



OUR TOWN

A Digital Newsletter from the Town of Dover, MA

Welcome to the November Issue of OUR TOWN

November is a busy month with lots of project updates from the Board of Selectmen, and many interesting events from Council on Aging (COA), Parks & Recreation and the Library.

This month is also my last month producing this newsletter, I have loved creating and developing this newsletter and want to thank all the people who have supported me here at the Town and become regular contributors - I couldn't have done this without you. I will be handing over production of the newsletter to Christopher Costello our new Assistant Town Administrator. Please join me in wishing him a warm welcome to Dover and best of luck in his new role!

Ruth Townsend

If you are part of a Town board/committee/commission and would like to submit content for the December issue, please contact newsletter@doverma.gov

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VOL. 2, NO.11, NOVEMBER 2023

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Board of Selectmen



**In
Brief**

Board of Selectmen (BOS)/Warrant Committee (WC)

A Warrant Working Group, comprised of three Warrant Committee members, the Town Administrator and a BOS representative was formed to assess Warrant Committee roles and responsibilities, review budget timelines, resident outreach efforts and messaging content. This work has been completed but a plan to address next steps and staffing needs should be completed before the budget review process begins in December.

Chief of Police Search Committee

Over the past three weeks the committee met and reduced the applicants to four finalists from the original thirty applicants. The most recent discussion focused on the results of interviews our Panel of Police Chiefs conducted with the six semifinalists. The semifinalists were selected from a field of twelve candidates after an in-depth analysis of written answers to a series of twelve questions. The next phase of the search was in person interviews conducted by the Panel of Police Chiefs, with members of the Committee in attendance (but not asking the questions). These meetings were held between mid and late October.

Administration Staffing

The Town has recently hired four individuals to fill open positions in the Administrative Team: Town Administrator, Michael Blanchard; Treasurer, Kyle Banoey; HR Director, Robin Tusino, (a newly created position shared by the Town with the Region); and Assistant Town Administrator, Christopher Costello, who joined us on October 30th. Recruitment continues for positions to help restart technology initiatives including adding on-line services such as permitting.

Board of Selectmen Roles and Responsibilities

The Board received thoughtful responses from Town Boards and Committees on their draft document. Questions were raised about the Board's intent, and suggestions were made about clarifying issues of concern. The Board is using this feedback to revise their first draft and expects to distribute a second draft in November. The Board's intent for this document was twofold: to provide citizens with a better understanding of the BOS Executive role and to provide a framework for other Boards and Committees, to create roles and responsibility documents for their own boards and committees, with the intention of educating the citizens about the operation of the Town. The BOS appreciates that the Town's bylaws provide a framework under which the Board is required to operate and that any changes to this framework can only be made with Town Meeting approval.

A review of Financial Management Firms engaged by the Town of Dover; a search for Town Financial Investment Advisory Working Group Members

In March of this year, following the sudden failure of Boston Private Bank and its parent, Silicon Valley Bank, the BOS began an inquiry into the financial exposure the Town of Dover had with its current banking services. This process led to a review of all relationships the Town has with registered advisors for our Bond Issue and ongoing Money Management. The Board began requesting reports and scheduling meetings with the current advisors. As part of this ongoing review and update of Town operations, the BOS is searching for Dover residents with interest and experience in municipal finance for a Town Financial Investment Advisory Working Group. The responsibilities of this group will be to review Dover's current financial investment policy and strategy, as well as the services provided by the Town's financial advisors and managers. To be considered, please email mdisciullo@doverma.gov with a brief expression of interest and relevant experience

Board of Selectmen cont.



In Brief

3-5 Committee

The Committee has developed and reviewed a set of questions regarding increasing the membership of the Board of Selectmen from three to five members. These questions will provide guidance to the Town Administrator for the scope of work for the consultant. Upcoming committee meetings will include discussion with the Town Administrator regarding the process of hiring and working with the consultant.

Housing Task Force

The Board has established a Housing Task Force (HTF), consisting of one member each of the Planning Board, the Board of Health (BOH), the Conservation Commission, the Zoning Board of Appeals and the Board of Selectmen. The HTF will also include the following Town employees: Town Administrator, Town Planner, Board of Health Agent, Building Inspector, Town Engineer and Consulting Conservation Agent. The initial focus of the HTF will be to establish a formal internal process for the Town to review multi-family development requests ensuring that all evaluators have the most current information, and that the information is disseminated regularly to allow citizens to follow the process. The dissemination of material will also include an education component.

The HTF met for the first time on October 18 and expects to have an initial framework for review of such developments by the end of November. The catalyst for establishing this task force is the increase in multifamily applications received by the Town over the past few months. The Town is currently evaluating three such developments, click here for more information <https://www.doverma.gov/646/Pulte-Homes---Junction-Street>

Hale

An update on the Hale Education Conservation Restriction (CR), an opportunity to permanently protect 680 acres in Dover. The BOS has been diligently negotiating a draft version of the CR for Hale's 680 acres in Dover, which is substantively the same as the Westwood draft CR on their 520 acres. Dover's BOS has authorized our Town Administrator to share the draft CR with the public as soon as both towns, Hale, and the Trustees agree on drafts. Westwood has similarly authorized their Town Administrator. At this time, the parties continue to negotiate a few remaining terms. The two towns have agreed to release their draft CRs at the same time once there is an agreement. Residents will have ample opportunity to evaluate and comment on the proposal when it becomes public.

Community Center Project Update

Over the last month, the site-related progress included additional site clearing, grubbing, and grading around the east and north sides. The permanent power has been fully decommissioned & removed, and temporary power installation has been completed.

In the building, asbestos abatement was completed on September 21, marking a major milestone in the project. In addition, building demolition of the 1930 and 1970 sections is also complete.

Framework of building, with two men in hard hats stood in front



Board of Selectmen cont.

At the 1910 section (which is to remain), the slab on grade was cut and removed for temporary shoring and new footing work. With demolition complete, the new building corners have been identified and excavations to reach the bottom of the footings and/or to suitable bearing soils are well underway. These are anticipated to be completed by the end of October/beginning of November. Excavations of the perimeter foundation walls as well as filling of the hole where the 1930 section was, will take place early November with formwork following closely behind. Formwork is the structure used to contain poured concrete and to mould it until it is able to support itself. Steel reinforcing has also been delivered to the site. Click here <https://www.doverma.gov/452/Community-Center-Building-Committee> for past images and updates on this project.

Partly demolished building with rubble in front of it



Back of the 1970 section, the old library and where the CDC school used to be

View from the Centre Street side looking at where the gym was. The arrows show the markings that identify the corners of the new building, these specific ones show the new recreation room corners.

Large hole on a demolition site with digger in it



View of the Springdale entrance over the last few weeks



Partly demolished building with machine in front



Partly demolished building



Building with large piece of empty ground next to it and truck in background

Meet the Team



Janet

Janet Claypoole is the Director of the Dover Council on Aging, which serves the diverse needs of Dover citizens ages 60 and older, as well as disabled adults. She is responsible for designing services that help older adults maintain their independence and dignity, implementing programs that address health and nutrition, safety and security; along with travel, entertainment, culture, and education programs. Janet has been with the Town of Dover since 2007, after managing a nonprofit in California serving caregivers. In her spare time, she enjoys reading, knitting, and cheering for the Red Sox.

State Representative

Representative Denise Garlick



State Representative – 13th Norfolk District
Serving Needham, Dover, and Precincts 1 and 2 in Medfield

Interested in learning more about statewide news? Click the link below to find out more about the work of Denise Garlick, State Representative, and sign up for her weekly newsletter. <https://repgarlick.com/blog/>

Parks and Recreation

Online Registration for Winter Programs

Online registration for many of Dover Parks & Recreation's winter 2023/2024 programs began on October 19. To access the online registration portal, [PLEASE CLICK HERE](#) or manually enter:

doverrec.activityreg.com into your browser. Additional winter programming (both new and returning) will continue to be added onto our [online registration portal](#) closer to the new year, as details are finalized.

Registration dates for added programs will be posted in the class details found at: doverrec.activityreg.com

DoverRec winter programs are typically held during December / January / February each year, although some programs or program sessions can vary, starting earlier or running later in the season.

We are always looking for new programming ideas and suggestions! If you have an idea for a new Parks and Recreation program, or have ideas/ input on how to improve existing programs, please email the Assistant Director, Nicole Wainwright at nwainwright@doverma.gov.





The Council on Aging has many programs on cultural traditions this month and invites all to attend. Please email coa@doverma.gov or call 508-315-5734 to sign up, and ask to be added to our email list with weekly updates and links to a convenient online program signup page.



Thanksgiving Luncheon

Tuesday, November 14 at 12:15pm at the Dover Church, Kraft Hall.

Cost: \$5.00: FREE for Veterans

Gather with the COA to enjoy a Thanksgiving feast and give thanks for good food, good friends, and a great community. RSVP by November 6.



Image of head and shoulders of dark haired man wearing blue jacket and shirt

Talk With the Town: Department of Public Works

Wednesday, November 15 at 10:30am in the Dover Town Library, Community Room

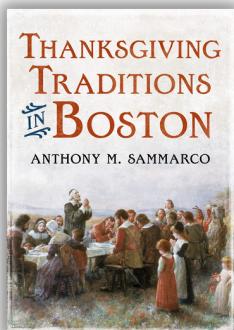
The COA hosts our Director of Public Works Kevin McCabe to share an update on projects, including Claybrook Road and Centre Street. Do you have questions about streets, trees, or the transfer station? Here is an opportunity to ask them!



Diwali Dance Performance

Thursday, November 16 at 10:30am at Dover Town Library, Community Room

Learn about Diwali, India's Festival of Lights, through an Indian Classical Dance performed by Dover's own Archana Venkataraman.



Historical picture of Thanksgiving being celebrated

Thanksgiving Traditions in Boston

Monday, November 20 at 10:30am. with historian Anthony Sammarco at Dover Town Library, in the Community Room

Thanksgiving has been celebrated on and off since 1739 and became a federal holiday in 1863 under the presidency of Abraham Lincoln. In the late 19th century, Boston was a thriving nexus of ethnic, religious and racially diverse residents who adopted the holiday and brought different foods and traditions from their cultures to this festive day. Join historian Anthony Sammarco as he shares past and present Boston traditions associated with Thanksgiving.



Card Making with Beth

Tuesday, November 28 at 1:00pm at Dover Town Library, in the Community Room.

Cost: \$5.00 for 2-3 cards

Grandchildren, friends and relatives all appreciate receiving a sign that you are thinking of them during the winter holidays. Join instructor Beth McGaw as she shares her unique and easy to do cardmaking with fabric craft with all. Bring your creativity to make a variety of winter cards, including snowmen, ornaments, reindeer, snowy or holiday trees and "even a mouse!"



13 Moons and 12,000 Years: Wampanoag History Past & Present

Thursday, November 30 at 10:30am at Dover Town Library, in the Community Room

Join an Indigenous Museum Educator from Plimoth Patuxet Museum for a unique conversation that explores 12,000 years of Wampanoag history. Discover how communities past and present have adapted and sustained their way of life amid changing natural, social, and political landscapes. Funded by Friends of Dover COA.

Image of a man with dark hair wearing a blue sweater with Plimouth written on it

Department of Public Works

The Claybrook Road Project

Work has started on repairing the damaged section of Claybrook Road close to Main Street. Claybrook Road is closed with a detour in place.

Thank you for your patience as this work is completed.

Next phase of this project:

The contractor will begin removing the travel lane pavement on the inland side and rebuilding the gravel base. The next step will be fine grading of the gravel base, then binder coarse paving of the roadway. Finally, a new guardrail will be installed. After that our contractor will move off-site until spring to complete the project. The spring work will include re-establishing the bank, native plantings, final paving, and line painting.

Images of construction by water



These images show the contractor using a TEI Rock Drill attached to an excavator with a 7.5-inch outer diameter casing to drill the tieback holes and flush out the casing during drilling. Then a 36 ft-long double corrosion-protected anchor was installed in the hole and the hole was filled with grout. This project contains 29 of these tie-backs.

These images show the contractor installing walers, which are installed over the tie-backs to secure sheet piles. Each waler is welded for a secure connection. There are a total of 14 walers used along the sheet piles.

Qualification-Based Selection

Director McCabe was a panelist with colleagues from Brookline and Wakefield at the New England American Public Works Association Fall conference. The topic was: Why Use Qualification-Based Selection? Qualifications-Based Selection (QBS) is a procurement process that has Architecture & Engineering consulting firms compete for work based on experience and technical expertise, rather than competing based on the lowest cost. This process was used for the Designer's selection of the Centre Street Bridge. The DPW is hopeful that the contract with MassDOT through the Federal Highway Administration will be executed in the coming months, to begin that important project for our community.



A room with people sitting at desks looking at a screen

Board of Health



The Dover Board of Health has a limited supply of COVID-19 test kits available for residents. Please call or stop into the office during regular business hours: Monday - Thursday, 8:30 a.m. - 3:30 p.m., or call the office at (508) 785-0032, ext. 232

Library

November events at the Library

Highlights of a few of the many events at the Library this month.

Click [here](#) for more events and registration.

Note: the library will be closed Saturday November 11 in observance of Veteran's Day.



Family Movie: Coco

Wednesday,

November 1, 1:00 –

2:45 PM

Join us for a fun, family movie on the big screen. Popcorn provided!

Dungeons and Dragons for Teens

Friday, November 3, 10, 17 4:00–5:45 PM

This fall season, join Tobi, the Teen Librarian as we learn to play the most popular roleplaying game in the world, Dungeons and Dragons! For this fall season we will prepare a character sheet for each player in the beginning weeks, then we send their characters off to epic adventurers to practice and hone their skills on how to play the game, learn to rules and make friends along the way. Everything will be provided for you: dice, character sheets and books needed to play the game. The only thing you need to bring is your imagination and a willingness to play. When you sign up you are committing to each week or as many as you can join. The program meets Fridays from 4:00-5:45 pm on October 20th, November 3rd, 10th, 17th, December 1st, 8th and 15th. Every week we will have a new adventure that the teens will play at various character levels depending on the week. Designed for teens ages 11-17 years old.

Building Zone

Monday, November 6, 13, 20, 27 3:30–4:30 PM

Design and build imaginative structures using LEGO®, DUPLO®, giant bricks, and KEVA® building planks. No registration. We'll have blocks for kids of all ages. What will you build?



Join the Dover Town Library mailing list by scanning the QR code or by visiting the Library's website

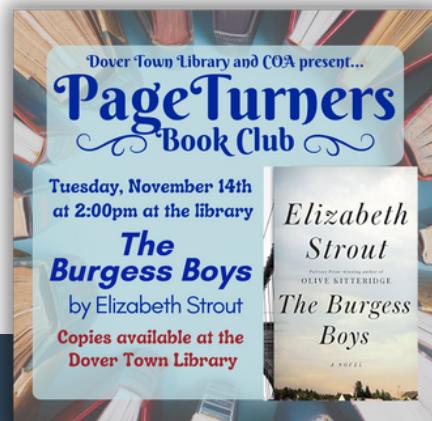


Page Turners Book Club

Tuesday, November 14 2:00–3:00 PM

The library moderates this book discussion group in conjunction with the Council on Aging. Meetings are typically held on the second Tuesday of the month at 2:00 pm, to discuss selected fiction and nonfiction titles. No registration is required.

This month's selection is... *The Burgess Boys* by Elizabeth Strout.



Library Trustees

**The library is for everyone.
Help us make it for you.**

Take the survey @ <https://bit.ly/3tsRnp7>

Stop by office hours, listed as "Dear Future: Office Hours for DTL Planning" @ <http://dovertownlibrary.org/calendar/>

Don't have a library card? Have one, but barely use the library? Use the library mostly for your kids, but not for you? We especially want to hear from YOU!



Spotlight on Dover's Benjamin Caryl House

Have you ever wondered about the Benjamin Caryl House on Dedham Street, what's in it, or what its history is? The Benjamin Caryl House was given to the town and placed under the care and maintenance of the Dover Historical Society in 1928. It is particularly noteworthy as a structure (as very few changes were made over the years) - and for its first two families, the town's first minister Benjamin Caryl and his son, George, the first doctor. Take the opportunity this month, on November 11th, to visit both the Benjamin Caryl House and the Sawin Museum and learn more about the history of the Town of Dover.



A colonial style house with a sign in front with blue sky in the background and grass in front

The Benjamin Caryl house (107 Dedham St) and the Historical Society's Sawin Museum (80 Dedham St), will be open on November 11th from 1pm - 4pm. You can visit both these buildings after this date by making an appointment, to arrange a visit call 617-678-2229. You can also visit the Dover Historical Society's website: www.doverhistoricalsociety.org for more information. Watch this space for more historical facts about Dover coming in future newsletters.

Chickering Elementary School

The school year is well underway at Chickering Elementary School. Students and teachers have participated in "getting to know you" activities and teachers are building welcoming and rigorous learning environments. They also welcomed nine new contracted teachers, including Special Education teachers, Speech & Language Pathologist, and Nurse.

In Grade 5, Chickering Citizens has begun. In this program, students may apply for a variety of roles to help the Chickering community. Roles include Kindergarten safety helper (at dismissal), Art, Library, Music and PE helpers with the Kindergarten students during grade 5 recess, Lost & Found, Office helpers and even some gardeners!

On October 26th the school and Chickering families celebrated International Night with over 20 countries represented, the students and their families learnt about traditions, foods and games from countries and regions represented in the Chickering community.

Please also see the [DSC report](#) from September. All Family newsletters can be accessed [here](#).



Dover Sherborn High School

DS Athletics has about 300 student athletes playing a fall sport.

Our Fall Varsity records as of 9/30/2023 are: (win-loss-tie)

Field Hockey 14-2-2 Girls Soccer 14-3-1 Boys Cross Country 4-1

Golf 14-2* Boys Soccer 10-6-2 Girls Cross Country 5-0*

Football 3-5

*Denotes TVL Champions! Soccer, football, and field hockey are still being determined in the final 2 weeks of the season.

A teenage boy kicking a soccer ball



Warrant Committee

Warrant Committee Begins Fiscal Year 2025 Budgeting Process

While the Town's 2024 fiscal year began on July 1 (and will end on June 30, 2024), Town officials and staff are now starting the budgeting process for fiscal year 2025, which begins on July 1, 2024. Each month in this newsletter we will provide you with:

- Updates on this process
- Which boards and committees are involved
- A schedule of relevant board and committee meetings
- The agendas for these meetings
- How you can be involved should you so choose.

A key aspect of the 2025 fiscal year budget process is the planning around the operating budgets for the Town departments, the Regional Schools and the Dover School.



Warrant Committee cont.

The operating budgets are where salaries and expenses, fixed costs (think insurance, pension and debt service costs) are planned for and budgets developed. In mid-October, all departments are asked to prepare their proposed operating budget requests for fiscal year 2025. These requests are due to the Warrant Committee by November 17.

The Warrant Committee is a 9-member committee appointed by the Town Moderator. No member of the Warrant Committee can serve on any other Town board or committee except as a representative of the Warrant Committee. The Warrant Committee considers and investigates the various operating budgets as well as separate financial and non-financial items which may come before Town Meeting for consideration. The Warrant Committee then makes its recommendations to the Board of Selectmen and Town Meeting.

Here is the planned schedule of meetings when the Warrant Committee will review FY25 budget items. Meetings are generally held via Zoom and can be found on the Town's website. Residents who wish to advocate for a particular service or budget can do so at these meetings.

Warrant Committee Review Schedule

Dec. 6, 2023 - Town Administrator Overview: Town Clerk, Elections & Registrations; Personnel Board

Dec. 13, 2023 - Board of Health: Council on Aging; Warrant Committee

Jan. 3, 2024 - Parks and Rec: Board of Selectmen

Jan. 10, 2024 - Planning Board: Cemetery; Library

Jan. 17, 2024 - Chickering, Minuteman School, Review of Articles

January 24 2024 - DPW: Police, Animal Control, Fire & Ambulance

January 31 2024 - Capital Budget Committee

February 7 2024 - Conservation Commission; Open Space; Recycling; Citizens Petitions

February 14 2024 - Regional Schools (with Sherborn Advisory)

In next month's newsletter we will highlight some of the key requests in the proposed FY25 operating and capital budgets.

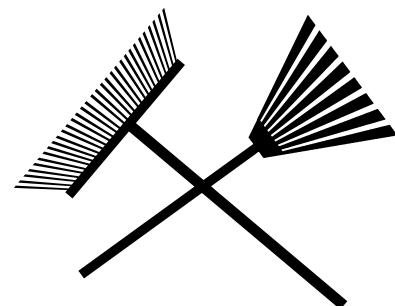
Conservation Commission

Eco-Friendly Fall Lawn Care Tips

Taking care of your lawn in an environmentally friendly way during the Fall can help you maintain a beautiful and healthy yard and help to protect Dover's land and water. It may even save you money.

Homeowners should be aware that they are responsible for what lawn care contractors and landscapers do on their property and should discuss lawn care options with all contractors to help protect our health and environment. Here are some eco-friendly fall lawn care tips:

- Avoid pesticides
- Fertilize naturally
- Water wisely
- Clean-up responsibly
- Compost leaves
- Mulch leave
- Mow high
- Leave grass clippings
- Use manual tools
- Plant native trees and shrubs
- Reduce lawn area



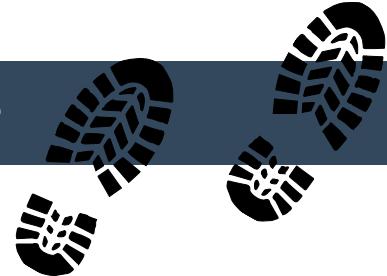
By following these environmentally friendly fall lawn care tips, you can maintain a beautiful lawn and support a healthy ecosystem in your yard. You might even save some time and money! Click [here](#) for more information on all these tips. <https://www.doverma.gov/DocumentCenter/View/3212/Conservation-Commission-Eco-Friendly-Fall-Lawn-Care-Tips>

Conservation Commission cont.

The Conservation Commission is charged with protecting the Town's wetlands, natural resources and open space. If you're planning a construction project or tree cutting and you think there may be wetlands on your property, please contact the Commission office by calling 508-785-0032 extension 7 or emailing us at conservation@doverma.gov.

Thank you for helping to protect our land and water!

Open Space Committee



Guided Walks in the Fall

2nd Saturday Stroll in Hale - Saturday, November 11th at 10:30 am

Please join the Open Space committee for a guided walk, sponsored by the Dover Open Space Committee (OSC). On November 11th, they will walk through Hale, sampling a few of the 20 plus miles of trails which are interconnected Town of Dover's Larrabee Estate and Trustees of Reservations' Noanet Woodlands and

Powisset Farm - a contiguous landscape of over 2300 acres of open space and over 3500 acres accessible by recreational trails!

Walks will not be too strenuous but will be over uneven and possibly wet ground so wear appropriate footwear and bring walking sticks, binoculars and cameras. Polite dogs on leash welcome. They will stroll in misty rain to shine.

Parking & meet-up information will be emailed to registered participants on Friday 11/10. To Register, please go to: <https://www.eventbrite.com/e/715747809967>



A pond with large stones in the foreground and trees in the background with Fall colors

Upcoming Guided Walks

Saturday, December 9 at 10:30 a.m. - Hale stroll with Cider and Doughnuts:

<https://www.eventbrite.com/e/715730638607> As always, all their events can be found at their 'collection':

<https://www.eventbrite.com/cc/saturday-strolls-in-dover-217389>

Community Center Club

The Community Center Club met for the first time on Wednesday October 18, with 15 students attending. Members of the M O'Connell, Colliers, and Building Committee team discussed the work that has been done on site already with the students and they were able to see some of the demolition work that has already occurred.

The Club will continue to meet every other week throughout this year and next until the building is complete. For information on the club click [here](#)

<https://www.doverma.gov/614/Caryl-Community-Center-Club> and to register click [here](#) <https://forms.gle/idiQPDJo4heZj7729>



A group of people wearing reflective vests at night in front of a partly demolished building that is lit up

Recycling Committee

Town of Dover Transfer Station sign



Dover Urges Food Waste Recycling

With the arrival of the holiday season, the Recycling Committee encourages all households to participate in the collection of food waste at the Transfer Station. Food must be bagged and deposited into the food waste barrels next to the compost area. ALL food waste including turkey carcasses, egg shells, bones, fruits and vegetables may be included. It is preferable to dispose of pumpkins in the yard waste area for composting. Items that are NOT acceptable are recyclables, cooking oil, yard waste, boxes, cups and cartons.

The program is available to all residents with a RED transfer station sticker which is available at the Transfer Station or Town Garage. The food waste is transported weekly to an anaerobic digester to be converted to biogas. According to the MassDEP, food waste is 25 percent of trash by weight. The town's goal is to turn this waste into a renewable energy source.



Special Shredding Day - November 4, 9am - 12pm

The Dover Recycling Committee announces a special shredding day Saturday, November 4 at the Transfer Station.

On-site document enhanced shredding is being sponsored by Jay Hughes and John Hughes of Dover Country Properties. An industrial-grade shredding truck will be on-site on Saturday November 4. from 9am-12pm. Dover Transfer Station RED vehicle stickers are required for participation.

Recycling Guidelines for Pumpkins

Don't trash your pumpkins. Pumpkins are 90% water, which means they easily and quickly break down. This makes them a great addition to your compost pile. They can be smashed or cut up for quicker decomposing in your backyard or can be brought to the yard waste area at the Transfer Station. Please do NOT throw these in the trash as they increase the trash weight and incur a cost to be hauled away and incinerated.



October Quick Links

- Take this survey to tell the Dover Town Library about the role the library plays in your life and our town, they especially want to hear from you if you don't use the library currently. [LEARN MORE](#)
- Interested in serving on a volunteer board/committee/commission? Click to learn about the process and vacant positions. [LEARN MORE](#)
- Register for the Community Center Club [LEARN MORE](#)

Click below to stay updated on Town news

