TOWN OF DOVER

PARISH 1748 · DISTRICT 1784

INCORPORATED 1836

MASSACHUSETTS

Overview of Dover Town Operating Budget Fiscal Year 2015

Town Meeting
May 5, 2014

FY 2015 Budget Summary

as proposed

FY15 Total Expenditures

$34,733,172

vs. $33,440,735 for FY14

Increase of $1,292,437 or +3.9%

FY15 Total Revenues (excluding use of Free Cash)

$33,215,821

vs. $32,207,812 for FY14

Increase of $1,008,009 or +3.1%

FY15 use of Free Cash

$1,517,351

vs. 1,597,973 for FY14

Decrease of $80,622 or -5.0%

FY 2015 Budget Summary

Large Changes from FY2014 Expenditures

FY15 Article 4

Increases

Dover's Regional Schools Operating Assessment	+$407k (+4.0%)
Dover School Operating Budget (incl. OOD)	+$408k (+4.5%)

Decreases

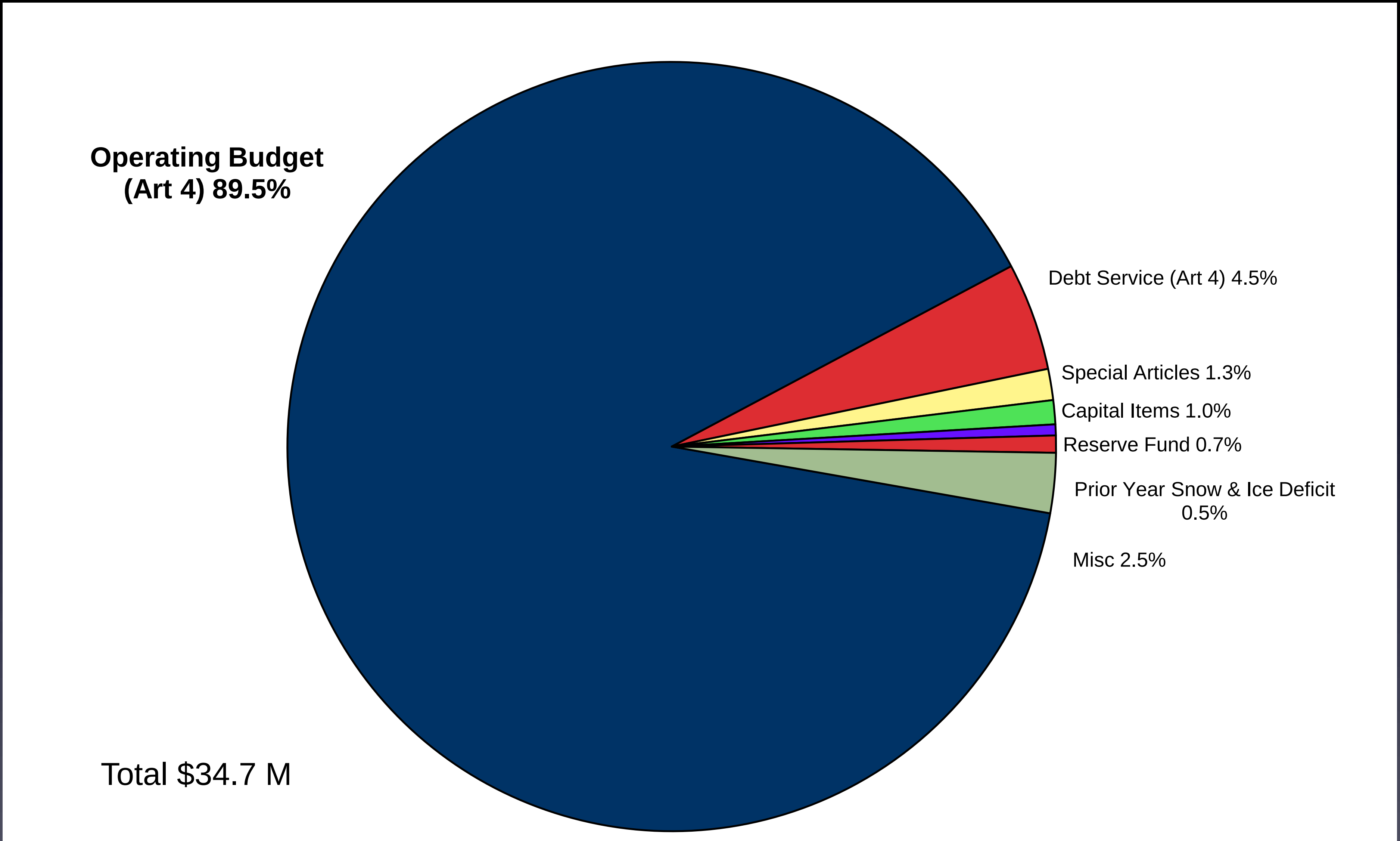
Group Health Insurance (Insurance and Pensions)	-$144k (-7.2%)

FY15 Capital Items + Special Articles

Article 5 & Special Articles (Capital items) & Special Articles (Other)	+$420k (+62.1%)

Explains about $1.1 million of the overall net +$1.3 million increase

FY2015 Budget Components



Revenue Sources and Expenditures

REVENUE SOURCES AND EXPENDITURES

	Recap FY13		Recap FY14		Projected FY15		% Change FY14/FY15
Revenue Sources							
Tax Levy	25,678,414		26,664,674		$27,758,843		4.1%
Debt Service Exclusions							
Dover	1,028,650		930,017		881,217		-5.2%
Regional School	650,284		701,139		691,029		-1.4%
New Growth	335,902		417,124		350,000		-16.1%
Free Cash	1,997,933		1,597,973		1,517,351		-5.0%
State Aid (Receipts)	859,555		876,784		942,349	(a)	7.5%
SBA Reimbursements	531,983	(b)	531,983	(b)	531,983	(b)	0.0%
Local Receipts	1,971,050		2,025,691		2,000,000		-1.3%
Overlay Surplus	50,000		50,000		50,000		0.0%
Other	10,400		10,400		10,400		0.0%
Capital Exclusion Override	0		0		0		0.0%
Total Revenue	**33,114,171**		**33,805,785**		**$34,733,172**		2.7%
Expenditures							
Article 4	30,681,087		31,751,674		$32,642,266		2.8%
Additions to Overlay	250,489		232,496		260,000		11.8%
Article 5	417,152		646,534		350,682		-45.8%
Special Articles	819,617		30,000		455,000		1416.7%
Special Articles - Other	46,828		0		290,671		0.0%
Reserve Fund	250,000		250,000		250,000		0.0%
State Charges	290,402		293,925		300,553	(a)	2.3%
Recap Appropriations	24,636		74,943		24,000		-68.0%
Prior Year Snow & Ice Deficit	0		161,163		160,000		-0.7%
Total Expenditures	**32,780,211**		**33,440,735**		**$34,733,172**		3.9%
Excess Levy Capacity	**333,960**		**365,050**		**0**		

(a) State Aid & charges estimates based on Governor's proposal (H1) January 22, 2014
(b) SBA - State Reimbursement for Chickering after refunding

Summary of Spending by Category

ARTICLE 4

DEPARTMENT	FY2011 EXPENDED	FY2012 EXPENDED	FY2013 EXPENDED	FY2014 APPROVED	FY 2015 REQUESTED	FY14/FY15 % CHANGE	FY14/FY15 $ Variance
GENERAL GOVERNMENT TOTAL	**1,538,162.85**	**1,583,689.69**	**1,757,116.73**	**1,939,734.00**	**1,986,818.00**	**2.4%**	**47,084**
PROTECTION OF PERSONS AND PROPERTY TOTAL	**2,460,367.04**	**2,602,763.42**	**2,600,627.58**	**2,837,850.00**	**2,875,414.00**	**1.3%**	**37,564**
HEALTH AND SANITATION TOTAL	**434,214.06**	**463,472.79**	**453,461.57**	**494,541.00**	**502,505.00**	**1.6%**	**7,964**
HIGHWAY AND BRIDGES TOTAL	**1,350,341.57**	**1,076,082.06**	**1,406,838.14**	**1,329,793.00**	**1,394,289.00**	**4.9%**	**64,496**
OTHER PUBLIC AGENCIES TOTAL	**1,037,437.55**	**1,069,219.42**	**1,085,048.77**	**1,168,163.00**	**1,217,660.00**	**4.2%**	**49,497**
UNCLASSIFIED SERVICES TOTAL	**8,425.80**	**13,502.72**	**12,853.30**	**17,459.00**	**17,459.00**	**0.0%**	**0**
INSURANCE/PENSIONS TOTAL	**2,611,059.31**	**2,683,142.89**	**2,737,047.68**	**3,251,084.00**	**3,198,965.00**	**(1.6%)**	**-52,119**
SCHOOLS							
600 DOVER SCHOOL OPERATING	7,428,083.13	7,232,345.32	7,853,494.91	9,102,492.00	9,510,262.00	4.5%	407,770
601 DOVER'S SHARE REGIONAL --							
OPERATING ASSESSMENT	8,824,734.00	8,775,289.00	9,035,226.00	9,189,754.00	9,609,199.00	4.6%	419,445
DEBT ASSESSMENT	749,519.00	774,246.00	775,027.00	870,873.00	858,297.00	(1.4%)	-12,576
TOTAL	9,574,253.00	9,549,535.00	9,810,253.00	10,060,627.00	10,467,496.00	4.0%	406,869
602 MINUTEMAN VOCATIONAL	29,026.00	35,936.00	60,573.00	67,530.00	37,798.00	(44.0%)	-29,732
604 NORFOLK COUNTY AGRICULTURAL HIGH SCHOOL	0.00	0.00	2,000.00	6,000.00	6,000.00	0.0%	0
SCHOOLS TOTAL	**17,031,362.13**	**16,817,816.32**	**17,724,320.91**	**19,236,649.00**	**20,021,556.00**	**4.1%**	**784,907**
DEBT & INTEREST TOTAL	**1,712,532.59**	**1,774,223.66**	**1,519,172.65**	**1,476,401.00**	**1,427,600.00**	**(3.3%)**	**-48,801**
TOWN BUDGET GRAND TOTAL	**$28,183,902.90**	**$28,083,912.97**	**$29,296,487.33**	**$31,751,674.00**	**$32,642,266.00**	**2.8%**	**890,592**

Detail of Summary of Spending by Category

ARTICLE 4

DEPARTMENT	FY2014 APPROVED	FY 2015 REQUESTED	FY14/FY15 % CHANGE	FY14/FY15 $ Variance
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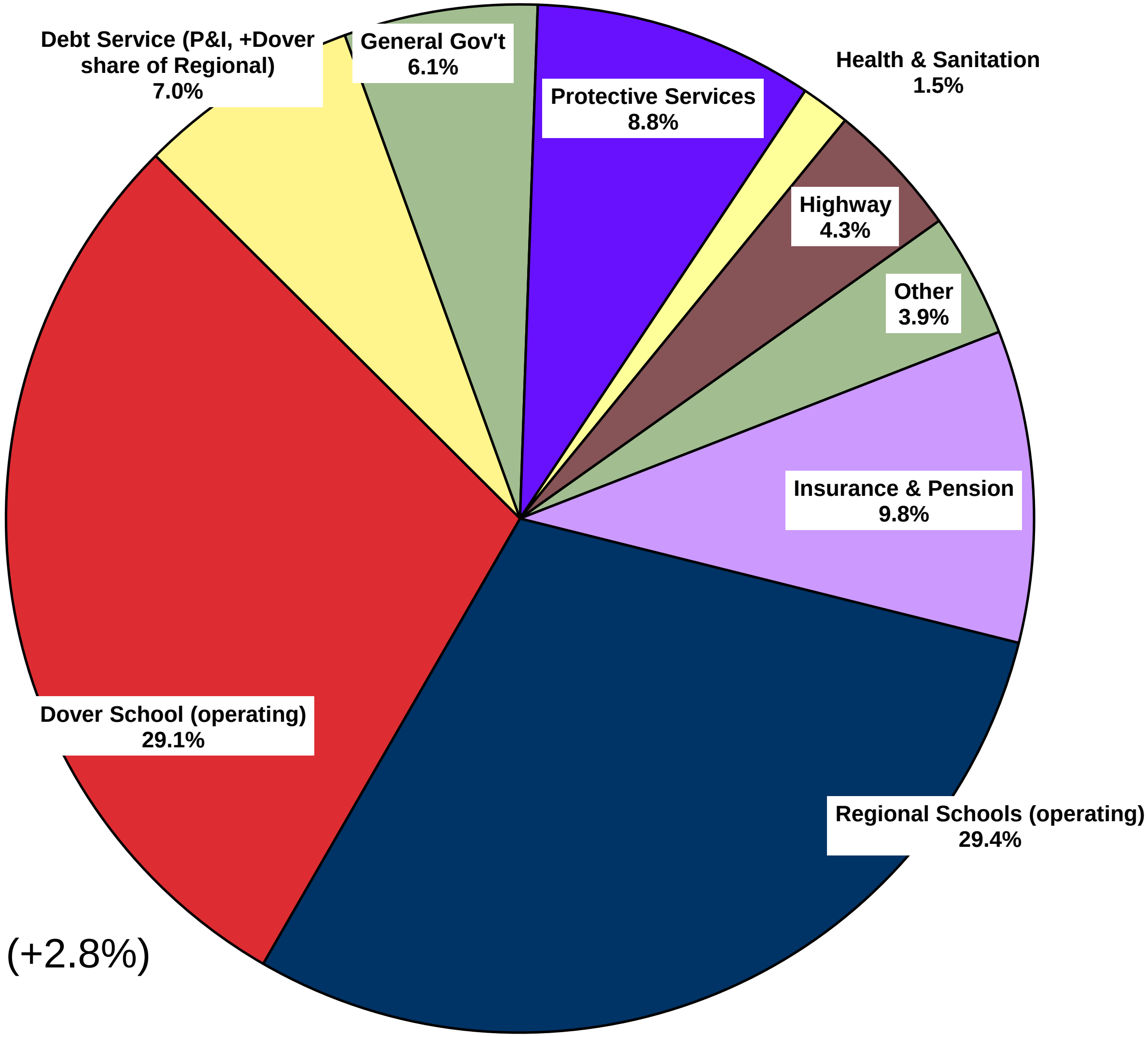
DEBT & INTEREST TOTAL	**1,476,401.00**	**1,427,600.00**	**(3.3%)**	**-48,801**
TOWN BUDGET GRAND TOTAL	**$31,751,674.00**	**$32,642,266.00**	**2.8%**	**890,592**

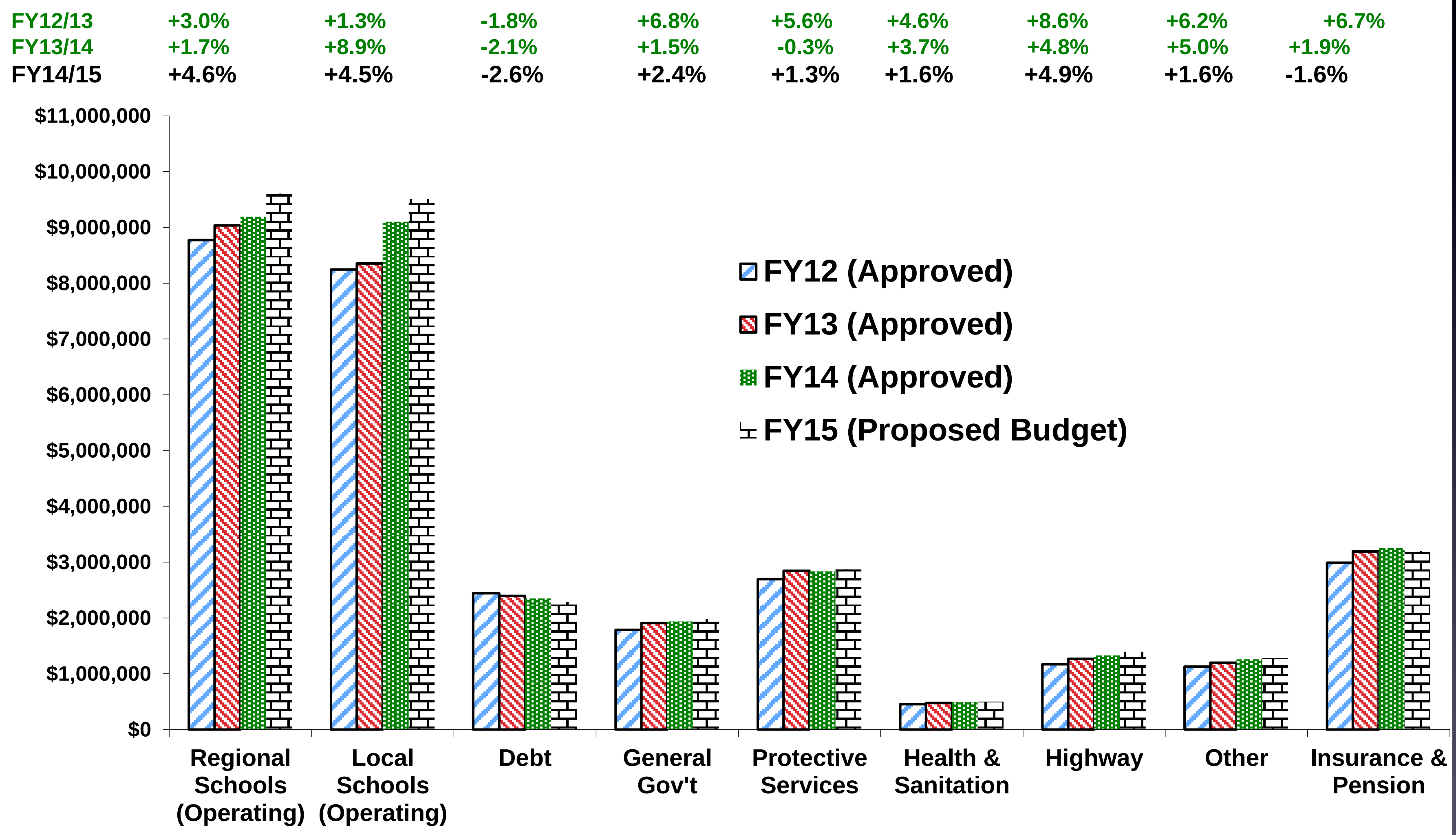
FY2015 Article 4
Spending by Category

"Debt Service" includes Dover's share of the Regional Schools' debt

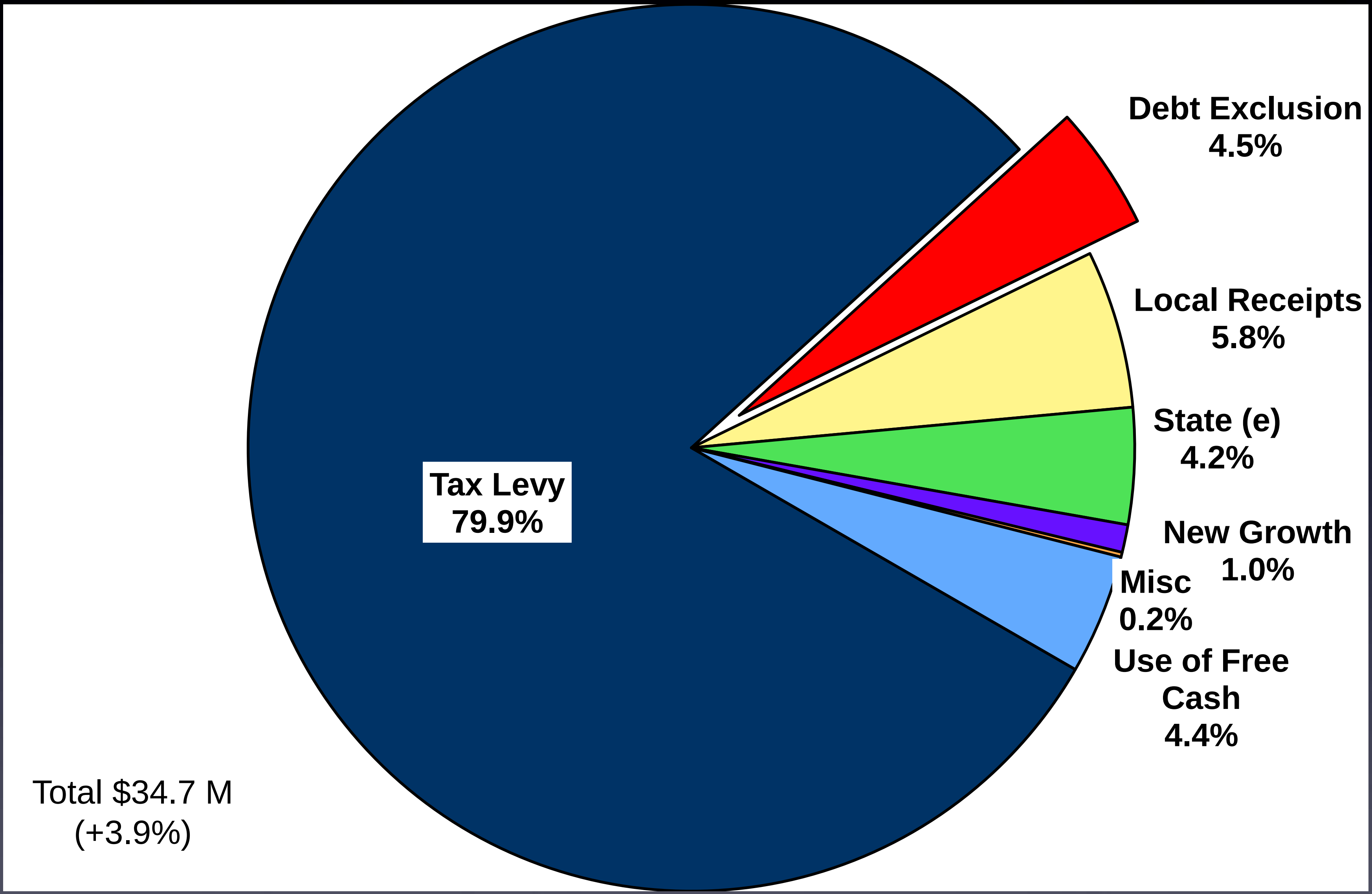


Total $32.6 M (+2.8%)

FY12-FY15 Article 4

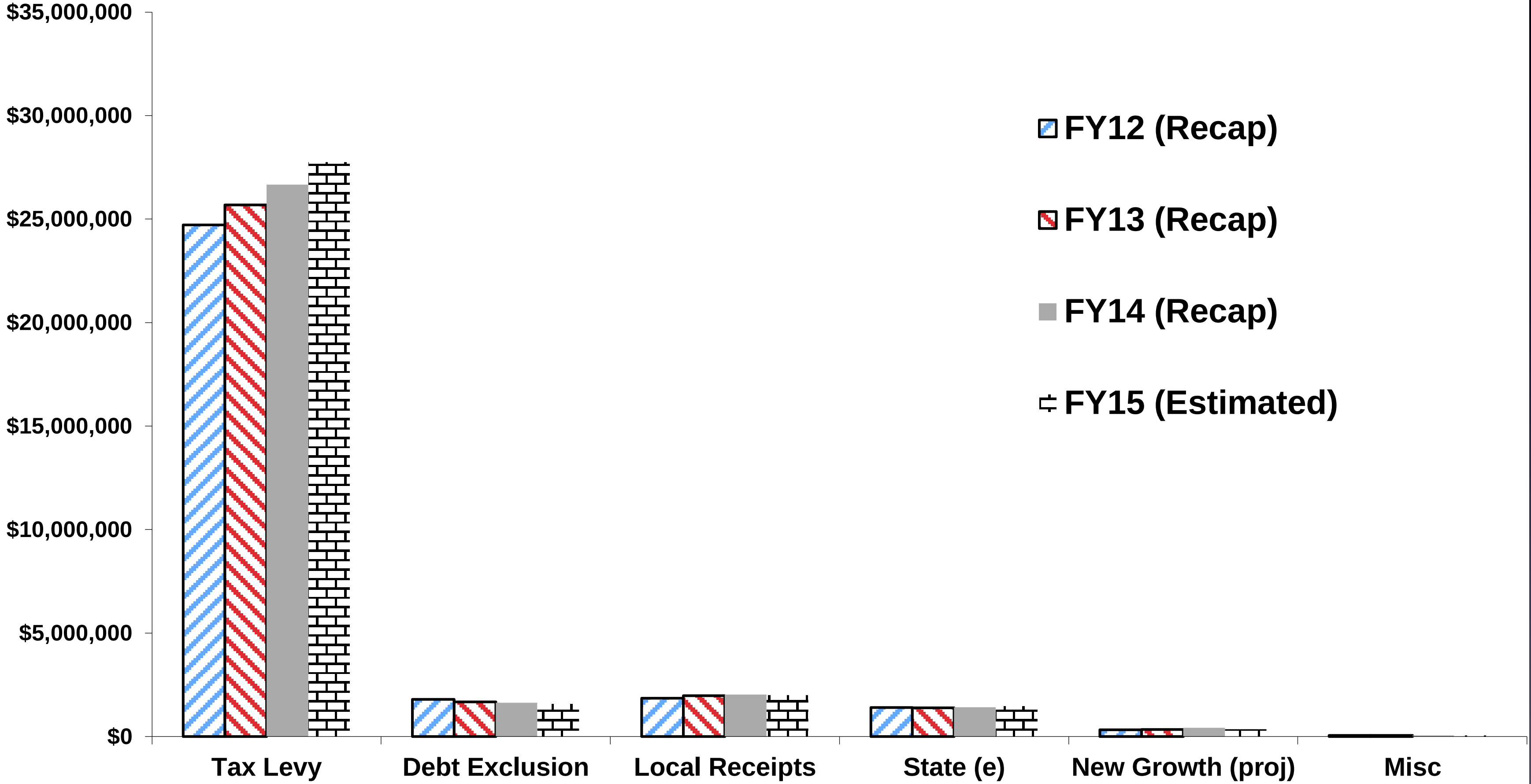


FY15 Estimated Revenue

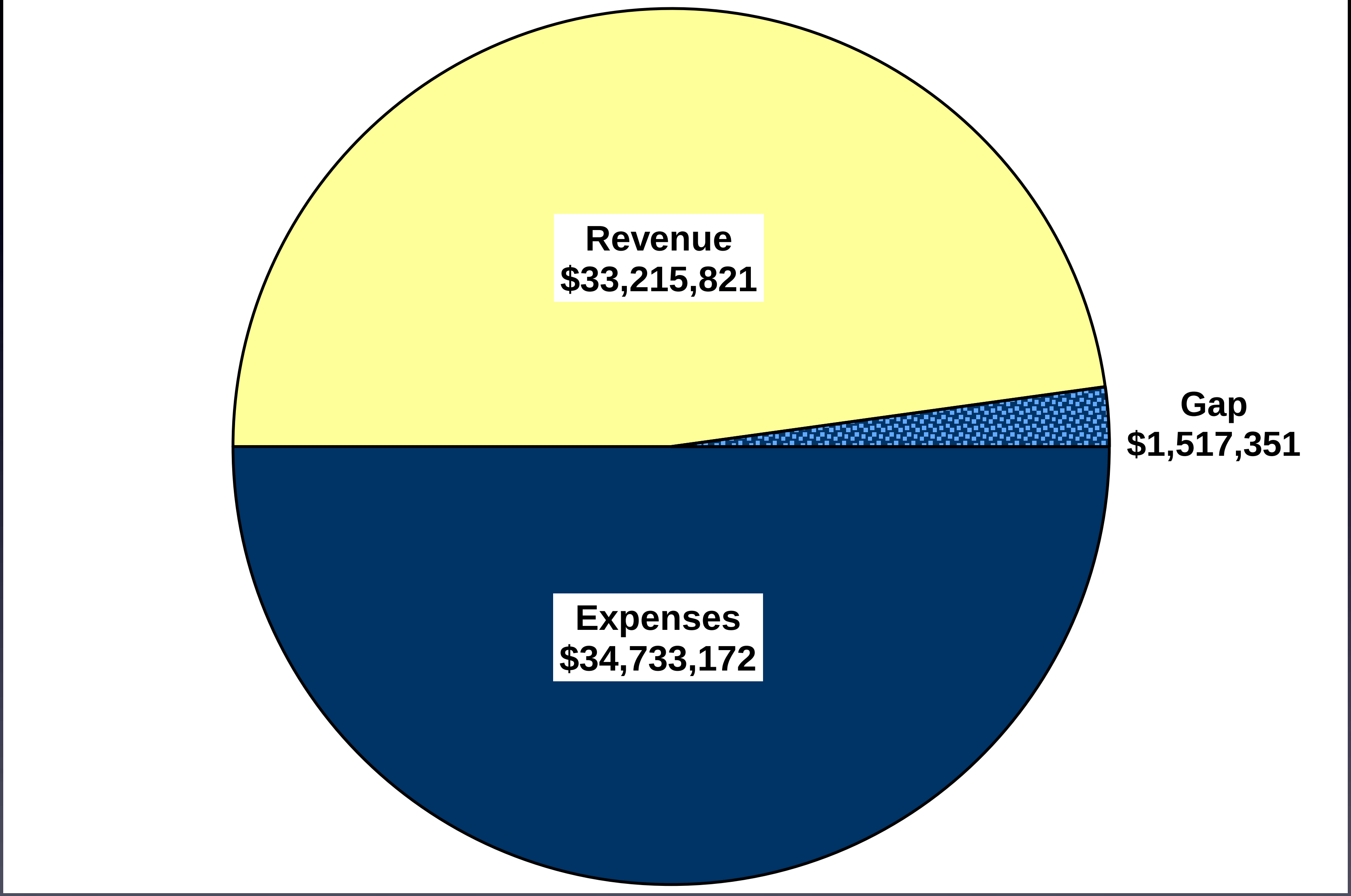


FY12-FY15 Revenue

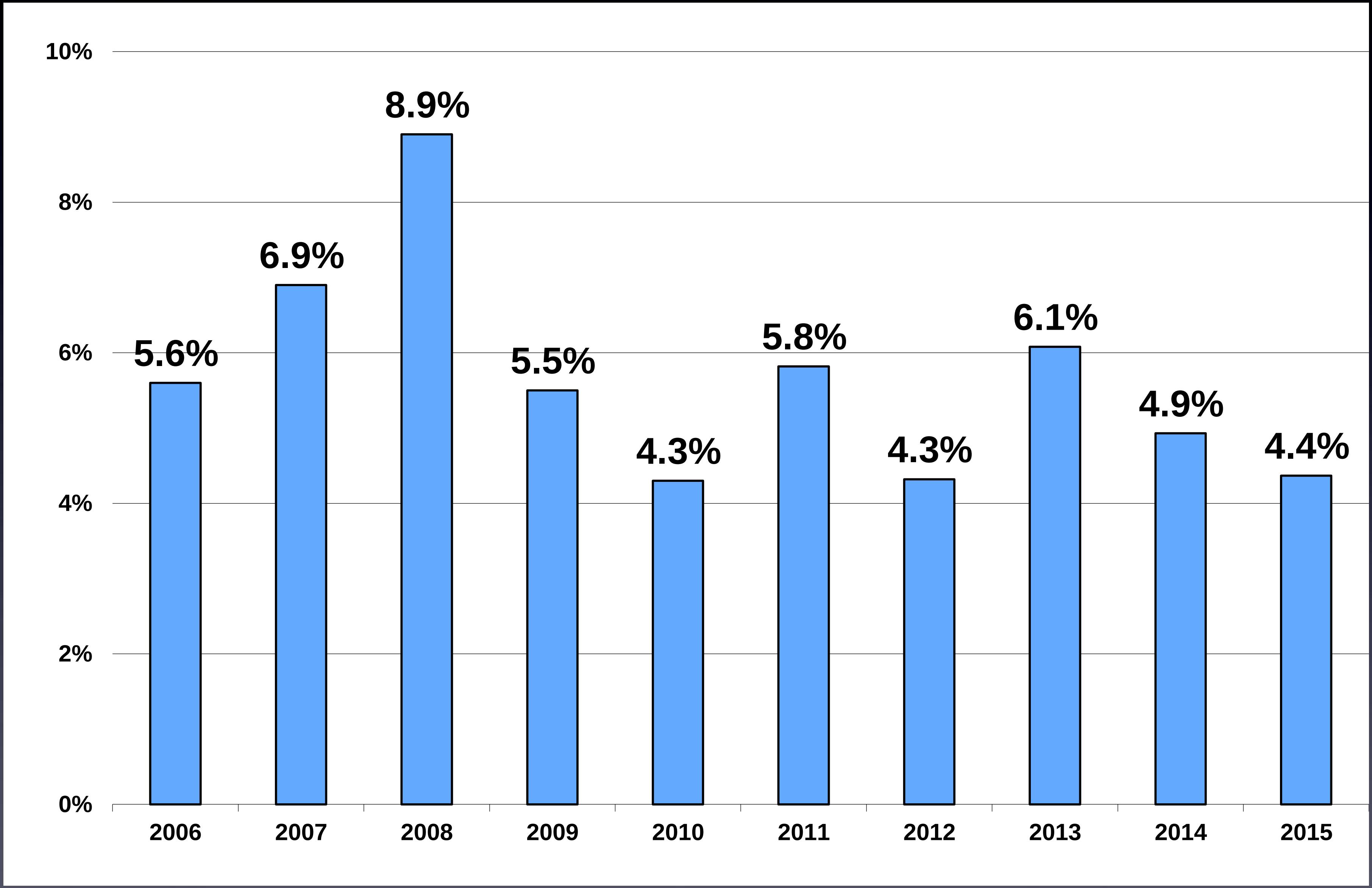
FY12/FY13	+3.9%	-6.5%	+6.1%	-0.9%	+2.1%	flat
FY13/FY14	+3.8%	-2.8%	+2.8%	+1.2%	+24.2%	flat
FY14/FY15	+4.1%	-3.6%	-1.3%	+4.7%	-16.1%	flat



Budget Gap



Budget Gap as a Percentage of Expenses



Share of Budget FY15

School Costs Fully Allocated

Allocated School Costs =

Operating
+ Capital Expenses
+ Debt Expenses
+/- Adjustments (State reimbursement and subsidies)

Share of Budget FY15

School Costs Fully Allocated

Adjustments (+)

- Health Insurance for Chickering teachers is not in the Chickering School budget directly but is included in the Town of Dover employees Group Health Insurance line item
  - Health Insurance for D-S MS & HS Regional Schools teachers is contained in the Regional budget assessment
- Debt repayments of principal and interest on debt (for Chickering principal payments approx. $790k, interest payments about $181k); Offset by the annual SBAB reimbursement

Share of Budget FY15

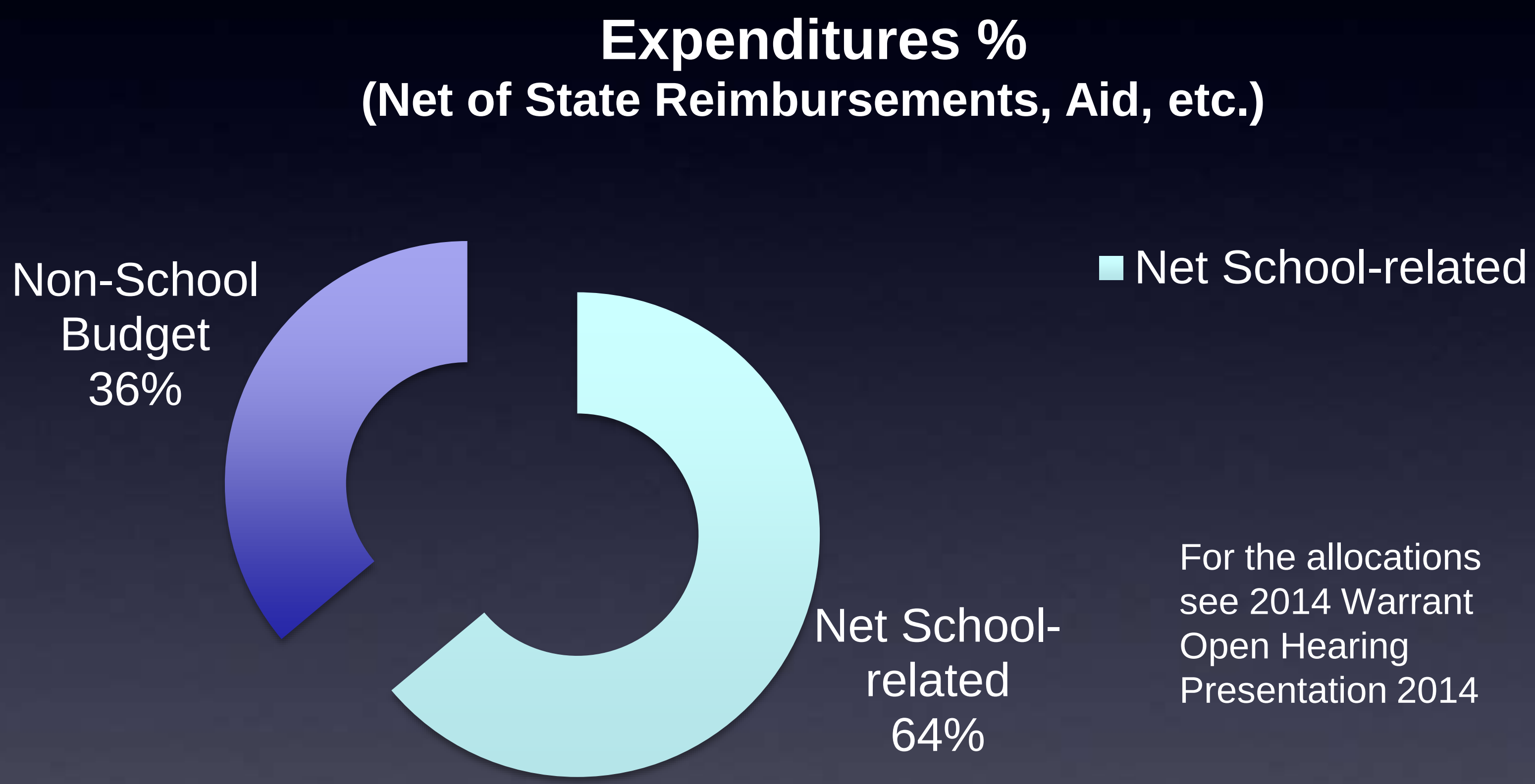
Schools Fully allocated

Adjustments (-)

- SPED Circuit Breaker reimbursements from the State (DSC estimates $770k for FY15 to be received in FY16, $700k for FY14 to be received in FY15 and $486k for FY13 to be received in FY14, has ranged from $400k to $800k over past few years)
- MA Chapter 70 Aid (DSC estimates about $700k this year, ranged from about $350k to $650k over last 10 years)
- MA School Building Authority aid (for building Chickering)

Share of Budget FY15

Schools Costs Fully allocated



For the allocations see 2014 Warrant Open Hearing Presentation 2014

2014 Town Meeting

- Thank you

TOWN OF DOVER

DISTRICT 1784

MASSACHUSETTS

PARISH 1748

INCORPORATED 1836

Dover Public School

FY15 Operating Budget Presentation

March 17, 2014

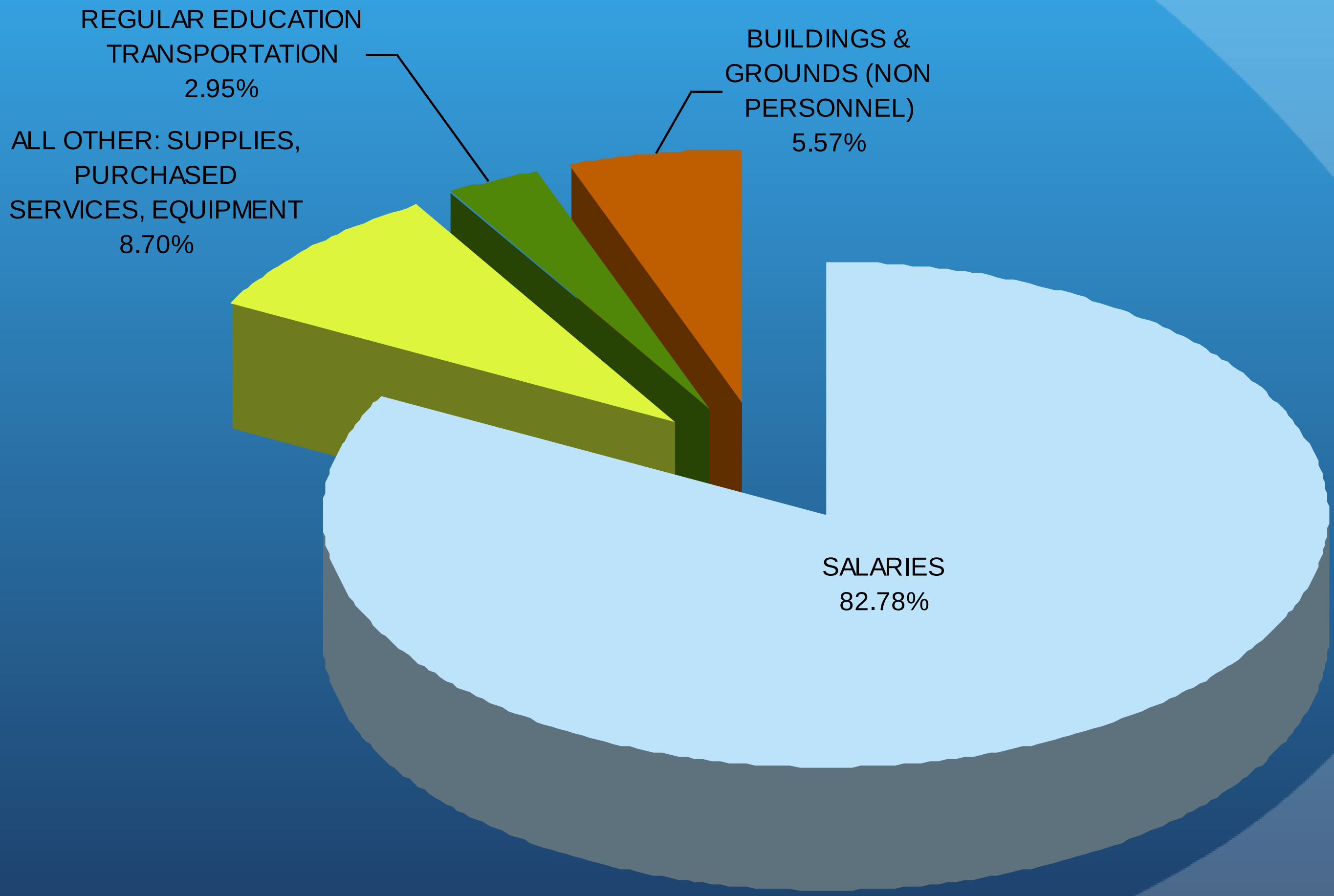
Dover Public School
FY15 Budget Overview

- Budget was approached with:
  - an acute appreciation for the Town's finances
  - consideration of the guidance provided by Dover Warrant
  - a desire to provide level services in line with current enrollment.
- Healthcare costs for school employees are not reflected in this budget. They are included in the overall Town healthcare costs.
- Chapter 70 Revenues of approximately $700,000 are anticipated to offset FY15 costs to town taxpayers.
- Capital Requests for FY15 total $161,903 representing both facilities and technology needs.

Dover Public School
FY15 Operating Budget

	FY14 Budget	FY15 Budget	% increase
In-district	$6,706,340	$6,687,089	(0.29)%
Out of District			
Pre-k – 5th	$ 841,271	$ 886,374	5.36%
6th – 22 years	1,554,881	1,936,799	24.56%
total OOD	$2,396,152	$2,823,173	17.82%
Total	$9,102,492	$9,510,262	4.48%
Capital	$98,764	$161,903	

Dover Public School
FY15 Budget Overview
In-district Education
Where does the money go?



Dover Public School
FY15 Budget Drivers
In-District Education

- Decrease of 0.29% (**$19,251**)
- Estimated enrollment is 482 with 25 sections. (20% decline in enrollment since 2005 with a corresponding 20% reduction in sections - 25 vs. 30.)
- Reductions made to reflect enrollment and workload
  - Teaching staff of 3.8 FTE – Classroom (3.5), Music (0.2) and Art (0.1). Salary decrease of $220,500
  - Support staff of 2.9 FTE – Custodian (1), Library aide (1), Nurse's aide (0.5) and Secretary (0.4) Salary decrease of $90,500
  - Supplies and other decrease of $10,500
- Staffing Changes salary decrease of $35,000

Dover Public School
FY15 Budget Drivers
In-District Education (*continued*)

- All contracts currently in negotiations
  - Salary increase placeholder for all staff was included for budgeting purposes
- Additions to contracted services/teaching staff of 1.2 FTE – Special education (1) and World language (0.2)
  - Salary increase of $68,000
- Transportation and other based on contractual obligations
  - Increase of $22,000

Dover Public School
FY15 Budget Drivers
Special Education – Out of District

<u>Out of District (OOD)</u> – increase of 17.82% **$427,021**

- A free and appropriate education is mandated at both the federal and state levels, however, the mandates are not currently fully funded (Circuit breaker reimbursement)
- Estimating 32 OOD placements (Students 3-22 years of age)
  - FY14 was budgeted for 29, actual is 32
- Less than 5 new (net) OOD placements
  - Tuition increase of approx. $295,000
- Cases moving from day programs to residential
  - Tuition increase of $66,000
- Current Tuition increases of 3%
  - Tuition increase of $65,000

Dover Public School
FY15 Budget Drivers
Special Education – Out of District

- **Circuit Breaker Reimbursement**
  - Budget numbers are presented gross and do not reflect any state reimbursement.
  - Town is reimbursed a portion of tuition costs for OOD placements. A 75% reimbursement is mandated for cases in excess of approx. $40,000 (for Dover). Current reimbursement however averages 65-70%.
  - FY15 CB for Dover is estimated to be approx. $700,000.
- The Districts have **implemented several new initiatives** in the last three years to keep as many students, as appropriate, in-district. These include:

  creating specialized classrooms,

  engaging a language-based specialist consultant,

  developing Response to Intervention (RtI) protocols to earlier identify struggling students and provide support and

  reviewing operations at all three districts for potential cost-sharing and efficiencies.

Dover Public School

Thank you for your continued support of the education of our children.

TOWN·OF·DOVER
PARISH 1748 · DISTRICT 1784
INCORPORATED 1836
MASSACHUSETTS

Dover Sherborn Regional Schools

FY15 Budget Presentation

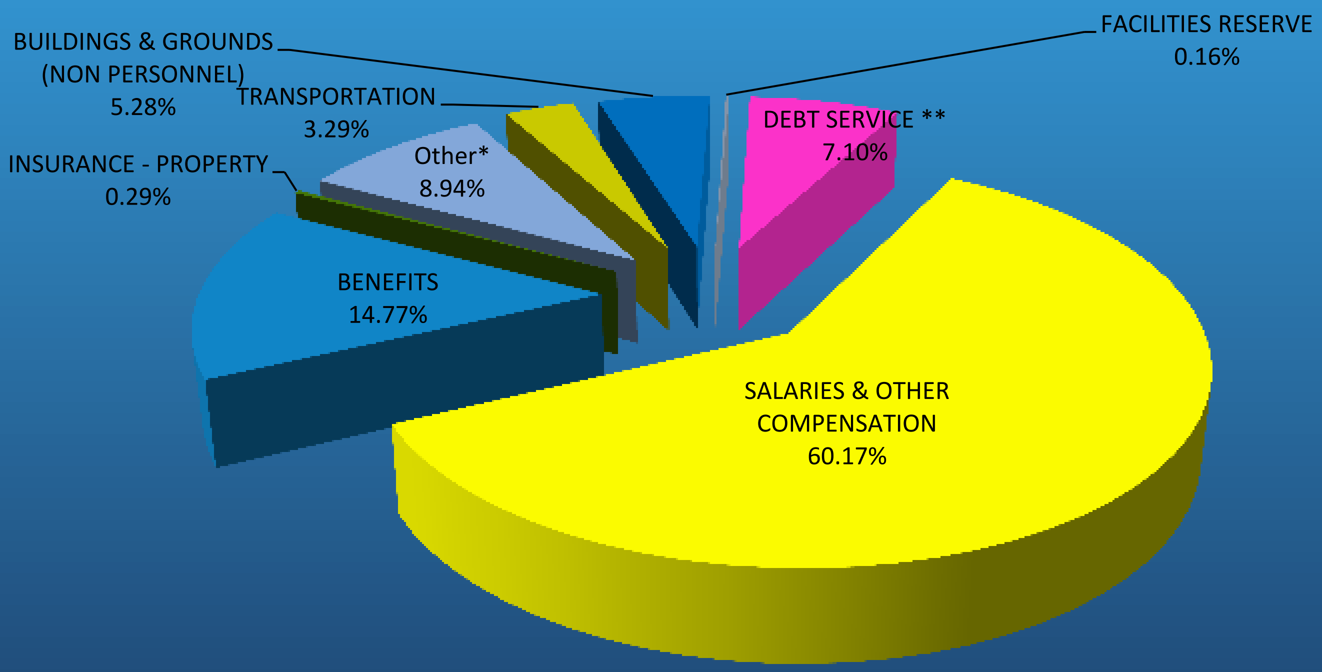
March 22, 2014

Regional Schools Budget Overview

- Budget was approached with:
  - Appreciation of both towns' finances
  - Strong consideration of guidance from DW and SAC
  - Commitment to level services while reflecting enrollment changes
  - Continuous evaluation of opportunities for financial efficiencies
  - Significant special education programmatic changes to improve education while reducing costs to the towns

Regional Schools
FY15 Budget Overview

- Proposed operating budget $22,213,874*



*Updated, post ratified Educators' Contract, at $22,143,874

Regional Schools
FY15 vs. FY14 Operating Budget

DESCRIPTION	FY 2012	FY 2013	FY 2014	FY 2015	%	Change	
	Expended	Expended	Budget	Budget	Budget	$	%
SALARIES & OTHER COMPENSATION	12,411,864	12,810,704	13,400,508	13,366,483	60.17%	-34,025	-0.25%
BENEFITS	2,455,138	2,705,772	2,933,741	3,281,411	14.77%	347,670	11.85%
INSURANCE - PROPERTY	29,628	44,758	55,444	63,761	0.29%	8,317	15.00%
OTHER	1,384,504	1,364,251	1,563,071	**1,986,071**	**8.94%**	**423,000**	**27.06%**
TRANSPORTATION	685,621	683,547	718,347	730,756	3.29%	12,409	1.73%
BUILDINGS & GROUNDS (NON PERSONNEL)	1,116,457	1,046,218	1,101,955	1,173,510	5.28%	71,555	6.49%
FACILITIES RESERVE	33,540	34,949	35,000	35,000	0.16%	0	0.00%
TOTAL OPERATING BUDGET	18,116,752	18,690,199	19,808,066	20,636,992		828,926	
DEBT SERVICE	1,414,229	1,416,975	1,589,764	1,576,882	7.10%	-12,882	-0.81%
GRAND TOTAL**	$ 19,530,981	$ 20,107,174	$ 21,397,830	**$ 22,213,874**	**100.00%**	**$ 816,044**	**3.81%**

* "Other" includes contracted services, classroom supplies, legal services, ongoing maintenance contracts, etc…
**Updated, post ratified Educators' Contract, at $22,143,874; $746,044; 3.49%

As elementary enrollments decline, dollars should follow students to the Region

Provides level services in the face of increasing costs and enrollment (-15 at MS, +42 at HS predicted)

Regional Schools
FY15 Budget Key Points

- Enrollment-driven reductions in MS staff across 3 disciplines = 1 FTE
- HS staff redeployment allows budget-neutral increase in course offerings, incl. expansion of Chinese
- Special ed: Regional investment in training and staffing will reduce the need for OOD placements = savings to town budgets
- Includes necessary purchase of handicap-accessible van; ROI <2 years vs. contracted service
- Responsible use of E&D: proposed $500K ($750K in FY14)

Regional Schools
FY15 Known Unknowns (as of 10 Mar 14)

- Personnel increases (undisclosed amount included in budget to cover all contract negotiations)
- Update 10 March 14: Successful negotiation of teachers contract, reflected in updated figures awaiting RSC approval. Other contracts still to be negotiated

- State regular ed. aid (Ch 70); Governor's budget proposes an increase over our current budgeted amount

- State transportation (Ch 71); level funding at state level, but increased # of districts may reduce our share

Regional Schools
FY15 Special Education

- Continued efforts to return out-of-district students to the district
  - in-district placement is preferable for the student’s educational and social development, as long as the student is provided a Free and Appropriate Public Education (“FAPE”)

- Costs absorbed at the region for in-district staff and training result in significant reductions in town OOD expense

- FY15 net savings to towns = approx. $200,000

Dover Sherborn Regional Schools

Questions?

Thank you for your continued support in providing a first-class education for our students.

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INCORPORATED 1836

Town of Dover

Protective Agencies

Dispatch Center Renovation

History

- 1998 renovation of $990,000 did not address the dispatch area
- 2008 Warrant Committee approved a feasibility study for the reconfiguration of the dispatch area for $30,000
- 2010 a special Warrant Article for $400,000 was presented at Town Meeting:
  - ✓ Approved at Town Meeting
  - ✓ Voted down at the polls
- 2010 Chief Griffin retired, 2011 Chief McGowan was appointed; he decided to wait and re-evaluate need prior to making a request at Town Meeting
- 2014 need has been established, project was vetted and costs have been updated

What does dispatch do?

- Dispatch serves as Communications center for all emergency calls in Dover:

  - ✓ Police
  - ✓ Fire
  - ✓ Ambulance/EMS
  - ✓ Highway
  - ✓ Mutual Aid for surrounding towns and Statewide

- Dispatch is also an after hours **Point of Contact** for all town departments

Volume

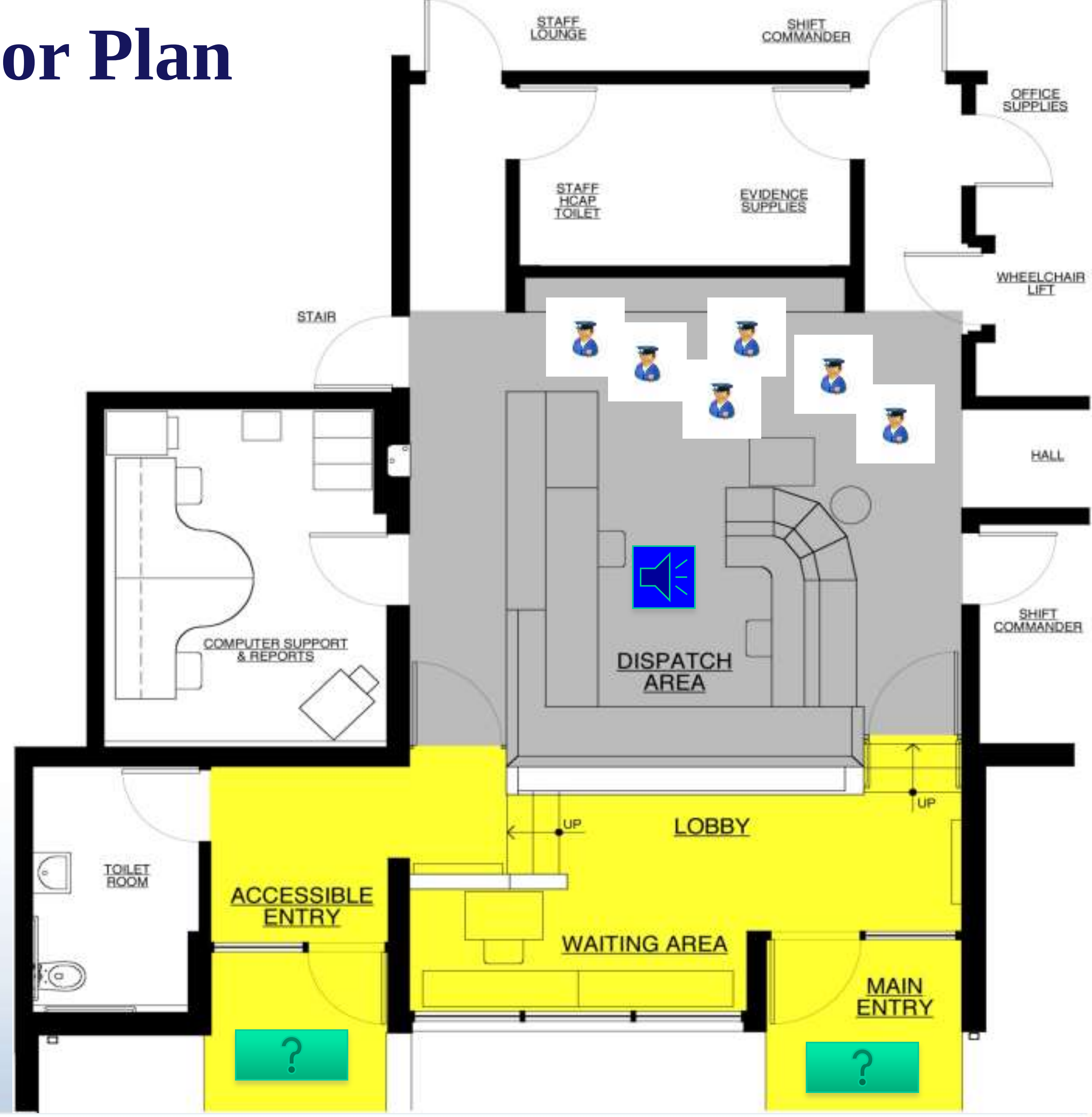
- Call volumes up by 53% from 1975

- Dispatchers monitor a total of 23 different radio frequencies that are programmed into the console at the work station, as well as multiple telephone lines, and walk-in traffic

- Technology such as Enhanced 911, CJIS, RMV, and other types all add to the space burden, time, and attention of Dispatch Officers

Existing Floor Plan

- Waiting area confusing due to multiple entrances
- No privacy between lobby, dispatch and operations
- Lack of separation for internal traffic patterns



Current Configuration

- Open area providing three separate functions:
  - ✓ Waiting area
  - ✓ Dispatch
  - ✓ Roll call/information sharing
- Issues:
  - ✓ No separation between lobby and dispatch area
  - ✓ Lack of separation between dispatch and regular operations is not conducive to business
  - ✓ Contributes to lack of security and confidentiality

What does a regular day look like?


EXIT


DOVER
POLICE


EXIT

Proposed Layout

- Three separate areas for specific tasks:
  - ✓ Waiting area
  - ✓ Dispatch
  - ✓ Shift changes
- Fixes:
  - ✓ Segregates dispatch area providing privacy and limiting distractions – can lead to errors
  - ✓ Increases functionality of workflow by providing area for shift change interactions
  - ✓ Improves energy efficiency

Proposed Layout

- ✓ Ease of entry
- ✓ Privacy between dispatch, lobby and operations
- ✓ Increases functionality
- ✓ Improved Energy efficiency

Cost Summary

Total Cost	**$455,000**
Reconfiguration of interior space	350,000
Costs of specialists	75,000
Temporary location	30,000

Budget Prepared by Certified Estimator

- Project will be bid in accordance with all municipal projects
- Municipal projects require contractors with special license and that pay “prevailing wage”
- Prevailing wage adds a premium

Why do we need to change?

- Privacy is imperative
- Noise levels are an issue in a function that demands zero errors – segregation of area alleviates this concern
- Officers need a space to communicate during shift changes
- Energy efficiencies will reduce overall operating costs
- Modernization while retaining a small town feel with the space

Why do we need to change?

- Space was last updated in 1975 – **40 years ago**
- We as a Town need to invest in our assets in order to maintain them
- Investment and asset maintenance will retain value and ultimately save

How are we paying for this

- Article 11 – special article
- No debt or capital exclusion recommended
- Payment through free cash – will not increase the tax rate
- Vote will occur at Town Meeting only

TOWN OF DOVER

DISTRICT 1784

MASSACHUSETTS

PARISH 1748

INCORPORATED 1836

Article 12: Amend ‘Wetlands Protection Bylaw’

Conservation Commission

Dover Town Meeting

May 5, 2014

Historical Background

- In 1972, the MA Wetlands Protection Act identified 8 public interests served by wetlands, and requires anyone wishing to perform work that may affect wetlands, to apply for and obtain a permit
- While it is a state law, the Commonwealth's 351 municipal Conservation Commissions are the principle enforcement bodies

Dover Background

- The Dover Wetlands Protection Bylaw, giving statutory authority to the Con Com, was adopted in 1986, and amended once in 1994
- It authorizes the Con Com to develop ‘Rules and Regulations’—day-to-day guidelines about how permits may be obtained
- In a series of open hearings during 2013 and 2014, the Con Com has revised both documents to increase transparency and consistency, and update processes

Purpose of By-Law Amendments

- All amendments are '**technica**l' in nature, designed to make the Bylaw consistent with the recently revised 'Rules and Regulations' (Chapter 263) of the Conservation Commission and the passage of the 1996 MA River Protection Act
- The amendments do **NOT** change the definition of jurisdictional wetlands, nor have an impact on deliberation by the Conservation Commission

Content of Amendments

- They **DO** promote transparency
  - By eliminating 'aesthetics' as criteria for decision-making, for instance
- They **DO** simplify the By-Law
  - By eliminating 'definitions', as they are already found in MA Law and/or Dover Rules & Regulations
- They **DO** modernize procedures
  - By allowing Post Office proof of mailing by less expensive ways than certified mail
- They **DO** incorporate MA Rivers Protection Act
  - By referring to the State established jurisdictional areas near rivers and streams

Contents of Amendments

- They **DO** clarify processes
  - By specifying the time frame for utility work and emergency project work
  - By specifying how long project approvals last
- They **DO** simplify the application process
  - By referring to Rules & Regulations for a specific list of what is needed with an application
- They **DO** correct scrivener's errors
  - That crept in at time of digital conversion

Request for Approval

- The Conservation Commission respectfully seeks support of these amendments
- Approval will make the Wetlands Protection Bylaw consistent with the Rules and Regulations
- It will promote clarity, transparency, and consistency, making it easier for applicants to work with the Conservation Commission
- Your questions are welcomed!

Article 13: Raise & Appropriate Conservation Funds

Conservation Commission

Dover Town Meeting

May 5, 2014

Goal of Article 13

- Goal is to replenish the Town of Dover Conservation Fund
  - Fund authorized by Part 1, Title 7, Chapter 40, Section 8c of the MA General Laws
  - From 1980’s to 2014, the Fund has been maintained at between $50,000 and $150,000 through monies raised and appropriated at Town Meetings

Appropriation History

- $215,000 was raised and appropriated through Town Meeting Articles from 1994-2001, generally in $25,000/year increments
- Funding stopped when value of land appreciated to extent that the Fund was considered irrelevant

Appropriation Use

- At several times in recent Dover history, the Conservation Fund has been used to acquire or help acquire parcels of land to be 'retained for conservation and passive recreation use', as stipulated in Section 8C of MA General Laws

Appropriation Use

- 1997—100 Centre St
- 2000—Wylde Wood
- 2013—Brodie property
  - Town of Dover acquired Dedham St. land through combined efforts of Selectmen, DLCT, and private donors, ***BUT*** it was the promise of Conservation Fund monies that gave impetus to the other parties

Appropriation Use

- While $150K may not seem sufficient to purchase significant land in Dover, our past experience has shown how a relatively small fund can be leveraged to conserve large parcels. The 7 acres known as the Fullerton Land off Center St. were purchased with the help of the Trust for Public Lands and the 6+ acres on Dedham St. – the Brodie Property – were purchase in conjunction with DLCT. If we do **<u>not</u>** have funds in reserve and readily available we could miss such opportunities.

Current Situation

- As a result of these contributions to purchases, the Conservation Fund balance currently stands at $27
- The Conservation Commission feels that building the Fund back up to its prior balance of $150,000 is critical to maintaining Town ability, and flexibility, to initiate and advance efforts to acquire significant properties as they become available

Request to Warrant Committee

- The Conservation Commission respectfully requests the appropriation of $25,000 in funds to begin restoring the Conservation Fund to a balance of approximately $150,000
- We welcome questions at this time

TOWN OF DOVER
PARISH 1748 · DISTRICT 1784
INCORPORATED 1836
MASSACHUSETTS

Dover-Sherborn
Regional School Committee
Capital Sub-Committee

FY 2015
Annual Town Meetings

April/May 2014

Background

- 2003 $40 million Regional Campus project
    - Renovated HS, athletic fields
    - Built MS
    - Upgraded WWTF, auditorium (Mudge Foundation)
- 2003-2013
    - Enjoyed honeymoon period with minimal investment and maintenance
- 2014 and beyond
    - Upkeep buildings -- do not defer
    - Attend to items not in 2003 (MS air conditioning)
    - Leverage new technologies (lighting, turf fields)
    - Create a Capital Budget process

Capital Budget Process

- **Change from 1-year window to 5-year/10-year window**

1. Create dynamic database from Onsite Insight report
2. Review each line with DS admin
   a. Adjust project dates
   b. Identify economies of scale
   c. Add any new items
   d. Estimate costs
3. Assess capital warrant from previous FY
4. Develop warrant request for current FY
5. Discuss with committees of both towns
6. Finalize RSC warrant

FY15 Capital Budget Request

$315,000 for 20 projects (Dover = $171,454; Sherborn = $143,546)

- Vehicles $79K
  Tractors (1989 model replacement), Mowers, Truck (¾ Ton), Sander
- WWTF auto-sampling units $7K
- HS exterior walls wood board and batten $1K
- Doors $41K
  Lindquist exterior common, Lindquist service, HS service
- Lindquist men’s and women’s restrooms $19K
- Floors $54K
  MS teachers lounge, HS lobby, HS teachers lounge, Lindquist cafe/store
- Painting walls & ceilings $58K
  HS library, HS gym, HS restrooms/locker rooms
  (Note: painting absorbed into operating budget unless very large project and/or scaffolding)
- HS gym lighting upgrade $23K
- HS Team room and Locker room $21K
- HS entrance concrete section $12K

Capital Budget Estimates

- 5-year window averages $365,000 (< 1% of campus cost)
  - **FY15: $315,000 = 20 projects (Dover $171,454; Sherborn $143,546)**
  - FY16 est: $432,000 = 28 projects (Dover $235K; Sherborn $197K)
  - FY17 est: $396,000 = 16 projects (Dover $216K; Sherborn $180K)
  - FY18 est: $230,000 = 18 projects (Dover $125K; Sherborn $105K)
  - FY19 est: $450,000 = >20 projects (Dover $247K; Sherborn $203K)
- 10-year window includes big ticket projects FY20,23,25
  - HS/Lindquist HVAC, roofs
- Caveat: based on current knowledge, cost projections

Thank you
for your continued support
of Dover-Sherborn schools