.5                        | 42.5                            | -                         |
| <u>b</u>  | Audio/Visual                         | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>c</u>  | Technology & Security Consultant     | w/ architect       | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>d</u>  | Geo-Tech Monitoring                  | 7.5                | -                  | 7.5                          | -                        | -           | -              | 7.5                         | 7.5                             | -                         |
| <u>e</u>  | Traffic Engineer                     | w/ Peer Review     | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>f</u>  | Ecologist/Soil Sample                | -                  | -                  | -                            | -                        | -           | -              | -                           | -                               | -                         |
| <u>g</u>  | Peer Reviews                         | 10.0               | -                  | 10.0                         | -                        | -           | -              | 10.0                        | 10.0                            | -                         |

# FINANCIAL STATUS REPORT



## Town of Dover Community Center Building

### Financial Status Report (\$000's)

Date: April 12, 2022

|                                 |                                | A              | B                  | C                            | D1                       | D2           | D              | E                           | F                               | G                         |
|---------------------------------|--------------------------------|----------------|--------------------|------------------------------|--------------------------|--------------|----------------|-----------------------------|---------------------------------|---------------------------|
|                                 |                                | Budget         |                    |                              | Contracted Project Costs |              |                | Anticipated Costs           |                                 | Remaining Balance (C - F) |
| Budget developed as of 5/3/2021 |                                | Project Budget | Approved Transfers | Approved Budget w/ Transfers | Paid                     | Unpaid       | Total Contract | Planned, but not Contracted | Anticipated Total Costs (D + E) |                           |
| h                               | Green Building Consultant      | w/ architect   |                    |                              |                          |              |                |                             |                                 |                           |
| i                               | Storm Water Monitoring         | -              | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 4                               | Project Management             | 485.0          |                    | 485.0                        | 149.2                    | 335.8        | 485.0          | -                           | 485.0                           | -                         |
| 5                               | Building Commissioning         | 40.0           | 20.0               | 60.0                         | 4.1                      | 47.2         | 51.3           | 8.7                         | 60.0                            | -                         |
| 6                               | Owner's Cost Estimator         | 25.0           |                    | 25.0                         | 22.5                     | -            | 22.5           | -                           | 22.5                            | 2.5                       |
| 7                               | CM Preconstruction Fee         | -              | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 8                               | Owner's Legal Fees             | 10.0           | -                  | 10.0                         | -                        | -            | -              | 10.0                        | 10.0                            | -                         |
| 9                               | Site Survey                    | w/ architect   | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 10                              | Utility Assessment             | 10.0           | -                  | 10.0                         | 1.0                      | -            | 1.0            | 9.0                         | 10.0                            | -                         |
|                                 | Sub-total Fees                 | 2,485.7        | 20.0               | 2,505.7                      | 1,463.9                  | 951.5        | 2,415.4        | 87.7                        | 2,503.1                         | 2.6                       |
| B.                              | Expenses                       |                |                    |                              |                          |              |                |                             |                                 |                           |
| 1                               | Owner's Insurance              | 20.3           | (20.0)             | 0.3                          | -                        | -            | -              | 0.3                         | 0.3                             | 0.0                       |
| 2                               | Permits                        | -              | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 3                               | Printing                       | 6.0            | -                  | 6.0                          | -                        | -            | -              | 6.0                         | 6.0                             | -                         |
| 4                               | Construction Utilities Use     | w/ constr      | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 5                               | Site Borings                   | w/ geotech     | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 6                               | Materials Testing              | 20.0           | -                  | 20.0                         | -                        | -            | -              | 20.0                        | 20.0                            | -                         |
| 7                               | Special Inspections            | w/ mat testing | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 8                               | Consultant Reimbursables       | 35.0           | -                  | 35.0                         | 4.9                      | 30.1         | 35.0           | -                           | 35.0                            | -                         |
| 9                               | Moving/Relocation              | 85.0           | -                  | 85.0                         | 10.4                     | -            | 10.4           | 74.6                        | 85.0                            | -                         |
| 10                              | Temporary Space/Ops            | -              | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 11                              | Advertising                    | 2.5            | -                  | 2.5                          | 1.0                      | -            | 1.0            | 1.5                         | 2.5                             | -                         |
| 12                              | Physical Plant Expenses        | -              | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 13                              | Misc. Expenses                 | 10.0           | -                  | 10.0                         | -                        | -            | -              | 10.0                        | 10.0                            | -                         |
| 14                              | Bond/Financing                 | -              | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
| 15                              | Site Acquisition               | -              | -                  | -                            | -                        | -            | -              | -                           | -                               | -                         |
|                                 | Sub-total Expenses             | 178.8          | (20.0)             | 158.8                        | 16.3                     | 30.1         | 46.4           | 112.4                       | 158.8                           | 0.0                       |
|                                 | <b>Total Fees and Expenses</b> | <b>2,664.5</b> | <b>-</b>           | <b>2,664.5</b>               | <b>1,480.2</b>           | <b>981.6</b> | <b>2,461.8</b> | <b>200.1</b>                | <b>2,661.9</b>                  | <b>2.6</b>                |

# FINANCIAL STATUS REPORT



## Town of Dover Community Center Building

### Financial Status Report (\$000's)

Date: April 12, 2022

|                                   | A                  | B                  | C                            | D1                       | D2              | D                 | E                           | F                               | G                         |
|-----------------------------------|--------------------|--------------------|------------------------------|--------------------------|-----------------|-------------------|-----------------------------|---------------------------------|---------------------------|
|                                   | Budget             |                    |                              | Contracted Project Costs |                 |                   | Anticipated Costs           |                                 | Remaining Balance (C - F) |
|                                   | Project Budget     | Approved Transfers | Approved Budget w/ Transfers | Paid                     | Unpaid          | Total Contract    | Planned, but not Contracted | Anticipated Total Costs (D + E) |                           |
| VI. <u>Contingency</u>            |                    |                    |                              |                          |                 |                   |                             |                                 |                           |
| A. Construction & Owner's Project |                    |                    |                              |                          |                 |                   |                             |                                 |                           |
| 1 Construction                    | 709.5              | -                  | 709.5                        | -                        | -               | -                 | -                           | -                               | 709.5                     |
| 2 Owner's Project                 | 859.8              | -                  | 859.8                        | -                        | -               | -                 | -                           | -                               | 859.8                     |
| B. Additional Need                | -                  | -                  | -                            | -                        | -               | -                 | -                           | -                               | -                         |
| <b>Total Contingency</b>          | <b>1,569.3</b>     | <b>-</b>           | <b>1,569.3</b>               | <b>-</b>                 | <b>-</b>        | <b>-</b>          | <b>-</b>                    | <b>-</b>                        | <b>1,569.3</b>            |
| <b>Total Project</b>              | <b>\$ 18,850.0</b> | <b>\$ -</b>        | <b>\$ 18,850.0</b>           | <b>\$ 1,480.2</b>        | <b>\$ 981.6</b> | <b>\$ 2,461.8</b> | <b>\$ 14,816.3</b>          | <b>\$ 17,278.1</b>              | <b>\$ 1,571.9</b>         |

# MILESTONE SCHEDULE



Town of Dover  
Community Center Project  
04/12/2022 - Project Schedule

○ Owner Meeting  
◆ Major Milestone

| II. Schematic Design Phase  |   | February 9, 2021 thru June 12, 2021    |                          |
|---|---|--|--------------------------|
| 1 Schematic Design of Preferred Solutions   |   | 81 Days                                | 11-Feb-21 thru 3-May-21  |
| 2 Building Committee Meeting to Review SD Progress  | ○ |  | 5-Mar-21                 |
| 3 Building Committee Meeting to Review SD Progress  | ○ |  | 18-Mar-21                |
| 4 Building Committee Meeting to Review SD Progress  | ○ |  | 22-Mar-21                |
| 5 Building Committee Meeting to Review SD Progress  | ○ |  | 29-Mar-21                |
| 6 Building Committee Meeting to Review SD Progress  | ○ |  | 5-Apr-21                 |
| 7 Building Committee Meeting to Review SD Progress  | ○ |  | 12-Apr-21                |
| 8 SD Sets to Estimators   | ◆ |  | 9-Apr-21                 |
| 9 SD Design Review  |   | 14 Days                                | 9-Apr-21 thru 23-Apr-21  |
| 10 SD Estimate  |   | 14 Days                                | 9-Apr-21 thru 23-Apr-21  |
| 11 SD Estimate Reconciliation   | ◆ |  | 28-Apr-21                |
| 12 SD Value Management  |   | 3 Days                                 | 28-Apr-21 thru 30-Apr-21 |
| 13 Building Committee Meeting to Review and Approve SD Package  | ○ |  | 3-May-21                 |
| 14 Public Presentation(s)   | ◆ |  | Week of 5/10/2021        |
| 15 Any required Town Board / Committee votes for STM language, etc.   | ○ |  | Week of 5/17/2021        |
| 16 Final Public Presentation  | ○ |  | 2-Jun-21                 |
| 17 Building Committee Meeting to Review Public Comments   | ○ |  | 7-Jun-21                 |
| 18 Town Meeting   | ◆ |  | 12-Jun-21                |
| III. Design Development Phase   |   | July 01, 2021 thru October 4, 2021     |                          |
| 1 Commence DD Documents   |   |  | 1-Jul-21                 |
| 2 Building Committee Meeting  | ○ |  | 12-Jul-21                |
| 3 Building Committee Meeting  | ○ |  | 26-Jul-21                |
| 4 Building Committee Meeting  | ○ |  | 9-Aug-21                 |
| 5 Building Committee Meeting  | ○ |  | 30-Aug-21                |
| 6 Send DD Set to Estimators   | ◆ |  | 10-Sep-21                |
| 7 Building Committee Meeting - MEP COMMISSIONING RFP APPROVAL   | ○ |  | 13-Sep-21                |
| 8 Issue MEP Commissioning RFP to Central Register   | ◆ |  | by 9/16/2021             |
| 9 MEP Commissioning RFP Available to Commissioning Agents   | ◆ |  | 22-Sep-21                |
| 10 DD Estimates Due From Estimators   | ◆ |  | 24-Sep-21                |
| 11 100% DD Set Submission   | ◆ |  | 27-Sep-21                |
| 12 DD Design Review   |   | 14 Days                                | 27-Sep-21 thru 11-Oct-21 |
| 13 Building Committee Meeting   | ○ |  | 27-Sep-21                |
| 14 DD Estimate Reconciliation Meeting   | ◆ |  | 29-Sep-21                |
| 15 DD Value Management  |   | 3 Days                                 | 29-Sep-21 thru 1-Oct-21  |
| 16 Building Committee Meeting - Approval of BE Commissioning RFP and APPROVAL TO PROCEED TO CD                        | ○ |  | 4-Oct-21                 |
| 17 Complete DD Reviews; NTP to CD Phase   | ◆ |  | 4-Oct-21                 |
| IV. Construction Document Phase   |   | October 5, 2021 thru February 28, 2022 |                          |
| 1 Commence CD Documents   |   |  | 5-Oct-21                 |
| 2 MEP Commissioning Agent Proposals Due   |   |  | 6-Oct-21                 |
| 3 Issue BE Commissioning RFP to Central Register  |   |  | 7-Oct-21                 |
| 4 BE Commissioning RFP Available to Commissioning Agents  |   |  | 13-Oct-21                |
| 5 Building Committee Meeting - SELECTION OF CONTRACTOR PREQUAL COMMITTEE & MEP Cx AGENT APPROVAL                      | ○ |  | 28-Oct-21                |
| 6 Contract with Selected MEP Commissioning Agent  | ◆ |  | 26-Oct-21 thru 2-Nov-21  |
| 7 BE Commissioning Agent Proposals Due  |   |  | 27-Oct-21                |
| 8 Building Committee Meeting - REVIEW BE Cx AGENT PROPOSAL FINISHES SUBCOMMITTEE ACTIVITY, DESIGN UPDATE              | ○ |  | 8-Nov-21                 |
| 9 Reissue Building Envelope Commissioning RFP to Commissioning Agents   |   |  | 9-Nov-21                 |
| 10 Contractor Prequal Committee Meeting to Review Draft RFQ   |   |  | 16-Nov-21                |
| 11 Building Envelope Commissioning Agents Proposals Due   |   |  | 16-Nov-21                |
| 12 Building Committee Meeting - REVIEW BE Cx AGENT PROPOSAL, SITE DESIGN, LANDSCAPING, BID ALTERNATES                 | ○ |  | 22-Nov-21                |
| 13 Contract with Selected BE Commissioning Agent  | ◆ |  | 23-Nov-21 thru 29-Nov-21 |
| 14 Contractor Prequal Committee Meeting to Approve Contractor RFQ   |   |  | 23-Nov-21                |
| 15 Advertise Contractor RFQ in Central Register, Local Newspaper and COMMBUYS   |   |  | 2-Dec-21                 |
| 16 Contractor Prequal Available to Contractors  | ◆ |  | 8-Dec-21                 |
| 17 Planning Board Submission - Site Plan Review   |   |  | 15-Dec-21                |
| 18 Contractor Prequal Info Meeting and Site Walkthrough   | ◆ |  | 15-Dec-21                |
| 19 Building Committee Meeting - Community Room External Building Design / Design & Permit Updates / 80% Plan Progress | ○ |  | 16-Dec-21                |
| 20 Send 80% CD Set to Estimators  | ◆ |  | 17-Dec-21                |
| 21 CD Design/Estimate Review  |   | 21 Days                                | 17-Dec-21 thru 11-Jan-22 |
| 22 Contractor SOQ's Due   | ◆ |  | 5-Jan-22                 |
| 23 Contractor Prequal Committee Meeting to Distribute SOQ's   |   |  | 5-Jan-22                 |
| 24 Planning Board - Site Plan Review  |   |  | 10-Jan-22                |
| 25 CD Estimates Due From Estimators   |   |  | 11-Jan-22                |
| 26 CD Estimate Reconciliation Meeting   |   |  | 13-Jan-22                |
| 27 CD VE Effort Completed (If Necessary)  |   | 3 days                                 | 13-Jan-22 thru 15-Jan-22 |
| 28 Building Committee Meeting   | ○ |  | 18-Jan-22                |
| 29 Planning Board - Site Plan Review - 2nd Meeting  |   |  | 24-Jan-22                |
| 30 Contractor Prequal Committee Meeting (If Necessary)  |   |  | 24-Jan-22 thru 28-Jan-22 |
| 31 Selectman - Site Plan Review   |   |  | 27-Jan-22                |
| 32 Selectman - Site Plan Review and Approval  | ◆ |  | 3-Feb-22                 |
| 33 Contractor Prequal Committee Meeting - Complete Contractor Quals Review  | ◆ |  | 7-Feb-22                 |
| 34 Building Committee Meeting   | ○ |  | 7-Feb-22                 |
| 35 Deadline for Contractor Notification Reg Prequal   | ◆ |  | 21-Feb-22                |
| 36 Complete 99% Construction Documents - Issued for Final Review  | ◆ |  | 22-Mar-22                |
| 37 Building Committee Meeting - APPROVAL TO PROCEED TO BID  | ○ |  | 28-Mar-22                |
| 38 Complete Contract Documents; NTP to Bid  | ◆ |  | 28-Mar-22                |
| V. Bidding / Negotiation Phase  |   | March 29, 2022 thru May 27, 2022       |                          |
| 1 Send Bid Docs to Bid Hosting Vendor   |   |  | 29-Mar-22                |
| 2 Input IFB Ad in Central Register  |   |  | by 31-Mar-22             |
| 3 Send Invitation to Bid to Prequalified General Contractors and Filed Subcontractors                                 |   |  | 28-Mar-22 thru 1-Apr-22  |
| 4 IFB Ad's Go LIVE  | ◆ |  | 6-Apr-22                 |
| 5 Bid Docs Available to Contractors   |   |  | 6-Apr-22                 |
| 6 PreBid Conference   | ◆ |  | 13-Apr-22                |
| 7 Filed Subcontractor RFI Due Date  | ◆ |  | 15-Apr-22                |
| 8 Filed Subcontractor Bid   | ◆ |  | 26-Apr-22                |
| 9 General Contractor RFI Due Date   | ◆ |  | 28-Apr-22                |
| 10 General Contractor Bid   | ◆ |  | 9-May-22                 |
| 11 Building Committee Meeting   | ○ |  | 11-May-22                |
| 12 Selectboard Meeting for GC Contract  | ◆ |  | 12-May-22                |
| 13 Issue Notice-To-Proceed to GC  | ◆ |  | 13-May-22                |
| 14 Finalize Construction Contracts  | ◆ |  | 13-May-22 thru 27-May-22 |
| VI. Construction Phase  |   | May 16, 2022 thru July 24, 2023        |                          |
| 1 Start Construction  |   |  | 16-May-22                |
| 2 Building Committee Meeting  | ○ |  | 6-Jun-22                 |
| 3 Building Committee Meeting  | ○ |  | 11-Jul-22                |
| 4 Building Committee Meeting  | ○ |  | 8-Aug-22                 |
| 5 Building Committee Meeting  | ○ |  | 5-Sep-22                 |
| 6 Building Committee Meeting  | ○ |  | 3-Oct-22                 |
| 7 Building Committee Meeting  | ○ |  | 7-Nov-22                 |
| 8 Building Committee Meeting  | ○ |  | 5-Dec-22                 |
| 9 Building Committee Meeting  | ○ |  | 9-Jan-23                 |
| 10 Building Committee Meeting   | ○ |  | 6-Feb-23                 |
| 11 Building Committee Meeting   | ○ |  | 6-Mar-23                 |
| 12 Building Committee Meeting   | ○ |  | 3-Apr-23                 |
| 13 Building Committee Meeting   | ○ |  | 8-May-23                 |
| 14 Building Committee Meeting   | ○ |  | 5-Jun-23                 |
| 15 MEP Commissioning  | ◆ |  | 5-Jun-23 thru 16-Jun-23  |
| 16 Contractor Substantial Completion  | ◆ |  | 19-Jun-23                |
| 17 Building Committee Meeting   | ○ |  | 10-Jul-23                |
| 18 FF&E & Punchlist   | ◆ |  | 20-Jun-23 thru 23-Jul-23 |
| 19 Final Completion   | ◆ |  | 24-Jul-23                |
| 20 Move-In  | ◆ |  | 26-Jul-23                |
| VII. Project Close-Out  |   | August 2023 thru September 2023        |                          |

Current Status  
04/12/22