



Dover Community Center Project

Building Committee Meeting

November 20, 2023

Prepared by: Colliers Project Leaders



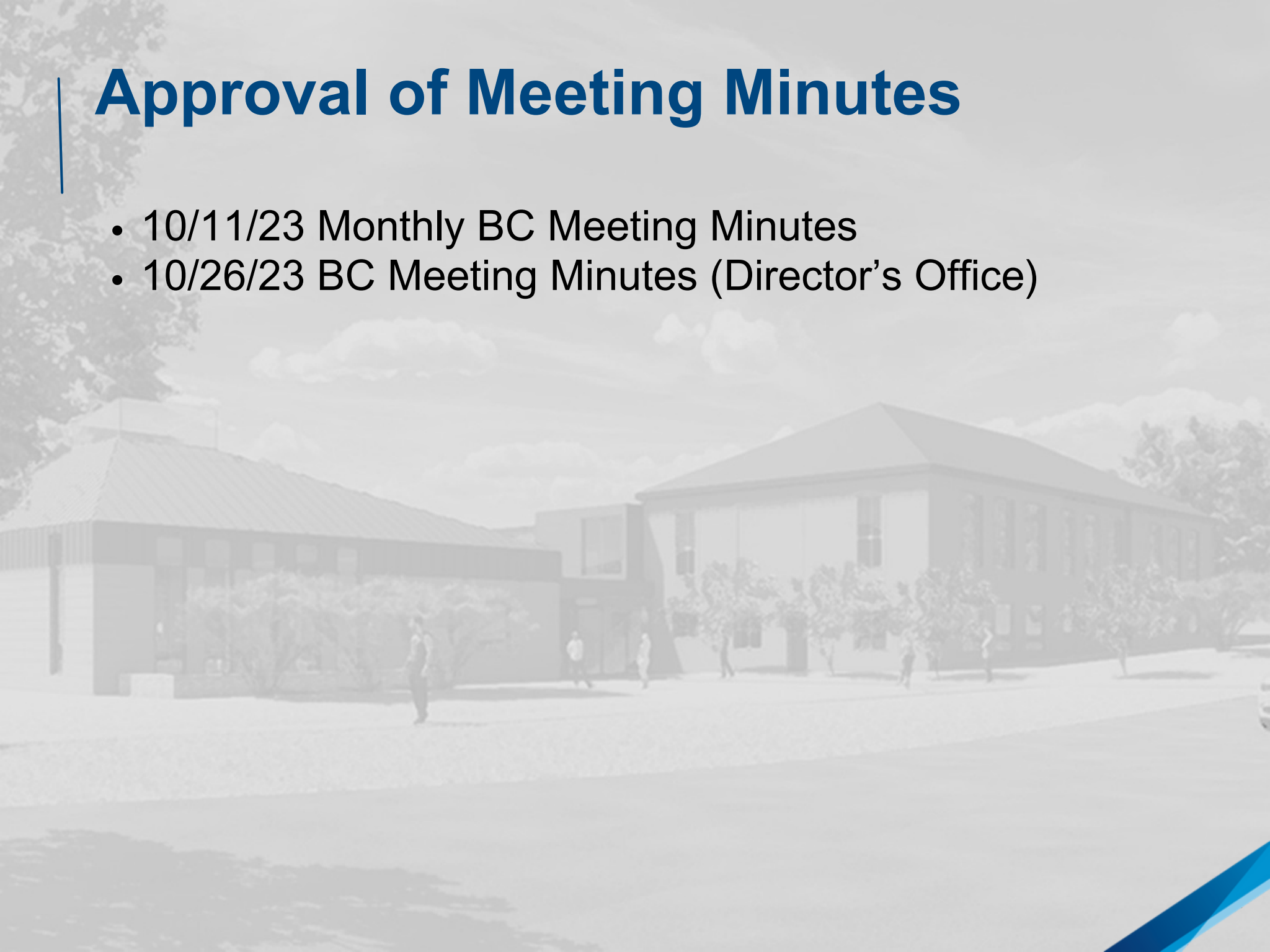
Project Leaders

Agenda

- Vote on Approval of Meeting Minutes
- Construction Progress & Schedule
- Budget Report
- Contingency Log
- Invoice Summary/Vote on Recommendation of Payments
- MOCC's October Invoice Summary
- Citizen Comments
- Future Business Recommendations

Approval of Meeting Minutes

- 10/11/23 Monthly BC Meeting Minutes
- 10/26/23 BC Meeting Minutes (Director's Office)



Construction Progress

October Progress:

- 1930 and 1970 buildings demo begin (10/2) and finish (10/27)
- Gym and Pavilion excavations
- Limited asphalt demolition

September Progress to Date:

- Gym and Pavilion excavations (Cont.)
- 1910 Building shoring and 2nd Floor Access (September)
- 1910 Building façade demolition (11/20)

Ongoing Activities:

- Gym and Pavilion FRP

Upcoming Activities:

- Continue FRP
- 1910 Building existing footings demolition

Construction Progress



1930 demolition commencement - 10/2/23.



1930 demolition progress - 10/3/23.

Construction Progress



1930 demolition progress - 10/11/23.



Gym excavation progress – 11/1/23.

Construction Progress



1970 demolition progress - 10/13/23.



1970 demolition progress - 10/24/23.

Construction Progress



Pavilion Excavation Progress - 11/3/23.



Pavilion Foundations Progress - 11/15/23.

Construction Progress



Pavilion Foundations Progress - 11/20/23.



Gym FP Holding Tank Progress – 11/17/23.

Construction Progress



Gym Foundations Progress – 11/20/23.



Soil stockpiles – 11/17/23.

Construction Progress



1910 Foundations Demo Progress – 10/2/23.



1910 Shoring Progress - 11/13/23.

Construction Progress



1910 Façade Selective Demo – 11/20/23.



1910 Side Entrance Demo – 11/17/23.

Construction Schedule

CONTRACT SUBSTANTIAL COMPLETION(NTP+420)	1 day	9/3/24	9/3/24	47 days
CCD #1	13 days	9/4/24	9/20/24	33 days
REVISED CONTRACT SUBSTANTIAL COMPLETION (NTP+437)	1 day	9/20/24	9/20/24	33 days
CURRENT SUBSTANTIAL COMPLETION	1 day	10/2/24	10/2/24	0 days
CONTRACT FINAL COMPLETION (NTP+455)	1 day	10/8/24	10/8/24	12 days
REVISED CONTRACT FINAL COMPLETION (NTP+472)	1 day	10/25/24	10/25/24	8 days
CURRENT FINAL COMPLETION	1 day	11/6/24	11/6/24	0 days

Budget Report

Date: November 20, 2023											
	A	B	C	D1	D2	D	E	F	G	H	I
Budget developed as of 7/14/2023	Budget			Contracted Project Costs			Anticipated Costs		Remaining Balance (C - F)		
	Project Budget	Approved Transfers	Approved Budget w/ Transfers	Paid	Unpaid	Total Contract	Planned, but not Contracted	Anticipated Total Costs (D + E)		% of Contract Paid (D1/D)	% of Budget Paid (D1/C)
I. Construction											
A. Building & Site	\$ 19,324.0	\$ 127.8	\$ 19,451.8	\$ 1,595.2	\$ 17,723.5	\$ 19,318.7	\$ -	\$ 19,318.7	\$ 133.1	8.26%	
IV. Furniture, Fixtures & Equipment (FF&E)											
A. FF&E	320.0	-	320.0	-	-	-	320.0	320.0	-		
B. Audio/Video	112.0	-	112.0	-	-	-	112.0	112.0	-		
C. Technology	61.2	-	61.2	-	-	-	61.2	61.2	-		
Total FF & E	493.2	-	493.2	-	-	-	493.2	493.2	-		
A. Fees											
1 Feasibility & Schematic Design P	346.9	-	346.9	346.9	-	346.9	-	346.9	-	100%	
2 Architect	1,929.0	8.8	1,937.8	1,598.7	339.1	1,937.8	-	1,937.8	-	83%	
3 Special Consultants											
a Haz. Mat. Monitoring	42.5	-	42.5	32.8	-	32.8	-	32.8	9.7		77%
d Geo-Tech Monitoring	7.5	20.0	27.5	-	-	-	27.5	27.5	-		0%
g Peer Reviews	10.0	-	10.0	9.8	-	9.8	0.2	10.0	-	100%	
4 Project Management	697.0	-	697.0	442.7	253.9	696.6	-	696.6	0.4	64%	
5 Building Commissioning	51.3	-	51.3	10.8	40.5	51.3	-	51.3	-	21%	
6 Owner's Cost Estimator	22.5	-	22.5	22.5	-	22.5	-	22.5	-	100%	
8 Owner's Legal Fees	10.0	-	10.0	-	-	-	-	-	10.0	0%	
10 Utility Assessment	10.0	-	10.0	4.4	-	4.4	5.6	10.0	-		44%
Sub-total Fees	3,126.7	28.8	3,155.5	2,468.6	633.5	3,102.1	33.3	3,135.4	20.1		
B. Expenses											
1 Owner's Insurance	20.3	(20.0)	0.3	-	-	-	-	-	-		
3 Printing/Bid Hosting	12.0	-	12.0	6.8	-	6.8	5.2	12.0	-		57%
6 Materials Testing	60.0	-	60.0	0.4	-	0.4	59.6	60.0	-		1%
8 Consultant Reimbursables	35.0	-	35.0	8.2	11.8	20.0	15.0	35.0	-		23%
9 Moving/Relocation	85.0	-	85.0	22.0	-	22.0	63.0	85.0	-		26%
11 Advertising	5.9	-	5.9	5.9	-	5.9	-	5.9	-		100%
13 Misc. Expenses	17.5	-	17.5	0.8	-	0.8	-	0.8	16.7		5%
Sub-total Expenses	235.7	(20.0)	215.7	44.1	11.8	55.9	142.8	198.7	16.7		
Total Fees and Expenses	3,362.4	8.8	3,371.2	2,512.7	645.3	3,158.0	176.1	3,334.1	36.8	80%	75%
VI. Contingency										Actual Remaining	Forecasted Remaining
A. Construction & Owner's Project											
1 Construction	1,346.7	(127.8)	1,218.9	-	-	-	104.9	104.9	1,114.0	91%	83%
2 Owner's Project	1,097.7	(8.8)	1,088.9	-	-	-	-	-	1,088.9	99%	99%
Total Contingency	2,444.4	(136.6)	2,307.8	-	-	-	104.9	104.9	2,202.9	94%	90%
Total Project	\$ 25,624.0	\$ -	\$ 25,624.0	\$ 4,107.9	\$ 18,368.8	\$ 22,476.7	\$ 774.2	\$ 23,250.9	\$ 2,372.8	18.28%	16.03%

Contingency Log

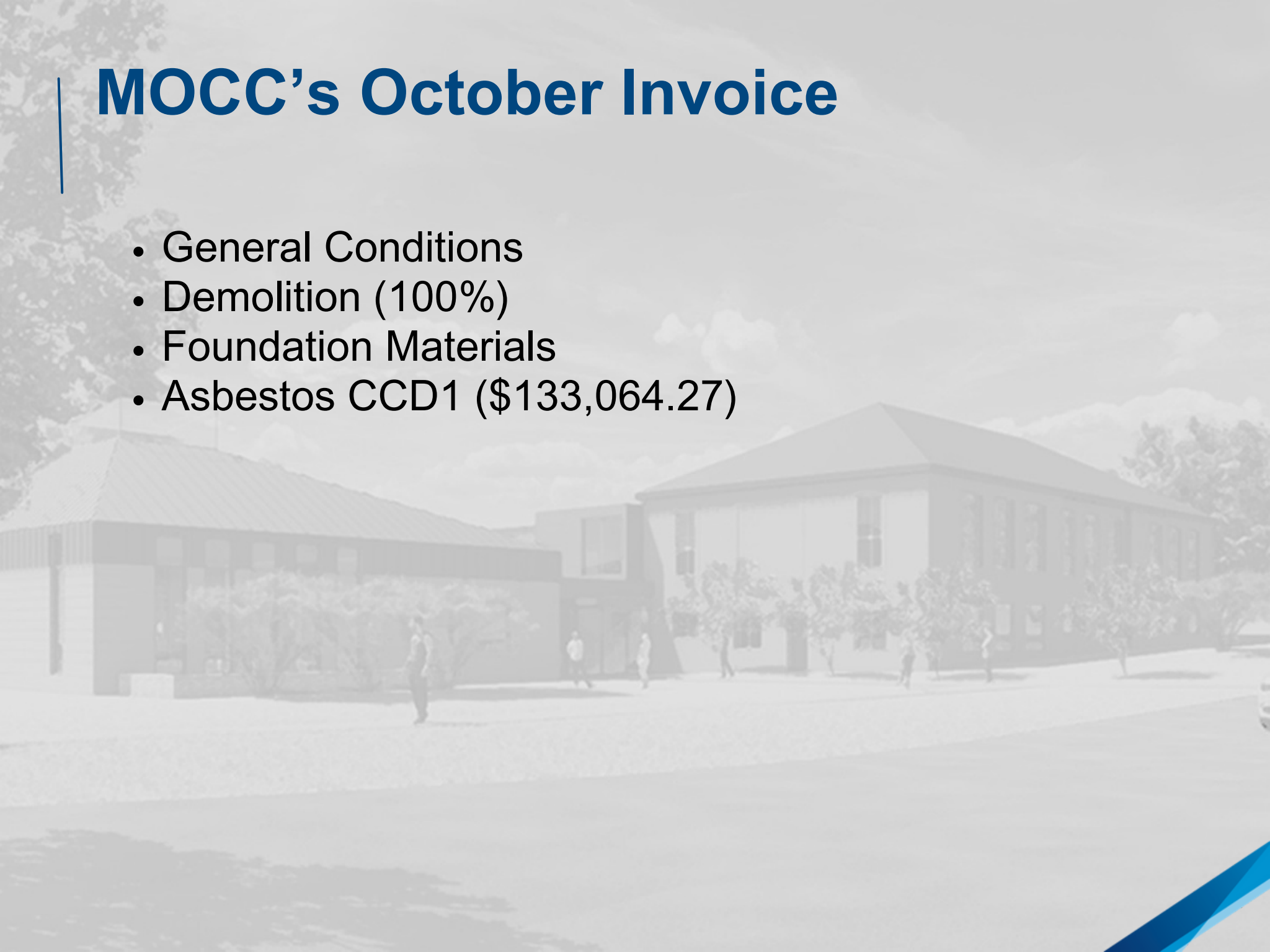
Description	Change Order Request	Change Order Number	Estimated Cost	Additional Schedule Days	Status
					Approved,
PCO1: Temporary Fencing Credit	1	1	(6,564.34)		Approved
PCO2: Removal of Additional Tree	2	1	1,285.33		Approved
PCO3: CCD1 Additional Abatement Scope	3	2	133,064.27		Approved
CCD1 General Conditions	TBD	TBD	65,000.00		Pending-C
Fire Protection Isolation Valves	TBD	TBD	15,000.00		Pending-C
Fire Protection Additional Sprinklers	TBD	TBD	8,898.00		Pending-C
63 Centre St. Abutter - Fence Replacement	TBD	TBD	16,000.00		Pending-C

Invoice Summary

Company / Vendor Name	Role	Invoice Number	Services Date	Invoice Date	Date Approved	Invoice Amount	Amount Approved
MOCC	General Contractor	4	Oct. '23	11/01/23	11/15/23	\$ 646,397.30	\$ 646,397.30
Colliers Project Leaders	Owner's Project Manager	897589	Oct. '23	11/06/23	11/06/23	\$ 21,154.00	\$ 21,154.00
FMA	Architect	1190-31	Oct. '23	11/03/23	11/05/23	\$ 26,016.26	\$ 26,016.26
EFI Glocal, Inc.	Hygienist	400000229612	Oct. '23	10/27/23	10/30/23	\$ 500.00	\$ 500.00
Briggs Eng. & Testing	Controlled Inspections	2214596	Sep. '23	09/30/23	10/26/23	\$ 360.00	\$ 360.00
Briggs Eng. & Testing	Controlled Inspections	224949	Oct. '23	10/28/23	11/08/23	\$ 350.00	\$ 350.00
Eversource	Electric Utility Provider	WO#7261948	Jun. '22	11/09/23	11/10/23	\$ 3,410.00	\$ 3,410.00
Eagle Leasing	Container Rental	R12616552	Oct. '23	10/15/23	10/26/23	\$ 398.00	\$ 398.00
Eagle Leasing	Container Rental	R12616552	Nov. '23	10/31/23	11/10/23	\$ 398.00	\$ 398.00
Totals						\$ 698,983.56	\$ 698,983.56

MOCC's October Invoice

- General Conditions
- Demolition (100%)
- Foundation Materials
- Asbestos CCD1 (\$133,064.27)



Citizen Comments



Future Business Recommendations



Pay App. Schedule

Pencil Pay App. Submitted by MOCC: Tue 11/28

Colliers/FMA Comments due to MOCC: Fri 12/1

Final Pay App. Submitted by MOCC: Tue 12/5

Final Review/Certification: Fri 12/8

Building Committee Meeting to Recommend Approval: Mon 12/11

Mona uploads the Pay App. Into the Town System: Tue 12/12

Town Admin./Selectboard Designee Approval (Warrant): Wed 12/20

Treasurer releases the checks: Unknown