

***TOWN OF DOVER***

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**WARRANT**

for the

**ANNUAL TOWN MEETING**

**Monday, May 6, 2019**

**7:00 PM**

Dover-Sherborn Regional School  
Alan Mudge Auditorium

and

**TOWN ELECTIONS**

**Monday, May 20, 2019**  
7:00 AM – 8:00 PM  
Dover Town House

**TOWN CAUCUS**

**Monday, March 11, 2019 at 7:30 PM**  
**Dover Town House**

**WARRANT COMMITTEE OPEN HEARING**  
**Monday, March 18, 2019 at 7:30 PM**  
**Dover Town House**

## **ARTICLES OF THE WARRANT ANNUAL TOWN MEETING 2019**

Norfolk, ss.

To any of the Constables of the Town of Dover in said County, Greetings;

In the name of the Commonwealth of Massachusetts you are hereby required to notify and warn the inhabitants of the Town of Dover, qualified as the Constitution requires to vote in elections and in Town affairs, to meet in the Alan Mudge Auditorium at the Dover-Sherborn Regional School in said Town on Monday, the 6th day of May, 2019, at seven o'clock in the evening then and there to act on the following articles, to wit:

### **Article 1. Hear/Act on Committee Reports (Board of Selectmen)**

To hear and act on the various reports of the various committees:

- (a) As contained in the printed 2018 Annual Report; and
- (b) Any other reports submitted to the voters by the Town Committees

### **Finance/Budget Articles**

### **Article 2. Establish Salaries for Elected Officials for FY2020 (Board of Selectmen)**

To see if the Town will set the salaries for its elected officials for the ensuing fiscal year; or take any other action relative thereto.

### **Article 3. Authorize Amounts for Revolving Funds (Board of Selectmen)**

To see if the Town will vote pursuant to Section 5-16 (Finances) of the General Bylaws of the Town of Dover to authorize the use of revolving fund accounts for the following boards or departments, and that unless otherwise amended by the Board of Selectmen and Warrant Committee, such accounts shall not exceed the following amounts for Fiscal Year 2020:

1.	Building Department	
	(a) Gas Inspector	\$ 9,000
	(b) Plumbing Inspector	\$17,500
	(c) Wiring Inspector	\$32,500
2.	Board of Health	
	(a) Perk and deep hole inspection and permitting	\$40,000
	(b) Septic inspection and permitting	\$50,000
	(c) Well inspection and permitting	\$20,000
	(d) Swimming pool inspection and permitting	\$10,000
3.	Library	
	(a) Materials replacement	\$ 5,000

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4.	Council on Aging	
	(a) Senior activities and transportation	\$35,000
5.	Recycling Committee	
	(a) Materials sales proceeds	\$ 1,500;

or take any other action relative thereto.

### **Article 4. Appropriate the FY2020 Operating Budget (Board of Selectmen)**

To see what sum the Town will raise and appropriate for salaries and expenditures by departments, officers, boards, and committees of the Town for the ensuing fiscal year; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

### **Article 5. Appropriate the FY2020 Capital Budget (Board of Selectmen)**

To see what sums the Town will raise and appropriate for the various capital purposes listed below; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; or take any other action relative thereto:

1. Cemetery Commission
  - (a) Mower
2. Fire and Ambulance
  - (a) Radio equipment
  - (b) Ambulance
2. Building Maintenance
  - (a) Protective Agencies Building: Roofing
  - (b) Protective Agencies Building: De-leading firing range
  - (c) Protective Agencies Building: Air conditioning
3. Highway Department
  - (a) Pick-up truck
  - (b) Fuel dispensing system
4. Park and Recreation
  - (a) Tractor
  - (b) Dump truck

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### **Article 6. Appropriate for Unemployment Compensation Fund (Board of Selectmen)**

To see if the Town will vote to raise and appropriate a sum of money for the purpose of funding an unemployment compensation fund as authorized by Chapter 40, Section 5E of the Massachusetts General Laws; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

### **Article 7. Appropriate for Sick Leave for Retiring Police Officers (Board of Selectmen)**

To see if the Town will vote to raise and appropriate a sum of money to provide for the payment of accumulated sick leave to retired police officers as authorized by Chapter 375 of the Acts of 1984; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

### **Article 8. Appropriate for Road Construction, Reconstruction and Improvements (Board of Selectmen)**

To see if the Town will vote to raise and appropriate a sum of money for the purpose of highway construction, reconstruction and other improvements under the authority of the Massachusetts General Laws as funded by various state budgets; to determine whether the money shall be included in the tax levy, transferred from available funds, borrowed, or provided by any combination of these methods; and to authorize the Selectmen to enter into contracts, apply for, accept, expend, and borrow in anticipation of state aid for such projects; or take any other action relative thereto.

### **Article 9. Appropriate to Conservation Fund (Conservation Commission)**

To see if the Town will vote to raise and appropriate a sum of money for the Conservation Fund to be used by the Conservation Commission for any purpose authorized by Chapter 40, Section 8C of the Massachusetts General Laws; to determine whether the money shall be included in the tax levy, transferred from available funds, or provided by any combination of these methods; or take any other action relative thereto.

### **Article 10. Appropriate for Information Technology Study and Analysis (Board of Selectmen)**

To see if the Town will vote to raise and appropriate a sum of money for the purpose of funding a study of the Town's Information Technology systems including hardware, software applications and network, and including the first phase of implementing recommendations from the study; to determine whether the money shall be included in the tax levy, by transfer of available funds, or any combination of these methods; or take any other action relative thereto.

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**Article 11. Create and Appropriate for Regional School OPEB Stabilization Fund (Board of Selectmen)**

To see if the Town will vote to create a Regional School Other Post-Employment Benefit Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws for the purpose of funding Dover's portion of the Dover-Sherborn Regional School Other Post-Employment Benefits liability; and raise and appropriate a sum of money to a Regional School Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws; to determine whether the money shall be included in the tax levy, by transfer from available funds, or any combination of these methods; or act in any other manner in relation thereto.

**Article 12. Create and Appropriate for Capital Stabilization Fund (Board of Selectmen)**

To see if the Town will vote to create a Capital Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws for the purposes of funding capital projects or the debt service related to capital projects; and raise and appropriate a sum of money to a Capital Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws; to determine whether the money shall be included in the tax levy, by transfer from available funds; or any combination of these methods; or act in any other manner in relation thereto.

**Article 13. Create and Appropriate for Land Preservation Stabilization Fund (Board of Selectmen)**

To see if the Town will vote to create, and raise and appropriate a sum of money to a Land Preservation Stabilization Fund in accordance with Section 5B of Chapter 40 of the Massachusetts General Laws for the purposes of purchasing land within the Town or the debt service related to the purchase of said land; to determine whether the money shall be included in the tax levy, by transfer from available funds, or any combination of these methods; or act in any other manner in relation thereto.

**Article 14. Appropriate to the Dover Stabilization Fund (Board of Selectmen)**

To see if the Town will vote to raise and appropriate a sum of money for the purpose of supplementing the Town of Dover Stabilization Fund in accordance with Chapter 40, Section 5B of the Massachusetts General Laws; to determine whether the money shall be included in the tax levy, by transfer from available funds, or any combination of these methods; or take any other action relative thereto.

**Article 15. Reauthorize Caryl Community Center Design Funds (Board of Selectmen)**

To see if the Town will vote to appropriate the unexpended balance of the funds appropriated under Article 15 of the 2018 Annual Town Meeting a sum of money for the purpose of remodeling, reconstructing or new construction of the Caryl Community Center, including the

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cost of architectural and engineering services for plans and specifications related thereto; or take any other action relative thereto.

### **Article 16. Appropriate for Caryl Community Center Extraordinary Repairs (Board of Selectmen)**

To see if the Town will vote to raise and appropriate a sum of money for the purpose of making extraordinary repairs to and equipment replacement at the Caryl Community Center, including the cost of architectural and engineering services for plans and specifications related thereto; determine whether the money shall be included in the tax levy, by transfer from available funds, borrowed, or any combination of these methods; or take any other action relative thereto.

### **Article 17. Appropriate Free Cash to Fund the FY2020 Operating Budget (Board of Selectmen)**

To see if the Town will vote to appropriate a sum of money for the purpose of funding the FY2020 Operating Budget as approved by Town Meeting in Article 4, to determine whether said money shall be provided from the transfer of available funds; or take any other action relative thereto.

### **Article 18. Appropriate the FY2020 Reserve Fund (Warrant Committee)**

To see if the Town will vote to raise and appropriate a sum of money to the Reserve Fund, pursuant to Chapter 40, Section 6 of the Massachusetts General Laws, not to exceed 5% of the tax levy of Fiscal Year 2019, from which transfers are voted by the Warrant Committee from time to time and transferred as provided by statute, and determine whether the money shall be included in the tax levy, by transfer from available funds including the Reserve Fund Overlay Surplus, or by any combination of these methods; or take any other action relative thereto.

### **Article 19. Appropriate for Unpaid Bills of Prior Years (Warrant Committee)**

To see if the Town will vote to raise and appropriate a sum of money to pay any unpaid bills rendered to the Town for prior years; to determine whether the money shall be included in the tax levy, by transfer from available funds, or any combination of these methods; or take any other action relative thereto.

### **Article 20. Supplemental Appropriations to Article 4 of the 2018 Annual Town Meeting (Warrant Committee)**

To see if the Town will make supplemental appropriations to be used in conjunction with money appropriated under Article 4 of the Warrant for the 2018 Annual Town Meeting, to be expended during the current fiscal year, or make any other adjustments to the Fiscal Year 2019 budget that may be necessary, and determine whether the money shall be provided by transfer from available funds; or take any other action relative thereto.

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### **Accept Massachusetts General Laws**

#### **Article 21. Accept Massachusetts General Law Chapter 40U – Municipal Fines (Board of Health)**

To see if the Town will vote to accept Massachusetts General Law Chapter 40U and approve procedures for the payment of fines in accordance with Massachusetts General Law Chapter 40U, Section 4; or take any other action relative thereto.

#### **Article 22. Accept Massachusetts General Law Chapter 59, Section 57A – Payment of Tax Bills Less Than \$100 (Board of Selectmen)**

To see if the Town will vote to accept Massachusetts General Law Chapter 59, Section 57A; or take any other action relative thereto.

### **Citizens' Petitions**

#### **Article 23. Accept Dover Farms Road, Hughes Lane, Ann's Way and Monroe Court as Public Ways (Citizens' Petition)**

To see if the Town will vote to accept Dover Farms Road, Hughes Lane, Ann's Way, and Monroe Court as accepted public ways as laid out by the Board of Selectmen, as shown on the plans on file in the Office of the Town Clerk; or take any other action relative thereto.

#### **Article 24. Accept Dancer Farm Drive as a Public Way (Citizens' Petition)**

To see if the Town will vote to accept Dancer Farm Drive as an accepted public way, as laid out by the Board of Selectmen, as shown on the plans on file in the Office of the Town Clerk; or take any other action relative thereto.

#### **Article 25. Amend Part II of the General Bylaws – a Ban on the Commercial Use/Distribution of Plastic Bags (Citizens' Petition)**

To see if the Town will vote to amend the General Bylaws of the Town of Dover to ban the commercial use of plastic bags in accordance with the proposed amendment language on file with the Town Clerk, or take any other action relative thereto.

### **Other**

#### **Article 26. Transfer from Free Cash to Stabilize the Tax Rate (Board of Selectmen)**

To see if the Town will vote to transfer from Free Cash in the Treasury an amount to stabilize the tax rate for the ensuing fiscal year and authorize the Board of Assessors to use the same to stabilize the tax rate; or take any other action relative thereto.

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And in the name of the Commonwealth of Massachusetts you are hereby further required to notify and warn the inhabitants of the Town of Dover, qualified as aforesaid, to assemble at the Town House on said Monday, the 20th of May, 2019 at seven o'clock in the forenoon, then and there to act on the following Article, to wit:

### **Article 27. Town Election**

To choose by ballot the following Town Offices:

Moderator.....	one year
One member of the Board of Selectmen.....	three years
One member of the Board of Assessors.....	three years
Two members of the Dover School Committee .....	three years
One member of the Dover-Sherborn Regional School Committee .....	three years
One member of the Board of Library Trustees.....	three years
One member of the Board of Library Trustees .....	two years
One member of the Cemetery Commission.....	three years
One member of the Planning Board.....	five years
One associate member of the Planning Board.....	two years
One member of the Board of Health .....	three years
Two members of the Park & Recreation Commission .....	three years
Three Constables.....	three years

And you are directed to serve this Warrant by (1) posting attested copies thereof on each of the bulletin boards erected in the Town House, at the Post Office, and in no less than three other Public places where bills and notices are usually posted; and (2) mailing a copy thereof to or leaving same at the residence of every registered voter fourteen days at least before the time of holding said Meeting.

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Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk at or before the time of the Meeting.

Given under our hands this 28th day of February, 2019.

  
John D. Jeffries, Chairman

  
Robyn Hunter, Clerk

  
Robert Springett, Member

  
Margaret Crowley, Constable

A true copy attest: