



Dover PARKS & RECREATION

THANK YOU FOR YOUR INTEREST IN THE 2025 LEADERSHIP TRAINING PROGRAM

The Dover Parks & Recreation Leadership Training Program (LTP) offers any Dover resident high school student, aged 14+, an opportunity to learn about the day-to-day operations of a day camp: tips for working with children, ideas to help in leading activities with their peers, what a Director is responsible for on-site and off, and even meeting some parents to learn about what benefits their service directly offers our local families!

It is our goal to introduce our volunteers to the job market and to help them, as future employed people, to develop a variety of skills that will benefit them in whatever field they hope to be a part of in their future!

APPLICANT REQUIREMENTS:

- Only current residents of Dover considered
- Must be at least 14 years old by Monday, June 23, 2025.
- Initially, accepted volunteers will be guaranteed only two, week-long sessions between June 23rd - July 31st.
 - *Those interested in continuing beyond just two weeks will work with the Camp Director; volunteers who display an effort and enjoyment in their position, and who work towards making their participants happy each day are typically granted additional service hours, when there is space available!*
- LTP daily service hours are 8:45am to 12:15pm.

It is strongly recommended that all applicants communicate with Nicole independently!
(without the help of parents, guardians and/or caretakers)

HOW TO APPLY: Complete the attached, 2-page application and submit to Nicole Wainwright, Assistant Director of Parks & Recreation at: nwainwright@doverma.gov

APPLICATIONS WILL BE ACCEPTED UNTIL THURSDAY, MAY 8, 2025 at 5:00pm
– OR – **UNTIL ALL AVAILABLE SPACES HAVE BEEN FILLED.**

WHAT HAPPENS AFTER YOU HAVE APPLIED:

- Nicole will contact each applicant directly via email, beginning during February School Break, in order to schedule an interview.
 - Interviews are roughly 25 minutes long and are scheduled at a time that is convenient for both the applicant and Parks & Recreation staff.
 - Please keep in mind that these ‘interviews’ are meant to be low pressure conversations. It is a way for the applicant and director to meet one another to talk about the applicant's interests and to get a better idea of “what to expect” at Summer Club (*while also providing a valuable experience of what a sit-down interview is like for the applicant's future college and career goals!*)
- Questions? Email Nicole, or call the office at (508) 785-0476 with any general questions about seasonal positions, or other Parks & Rec programs, but please keep in mind that we do prefer to discuss positions/applications with their actual applicant!

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Summer 2024 - Leadership Training Program Application

Please complete this application fully and accurately. If you need assistance completing your application, it will be provided.

PLEASE PRINT CLEARLY IN **BLUE** or **BLACK** INK **APPLICANT'S FULL NAME:**

LOCAL ADDRESS: _____ DOVER, MA 02030

APPLICANT CELL #: _____ **APPLICANT EMAIL:** _____

EMERGENCY CONTACT: PARENT/GUARDIAN FULL NAME:

CELL #: _____

Accepted Leadership Training Program (LTP) candidates will initially serve two complete, week-long sessions. Additional sessions may be considered after positive completion of your originally scheduled sessions, and are subject to availability.

PLEASE PUT A ✓ IN THE BOX OF YOUR TOP TWO PREFERRED SESSIONS OF SERVICE - if you mark more or less than two boxes, Parks & Recreation office staff will randomly select for you...

- SESSION 1:** MON, JUNE 23-FRI JUNE 27
- SESSION 2:** MON, JUNE 30 - THURS, JULY 3*
*CLOSED FRIDAY 7/4
- SESSION 3:** MON, JULY 7 - FRI, JULY 11
- SESSION 4:** MON, JULY 14 - FRI, JULY 18
- SESSION 5:** MON, JULY 21 - FRI, JULY 25
- SESSION 6:** MON, JULY 28 - THURS, JULY 31*
*NO PROGRAM FRIDAY 8/1

VOLUNTEERS ARE EXPECTED TO ARRIVE AT 8:45AM and DEPART AT 12:15PM, EVERY DAY.

CIRCLE YOUR ADULT T-SHIRT SIZE: S M L XL 2XL 3XL

Staff shirts are provided each year and must be worn whenever working.

EDUCATION:

RISING GRADE LEVEL <i>(grade in September 2025)</i>	SCHOOL NAME <i>(include CITY/TOWN WHERE LOCATED if outside of Dover)</i>

PLEASE SHARE ANY EXTRACURRICULAR ACTIVITIES YOU ARE, OR HAVE BEEN, INVOLVED IN:

PLEASE SHARE ANY PAST OR CURRENT VOLUNTEER AND/OR EMPLOYMENT EXPERIENCE YOU HAVE HAD:

WHAT INTERESTED YOU ABOUT THE LEADERSHIP TRAINING PROGRAM AT SUMMER CLUB?

THREE REQUIRED REFERENCES:

THINK ABOUT THESE AS BEING PEOPLE WHO KNOW YOU PERSONALLY AND COULD TELL US ABOUT YOUR SKILLS, INTERESTS AND/OR HOBBIES - *can be a teacher / a coach / a parent that you babysit for / the owner of a dog you walk / etc.*
ABSOLUTELY NO RELATIVES ACCEPTED INCOMPLETE REFERENCES = INCOMPLETE APPLICATION

FULL REFERENCE NAME	POSITION? (HOW DO YOU THEY KNOW YOU)	WEEKDAY PHONE #	E-MAIL ADDRESS

APPLICANT AND PARENT/GUARDIAN MUST READ, SIGN AND DATE THE FOLLOWING STATEMENT:

I understand that as part of the Leadership Training Program (LTP) that I will be assisting Dover Parks and Recreation Summer Club Counselors and Directors to provide a safe and fun environment for children; and that others will be depending on me to be present as scheduled during the days and times I have agreed to be in attendance.

While following the 2025 program events schedule and providing support to the participants and staff, I understand, and will remember, that I am a valued member of the summer program team.

I understand that my application is not complete unless all requirements have been provided to the Dover Parks and Recreation department by the appropriate dates and that any incomplete paperwork may jeopardize my consideration and return to the Summer Club LTP for the 2025 summer season.

APPLICANT SIGNATURE

APPLICANT PRINTED NAME

DATE SIGNED

PARENT/GUARDIAN SIGNATURE

PARENT/GUARDIAN PRINTED NAME

DATE SIGNED

In order to be considered for a summer 2025, your fully completed application must be received no later than THURSDAY, MAY 8, 2025 @ 5:00PM